



**World Health  
Organization**

## **WHO Procurement Services**

World Health Organization



# The United Nations System

## UN Principal Organs

General Assembly

Security Council

Economic and Social Council

Secretariat

International Court of Justice

Trusteeship Council<sup>5</sup>

**Subsidiary Bodies**

Main and other sessional committees

Disarmament Commission

Human Rights Council

International Law Commission

Standing committees and ad hoc bodies

**Subsidiary Bodies**

Counter-terrorism committees

International Criminal Tribunal for Rwanda (ICTR)

International Criminal Tribunal for the former Yugoslavia (ICTY)

Military Staff Committee

Peacekeeping operations and political missions

Sanctions committees (ad hoc)

Standing committees and ad hoc bodies

**Functional Commissions**

Crime Prevention and Criminal Justice

Narcotic Drugs

Population and Development

Science and Technology for Development

Social Development

Statistics

Status of Women

Sustainable Development

United Nations Forum on Forests

**Programmes and Funds**

**UNCTAD** United Nations Conference on Trade and Development

- ITC International Trade Centre (UNCTAD/WTO)

**UNDP** United Nations Development Programme

- UNCDF United Nations Capital Development Fund
- UNV United Nations Volunteers

**UNEP** United Nations Environment Programme

**UNFPA** United Nations Population Fund

**UN-HABITAT** United Nations Human Settlements Programme

**UNHCR** Office of the United Nations High Commissioner for Refugees

**UNICEF** United Nations Children's Fund

**UNODC** United Nations Office on Drugs and Crime

**UNRWA<sup>1</sup>** United Nations Relief and Works Agency for Palestine Refugees in the Near East

**UN-Women** United Nations Entity for Gender Equality and the Empowerment of Women

**WFP** World Food Programme

**Research and Training Institutes**

**UNICRI** United Nations Interregional Crime and Justice Research Institute

**UNIDIR<sup>1</sup>** United Nations Institute for Disarmament Research

**UNITAR** United Nations Institute for Training and Research

**UNRISD** United Nations Research Institute for Social Development

**UNSSC** United Nations System Staff College

**UNU** United Nations University

**Other Entities**

**UNAIDS** Joint United Nations Programme on HIV/AIDS

**UNISDR** United Nations International Strategy for Disaster Reduction

**UNOPS** United Nations Office for Project Services

**Related Organizations**

**CTBTO PrepCom** Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization

**IAEA<sup>2</sup>** International Atomic Energy Agency

**OPCW** Organisation for the Prohibition of Chemical Weapons

**WTO<sup>3</sup>** World Trade Organization

**Advisory Subsidiary Body**

UN Peacebuilding Commission

**Specialized Agencies<sup>4</sup>**

**ILO** International Labour Organization

**FAO** Food and Agriculture Organization of the United Nations

**UNESCO** United Nations Educational, Scientific and Cultural Organization

**WHO** World Health Organization

**World Bank Group**

- IBRD International Bank for Reconstruction and Development
- IDA International Development Association
- IFC International Finance Corporation
- MIGA Multilateral Investment Guarantee Agency
- ICSID International Centre for Settlement of Investment Disputes

**IMF** International Monetary Fund

**ICAO** International Civil Aviation Organization

**IMO** International Maritime Organization

**ITU** International Telecommunication Union

**UPU** Universal Postal Union

**WMO** World Meteorological Organization

**WIPO** World Intellectual Property Organization

**IFAD** International Fund for Agricultural Development

**UNIDO** United Nations Industrial Development Organization

**UNWTO** World Tourism Organization

**Departments and Offices**

**EOSG** Executive Office of the Secretary-General

**DESA** Department of Economic and Social Affairs

**DFS** Department of Field Support

**DGACM** Department for General Assembly and Conference Management

**DM** Department of Management

**DPA** Department of Political Affairs

**DPI** Department of Public Information

**DPKO** Department of Peacekeeping Operations

**DSS** Department of Safety and Security

**OCHA** Office of the Coordination of Humanitarian Affairs

**Other Bodies**

Committee for Development Policy

Committee of Experts on Public Administration

Committee on Non-Governmental Organizations

Permanent Forum on Indigenous Issues

United Nations Group of Experts on Geographical Names

Other sessional and standing committees and expert, ad hoc and related bodies

**OHCHR** Office of the United Nations High Commissioner for Human Rights

**OIOS** Office of Internal Oversight Services

**OLA** Office of Legal Affairs

**OSAA** Office of the Special Adviser on Africa

**OSRSG/CAAC** Office of the Special Representative of the Secretary-General for Children and Armed Conflict

**UNODA** Office for Disarmament Affairs

**UNOG** United Nations Office at Geneva

**UN-OHRLS** Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States

**UNON** United Nations Office at Nairobi

**UNOV** United Nations Office at Vienna

### NOTES:

- UNRWA and UNIDIR report only to the General Assembly.
- IAEA reports to the Security Council and the General Assembly.
- WTO has no reporting obligation to the General Assembly (GA) but contributes on an ad-hoc basis to GA and ECOSOC work inter alia on finance and developmental issues.
- Specialized agencies are autonomous organizations working with the UN and each other through the coordinating machinery of ECOSOC at the intergovernmental level, and through the Chief Executives Board for Coordination (CEB) at the inter-secretarial level. This section is listed in order of establishment of these organizations as specialized agencies of the United Nations.
- The Trusteeship Council suspended operation on 1 November 1994 with the independence of Palau, the last remaining United Nations Trust Territory, on 1 October 1994.

This is not an official document of the United Nations, nor is it intended to be all-inclusive.



# World Health Organization

## ABOUT WHO

<http://www.who.int/en/>

WHO is the specialized agency directing and coordinating authority for health within the United Nations system.

- Providing leadership on global health matters,
- Shaping the health research agenda,
- **Setting norms and standards,**
- Articulating evidence-based policy options,
- Providing technical support to countries and monitoring and assessing health trends.
- *Providing and Coordinating Emergency Actions in Health related situations*



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# WHO - PEOPLE AND OFFICES

- 8000 people
- 147 countries
- Six regional offices
- Global Service Centre in Malaysia
- Headquarters in Geneva, Switzerland.

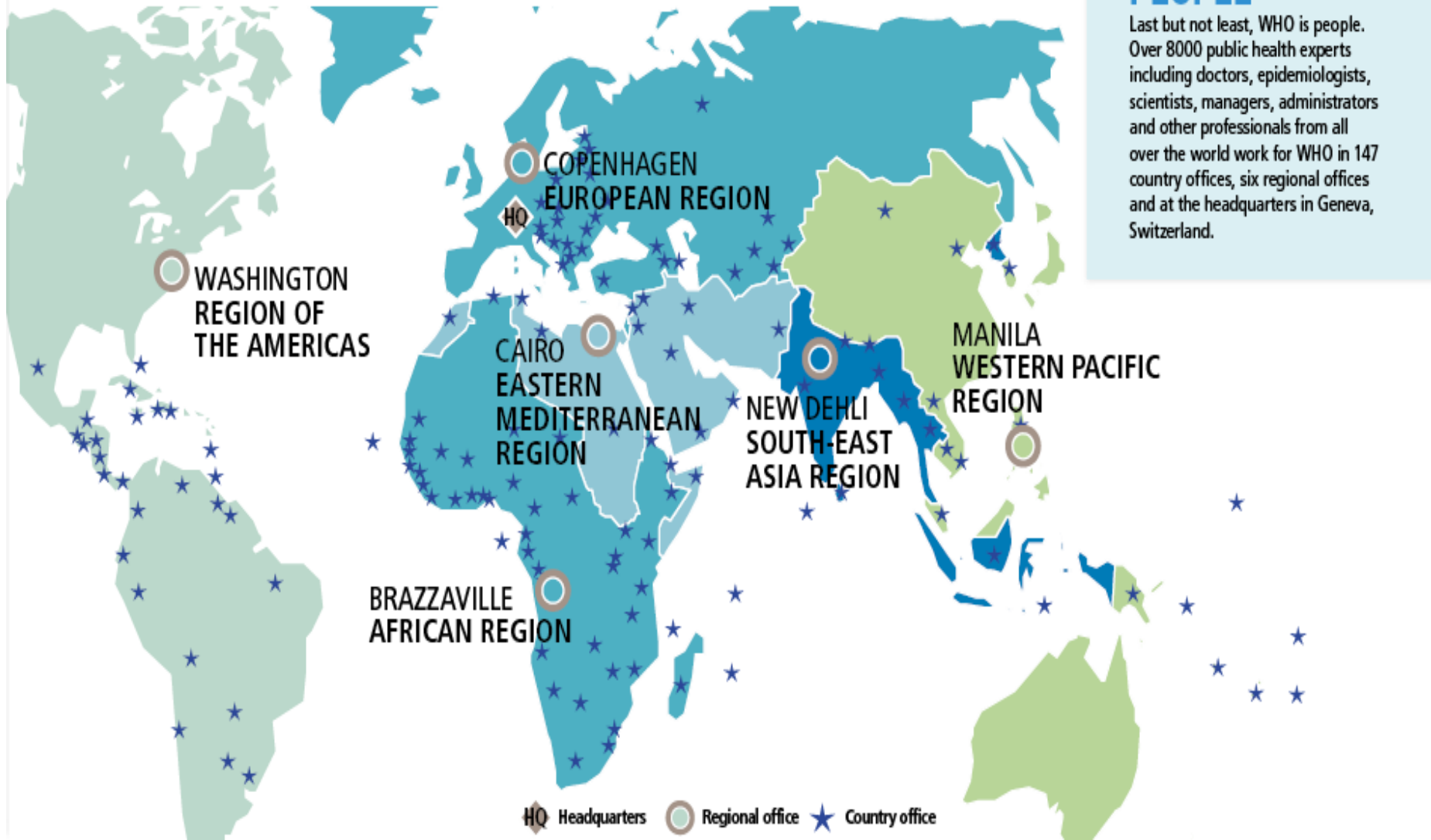
In addition to medical doctors, public health specialists, scientists and epidemiologists, WHO staff include people trained to manage administrative, financial, and information systems, as well as experts in the fields of health statistics, economics and emergency relief.



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## PEOPLE

Last but not least, WHO is people. Over 8000 public health experts including doctors, epidemiologists, scientists, managers, administrators and other professionals from all over the world work for WHO in 147 country offices, six regional offices and at the headquarters in Geneva, Switzerland.



# WHO procurement



WHO is a specialized United Nations agency with a constitutional mandate as the **Directing and Coordinating authority on international health work**. Procurement is a critical function in support of the effective discharge of WHO mandate. In order to fulfill its mandate and achieve its vision WHO must procure a significant volume of goods and services. As a public organization entrusted with donor funds and committed to supporting developing economies, the objective of procurement activities within the WHO is the timely acquisition of goods and services while addressing the following guiding principles;

- <http://www.who.int/about/finances-accountability/procurement/en/>



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# Procurement @ WHO

## ● Guiding Principles



Best value for money

Interest of WHO



Fairness and integrity

Effective Competition



Environmental concern



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## Why is Procurement Important?

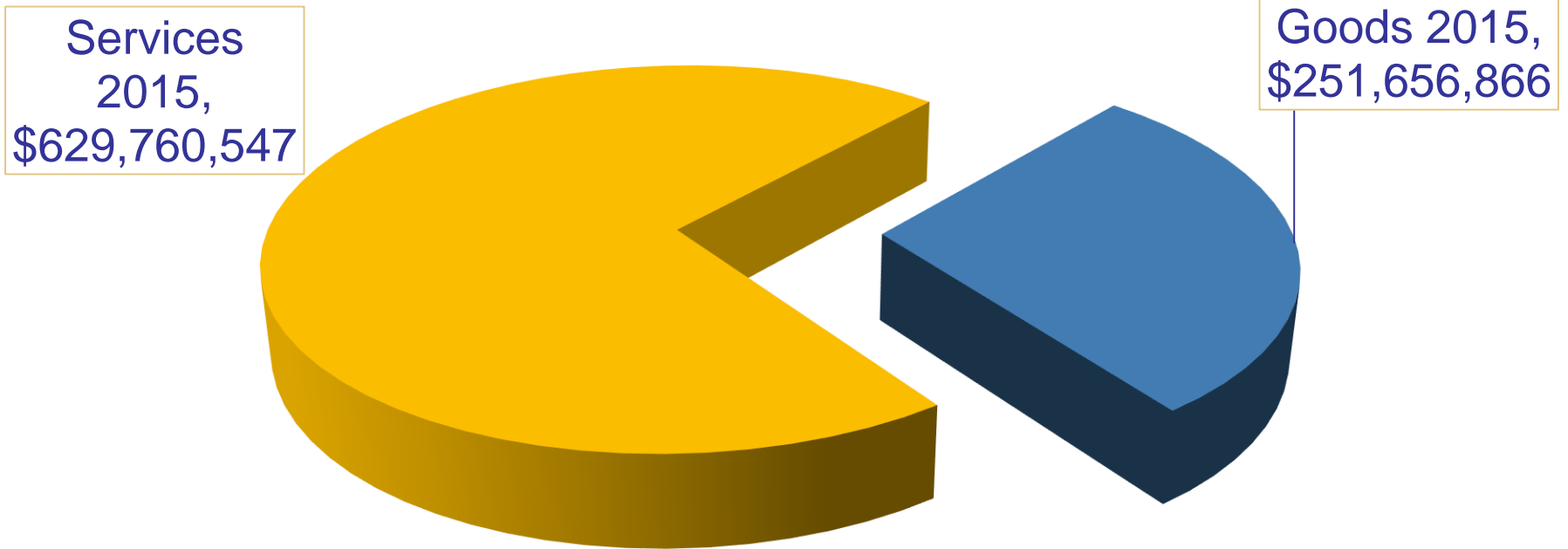
- Procurement accounts for **50%** of WHO **expenditure**
- Around **70,000** POs issued annually
- **Ratio** of Services and Goods POs = **5:1**
- 90% of POs < USD **25,000** transaction **value**



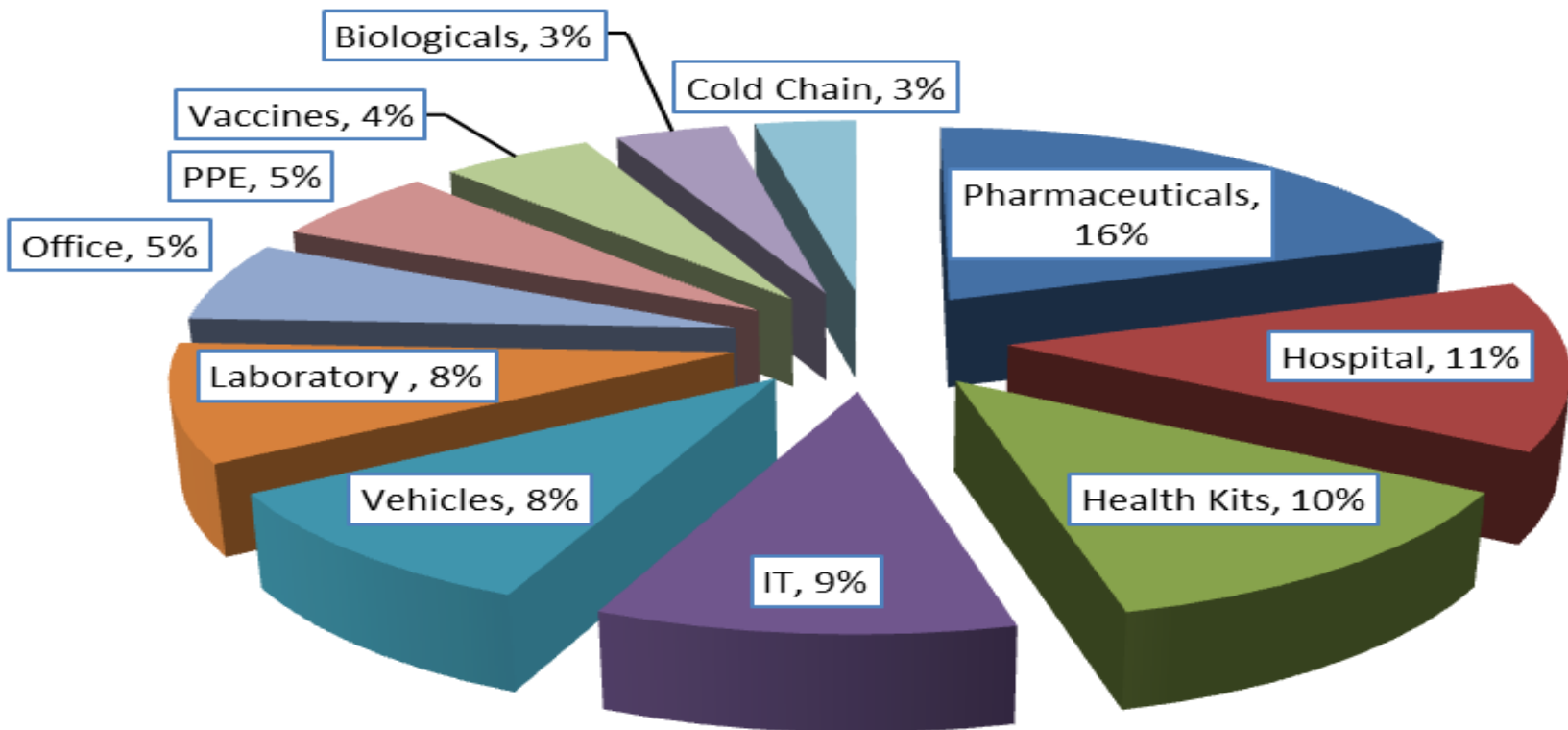


# WHO Procurement (2015)

Total: \$881,417,413



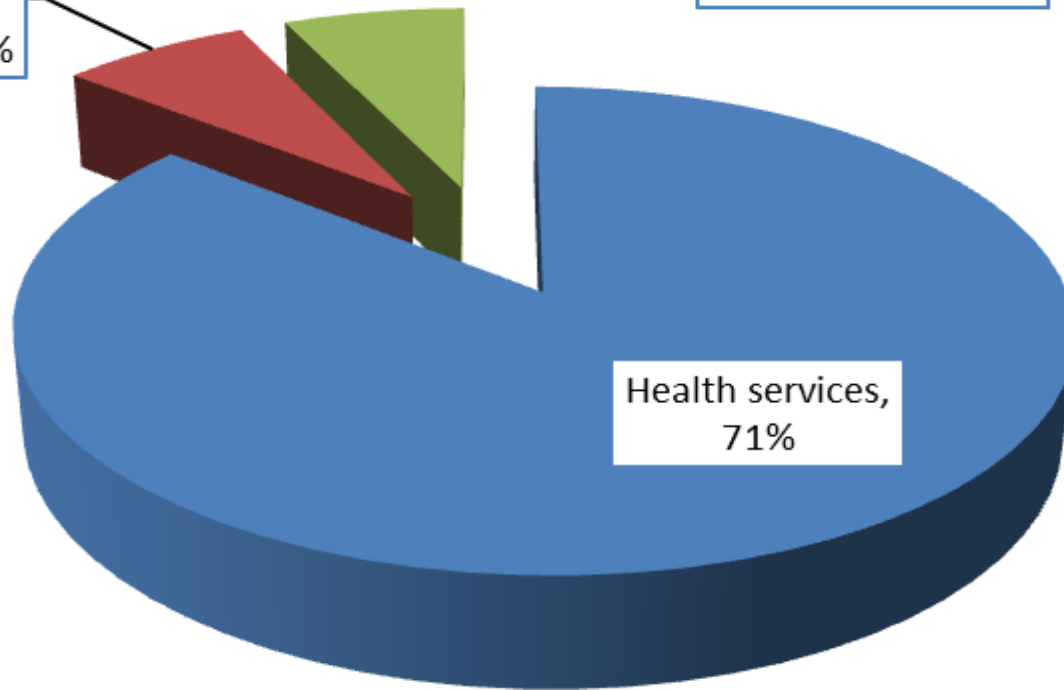
## Goods Procurement (2015) : 80% of Total spent



## Service Procurement (2015) 80% of Total spent

Building  
construction  
management, 6%

Computer services,  
6%



# Procurement Services Set Up

## Country Offices

### Regional Offices

- New-Delhi
- Manila
- Brazzaville
- Headquarters/Geneva
- Cairo
- Copenhagen
- Americas/Washington

### Headquarters

- Geneva: Strategy & Policies
- Kuala-Lumpur: Global Sourcing & Procurement



# Procurement Process

1. Requirements	<ul style="list-style-type: none"><li>• Country offices</li><li>• Regional offices</li><li>• Technical Units and Programmes in HQ / Geneva</li><li>• Members States</li></ul>
2. Procurement Procedure	<ul style="list-style-type: none"><li>• \$1- 25,000: Request for Quotations (RFQ)</li><li>• \$ &gt;25,000: Formal Invitation to Bid / Request for Proposal</li><li>• \$ =&gt;200,000 Formal Invitation to Bid (ITB)/ Request for Proposal (RFP) , with request for Sealed Bids</li></ul>
3. Advertisement	<ul style="list-style-type: none"><li>• UNGM for high value services RFP</li><li>• Technical Units Web pages</li><li>• Online tendering tool</li></ul>
4. Supplier Registration	<ul style="list-style-type: none"><li>• Registration at the UNGM website is strongly recommended</li></ul>



# Procurement Process

5. Eligibility Criteria	<ul style="list-style-type: none"><li>• Produce goods/services according to specifications;</li><li>• Meet financial requirements of RFP/ITB</li><li>• A Vendor is presumed to be eligible unless: It is included in the Ineligibility List, administered by UNGM, by virtue of sanctions imposed by UN Security Council, WHO or another participating agency in the UN System; or declared ineligible by WHO.</li></ul>
6. Specifications	<ul style="list-style-type: none"><li>• Specifications and standards are indicated in the tender document.</li></ul>
7. Main Evaluation Criteria	<ul style="list-style-type: none"><li>• Goods: Best Value for money</li><li>• Services: As defined in the RFP document . Typically a detailed evaluation grid with scoring system</li></ul>



# Procurement Process

## 8. Evaluation & Award of Offers

- Typical evaluation team is composed of a minimum of 2 members of the Requesting unit and one neutral party.
- Scoring system
- Contracts  $\geq$  to \$ 200,000, the authorization of the WHO Contract and review Committee is necessary. (This applies as well to single source contracts, regardless to value).
- The CRC is composed of :
  - the Comptroller;
  - the Legal Counsel;
  - Director Planning, Resource Coordination
  - one Technical director (Ad-Hoc basis)



# WHO Prequalification

- WHO Prequalification was born from the need to supply quality-assured health products — in-vitro diagnostics, active pharmaceutical ingredients, finished pharmaceutical products, immunization devices and vaccines — particularly for use in low-income countries.
- Its vision is simple: good-quality health products for everyone. Its mission is to ensure timely availability of quality-assured health products for the prevention, diagnosis and treatment of priority diseases, through the assessment of the quality, safety and efficacy/performance of these products, with a focus on their suitability for use in resource-limited settings.





# Prequalification Programmes

- Pharmaceuticals: HIV/AIDS, Malaria and Tuberculosis:  
<http://apps.who.int/prequal/>
- WHO Pesticide Evaluation Scheme "WHOPES":  
<http://www.who.int/whopes/en/>
- Vaccines:  
[http://www.who.int/immunization\\_standards/vaccine\\_quality/pq\\_system/en/](http://www.who.int/immunization_standards/vaccine_quality/pq_system/en/)
- Immunization devices  
[http://www.who.int/immunization\\_standards/vaccine\\_quality/pqs\\_prequalified\\_devices\\_e08/en/](http://www.who.int/immunization_standards/vaccine_quality/pqs_prequalified_devices_e08/en/)



# Prequalification Programmes

- WHO list of prequalified in vitro diagnostic products:

[http://www.who.int/diagnostics\\_laboratory/evaluations/PQ\\_list/en/](http://www.who.int/diagnostics_laboratory/evaluations/PQ_list/en/)

- Compendium of innovative health technologies for low-resource settings:

[http://www.who.int/medical\\_devices/innovation/compendium/en/](http://www.who.int/medical_devices/innovation/compendium/en/)

- Cold Chain:

[http://apps.who.int/immunization\\_standards/vaccine\\_quality/pqs\\_catalogue/](http://apps.who.int/immunization_standards/vaccine_quality/pqs_catalogue/)

# Drugs and Biological Procurement

- Drugs and Biological Procurement
- **Diagnostic test kits (WHO lead Agency)**
  - Filariasis/Hepatitis B & C/MalariaRubella/Syphillis
  - HIV test kits
- **Drugs**
  - 2<sup>nd</sup> line TB drugs
  - Antimalaria drugs/Leprosy/Antifilariasis
  - Essential drugs
- **Vaccines**



## Laboratory Procurement

- Centrifuges
- Blood Analysers
- Chemicals and Reagents
- Incubators
- Microscopes
- Lab. Miscellaneous items

## Hospital Supplies Procurement

- X-ray equipment and scanners
- Orthopaedic equipment
- Surgical and Dental instruments
- Education and teaching equipment
- Hospital consumables
- Diagnostic instruments/Defibrillators/



## Other Procurement

- PC's, servers, printers, software, scanners, photocopiers
- LAN hardware/software
- Administrative supplies (paper/packaging, stationery, promotional items)
- Vehicles: Ambulances, motorcycles, CarsGenerators
- Bednets
- Cold box & vaccines carriers
- Insecticides and pesticides
- Fridges, freezers
- Radio equipment



# How to Register as a Supplier

Registration on the UNGM web site :

[www.ungm.org](http://www.ungm.org)

