



**UNHCR**

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

**HCR/IRQER/2019/RFP071**

**Annex A: Scope of Work (SOW) and Architectural Drawings**

**Renovation of Registration Center in Domiz1, Akre and Gawilan Refugee Camps  
Duhok City, Iraq**

As of July 2019, 79,402 Syrian refugees are registered with UNHCR in Duhok Governorate of the Kurdistan Region of Iraq (KRI). More than 60% of the Syrian refugees in the governorate currently live in refugee camps while the remaining are settled in host communities throughout the districts. UNHCR is seeking to expand the current registration centers in order to accommodate the number of refugees seeking to renew their certificate or other registration events. The upgraded registration centers is expected to provide a functional waiting area to ensure that refugees are shield from the weather and in relax environment during the lengthy waiting time (currently no waiting areas exist in Akre). The projects are located in Domiz camp, Gawilan camp and Akre camp.

The project is located in Duhok governorate. The coordinates of the project are:

- i. Domiz 1: 36° 46' 40.11" N 42° 52' 40.55"
- ii. Akre: 36°44'08.7"N 43°52'45.9"E
- iii. Gawilan: 43° 36' 59.3" N 36° 20' 17.7" E

The methodology of construction is the provision and installation of different sizes of prefab units in addition to the construction of the shading area. The components of the new extensions are:

- i. Replacing the existing waiting area walls by sandwich panel with dimensions (29.3x4), (24.4x5.7), (17.9x5.4) meters for Domiz 1 camp. Provision and installation of (3x4) meters of a caravan.
  - ii. Provision and installation of (5x4) meters of a caravans for Akre camp.
  - iii. Construction of waiting area for Gawilan camp with sandwich panel with dimension (7x10) and (3x3) meters.
- The work includes the provision of materials and labor to complete the specified projects under the direct supervision UNHCR Engineers.
  - The quality of the work and the materials supplied by the contractor will be inspected by UNHCR's Partner, UNHCR engineers and the local government engineers. The work must be within engineering specifications/standards and time limit.
  - The Contractor is required to complete works as per the Bill of Quantities, and Technical Specifications within 60 calendar days from the sites handover date.

*Schedule of Requirement*

No	Item/s to be Supplied	Description/Specifications of Goods	Related Services	Contract Duration
1	Renovation of Registration Center In Domiz1, Akre And Gawilan Refugee Camps	As per BOQ	As per BOQ	60 calendar days (with 180 days as defect liability period)

## General Note/Guidance

1. All the work items should be carried out according to IGTS that complies with ACI-Code 1995 applied according to the instructions of the supervising Engineer.
2. All materials must be NEW from best type, approved by supervising Engineer.
3. All construction materials should be tested according to Construction Works Specification by NCCL (1981 edition).
4. The contractor shall provide samples for all materials to be used in the project prior to using them in order to get approval from supervising Engineer.
5. It is the duty of the contractor to check the designs for accuracy and adequacy, otherwise the UNHCR will take no risk of the contractor's failure to accomplish the work.
6. The contractor shall provide all required manpower, transportation, equipment, tools, machinery etc unless otherwise stated below.
7. In case of any difference between BOQ, designs and/or drawings; the instruction of supervising Engineer will prevail/govern.
8. After all works are finished the site must be cleaned from all debris and waste materials must be removed to a dumping site designated by the municipality and disposed in an environmentally friendly manner.
9. Normal site office for the Engineer: Constructing or providing normal working space for Site Engineers, furniture and office equipment, including consumable materials, stationary. Office in temporary set up will be accepted.
10. The contractor is responsible for fixing any damages or defects happened during the implementation.
11. The Supervising Engineer can ask for a Certificate of Origin & Quality to ensure the quality of the materials will be used in the projects. The Supervising Engineer can ask Lab test to certify quality of materials.
12. The contractor shall install steel sign board 1.2 x 1.8 with calligrapher wages to achieve visibility of the project .