**CLARIFICATION**

**No: 1**

**Date: 24 July 2019**

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| № | Question of bidder | Answer of UNFPA |
| 1 | As indicated in 17.1.8 as one of the requirements, the company has to to provide a copy of last three years of audited financial statements. Our company has 1 year of financial statement but the team leader has more than 8 years of related experience. As indicated in the requirement, the company has to have at least 5 years of continuous operation OR be led by an individual with at least 8 years of related experience. According to this requirement, our company has 1-year financial statement but is led by an expert who has more than 8 years of experience. In this case what document do we have to provide to compensate 3 years of audited financial statements? | The bidder need to provide an evidence that the leader has at least 8 years of experience. |
| 2 | In regards to providing  "Brief description of the firm and the firm’s qualifications" can we send this in Word or PDF format? | Original signed documents should be scanned and saved in PDF format. Other documents should be converted into PDF format.  *Please refer to the section 17 (Technical bid) of RFP document.* |
| 3 | In SECTION III under GENERAL CONDITION OF CONTRACT - it shows 100.000 USD. We were wondering if this amount was related to this Bid? | This is modality of the contract, convenient for the service with amount up to 100,000 USD. However, it doesn’t necessarily reflect the budget amount. |