

**MANDATORY STATEMENTS and INFORMATION TO BE
SUBMITTED WITH THE BID**

*[Verpflichtende Bestätigungen und beizuschließende
Informationen/Dokumente]*

**Please note that these Statements of Confirmation for the technical and
the commercial part (pages 1-3)
MUST BE DULY FILLED AND COUNTERSIGNED
by the Bidder's authorized official**

TECHNICAL PART

The undersigned represents to UNIDO the following statements of confirmation:

No.	MANDATORY STATEMENTS:	Please confirm by checking the box as appropriate:	Remarks, if any:
1	Company/organization's ability and readiness to execute an eventual contract in accordance with the Invitation to Bid (ITB) and its Annexes/Appendices. <i>Any deviation from the Terms of Reference/Technical Specifications (Appendix 1) or other documents contained in this ITB shall be clearly expressed.</i>	<input type="checkbox"/>	
2	Bidder guarantees a delivery time of normally two weeks from date of the UNIDO's call-off order. In case of urgent deliveries as so stated in the UNIDO's call-off order, the items shall be delivered to UNIDO within 48 hours from the date of the call-off order.	<input type="checkbox"/>	

Your offer MUST include:

No.	MANDATORY INFORMATION/DOCUMENTATION:	Please confirm that information is provided in the bid:	Remarks, if any:
1	Company description, structure and number of employees	<input type="checkbox"/>	
2	Practical experience of 3 years in field of required material supply.	<input type="checkbox"/>	
3	A copy of the company's registration/incorporation documents <i>[Handelsregistereintragung, Konzession etc.]</i>	<input type="checkbox"/>	

Invitation to Bid (ITB) No. 2019/023/CZ/mp**APPENDIX 6**

4	Licences/Authorization [<i>Gewerbeschein, Konzession</i>]	<input type="checkbox"/>	
5	Company/organization's operating standards and control systems (ISO) - (if applicable).	<input type="checkbox"/>	
6	SUB-CONTRACTORS: Name(s) of the proposed sub-contractor(s) and/or equipment manufacturers, if any, and the extent and nature of such sub-contracting and/or equipment supply.	<input type="checkbox"/>	
7	A completed certified Supplier's Financial Statement (the form is enclosed herewith for completion as <u>Appendix 4</u>). Certification shall be normally provided by your bank, insurance company or any other authority customarily providing such certification according to the laws of your country. <i>Note: The Bid submitted without certified Financial Statement runs the risk of being rejected.</i>	<input type="checkbox"/>	
8	A certified copy of the Financial Statements [<i>Bilanzen + G&V</i>] for the last 2-3 years of business and information regarding all claims, arbitration and other pending legal action concerning your company/organization, including the amounts of any pending claims, arbitration and other pending legal action of claims. <i>Companies/organizations from Austria may attach the KSV 1870 'Unternehmensprofil Standard' which includes the above requested information (Bilanzdaten as well as G+V figures (if applicable)).</i>	<input type="checkbox"/>	
9	Signed last page of the Invitation to Bid - "Statement of Confirmation"	<input type="checkbox"/>	

COMMERCIAL PART

The undersigned represents to UNIDO the following statements of confirmation:

No.	MANDATORY STATEMENTS:	Please check as appropriate:	Remarks, if any:
1	Bidder has carefully reviewed the Model Contract and Annexes to it and is in agreement with its terms and conditions.	<input type="checkbox"/>	
2	Bidder will provide all necessary insurances as per the Model Contract, Appendix 3	<input type="checkbox"/>	
3	Bidder's offer is valid for 6 months. Once your bid is accepted during this period, the price quoted in your bid must remain unchanged for the entire period of the resulting contract unless otherwise specified in the ITB.	<input type="checkbox"/>	
4	Completed List of Items (Appendix 1, Annex 1) uploaded as Excel and pdf version on UNIDO procurement portal.	<input type="checkbox"/>	
5	Discount offered on the entire product range catalog (i.e. for goods which are not included in the list of items) for Contract duration of 3 years with possibility of additional two years contract extension.	<input type="checkbox"/>	

CONFIRMATION OF TECHNICAL AND COMMERCIAL PART

Registered office or other Address of the Bidder:

Postal Address:

Signature of authorized official of Bidder or person otherwise authorized to sign the proposal on behalf of the Bidder:

Name (print): _____

Signature: _____

Title/Position: _____

Place (City and Country): _____

Date: _____