

## Terms of Reference

This consultancy is requested by:

Unit:	PHS
Division:	DPS

### 1. Purpose of the Consultancy

To develop and outline the costing and monitoring & evaluation (M&E) framework of the Tonga National Multi-sectoral plan on Antimicrobial Resistance (AMR).

### 2. Background

The Tonga National Multi-sectoral plan on AMR 2017-2022 was passed by the cabinet on November 2018 and launched by her Royal Highness on the same month. The main goal of the country AMR plan is to improve the health of the nation by ensuring the continuous and effective treatment of antimicrobials on all kind of infections in human and animals in Tonga.

According to the plan, the AMR steering committee is responsible to oversee and coordinate the implementation of the activities in the AMR plan and reporting back to the higher authorities. The meeting of the Tonga National AMR steering committee was held in March 2019 and one of the meeting outcomes is to request for supporting the costing and M&E framework of the AMR plan.

Having a fully costed plan with its M&E framework will guide the country in ensuring that all the planned activities are prioritised and implemented effectively. Therefore, it is important to recruit a consultant that can support the AMR committee in strengthening their AMR plan and strategic actions.

### 3. Planned timelines (subject to confirmation)

Start date: 27/05/2019

End date: 31/07/2019 (30 working days)

### 4. Work to be performed

**The consultant will outline the cost of each activity in Tonga National Multi-sectoral plan on AMR and develop its M&E framework.**

#### Method(s) to carry out the activity

#### Phase 1: Outline the costing of the Tonga National Multi-sectoral plan on AMR for next 3 years

- i. Work with AMR steering committee to:
  - Assess each activity captured in the Tonga National Multi-sectoral plan on AMR
  - Review the progress of the implementation and develop methodology on costing
  - Coordinate the costing and prioritization of each activity

- Interview key stakeholders and other key informants in both public and private sectors and partners, when necessary upon the advice of the AMR steering committee
- Use published and unpublished data and references when needed
- ii. Facilitate a national workshop to finalize the costed AMR plan
- iii. Coordinate with technical staff at WHO/DPS the findings and recommendations of the activity

**Phase 2: Develop the M&E framework of the Tonga National Multi-sectoral plan on AMR**

- i. Work with AMR steering committee to:
  - Assess the Tonga National Multi-sectoral plan on AMR
  - Identify key activities to be monitored and evaluated in the plan
  - Define indicators to be used for tracking progress related to key activities identified (process indicators & outcome indicators)
  - Define data collection methods and timeline of each indicator
  - Create analysis plan and reporting templates
  - Interview key stakeholders and other key informants in both public and private sectors, when necessary upon the advice of the AMR steering committee
  - Use published and unpublished data and references when needed
- ii. Facilitate a national workshop to finalize the M&E framework
- iii. Coordinate with technical staff at WHO/DPS the findings and recommendations of the activity

**Output/s**

Output 1: Final draft of costed Tonga National Multi-sectoral plan on AMR

Deliverable 1.1: Work plan for the costing of AMR plan

Deliverable 1.2: Final draft of costed AMR plan and workshop presentation

Deliverable 1.3: Technical report

Output 2: Final draft of M&E framework to be incorporated into the costed AMR plan

Deliverable 2.1: Work plan for developing M&E framework

Deliverable 2.2: Final draft of M&E framework and workshop presentation

Deliverable 2.3: Technical report

**5. Technical Supervision**

The selected Consultant will work on the supervision of:

Responsible Officer:	Mr Asaeli Raikabakaba, Technical Officer – EMT, PHS, WHO/DPS	Email:	raikabakabaa@who.int
Manager:	Ms Martina Pellny, Team Coordinator – PHS, WHO/DPS	Email:	pellnym@who.int

**6. Specific requirements**

- Qualifications required:

Essential: Master degree in pharmacy or medicine or health science

Desirable: Post graduate qualification in public health or management from recognized university

- Experience required:

Essential: Minimum of seven years of experience in pharmaceutical or medicines, and experience in developing or reviewing national policies and plans.

Desirable: Experience in developing costed and M&E plans in low-middle income countries.

- Skills / Technical skills and knowledge:

Should demonstrate expertise in developing costing and M&E plans. Should also have knowledge on health system and budgeting. Have the ability to identify challenges and provide appropriate solutions. Good interpersonal skills and capable of facilitating consultation meeting, interview, and workshop. Good analytical thinking and writing skills.

- Language requirements:

Fluent in English

## 7. Competencies

Teamwork, respecting and promoting individual and cultural differences, Communication, Knowing and managing yourself and producing results.

## 8. Place of assignment

Tonga

## 9. Medical clearance

The consultant will be expected to provide a medical certificate of fitness for work

## 10. Payment terms

Will be finalized after the issuing of contract.

## 11. Travel

The Consultant is expected to travel in-country according to the itinerary and estimated schedule below:

Travel dates		Location:	
From		To	Tonga
Purpose:		Provide technical support and conduct consultation meeting with key stakeholders	

Travel dates		Location:	
From		To	
Purpose:			

All **travel arrangements** will be made by WHO – WHO will not be responsible for tickets purchased by the Consultant without the express, prior authorization of WHO. While on mission under the terms of this consultancy, the Consultant will receive **subsistence allowance**.

*Visas requirements: it is the consultant's responsibility to fulfil **visa requirements** and ask for visa support letter(s) if needed.*