



OFFICE OF PROCUREMENT SERVICES

Request for Proposal No 262313-ELB

Title **Maintenance renewal of Veritas NetBackup License**

Closing Date and Time **2019-05-14 17:00:00**
Time Zone **CET, Vienna (Austria)**

Submission of response **Through the IAEA Supplier's Portal (<https://suppliers.iaea.org>) or to the Responsible Contracting Staff**

Acknowledgement of Receipt and requests for clarifications, please send to:

Responsible Contracting Staff **Lee-Bleise, Ms Esther Lai Hing**
Email **E.Lee-Bleise@iaea.org**
Phone **+43-1-2600-21181**

The International Atomic Energy Agency (IAEA) hereby invites suppliers to submit quotations, proposals or bids, as appropriate, for the provision of goods and/or services and/or works, as defined in the attached documentation.

In preparing and submitting your quotation, proposal or bid, you are required to follow the IAEA "General Instructions for Bidders" (also found at <https://www.iaea.org/sites/default/files/iaeaforbidders.pdf>) and "Special Instructions to Bidders" attached.

Please notify the Responsible Contracting Staff mentioned above if any part of this solicitation is missing.

Thank you.

Attachment

Name	Details
2 - Special Instructions to Bidders	2 - Special Instructions to Bidders.pdf
3 - IAEA General Conditions of Contract	3 - IAEA General Conditions of Contract.pdf
4 - Compliance Table	4 - Compliance Table.pdf
5 - Commercial Table	5 - Commercial Table.xlsx
6 - Supplier Registration Form	6 - Supplier Registration Form.docx
7 - General Instructions for Bidders	7 - General Instructions for Bidders.pdf

**Requirements**Ship-To **Vienna, Austria**

Item No	Qty	UoM	Goods and/or Services Description
1	1	lot	Maintenance renewal of existing Veritas NetBackup license for the period from 2019-05-28 to 2020-05-27 (1 year), including optional professional support services, as per attachment.

Draft



**Please return the below Acknowledgment of Receipt
via E-mail to the IAEA responsible contracting staff indicated in the cover letter,
as soon as possible after receipt of the solicitation**

ACKNOWLEDGMENT OF RECEIPT

SUBJECT LINE OF THE E-MAIL:

*[Insert solicitation number as indicated in the cover letter e.g. Request for Quotation No. 12345AB] -
Description: [As indicated in the cover letter]*

TEXT OF THE EMAIL:

Closing Date and Time: [Insert as indicated in the cover letter]

We have received the above mentioned solicitation and in response we:
[You may copy the appropriate response(s) in the body of the E-mail]

- () Intend to submit a quotation/proposal/bid/response
- () Are unable to submit a quotation/proposal/bid/response due to the following reason(s):
 - () Requirements are outside of our normal activities
 - () Present lack of resources to undertake the requested work/services
 - () The requested products are not available at the moment
 - () Insufficient time to prepare an offer
 - () We do not sell directly, but through distributors
 - () We have no after-sales service available in the recipient country
 - () Cannot accept the IAEA General Conditions of Contract and/or Draft Contract
 - () OTHER [please specify details]

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- () even though on this occasion we are unable to submit a quotation/proposal/bid/response as indicated above, we are interested in future IAEA opportunities
- () we are not interested in participating in future IAEA opportunities. Please remove us from your roster

OTHER COMMENTS:

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FROM:

Company name:

Address:

Name of the contact person:

E-mail:

Tel. No.:

* NOTE TO BIDDERS: In the event of missing documentation/information in the solicitation, please contact the IAEA responsible contracting staff as soon as possible.