**Registration for the Mandatory Site Visit**

**RFP 1905-19 (Global Weather Display Corner)**

We request the following person (s) to take part in the Site Visit on **Thursday, 14 March 2019 at 10h30 (Geneva time)**

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| --- | --- | --- |
| Company Name | Representative | Title / Function |
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Address for the site visit: World Meteorological Organization 7 bis Avenue de la Paix Ch-1211 Geneva 2 – Switzerland.

For security measures you are kindly invited to arrive 15 minutes prior to the start of the Site Visit at the entrance hall. Please make sure that you are in possession of your ID to access the building. Please check in with the security at the lobby.

The Site Visit will start at 10h30 and finish at 11h30

* Suppliers may ask questions during the site visit. After the site visit, in the spirit of fairness and transparency and to have it officially recorded, suppliers have to write their questions through procurement and we will answer accordingly. All Q & A will be shared to all vendors who have attended the mandatory site visit
* Taking of photos will not be allowed.

Company Name / Stamp Place and date

Signature