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**Date: 5 September 2018**

**Subject** : Amendment No 2 to Invitation to Bid (ITB) for ‘Supply, Installation and Commissioning of 4 x 100 kWp on-grid Field Installed PV Plant’

**Ref** : UNDP-TUR-ITB(ORKOY)-2018/05

Dear Madam/Sir,

In relation to our ITB for ‘**Supply, Installation and Commissioning of 4 x 100 kWp on-grid Field Installed PV Plan**’, issued on 24 July 2018 with reference number **UNDP-TUR-ITB(ORKOY)-2018/05**, you are hereby provided with the second set of ‘Answers to Questions-2’ received from Prospective Bidders.

You are kindly requested to prepare your proposals with the consideration of the answers provided in Amendment No 1 and Amendment No 2 and submit your proposals latest by **06 September 2018, 17:30hrs, Turkey time** to the address stipulated in our solicitation documents.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Sukhrob Khojimatov', is written over the typed name.

Sukhrob Khojimatov  
Deputy Country Director

Attachment-I ‘Answers to Questions’ received from Prospective Bidders

**Attachment-I:**

**'Answers to Questions' Received from Prospective Proposers**

**Question 1: The preliminary designs that were published with bidding documents are for one PV Plant site. Is there any designs for other 3 PV Plants?**

*Answer 1: The published preliminary technical drawings with the ITB documents are indicative for all 4 PV Plants. The Prospective Bidders shall prepare their Bids in accordance with the available format, information and forms in the ITB document and its attachments. Please kindly refer to Bid Data Sheet Article 29 of the ITB and once again note that designs, measurements and material selections are indicative and subject to the approval during the call letter process with the local electricity distribution company.*

**Question 2: Is it necessary to change the Bid Security dates due to time extension of the bid submission date?**

*Answer 2: The Deadline for Bid Submission was changed through Amendment No. 1 dated 16 August 2018. Hence, it is expected that the final date of validity of Bids and the validity of Bid Security is in alignment with both Item 5 of the Data Sheet in the subject ITB and the extended bid submission deadline stipulated in Amendment No.1.*

**Question 3: No approved design (by local electricity distribution company) had been published with the bidding documents. Can you please mention who will be responsible for preparation and submission procedures of the designs (i.e. static and electric designs)?**

*Answer 3: Please kindly refer to Answer 13 of Amendment No 1. Implementing Partner will notify UNPD when all approval procedures are cleared and only then UNDP Turkey will sign contract(s) with the successful Bidder(s).*

**Question 4: Is this tender open to the public or does UNDP send an invitation to certain companies?**

*Answer 4: Please note that this tender is open to public and it was published in UNDP's national and international web sites (<https://www.ungm.org/Public/Notice/74995>, [http://procurement-notices.undp.org/view\\_notice.cfm?notice\\_id=48366](http://procurement-notices.undp.org/view_notice.cfm?notice_id=48366), <http://www.tr.undp.org/content/turkey/en/home/jobs.html>), along with the public referrals made to UNDP's advertisements by the Implementing Partner, General Directorate of Forestry and project partner GUNDER.*

**Question 5: Will the contractors issue their invoices without VAT?**

*Answer 5: Yes, UNDP Turkey is exempt from VAT. However, this VAT exemption cannot be automatically transferred to UNDP's vendors. Please refer to Question 23 of Amendment No.1 for details, where UNDP Turkey's tax exemption is elaborated.*

**Question 6: There is no detailed design or drawing for the Energy Transmission Lines, in ITB documents. Can you please elaborate the grid connection of the PV plant?**

*Answer 6: Please refer to the Question 21, 22 and 30 of the Amendment No 1 for the detailed answer to this question.*

**Question 7: Can you please indicate how to obtain the tender documents and soft copies of the forms that are needed to be filled?**

*Answer 7: Invitation to Bid documents together with "word" copies of the "Forms to be Filled in" for ease of reference were published at UNDP's national and international web sites on 24 July 2018. Also, Turkish translation of all documents were published at the web sites where the ITB was initially announced, in line with Item 1 of Bid Data Sheet. There are no other separate forms or documents that will be shared with the interested Potential Bidders.*

**Question 8: Is there any specific Turkish Lira to US Dollars exchange rate for years 2015 – 2016 – 2017 to be used while filling the Form D: Eligibility and Qualification Form?**

*Answer 8: If the subject matter currency (i.e. the currency of the work completion certificate, income statement etc.) is other than Turkish Lira (TRY), the conversion (selling prices) or cross rates for the reference dates given in below table and available at the web page of Central Bank of Republic of Turkey ([www.tcmb.gov.tr](http://www.tcmb.gov.tr)) are to be used. The following table provides the reference dates for each eligible year. The conversion rates or cross rates to be used by Offeror should be the conversion rates or cross rates stated for the reference dates in the following table.*

*Below given update multiplier figures corresponding to the year of the document (work completion certificate, progress payment) must be used to arrive at the current value of the work completion amounts achieved in previous years.*

Year	Reference Institution	Reference Date	1 USD =	1 EUR =
2015	Central Bank of the Republic of Turkey	31.12.2015	2.9233 TRY	3.1896 TRY
2016	Central Bank of the Republic of Turkey	30.12.2016	3.5255 TRY	3.7166 TRY

2017	Central Bank of the Republic of Turkey	29.12.2017	3.7787 TRY	4.5237 TRY
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**Question 9:** It was stated in bidding documents that supporting structures for the PV panels will be fixed on the ground by reinforced concrete platforms. Can you please indicate the concrete class and the volume of the concrete?

*Answer 9:* Please note that bidders should take local regulations and standards into consideration while preparing their quotations, as it was stated in ITB Section 5.A "Schedule of Requirements and Technical Specifications/Technical requirements/Bill of Quantities" Sub-section 1. Introduction. Therefore, as it was mentioned in ITB Section 5.A Sub-section 4.4. "Supporting Structure for Panels", "the concrete to be used must be ready made concrete". Accordingly, concrete class should not be lower than the allowed values of local standards (Turkish Standards) of ready-made concrete.

**Question 10:** Does UNDP Turkey Office validate the photocopies of the original documents by stamping "True Copy of the Original" stamp?

*Answer 10:* Prospective Bidders shall submit the original versions of documents along with their Bids. UNDP Turkey Country Office may return the original documents after the Bid Opening, if requested by the Bidders, with the exemption of "Bid Security". Originals of Bid Securities shall only be returned to the Bidders as per Item 6 of Bid Data Sheet of ITB.