

**OFFICE OF PROCUREMENT SERVICES**

**RFP - Request for Proposal No 147271-AR**

Title **High Efficiency Introduction System**

Closing Date and Time **2018-08-02 17:00:00**  
Time Zone **CET, Vienna (Austria)**

Note **Refer to the attached documentation.**

Submission of response **Through the IAEA Supplier's Portal (<https://suppliers.iaea.org>) or to the Responsible Contracting Staff**

Acknowledgement of Receipt and requests for clarifications, please send to:

Responsible Contracting Staff **Rickard, Mr Adam**  
Email **A.Rickard@iaea.org**

The International Atomic Energy Agency (IAEA) hereby invites suppliers to submit quotations, proposals or bids, as appropriate, for the provision of goods and/or services and/or works, as defined in the attached documentation.

In preparing and submitting your quotation, proposal or bid, you are required to follow the IAEA "General Instructions for Bidders" (also found at <https://www.iaea.org/sites/default/files/iaeaforbidders.pdf>) and "Special Instructions to Bidders" attached.

Please notify the Responsible Contracting Staff mentioned above if any part of this solicitation is missing.

Thank you.

**Attachment**

<b>Name</b>	<b>Details</b>
2 - Special Instructions to Bidders	RFP147271_Special_Instructions_to_Bidders.pdf
3 - IAEA GCCs	General Conditions of Contract for Goods and Services.pdf
4 - Specification	High Efficiency Introduction System (Specification).pdf
No Title	General Instructions to Bidders.pdf
AT-SUPPLIER REGISTRATION FORM	Supplier Registration Form.docx

**Requirements**

Ship-To **Seibersdorf, Austria**

Shipping Terms **Delivered at Place IAEA Seibersdorf**



WAGRAMERSTRASSE 5,  
P.O. BOX 100  
1400 VIENNA, AUSTRIA

Item No	Qty	UoM	Goods and/or Services Description
1	1	each	High Efficiency Introduction System.

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**Please return the below Acknowledgment of Receipt  
via E-mail to the IAEA responsible contracting staff indicated in the cover letter,  
as soon as possible after receipt of the solicitation**  
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**ACKNOWLEDGMENT OF RECEIPT**

**SUBJECT LINE OF THE E-MAIL:**

*[Insert solicitation number as indicated in the cover letter e.g. Request for Quotation No. 12345AB] - Description: [As indicated in the cover letter]*

**TEXT OF THE EMAIL:**

*Closing Date and Time: [Insert as indicated in the cover letter]*

We have received the above mentioned solicitation and in response we:  
[You may copy the appropriate response(s) in the body of the E-mail]

- Intend to submit a quotation/proposal/bid/response
- Are unable to submit a quotation/proposal/bid/response due to the following reason(s):
  - Requirements are outside of our normal activities
  - Present lack of resources to undertake the requested work/services
  - The requested products are not available at the moment
  - Insufficient time to prepare an offer
  - We do not sell directly, but through distributors
  - We have no after-sales service available in the recipient country
  - Cannot accept the IAEA General Conditions of Contract and/or Draft Contract
  - OTHER [please specify details]  
.....  
.....
- even though on this occasion we are unable to submit a quotation/proposal/bid/response as indicated above, we are interested in future IAEA opportunities
- we are not interested in participating in future IAEA opportunities. Please remove us from your roster

**OTHER COMMENTS:**  
.....  
.....  
.....

**FROM:**

Company name: .....  
Address: .....  
Name of the contact person: .....  
E-mail: .....  
Tel. No.: .....

\* NOTE TO BIDDERS: In the event of missing documentation/information in the solicitation, please contact the IAEA responsible contracting staff as soon as possible.