

03 July, 2018

**AMENDMENT Nº One (1) TO  
RFP Number UNFPA/MOZ/RFP/18/004  
For the establishment of a:  
CONTRACT FOR PROFESSIONAL SERVICES**

In regards to:  
SUPPLY/PROVISION OF SERVICES to Maputo, Mozambique

In accordance to Clause 9 of the Introduction of RFP UNFPA/MOZ/RFP/18/004, UNFPA hereby informs that the following amendments were been made to the original Request for Proposal on 02-July-2018:

**1. SECTION II: TERMS OF REFERENCE (TOR), ACTIVITIES AND TASKS, Qualifications and Skills of the Team Members; Question from bidders:**

*"The RFP outlines that, "Portuguese fluency is mandatory for the survey team." Does this mean that the lead investigator must be fluent in Portuguese or that the team must include an individual who is fluent in Portuguese?"*

→ **REPLY:** The lead investigator does not necessarily need to be fluent in Portuguese, however the team carrying out the data collection should be fluent in Portuguese.

**2. SECTION II: TERMS OF REFERENCE (TOR), METHODOLOGY AND TECHNICAL APPROACH, Phase 1 – Survey methodology and tools; Question from bidders:**

*"Will data be collected in English or Portuguese? Will the tools need to be translated into Portuguese?"*

→ **REPLY:** Data will be collected in Portuguese. The data collection tool Systmap is already available in Portuguese so there is no need for further translation. However, the report should be presented in both Portuguese and English.

**3. SECTION II: TERMS OF REFERENCE (TOR), METHODOLOGY AND TECHNICAL APPROACH, Phase 1 – Survey methodology and tools; Question from bidders:**

*"Historically, who has carried out the actual data collection? Will it be the responsibility of the consulting team to identify local data collectors or will UNFPA assist with this? Or, is it the intention that the consulting team will do the actual data collection?"*

→ **REPLY:** In 2017, the data collection was done by a Third Party company. Equally, it is the responsibility of the company that will be awarded in 2018 to identify local data collectors and proceed with the actual data collection. UNFPA does not need to assist with data collector recruitment.

**4. SECTION II: TERMS OF REFERENCE (TOR), BACKGROUND; Question from bidders:**

*"Health staff views on generic contraceptives appears in the text, but not in the questionnaire nor in the required tables. Does UNFPA/Moz want the information re staff perceptions of generics?"*

- **REPLY:** UNFPA does not want information on staff perceptions of generics. This year the questions on generics will not be included as the survey will follow strictly the questions included in Systmap; no other question will be added as done in previous years.

**5. SECTION II: TERMS OF REFERENCE (TOR), OBJECTIVES; Question from bidders:**

*"The RfP does not explicitly state that only government supported SDPs be sampled and the list of SDPs does include over 100 non-governmental facilities. Please confirm that only government operated facilities (including military) will be in the sample."*

- **REPLY:** For the sample only the facilities managed by the Ministry of Health should be selected. This does not include military and psychiatric hospitals.

**6. SECTION II: TERMS OF REFERENCE (TOR), OBJECTIVES; Question from bidders:**

*"The RfP stipulates use of App Systmapp. Is there room for negotiation on this? There are other programs with a longer history of successful field use and which are designed specifically for large surveys."*

- **REPLY:** The only App to be used is Systmapp. There is no room for negotiation as this survey is taken in various countries and the use of the same application will enhance data comparability.

**7. SECTION IX: ANNEX D – LIST OF NATIONAL HEALTH FACILITIES; Question from bidders:**

*"The Excel file listing the health facilities includes a document titled Sheet2 also providing list of health facilities. The information in this Sheet2 appears inconsistent with the list of facilities provided in other sheets. For example, it includes a list of 334 private facilities compared with 180 in the other document titled Privada."*

- **REPLY:** For the purpose of the exercise, private health facilities should not be included. In the excel file under the tab named Quaternária, military and psychiatric hospitals should not be included.

**8. SECTION IX: ANNEX D – LIST OF NATIONAL HEALTH FACILITIES; Question from bidders:**

*"How many health facilities we will be visiting in each province? This would help us calculating the number of field staff we need for data collection."*

- **REPLY:** As stipulated under SECTION IX: ANNEX C – SURVEY SAMPLING METHODOLOGY, 4.2 Use of Sampling Formula to obtain Sample Size, the sample size should be obtained using the



formula below, an example on how this can be calculated is also shown in the same section under 5.0 ILLUSTRATION FOR SAMPLING FACILITIES.

$$n = \frac{Z^2 p(1 - p)}{d^2}$$

Where  $n$  = *minimal sample size for each domain*  
 $Z$  = *Z score that corresponds to a confidence interval*  
 $p$  = *the proportion of the attribute (type of SDP) expressed in decimal*  
 $d$  = *per cent confidence level in decimal*

A handwritten signature in black ink, appearing to read 'Dillys Buque', is positioned above the typed name.

Dillys Buque,  
Procurement Analyst  
Procurement Services Branch  
UNFPA