

June 19th, 2018

REQUEST FOR PROPOSAL (RFP)
RFP Number UNFPA/MOZ/RFP/18/004
For the establishment of a:
CONTRACT FOR PROFESSIONAL SERVICES
In regards to:
PROVISION OF SERVICES to Maputo, Mozambique

LETTER OF INVITATION

Dear Sir/Madam,

1. The United Nations Population Fund (UNFPA), an international development agency, is seeking qualified Bids for the provision of *services – Conducting the 2018 Facility Assessment for Reproductive Health Commodities and Services*. Your company is hereby invited to submit your best Technical and Financial Bids for the requested services. Your Bid could form the basis for a contract for professional services (CPS) between your company and UNFPA.
2. To enable your company to submit a Bid, please read the following attached documents carefully:

Section I:	Instructions to Bidders
Section II:	Terms of Reference
Section III:	Instructions for preparing Technical Bid
Section IV:	UNFPA General Conditions of Contract
Section V:	UNFPA Special Conditions of Contract
Section VI:	Supplier Qualification Requirements
Section VII:	Bid and Returnable Forms
Section VIII:	Template of Proposed Contract for Professional Services
Section IX	RHCS 2018 survey: questionnaire, outline, additional list of commodities, generic contraceptives questionnaire, tentative activity plan, proposed structures for tables, survey sampling methodology, list of HF

3. The Bid process will be conducted through a TWO-envelope system. Interested Bidders are requested to submit their Technical Bid *separately* from their Financial Bid containing price information. Specific instructions for the submission can be found Section I – Instructions to Bidders, clause 19 Submission, Sealing and Marking of Bids.
4. Bidders are requested to carefully read Section I – Instructions to Bidders, clause 19 Submission, Sealing and Marking of Bids, where detailed instructions of the submission process are provided. It is the Bidder's responsibility to assure compliance with the submission process. If the envelopes or emails are not marked / submitted per the instructions, UNFPA will neither assume responsibility for the bid's misplacement or premature opening nor guarantee the confidentiality of the Bid process. Incorrect submissions might result in your Bid being declared invalid.

All Bids comprising of Technical and Financial parts should reach the below and corresponding addresses no later than 17 July 2018, at 11:00 a.m. *hours Maputo, Mozambique time*¹:

- a. If you choose to submit your Bid in hard copy, your Technical Bid and Financial Bid should be submitted in separate, sealed envelopes in accordance to clause 19.4 Submission of hard copy Bids, and should reach the following address:

United Nations Population Fund
Avenida Julius Nyerere, # 1419
Maputo
Mozambique

- b. If you choose to submit your Bid electronically, your Technical Bid and Financial Bid should be submitted in separate emails in accordance to clause 19.3 Submission of electronic Bids, should reach the email inbox of moz.tender@unfpa.org. Do not submit Bid documents to any other email address, sending the Bid to any other email address, including as a carbon copy (cc), will violate confidentiality and result in the invalidation of the Bid.

5. Bids received after the stipulated date and time will be rejected.
6. Bidders are asked to acknowledge receipt of this RFP using the Bid Confirmation Form SECTION VII – ANNEX A: . A completed Form should be e-mailed to: Mrs. Dillys Buque, Procurement Analyst, email buque@unfpa.org no later than 15 July 2018 and indicate whether or not a Bid shall be submitted. Bidders that will not submit a Bid are kindly asked to indicate the reason(s) for not bidding on the Bid Confirmation Form to help UNFPA improve its future Bid exercises.
7. Any questions relating to the Bid process and/or to the attached documents shall be sent to: Dillys Buque, Procurement Analyst, at email buque@unfpa.org.

Responses to all questions received will be handled in accordance to the instructions included in Section I - Instructions to Bidders, clause 8 Clarifications of solicitation documents. Do not submit a Bid to this contact, or your Bid will be declared invalid, as UNFPA will not be able to guarantee the confidentiality of the Bid process.

8. UNFPA posts all Bids notices, clarifications and results in the United Nations Global Marketplace; hence, we strongly encourage Bidders to register on [UNGM](https://ungm.org). UNGM is the procurement portal of the United Nations system. By registering on UNGM, suppliers become part of the database that UN buyers use when searching for suppliers. This link describes the registration process: <https://www.ungm.org/Public/Pages/RegistrationProcess>

Suppliers can also access all UN Bids online and, by subscribing to the Tender Alert Service, suppliers can be automatically notified via email of all UN business opportunities that match the products and services for which they have registered. Instructions on how to subscribe to the Tender Alert Service can be found in the UNGM Interactive Guide for suppliers.

¹ <http://www.timeanddate.com/worldclock/city.html?n=69>




9. UNFPA looks forward to receiving your Bid and thanks you in advance for your interest in UNFPA procurement opportunities.
10. This letter is not to be construed in any way as an offer to contract with your company/institution.

Yours sincerely,



Andrea M. Wojnar
UNFPA Representative
Mozambique

Process reviewed and cleared by:



Donaldo Chiuz
International Operations Manager
UNFPA Mozambique

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SECTION I: INSTRUCTIONS TO BIDDERS

A. INTRODUCTION

1. General

- 1.1. UNFPA Mozambique Country Office wishes to establish a contract for professional services with a qualified supplier(s) for the provision of services – ***Conducting the 2018 Facility Assessment for Reproductive Health Commodities and Services.***
- 1.2. As a result of this competitive Bid process, UNFPA plans to sign a Contract for Professional Services with a single supplier.
- 1.3. In the event of UNFPA signing a contract, the following shall apply:
 - 1.3.1. The successful Bidder(s) shall accord the same terms and conditions to any other organization with the United Nations Systems, located in Mozambique, that wishes to avail itself of such terms, after written consent from UNFPA's Country Office in Mozambique;
 - 1.3.2. The contract template specified in *SECTION VIII: TEMPLATE OF CONTRACT FOR PROFESSIONAL SERVICES*, shall be used.

2. Eligible Bidders

- 2.1. This Bidding process is open to all legally-constituted companies that can provide the requested services and have legal capacity to perform in the country, or through an authorized representative.
- 2.2. Bidders and all parties constituting the Bidder may hold any nationality.
- 2.3. Bidders must not have a conflict of interest in order to be considered eligible. Bidders found to have a conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this Bidding process, if they:
 - 2.3.1. Are, or have been associated in the past, with a company or any of its affiliates that have been engaged by UNFPA to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods and/or services to be purchased under this Bid.
 - 2.3.2. Submit more than one Bid in this Bidding process, except for alternative Bids accepted under instructions to Bidders Clause 19 *Partial & Alternative Bids*. However, this does not limit the participation of subcontractors in more than one Bid.
 - 2.3.3. Any Bidder that is uncertain as to whether the situation it is in constitutes a conflict of interest must disclose the situation to UNFPA and seek UNFPA's guidance.
 - 2.3.4. The following information must be disclosed in the Bid:
 - 2.3.4.1. Bidding entities whose owners, part-owners, officers, directors, controlling shareholders, or key personnel are immediate family of UNFPA staff involved in procurement functions and/or of any government official of the beneficiary country and/or of any Implementing Partner (IP) receiving the goods and/or services under this RFP; and

- 2.3.4.2. Any other situation that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.
- 2.3.4.3. Failure to disclose the information above may result in rejection or disqualification of the Bid or of the award resulting from the Bid process.
- 2.4. Bidders under declaration of ineligibility by UNFPA in accordance with clause 2 at the time of contract award will be disqualified. Bidders are not eligible to submit a Bid if at the time of Bid submission they are:
 - 2.4.1. Listed as suspended or removed by the United Nations Procurement Division (UNPD);
 - 2.4.2. Declared ineligible by other organizations of the United Nations through the disclosure of the ineligibility or listing as suspended on [United Nations Global Marketplace \(UNGM\)](#) as a result of having committed fraudulent activities;
 - 2.4.3. Included on the [UN 1267 list](#) issued by the Security Council resolution 1267 that establishes a sanctions regime to cover individuals and entities associated with Al-Qaeda and/or the Taliban;
 - 2.4.4. Debarred by the World Bank Group in accordance with the [WB Listing of Ineligible Firms & Individuals](#) and the [WB Corporate Procurement Listing of Non-Responsible Vendors](#).
- 2.5. All Bidders must adhere to the UN Supplier Code of Conduct, which may be found by clicking on [UN Supplier Code of Conduct](#).
- 2.6. Accordingly, any company that is found to have undertaken in unethical, unprofessional, or fraudulent activities, as defined in clause 4, will be temporarily suspended or permanently debarred from business relations with UNFPA.
- 2.7. Bids may be submitted by a Joint Venture (JV). In the case of a JV:
 - 2.7.1. The completed Joint Venture Partner Information Form, SECTION VII – ANNEX F: JOINT VENTURE PARTNER INFORMATION FORM, must be included with the Bid; and
 - 2.7.2. All parties to the JV shall be jointly and severally liable; and
 - 2.7.3. The JV must nominate a Representative, who will have the authority to conduct all businesses for and on behalf of all parties of the JV during the Bidding process and if the JV is awarded a contract, during the validity of the contract.

3. Cost of Bid

- 3.1. Bidder will bear all costs associated with the preparation and submission of the Bid(s), and the procuring UN entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bid.

4. Fraud and Corruption

- 4.1. UNFPA's Policy regarding fraud and corruption is available by clicking on [Fraud Policy](#) and applies fully to this Bid. Submission of any Bid implies that the Bidder is aware of this Policy.
- 4.2. UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. To this effect, UNFPA has developed an Anti-Fraud Policy with the aim to raise awareness of fraud risks, implement controls to prevent fraud, and establish a procedure to detect fraud and to enforce the Policy.

- 4.3. UNFPA requires that Bidders, suppliers, and contractors and their subcontractors observe the highest standards of ethics during the procurement and execution of UNFPA contracts.
- 4.4. Pursuant to this Policy, UNFPA defines the terms set forth as follows:
 - 4.4.1. “Corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
 - 4.4.2. “Fraudulent practice” means any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit, or to avoid an obligation;
 - 4.4.3. “Collusive practice” means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;
 - 4.4.4. “Coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
 - 4.4.5. “Obstructive practice” means acts intended to materially impede the exercise of UNFPA’s contractual rights of audit, investigation and access to information, including destruction, falsification, alteration or concealment of evidence material to a UNFPA investigation into allegations of fraud and corruption.
 - 4.4.6. “Unethical practice” means conduct or behavior that is contrary to Staff or Supplier codes of conduct, such as those relating to conflict of interest, gifts, hospitality, post-employment provisions, abuse of authority and harassment.
- 4.5. UNFPA will reject to award a contract if it determines that a Bidder recommended for award has engaged in corrupt, fraudulent, collusive, coercive, obstructive or unethical practices while competing for the contract in question;
- 4.6. UNFPA will declare a supplier ineligible, either indefinitely or for a stated period of time, to be awarded a UNFPA contract/agreement if at any time it determines that the supplier has engaged in any corrupt, fraudulent, collusive, coercive, obstructive or unethical practices in competing for, or in executing, a UNFPA contract/agreement.
- 4.7. Any supplier participating in UNFPA’s procurement activities must provide all required documents, records, and other elements to UNFPA personnel upon first request to facilitate any investigation of allegations of misconduct by either suppliers or any other party to the procurement activities. The absence of such cooperation may be sufficient grounds for the debarment of the supplier from the UNFPA supplier roster and may lead to suspension following review by UNFPA.
- 4.8. Suppliers, their subsidiaries, agents, intermediaries, and principals must cooperate with UNFPA’s Office of Internal Audit and Investigation Services (OIAS), as well as with any other investigations authorized by the Executive Director and with the UNFPA Ethics Officer as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives, agents, and assignees of the supplier and submission of all requested documents, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the contract, and to debar and remove the supplier from UNFPA’s list of registered suppliers.
- 4.9. A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at [UNFPA Investigation Hotline](#)

5. Zero Tolerance

5.1. UNFPA has adopted a zero tolerance policy on gifts and hospitality. Bidders are therefore requested not to send gifts or offer hospitality to UNFPA personnel. If interested on reading further on this policy, please select [Zero Tolerance Policy](#).

6. Disclaimer

6.1. Should any of the links malfunction or are inaccessible for any reason in this Request for Proposal or any of its Annexes, suppliers can contact the Procurement Official referenced below in clause 8 and request for them to share a PDF version of such document(s).

B. SOLICITATION DOCUMENTS

7. UNFPA Bidding Document

7.1. This RFP document is posted on [United Nations Global Marketplace \(UNGM\)](#).

7.2. Bidding documents consists of the following:

Section I:	Instructions to Bidders
Section II:	Terms of Reference
Section III:	Instructions for Preparing Technical Bid
Section IV:	UNFPA General Conditions of Contract
Section V:	UNFPA Special Conditions of Contract
Section VI:	Supplier Qualification Requirements
Section VII:	Bid and Returnable Forms
Annex A:	Bid Confirmation Form
Annex B:	Bid Submission Form
Annex C:	Bidder Identification Form
Annex D:	Bidder's Previous Experience
Annex E:	Price Schedule Form
Annex F:	Joint Venture Partner Information Form
Annex G:	Checklist of Bid Forms
Annex H:	Bank Guarantee for Advance Payment
Section VIII:	Template of Proposed Contract for Professional Services

7.3. Bidders are expected to examine all instructions, forms, Terms of Reference, terms and conditions contained within this Bid document. Failure to comply with these documents shall be at the Bidder's risk and may affect the evaluation of the Bid or result in the rejection of the Bid.

7.4. Bidders are cautioned to read Section II – Terms of Reference, as there may be special requirements. The requirements presented herein are not to be construed as defining a particular service provider's service. Bidders are encouraged to advise UNFPA if they disagree.

7.5. The requirements included in this document are the minimum requirements of the services solicited. Services offered in the Bid must meet or exceed all requirements herein.

8. Clarifications of Bidding Document

8.1. Bidders requiring clarification to the Bid process and/or to the Bid documents may be addressed in writing to: Dillys Buque, Procurement Analyst, email buque@unfpa.org.

Bidders should **NOT** submit/ **copy** any Bid to this contact or your Bid will be declared invalid, as UNFPA will not be able to guarantee the confidentiality of the Bidding process.

Bidders may request clarifications no later than 3 July 2018, at 11:00 a.m. Maputo, Mozambique time².

- 8.2. UNFPA will respond in writing to any requests for clarification received prior to the deadline and will circulate the answers (including an explanation of the requests without identifying the sources) to all prospective Bidders that have received the Bid documents. A copy of the questions and UNFPA's answers will also be posted on UNGM, (www.ungm.org).
- 8.3. UNFPA will respond to requests for clarifications as soon as possible. However, delays in UNFPA's response will not oblige UNFPA to extend the Bid submission deadline. UNFPA may extend the deadline in specific cases UNFPA deems justified and necessary.

9. Amendments to Bidding Documents

- 9.1. At any time prior to the Bid submission deadline, UNFPA may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding documents by issuing an amendment.
- 9.2. UNFPA shall post all amendments under the original notice on UNGM. All prospective Bidders that have received the Bidding documents shall periodically check if amendments have been posted to the bidding documents on UNGM.
- 9.3. To give prospective Bidders reasonable time to take the amendments into account, UNFPA may, at its discretion, extend the Bid submission deadline.

C. PREPARATION OF BIDS

10. Language of the Bid

- 10.1. Bid documents and all related correspondence should be written in English. Assessment reports must be in both in Portuguese and English.
- 10.2. Any printed literature furnished by a prospective Bidder written in a language other than the language indicated must be accompanied by a translation in the preferred language indicated above. For the purpose of interpretation of the Bid, and in the event of discrepancy or inconsistency in meaning, the version translated into the preferred language indicated above shall govern. The sole responsibility for translation and the accuracy thereof shall rest with the Bidder.

11. Bid Currency and Prices

- 11.1. All prices shall be in US dollars (USD) or any other convertible currency.
- 11.2. The Bidder shall indicate on the Price Schedule Form in accordance to SECTION VII – ANNEX E: PRICE SCHEDULE FORM, the unit of measure, the unit price and total Bid price of the goods and/or services (where applicable) it proposes to supply under the contract.

² <http://www.timeanddate.com/worldclock/city.html?n=69>

12. Conversion to Single Currency

- 12.1. To facilitate evaluation and comparison, the procurement official will convert all Bid prices expressed in the amounts in various currencies in which the Bid prices are payable to USD at the [UN Operational Rate of Exchange \(UNORE\)](#) on the last day for submission of Bids.

13. Most Favored Pricing

- 13.1. By submitting a Bid, the Bidder certifies that the same services have not been offered to other customers under similar circumstances at a lower cost. Should a Bidder be found to have done so, it must offer the lower cost to UNFPA.

14. Validity of Bids

- 14.1. Bids must remain valid for *90 calendar days* after the Bid submission deadline. UNFPA will consider Bids with shorter validity as not substantially responsive and reject them. Under special circumstances, UNFPA may request Bidders to extend the validity of their Bids. Requests for validity extension will be made in writing.

D. SUBMISSION OF BIDS

15. Documents Establishing Eligibility and Conformity to Bid Documents

- 15.1. Evidence of conformity of the services to the Bidding documents may include the following documentation as described in clauses 16 Technical Bid and 17 Financial Bid, to be completed and returned in hard copies or in electronic format depending on the submission approach selected.
- 15.2. Submission of a Bid that does not substantially respond to the UNFPA Bid document in every respect shall be at the Bidder's risk and may result in a rejection of the Bid.

All required documents returned with the Technical Bid should be submitted in PDF version. The Financial Bid should be submitted both in PDF version and Excel version.

16. Technical Bid

- 16.1. Documents establishing the eligibility of the Technical Bid:
 - 16.1.1. Completed and signed Bid Submission Form; SECTION VII – ANNEX B: BID SUBMISSION FORM in PDF format.
 - 16.1.2. Completed Bidder Identification Form; SECTION VII – ANNEX C: BIDDER IDENTIFICATION FORM in PDF format.
 - 16.1.3. Completed Bidder's Previous Experience; SECTION VII – ANNEX D: BIDDER'S PREVIOUS in PDF format.
 - 16.1.4. Technical Bid, including documentation to demonstrate that the Bidder meets all requirements. The Technical Bid should be presented concisely and structured to include but not necessarily be limited to the information listed in SECTION III - INSTRUCTIONS FOR PREPARING TECHNICAL BID in PDF format.
 - 16.1.5. Supporting documents/information per the Supplier Qualification Requirements; SECTION VI: SUPPLIER QUALIFICATION REQUIREMENTS
 - 16.1.6. Completed Joint Venture Partner Information Form; SECTION VII - ANNEX F: JOINT VENTURE PARTNER INFORMATION FORM in PDF format.

16.1.7. Copy of last year of audited financial statements

17. Financial Bid

- 17.1. Bidders must complete the Price Schedule Form in accordance to SECTION VII – ANNEX E: PRICE SCHEDULE FORM both in PDF format (signed version) **and excel format**. The separate Financial Bid must contain a quotation in a single currency, itemizing all services to be provided.
- 17.2. Please consider the following information when completing the Price Schedule Form:
- 17.2.1. The Price Schedule Form must provide a detailed cost breakdown, as shown in SECTION VII – ANNEX E: PRICE SCHEDULE FORM Bidders are required to provide separate figures for each of the steps for each item.
- 17.2.2. Estimates for out of pocket expenses should be listed separately. Where installation, commissioning, training or other similar services are required to be performed by the Bidder, the Bidder shall include the prices for these services broken down into itemized prices.
- 17.2.3. All prices/rates Bid must be exclusive of all taxes, since UNFPA is exempt from taxes. The applicable unit of measure should be clearly indicated.
- 17.2.4. Submit this Financial Bid in a separate envelope/email from the rest of the Technical Bid.

18. Partial & Alternative Bids

- 18.1. Partial Bids are not allowed under this RFP.
- 18.2. Alternative Bids are not accepted. Bidders *are only* allowed to submit their best proposal. In the event of a supplier submitting more than one bid, the following shall apply:
- 18.2.1. All Bids marked alternative Bids will be rejected and only the base Bid will be evaluated.
- 18.2.2. All Bids will be rejected if no indication is provided as to which Bids are alternative Bids.

19. Submission, Sealing, and Marking of Bids

- 19.1. The Bid process shall be conducted through a TWO-envelope system. Interested Bidders are requested to submit their Technical Bid separately from their Financial Bid containing price information.
- 19.2. UNFPA provides alternative methods of Bid submission:
- 19.2.1. Electronic Bids may be submitted via email in accordance with the guidelines provided in clause 19.3.
- 19.2.2. Hard copy Bids may be delivered personally, by mail, or by courier in accordance with the guidelines provided in clause 19.4
- 19.2.3. Any of the above options is acceptable and only one method is required. In accordance with UNFPA's green procurement initiative, electronic submissions are strongly encouraged.

19.3. Submission of Electronic Bids

- 19.3.1. Bidders must enter the following text in the subject line: UNFPA/MOZ/RFP/18/004, *Company Name*, and specify "Technical Bid" or "Financial Bid". Example below:

- 19.3.1.1. UNFPA/MOZ/RFP/18/004 [Company name], Technical Bid e-mail X
- 19.3.1.2. UNFPA/MOZ/RFP/18/004 [Company name], Financial Bid
- 19.3.1.3. Submissions without this text in the subject line may be rejected.

19.3.2. Electronic submissions must be sent only to moz.tender@unfpa.org. Bids received at moz.tender@unfpa.org mailbox shall not be opened before the scheduled opening date. Sending the Bid to any other email address, including as a carbon copy (cc), will violate confidentiality and result in the invalidation of the Bid.

19.3.3. The total size of the email submission must **not exceed 20 MB**, including e-mail body, attachments, and headers.

19.3.4. It is recommended that the entire Bid be consolidated into as few attachments as possible, in commonly-used file formats in accordance to what has been stated in clauses 16 and 17. If the Bid consists of large files, it is recommended that these files be sent in separate emails prior to the submission deadline. Multiple emails must be clearly identified by indicating in the subject line “email X” sequentially, and the final “email Y – final”.

19.3.5. It is the Bidder’s responsibility to ensure that Bids sent by email are received by the submission deadline. Bidders will receive an auto-reply acknowledging the receipt of each email when it is received by UNFPA’s email system. If you do not receive an auto-reply, inform Dillys Buque, Procurement Analyst, email buque@unfpa.org.

19.4. Submission of Hard Copy Bids

19.4.1. Bidders must prepare one Original set of all Bid documents, in addition to the hard copy; Bidders should enclose their Bid documents in a USB or CD containing an electronic version of the Bid. In the event of a discrepancy between the electronic and the hard copy version, the hard copy document will govern. Please assure to use separate media (USB or CD) for the Technical Bid and Financial Bid.

19.4.2. Marking of hard copy Bids

19.4.2.1. The **outer envelope** must be clearly marked with:

UNITED NATIONS POPULATION FUND
 Avenida Julius Nyerere, # 1419
 Maputo
 Mozambique
 UNFPA/MOZ/RFP/18/004, [Company name]
 Attention:Iva Bacacheza, HR Associate
TO BE OPENED ONLY BY AUTHORIZED UNFPA PERSONNEL
DO NOT OPEN BEFORE 17 July at 14:00

19.4.2.2. The envelope must indicate the name and address of the Bidder. If the outer envelope is not sealed and marked as required, UNFPA will assume no responsibility in the event of Bid misplacement or premature opening.

19.4.2.3. The **inner envelopes** must be clearly marked with:

UNITED NATIONS POPULATION FUND

Avenida Julius Nyerere, # 1419

Maputo

Mozambique

UNFPA/MOZ/RFP/18/004[*Company name*]

Attention: Iva Bacacheza, HR Associate

TO BE OPENED ONLY BY AUTHORIZED UNFPA PERSONNEL

Submission 1 of 2: UNFPA/MOZ/RFP/18/004 [Company name], Technical Bid

Submission 2 of 2: UNFPA/MOZ/RFP/18/004 [Company name], Financial Bid

20. Deadline for Submission of Bid and Late Bids

- 20.1. Bids must be delivered to the place, date and time specified in this RFP. If any doubt exists as to the time zone in which the Bid should be submitted, refer to <http://www.timeanddate.com/worldclock/>, or contact the Bid focal point.
- 20.2. Bids received after the submission deadline shall be declared late, rejected and the supplier informed by UNFPA accordingly. UNFPA will not be responsible for Bids that arrive late due to the courier company and any other technical issues which are not within the control of UNFPA.

21. Modification and Withdrawal of Bids

- 21.1. Bidders are expected to have sole responsibility to examine the conformity of their Bids to the requirements of the RFP, keeping in mind that material deficiency in providing information requested by UNFPA, or lack of clarity in the description of goods or services to be provided may result negatively in the evaluation process of the Bids.
- 21.2. Bidders may modify, substitute or withdraw their Bid after submission, provided that written notice is received by UNFPA prior to the submission deadline.
- 21.3. Any proposed modification, substitution or withdrawal must be submitted in accordance to clause 19 - Submission, sealing and marking of Bids based on the approach utilized. The respective envelope or email shall be clearly marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL". Any revision to the Bid must be received by the deadline.
- 21.4. No Bid may be modified, substituted or withdrawn in the interval between the submission deadline and the expiration of the period of the Bid validity. No Bid may be modified, substituted or withdrawn after the submission deadline.

22. Storage of Bids

- 22.1. Bids received prior to the deadline of submission and the time of opening shall remain secure and unopened until the Bid opening date stated in UNFPA's RFP.

E. BID OPENING AND EVALUATION

23. Bid Opening

- 23.1. UNFPA will conduct an internal Bid opening on 17 July 2018 at 14:00 hours Maputo, Mozambique time³ at the office: Avenida Julius Nyerere, # 1419, Maputo, Mozambique.

³ <http://www.timeanddate.com/worldclock/city.html?n=69>

- 23.2. Bids will be opened by an ad-hoc panel consisting of at least two staff members (of which one may be from a different United Nations agency/fund/program) and where at least one individual has no involvement in the subsequent stages of the procurement process. There will be separate Bid openings for Technical and Financial Bids. The Bidders' names and submitted documents shall be announced and recorded on the Technical Bid opening report.
- 23.3. A Bid opening report will be available for viewing only to Bidders who have submitted a bid or their authorized representatives for a period of thirty days from the date of the opening. Information not included in the Bid opening report will not be provided to Bidders.
- 23.4. Once the Technical Evaluation has been completed, the Financial Bids will be opened. During the Financial Bid opening, the Bidders' names and the prices stated in the Financial Bid shall be announced and recorded on the Financial Bid opening report.
- 23.5. No Bid shall be rejected during Bid opening, except for late Bids. Rejected Bids will be shredded except for any bank securities, which will be returned to the Bidder.

24. Clarification of Bids

- 24.1. To assist in the examination, evaluation and comparison of Bids, UNFPA may ask Bidders for clarification of their Bids. The request for clarification and the response shall be in writing by UNFPA, and no change in price or substance of the Bid shall be sought, offered or permitted. Clarification of Bids may be provided only in response to UNFPA request for clarification or request for additional information.

25. Preliminary examination of Bids

- 25.1. Prior to the detailed evaluation, UNFPA shall examine the Bids to determine whether they are complete with respect to minimum documentation requirements, whether the documents are properly signed, whether any computational errors have been made and whether the Bids are generally in order.
- 25.2. The procurement official will determine the substantial responsiveness of each Bid to the RFP during the preliminary examination.
- 25.3. A substantially responsive Bid conforms to all the terms, conditions, and specifications of the Bidding documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:
 - 25.3.1. Affects in any substantial way the scope, quality, or services specified; or
 - 25.3.2. Limits in any substantial way, inconsistent with the Bidding documents, UNFPA's rights or the Bidder's obligations under the contract; or
 - 25.3.3. If rectified would unfairly affect the competitive position of other Bidders presenting substantially responsive Bids.
- 25.4. UNFPA considers material deviations to include, but not be limited to the following:
 - 25.4.1. During preliminary examination of Bids
 - 25.4.1.1. Absence of Bid form(s), change in the wording or lack of signature on key portions of the Bid form when this is clearly required. Any change in wording that is consistent with the standard format of the Bid form(s) is not a material deviation;
 - 25.4.1.2. The Bidder indicates in the Bid that they do not accept important contract conditions, i.e. related to Force Majeure, Applicable Law, Delivery Schedule, Payment Terms, General Conditions of Contract and Limitation of Liability;

- 25.4.1.3. Non-submission of non-historical documents (documents that should be specifically prepared by the Bidder in response to this RFP) by the bid submission deadline.
- 25.4.1.4. Non-eligibility of the Bidder;
- 25.4.1.5. Financial information is included in the Technical Bid.
- 25.4.2. During technical evaluation of Bids and qualification of Bidders:
 - 25.4.2.1. Bids do not reach the minimum threshold on technical score.
 - 25.4.2.2. The Bidder does not meet the minimum conditions for qualification.
- 25.4.3. During Financial evaluation of Bids:
 - 25.4.3.1. The Bidder does not accept the required price correction in accordance to Section I: Instructions to Bidders, clause 26.1.3
 - 25.4.3.2. Required price components are missing;
 - 25.4.3.3. The Bidder offers less quantity than what is required.
- 25.5. If a Bid is not substantially responsive to the Bidding documents, it shall be rejected by UNFPA and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation or omission.

26. Non-conformities, Errors, and Omissions

- 26.1. Provided that a Bid is substantially responsive:
 - 26.1.1. UNFPA may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.
 - 26.1.2. UNFPA may request the Bidder to submit the necessary information or documentation within a reasonable period of time to rectify non-material, non-conformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
 - 26.1.3. UNFPA shall correct arithmetical errors on the following basis:
 - 26.1.3.1. If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail, and the line item total shall be corrected, unless in the opinion of UNFPA, there is an obvious misplacement of the decimal point in the unit price. In that case, the line item total as quoted shall govern and the unit price shall be corrected;
 - 26.1.3.2. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.

27. Evaluation of Bids

- 27.1. The evaluation of the Bids will be carried out in a two-step process by an evaluation panel, with evaluation of the Technical Bid being completed prior to any Financial Bid being opened and compared.
- 27.2. The Financial Bid will be opened only for those Bidders, where Technical Bids reach a minimum score of 70% *and* who have fulfilled the supplier qualifications. The total number of points a Bidder may obtain for Technical and Financial Bids is 100 points.

27.3. Information relating to the examination, evaluation, comparison, and post-qualification of Bids and recommendation of contract award shall not be disclosed to Bidders or any other person not officially concerned with such process until the contract award is published.

27.4. Any effort by a Bidder to influence UNFPA in the examination, evaluation, comparison, and post-qualification of the Bids or contract award decisions may result in the rejection of its Bid.

27.5. Notwithstanding from the time of Bid opening to the time of contract award, if any Bidder wishes to contact UNFPA on any matter related to the Bidding process, it should do so in writing.

28. Technical Evaluation

28.1. The Technical Bid is evaluated based on its responsiveness to the Terms of Reference shown in Section II, the Technical Bids submitted by the Bidders and the evaluation criteria published below.

Criteria	[A] Maximum Points	[B] Points attained by the Bidder	[C] Weigh- ting %	[B] x [C] = [D] Total Points
1. Technical proposal and overall comprehension. Clear understanding of the requested tasks and tools provided; the tools and methods indicated are adequately applied in the proposal; proposal of technical proposal is sound and robust.	100		10%	
2. Work Plan. Presentation of a clear and appropriate work plan including milestones; the activity plan for data collection and analysis is consistent, realistic and can be efficiently implemented.	100		35%	
3. Quality control. Definition of a clear and comprehensive quality control plan to minimize risks and to ensure highest data quality; it specifies responsibilities/tasks, their frequency and responsible points in the team.	100		15%	
4. Study team. Qualification and experience of the consultants / survey team members meet the requirements (listed in the TOR) -detailed in a CV of no more than 3 pages; in particular, experience in survey management and data collection and knowledge of new survey technologies for electronic data collection.	100		20%	
5. Organization. Reputation of the organization: credibility and reliability; experience of the organization on similar contracts with UN-Organizations or International NGOs.	100		20%	
GRAND TOTAL ALL CRITERIA	500		100%	

28.2. Scoring Scale System

28.2.1. The following scoring scale system will be used by the technical evaluation panel to conduct the Technical Bid evaluation objectively.

Degree to which the Terms of Reference requirements are met based on evidence included in the Bid submitted	Points out of 100
Significantly exceeds the requirements	90 – 100
Exceeds the requirements	80 – 89
Meets the requirements	70 – 79
Partially meets the requirements	1 – 69
Does not meet the requirements or no information provided to assess compliance with the requirements	0

29. Supplier Qualification Requirements

29.1. The responses from the Bidders compared to SECTION VII – ANNEX C: BIDDER IDENTIFICATION FORM and SECTION VII – ANNEX D: BIDDER'S PREVIOUS of this document will be evaluated based on the criteria provided below to assess the degree of Bidder qualification for the proposed contract.

Number	Supplier Qualification Parameter	Bid is acceptable? (YES/NO)	Justification
1	Legal and regulatory requirements	UNFPA shall examine the Bid to confirm that it does not contain any material deviations, reservation, or omission related to the General Conditions of Contracts (Section IV)	
2	Bidder is not a banned or suspended supplier		
3	Bidder is established as a company and legally incorporated		
4	Financial stability		
5	Bidder is experienced and technically capable of delivering services under projects worth over <i>USD 100,000</i>		

29.2. Notwithstanding anything stated above, UNFPA reserves the right to assess the Bidder's capabilities and capacity to execute the services satisfactorily before deciding on award.

29.3. Even though the Bidders may meet the above qualifying criteria, they can be subject to disqualification if they have made misleading or false representations in the forms, statements and attachments submitted as proof of the qualification requirements, and/or

have a record of poor performance such as: not properly completing contracts, inordinate delays in completion, litigation history, financial failures, etc.

30. Financial evaluation

30.1. The Financial Bid will only be evaluated if the Technical Bid achieves the minimum score as indicated in clause 27.2 and is considered qualified through the supplier qualification process described in clause 29. Proposals failing to obtain this minimum technical threshold or those which will not be considered qualified through the supplier qualification process will not be eligible for further consideration.

30.2. The Financial Bid is evaluated on the basis of its responsiveness to the Price Schedule Form *SECTION VII – ANNEX E: PRICE SCHEDULE FORM*. The maximum number of points for the Financial Bid is 100. This maximum number of points will be allocated to the lowest price. All other Financial Bids will receive points in inverse proportion according to the following formula:

$$\text{Financial Score} = \frac{\text{Lowest Bid (\$)}}{\text{Bid being Scored (\$)}} \times 100 \text{ (Maximum Score)}$$

31. Total Score (Combined Score)

31.1. The total score for each Bidder will be the weighted sum of the technical score and financial score. The maximum total score is 100 points.

$$\text{Total Score} = 70\% \text{ Technical Score} + 30\% \text{ Financial Score}$$

F. AWARD OF CONTRACT AND FINAL CONSIDERATIONS

32. Award of Contract

32.1. UNFPA intends to award the Contract for Professional Services to the Bidder(s) that obtains the highest combined score of the Technical and Financial evaluation.

32.2. UNFPA reserves the right to make multiple arrangements for any item(s) where, in the opinion of UNFPA, the Bid winner cannot fully meet the delivery requirements or it is deemed to be in UNFPA's best interest to do so. Any arrangement under this condition shall be made on the basis of the highest combined scoring Bid, the second-highest, etc.

33. Rejection of Bids and Annulments

33.1. UNFPA reserves the right to reject any Bid if the Bidder has previously failed to perform properly or on time in accordance with previous contracts/purchase orders or if the Bidder from UNFPA's perspective is not in a position to deliver pursuant to the contract.

33.2. UNFPA reserves the right to annul the RFP and reject all Bids at any time prior to award of the contract without thereby incurring any liability to the affected Bidder(s) or any obligation to provide information.

33.3. Bidders waive all rights to appeal against the decision made by UNFPA.

34. Right to vary requirements and to negotiate at time of award

- 34.1. At the time of award of the contract UNFPA reserves the right to vary the quantity of goods and/or services specified in the RFP by up to 20% without any change in hourly/daily or any other rates or prices proposed by the Bidders or other terms and conditions.
- 34.2. UNFPA reserves the right to negotiate the price with the Bid winner before awarding the contract to ensure that the Financial Bid is competitive on all aspects of the price.
 - 34.2.1. The purpose of negotiations of offers selected based on the 'cumulative analysis methodology' is to ensure that the technical proposal is in line with requirements and that the financial proposal is competitive on all aspects of the price.
 - 34.2.2. In the negotiations, any deficiency in the offer will be pointed out to the supplier. The supplier will be allowed to make adjustments in the proposal in order to improve and more clearly specify the contents of the offer. However, under no circumstances shall the requirements (Terms of Reference/specifications) be changed.

35. Signing of the Contract

- 35.1. The procurement official will send the successful Bidder(s) the contract for professional services for a fixed contract value, which constitutes notification of award. Successful Bidder(s) shall sign and date the contract, and return it to UNFPA within 10 calendar days of receipt of the contract. To facilitate the process of signing the contract, Bidders are expected to have reviewed the template of Contract for Professional Services, found in SECTION VIII: *TEMPLATE OF CONTRACT FOR PROFESSIONAL SERVICES* of the Bidding documents prior to submitting a Bid. The successful bidder shall deliver the services and/or goods in accordance with the delivery schedule outlined in the Bid/Contract only after both parties sign the contract.
- 35.2. UNFPA reserves the right to discontinue the contract if the supplier's performance is not satisfactory to UNFPA.

36. Publication of Contract Award

- 36.1. UNFPA will publish the following contract award information on United Nations Global Marketplace <http://www.ungm.org>, unless it is deemed to be in the interest of UNFPA not to do so: Purchase Order reference Number, Description of the Goods or Services procured, Beneficiary Country, Supplier Name and Country, Contract amount and the issue date of the contract/purchase order.

37. Payment Provisions

- 37.1. UNFPA's policy is to pay for the performance of contractual services rendered or to effect payment upon the achievement of specific milestones described in the contract.

38. Bid Protest

- 38.1. Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of contract may complain to the UNFPA Head of the Business Unit: Ms. Andrea M. Wojnar, UNFPA Representative Mozambique at adiagne@unfpa.org. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief of the Procurement Services Branch at procurement@unfpa.org.

39. Documents establishing sustainability efforts of the Bidder

39.1. Currently UNFPA is requesting information on environmental and social policies and related documentation with Bids submitted by prospective suppliers. UNFPA is incorporating environmental and social criteria considerations into the evaluation process, such as adherence to Global Compact requirements (more information can be accessed here, <http://www.unglobalcompact.org/>, or by contacting the Procurement Services Branch at procurement@unfpa.org). UNFPA encourages suppliers to consider joining the UN Global Compact and to look into other ways to help reduce their environmental impact now.

SECTION II: TERMS OF REFERENCE (TOR)

2018 FACILITY ASSESSMENT FOR REPRODUCTIVE HEALTH COMMODITIES AND SERVICES

BACKGROUND

The challenges Mozambique faces are intertwined with the shortcomings in the health system. The supply chain management confronts deficiencies resulting in limited availability of commodities. The 2017 Reproductive Health Commodity Survey shows improvements but still reveals serious shortages in the availability of key life-saving medicines, contraceptives and medical supplies. Besides, the health sector in Mozambique is still very dependent on external resources. Key programmes such as family planning (FP), HIV and community health worker programmes rely on external aid and unpredictable funding. In addition, with limited capacity to produce, analyse and use reliable and timely information, the National Health System results in limited ability to provide quality health services.

A central part of UNFPA's work is to support reproductive health commodity security. The Fund remains a central supplier of contraceptives, covering 36% of the procurement in the country in 2017. UNFPA also procures contraceptives for social marketing organizations such as PSI and DKT and provides support for the capacity-building of service providers in technical competencies on FP, adolescent sexual and reproductive health (SRH) with a focus on family planning, HIV prevention and commodities management.

UNFPA supports the Government of Mozambique in broadening access to quality SRH services at several levels. Since 2010, UNFPA, through its flagship programme, UNFPA Supplies, has supported the conduct of an annual survey on the availability and stock-out of contraceptives and maternal health medicines in the programme implementing countries. This TOR refers to the 8th edition of this survey.

The survey has been expanded throughout the years to cover the availability of modern contraceptives and essential life saving maternal/reproductive health medicines, and also information regarding the supply chain (including cold chain), staff training and supervision, availability of guidelines and protocols, Information Communication Technology, method of waste disposal and user fee, views of clients about the services and the use of generic contraceptives.

PURPOSE

The main purpose of this survey is to generate information on the availability and stock out of commodities at the service delivery points as well as health facility resources.

OBJECTIVES

The main objective of this survey is to assess the availability and stock out of reproductive health commodities as well as the existence of facility resources on Mozambique.

The specific objectives are to make available data on:

- Availability and stock out of a list of reproductive health commodities⁴ and additional commodities
- Supply chain
- Information related to staff trained and supervision
- Availability of guidelines and protocols
- Use of information communication and technology
- Methods used for safe disposal
- Views of the clients and user fees
- Use of the generic contraceptives

The consulting team will also analyse progress comparing the 2018 results with those from previous surveys (earlier surveys reports to be provided by UNFPA) and will make key recommendations to improve availability of RH commodities and access to quality SRH services.

It is envisaged that the survey will obtain information on a set of Reproductive Health Commodity Security (RHCS) programmatic and managerial issues which can be used to review milestones and reset targets where necessary.

In addition, the survey will avail data for use in the preparation of the Annual Health Sector Performance Report, UNDAF progress reports and the Global Program report on RHCS among others.

The consulting team will follow the UNFPA Supplies protocol and tools. Data collection will be done through the Systmapp electronic data collection platform. UNFPA will provide the necessary orientation and guidance on the use of the platform. Data collected through this platform is compatible with Excel, SPSS or STATA; and hence can then be used for data analysis for reporting on findings and formulation of conclusions and recommendations.

The team will establish appropriate communication and collaboration among the main interested partners: Ministry of Health and UNFPA.

SCOPE OF THE SERVICES

It is anticipated that the assessment will involve desk review and field work in sampled health facilities. The assessment will take place for a maximum of four months during the 2018 fiscal year.

METHODOLOGY AND TECHNICAL APPROACH

Phase 1 – Survey methodology and tools: A previously developed methodology including the App Systmapp with inserted questionnaire for data collection, will be provided. The consulting team must follow the methodology provided including sampling methodology, survey questionnaire structure and annotated outline for reporting etc. (see in Annex). The consultant will be responsible for adapting the questionnaire to the Mozambican context as needed. Any suggested deviation from the proposed methodology must be shared and validated by UNFPA SHR team beforehand.

⁴ **Maternal live saving commodities:** (1) Ampicillin; (2) Azithromycin; (3) Benzathine benzylpenicillin; (4) either Betamethasone Or Dexamethasone; (5) Calcium gluconate; (6) Ceftriaxone; (7) Gentamicin; (8) Hydralazine; (9) Magnesium sulfate; (10) Methyldopa; (11) Metronidazole; (12) Amoxiciline; (13) Misoprostol; (14) Nifedipine; (15) Oxytocin; (16) Either Sodium chloride Or Sodium lactate compound solution; (17); Tetanus toxoid; (18) Clotrimazole; (19) Iron and Folic Acid: **Contraceptives:** (1) Male condoms; (2) Female condoms; (3) Oral contraceptives; (4) Injectables; (5) Emergency Contraception; (6) IUDs; (7) Implants; (8) Sterilization for women; (9) Sterilization for men

Phase 2 – Implementation of the survey: this phase will focus on data collection, according to the protocol defined, data analysis and report drafting. The App Systmapp will be used as the electronic platform for data collection. Data collected will be analyzed and compared with data from previous years. The consulting team will be expected to put in place quality control mechanisms for maintaining high standards throughout the survey process ensured and agreed by UNFPA.

Phase 3- Development of the final report: this phase includes sharing of the preliminary report to UNFPA and consequent revision according to feedback received from partners and stakeholders; presentation of findings to UNFPA and relevant stakeholders; and submission of the final report.

The consultant will establish appropriate communication and collaboration among the main stakeholders – the Government of Mozambique (including Public National Directorate of Health and Central Medical Warehouse) and UNFPA. The consultant will be responsible for providing UNFPA with a data quality control plan before data collection, and for implementing it. The consultant will be responsible for formulating and presenting conclusions and recommendations based on the assessment findings, and presenting findings of this assessment to stakeholders, and others considered pertinent

EXPECTED OUTPUTS AND DEADLINES

The following deliverables are expected from this service, in hard and soft versions:

1. The survey protocol accepted by National Ethic Committee.
2. The draft survey report.
3. The full data sets.
4. The final survey report with recommendations.
5. Dissemination materials (e.g. 4-6-page summary, presentations of findings/reports).

Deliverables	Deadlines (*)
Consulting team engaged	First week of August 2018
Inception report with assessment protocol	Last week of August 2018
Draft report and its presentation	Last week of September 2018
UNFPA review period	First week of October 2018
Final report and its presentation	Third week of November 2018

Note: (*) Above dates are tentative and are to be revised and amended upon drafting of contract.

ACTIVITIES AND TASKS

1. Desk review of relevant documents once the Team is selected.
2. Submission of survey protocol to national Bioethics committees.
3. Data collection in Systmapp electronic platform and analysis as referred in the protocol.
4. Management of the survey.
5. Comparative analysis with data sets of similar assessments executed from 2010.
6. Draft and final survey report, including incorporating comments from UNFPA and stakeholders.
7. Presentation to UNFPA and stakeholders of dissemination materials about the survey draft and final findings and recommendations.

The survey team will work in coordination with UNFPA Sexual and Reproductive Health (SRH) team and M&E technical specialist in the Maputo office.

Qualifications and Skills of the Team Members

- Minimum of Master's degree in Evaluation and Social Research Methods, Programme Management, International Development, Public Health, Social Science, or related fields.
- Demonstrated knowledge, competence and working experience on health facility assessments, health-related surveys and similar.
- Excellent research skills: data collection, data analysis and report writing, preferably in the field of sexual and reproductive health.
- Excellent planning, analytical, organizational, and managerial skills.
- Good knowledge and experience with online platforms/apps for data collection (Systmapp or others).
- In-depth knowledge of the region or of Mozambique and the Mozambican public sector, familiar with SRH issues and health sector in Mozambique. Experience in supply chain management will be an asset.
- Proficiency in statistical packages (Excel, STATA, SPSS and/or others).
- Fluency in English and in Portuguese. Portuguese fluency is mandatory for the survey team.

Professional Experience of Team Members

- At least 5 years of proven experience in conducting surveys and managing data collection teams.
- Extensive experience in analyzing surveys and statistics, preferably in the area of health.
- Experience in designing and leading surveys in public health, in SRH and supply chain management.
- Experience both in quantitative and qualitative analysis.
- Familiarity with UNFPA or the UN is an added value.

Travel and Expenses

Visits to participating health facilities in all provinces in Mozambique as a result of the sampling exercise will be required. Bidders are requested to integrate necessary resources and travel budget in the financial proposal (under out of pocket expenses).

SECTION III: INSTRUCTIONS FOR PREPARING TECHNICAL BID

The Technical Bid should be concisely presented and structured in the following order to include, but not necessarily be limited to, the following information:

1. Brief description of the firm and the firm's qualifications: providing information that will facilitate our evaluation of your firm/institution's substantive reliability, such as catalogues of the firm, and financial and managerial capacity to provide the services.
2. Your firms' understanding of the requirements for services and the objective of this project, including assumptions: Include any assumptions as well as comments on the data, support services and facilities to be provided as indicated in the TOR or as you may otherwise believe to be necessary.
3. Proposed Approach, Methodology, Timing and Outputs: any comments or suggestions on the TOR, as well as your detailed description of the manner in which your firm/institution would respond to the TOR. You should include the number of person hours/days in each specialization that you consider necessary to carry out all work required.
4. Proposed Team Structure: The composition of the team that you would propose to provide to the assignment, and the work tasks (including supervisory) which would be assigned to each. An organogram/organization chart illustrating the reporting lines, together with a description of such organization of the team structure should support your Bid.
5. Proposed Project Team Members: attach the curriculum vitae of the senior professional member of the team and members of the proposed team.
6. Detailed description of your proposed deliverables.
7. Detailed project plan (Gantt chart) showing the required resources and support from your firm as well as from UNFPA.
8. Detailed description of the technical specifications of your Bid.
9. A list of tasks which are out-of-scope versus in-scope.
10. Why you would be qualified for this project (Similar reference deliverables, ideally with live examples).
11. UNFPA requests Bidders to submit information on environmental and social policies and any related documentation in their Bid.
12. All standard forms as explained under clause Section I: Instructions to Bidders, clause 17.

Bidder(s) should not include any information or indications related to their Financial Bid in their Technical Bid. Such action will definitely lead to disqualification of entire Bid.



SECTION IV: GENERAL CONDITIONS OF CONTRACT

UNFPA's General Conditions of Contract are available through the links below as well as attached as a separate PDF document in this RFP.

Provision of Services	For contract values equivalent or over USD 100,000 covering services	English	French	Spanish
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SECTION V: UNFPA SPECIAL CONDITIONS OF CONTRACT

CONTRACT RATES	The rates charged for the services performed shall not be adjustable.
SERVICES DEFINED	Services are to include design, installation and commissioning, training services, technical assistance and warranty services as required to supply in the contract.
KEY PERFORMANCE INDICATORS	<p>Successful Bidder's performance will be monitored and evaluated by UNFPA on a monthly basis to enable the assessment on the effectiveness, efficiency and/or consistency of services provided. The results of the evaluation will be communicated to the supplier to enable improvements. An extension of the contract will take into consideration results of performance evaluation(s). The evaluation will be based on, but not limited to, the following key performance indicators:</p> <p>Services:</p> <ul style="list-style-type: none"> • Expected output achieved; • Satisfactory level of quality and technical competence; • Effective and timely communication/ document handling and professionalism; • Timely delivery of services based on client requirements; • Adherence to contractual agreement (Purchase Order, contract terms and conditions); <p>Key performance indicators may be modified and/or added during the validity of this contract.</p>
PAYMENT TERMS	<p>UNFPA's policy is to pay for the performance of contractual services rendered and/or to effect payment upon the achievement of specific milestones described in the contract.</p> <p>UNFPA's policy is not to grant advance payments except in unusual situations where the potential supplier, whether a private firm, non-governmental organization or a government or other entity, specifies in the Bid that there are special circumstances warranting an advance payment. UNFPA will normally require a bank guarantee or other suitable security arrangement in such cases. Any request for an advance payment is to be justified and documented, and must be submitted with the Financial Bid. The justification shall explain the need for the advance payment, itemize the amount requested and provide a time schedule for utilization of said amount. Information about your financial status must be submitted, such as audited financial statements at 31 December of the previous year and include this documentation with your financial bid. Further information may be requested by UNFPA at the time of finalizing contract negotiations with the awarded Bidder.</p>
REPORTING	In addition of any already described condition, for contracts with an annual value greater than USD 200,000, suppliers must provide annual internal control attestation reports prepared by independent auditors based on recognized standards, such as the International Standard on Assurance Engagements (ISAE) 3402, Assurance Reports on Controls at a Service Organization, or the Statement on Standards for Attestation Engagements (SSAE) 16, Reporting on Controls at a Service Organization, to give UNFPA reasonable assurance on the adequacy of the design and operating effectiveness of the controls in place over the services provided to UNFPA. If the services provided to UNFPA are in turn subcontracted by the service provider, attestation reports should also be obtained for the concerned subcontractors.

SECTION VI: SUPPLIER QUALIFICATION REQUIREMENTS

1. Legal and Regulatory Requirements

- 1.1. This will be judged based on the checklist on UNFPA General Conditions of Contracts that will be submitted by the Bidders. Special consideration will be given to the Bids not suggesting any alternative or suggesting alternatives that are fully acceptable to UNFPA. Bids should clearly indicate where the Bidder does not accept, the reason(s) for the non-acceptance, and the alternative provision, for each of the UNFPA General Conditions of Contracts: Provision of Services. (For this, use SECTION VII – ANNEX B: BID SUBMISSION FORM)

2. Legal Status of the Bidder

- 2.1. Technical Proposals from the Bidders should provide evidence that the Bidder is established as a company and legally incorporated in the country; e.g. through provision of certification of incorporation or other evidence (this is not required for companies already registered in national, regional or international Stock Exchanges. However, evidence on such registrations should be provided)

3. Bidder's Eligibility

- 3.1. Technical Proposals from the Bidders should provide written confirmation that they are not listed in any of the banned/suspended supplier lists.

- Listed as suspended or removed by the United Nations Procurement Division (UNPD);
- Declared ineligible by other organizations of the United Nations through the disclosure of the ineligibility or listing as suspended on United Nations Global Marketplace Vendor ineligibility list posted on the United Nations Global Market Place (UNGM);
- Included on the [UN 1267 list](#) issued by the Security Council resolution 1267 that establishes a sanctions regime to cover individuals and entities associated with Al-Qaida and/or the Taliban;
- Debarred by the World Bank Group in accordance with the [WB Listing of Ineligible Firms & Individuals](#) and the [WB Corporate Procurement Listing of Non-Responsible Vendors](#).

4. Financial Stability

- 4.1. Financial stability of the Bidders will be judged based on the ratios such as current ratio, quick ratio and debt ratio. Bidders are requested to provide key financial ratios using the table below with their audited financial statements to support the statements. The financial ratios should cover key financial stability ratios over a one-year period, including those mentioned in the table below.

Financial Ratio	2016	2017*
Current ratio		
Quick ratio		
Debt ratio		

*if applicable

- 4.2. Evidence that the Bidder has successfully completed at least one similar contract/LTA within the last five years for supply of goods or services as offered.

- 4.3. Provide contact details of commercial banks and names of contact persons from whom UNFPA could seek feedback regarding financial stability.

5. Experience and Technical Capacity

- Company's managerial capabilities;
- Evidence for quality assurance systems in place;
- Bidder must have delivered similar services satisfactorily to UN or similar organizations during the last three years, and the services should have been delivered with no negative performance reports;
- References in support of the satisfactory delivery of services specified above;
- Data to support that the Bidder has capacity to perform the services that will be issued pursuant to the contract and complete the deliverables within the stipulated delivery period.

SECTION VII: BID AND RETURNABLE FORMS

Below find an overview of the attached Bidding and returnable forms required for the RFP.

Description		Status	Preferred file for submission
Annex A:	Bid Confirmation Form	Mandatory	PDF
Annex B:	Bid Submission Form	Mandatory	PDF
Annex C:	Bidder Identification Form	Mandatory	PDF
Annex D:	Bidder's Previous Experience	Mandatory	PDF
Annex E:	Price Schedule Form	Mandatory	PDF & Excel
Annex F:	Joint Venture Partner Information Form	Optional	PDF
Annex G:	Checklist of Bid Forms	Not Applicable	Not Applicable
Annex H:	Bank Guarantee for Advance Payment	Optional	PDF

SECTION VII – ANNEX A: BID CONFIRMATION FORM

[Complete this page and return it prior to bid opening]

To:	UNFPA Mozambique CO	Date:	
	Mr. Dillys Buque Procurement Analyst	Email:	buque@unfpa.org
From:	[Insert Company Name]		
	[Insert Contact person from Company]		
	[Insert Telephone number]		
	Insert E-mail address of contact person]		
	[Insert Postal address of Company]		
Subject:	UNFPA/MOZ/RFP/18/004		

<input type="checkbox"/>	YES, we intend to submit a bid in response to the above mentioned RFP.
<input type="checkbox"/>	NO, we are unable to submit a bid in response to the above mentioned RFP due to the following reason(s):

- () The requested products and/or services are not within our range of supply.
- () The requested products are not available at the moment.
- () We are unable to submit a competitive bid for the requested products/services at the moment.
- () We cannot meet the requested specifications.
- () The information provided for bidding purposes is insufficient and unclear
- () Your RFP document is too complicated
- () Insufficient time is allocated to prepare an adequate Bid.
- () We cannot meet the delivery requirements.
- () We cannot adhere to your terms and conditions (please specify: payment terms, etc.):
- () Our current capacity is overbooked
- () We are closed during the holiday season
- () We had to give priority to other clients' requests
- () We do not sell directly, but through distributors
- () We have no after-sales service available in the recipient country
- () The person handling bid is away from the office
- () Other (please specify)

<input type="checkbox"/>	YES, even though on this occasion we have not submitted a Bid we are definitely interested in future possible RFP's.
<input type="checkbox"/>	No, we are not interested in participating in future possible RFP's, please remove us from your vendor database.

If UNFPA should have any questions in regards to this Bid Confirmation Form and would require further clarification on our No Bid decision, UNFPA should contact the following focal person who will be able to assist:

Name:		E-mail:	
Post Title:		Telephone	



SECTION VII – ANNEX B: BID SUBMISSION FORM

Date: [Insert Month, Day, Year]

To: UNFPA
Avenida Julius Nyerere, # 1419
Maputo, Mozambique

The undersigned, having read the original RFP documents of UNFPA/MOZ/RFP/18/004 including all Annexes, any subsequent revisions and all answers to the questions received from prospective Bidders posted on United Nations Global Marketplace in full before submitting, hereby offers to provide the services, in accordance with any specifications stated and subject to the terms and conditions set out or specified in the RFP documents.

Special Note: If Bidder proposes any deviations from the terms and conditions stipulated in the RFP document, such deviations must be included on this form in accordance with the below format. Such deviations should not be indicated within the main body or any other part of the Bid. If the proposed modifications are not acceptable to UNFPA, UNFPA reserves the right to reject the Bid. Strongly discouraging deviations for semantic changes.

Original term/condition per RFP UNFPA/MOZ/RFP/18/004 and the subsequent revisions	Proposed deviation (alternate clause), by the undersigned	Reason for proposing alternate clause

We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening in the Request for Proposal, and the Bid shall remain binding upon us and may be accepted at any time before the expiration of that period.

If our Bid is accepted, we undertake to commence and complete delivery of all items in the contract within the time frame stipulated.

We understand that UNFPA is not bound to accept any Bid it may have received and that a binding contract would result only after final negotiations and award of contract are concluded on the basis of the Technical and Financial Bids.

We confirm that our firm has no conflict of interest in accordance with Section I: Instructions to Bidders clause 2.3, as well as that our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the LTA, have not been declared ineligible by UNFPA, in accordance with Section I: Instructions to Bidders clause 2.4.

	On behalf of Business Authority	On behalf of Legal Authority
Signature:		
Name:		
Title:		
Name of Company:		
Telephone:		
Email:		

SECTION VII – ANNEX C: BIDDER IDENTIFICATION FORM

UNFPA/MOZ/RFP/18/004

1. Organizational Information	
Company/Institution Name	
Address, City, Country	
Telephone/FAX	
Website	
Date of establishment	
Legal Representative: Name/Surname/Position	
Legal structure: natural person/Co. Ltd, NGO/institution/other (specify)	
Organizational Type: Manufacturer, Wholesaler, Trader, Service provider, etc.	
Areas of expertise of the organization	
Current Licenses, if any, and permits (with dates, numbers and expiration dates)	
Years supplying to UN organizations	
Years supplying to UNFPA	
Production Capacity	
Subsidiaries (indicate names of subsidiaries and addresses, if relevant to the Bid)	
Commercial Representatives in the country: Name/Address/Phone (for international companies only)	

2. Quality Assurance Certification	
International Quality Management System (QMS)	
List of other ISO certificates or equivalent certificates	
Presence and characteristics of in-house quality control laboratory (if relevant to Bid)	

3. Expertise of Staff	
Total number of staff	
Number of staff involved in similar contracts	

4. Contact details of persons that UNFPA may contact for requests for clarification during Bid evaluation

Name/Surname	
Telephone Number (direct)	
Email address (direct)	
Be advised that this person must be available during the two weeks following the Bid opening date.	

Signature and stamp of the Bidder:	
Name:	
Title:	
Name of Company:	
Telephone:	
Email:	

SECTION VII – ANNEX D: BIDDER’S PREVIOUS EXPERIENCE

Order No. & Date	Description ⁵	Client	Contact person, phone number, email address	Date of service		Contract Amount	Satisfactory completion
				From	To	(Currency)	

Indicate the description of products, services or works provided to their clients.

To be attached: Evidence (client’s letter or certificate) in support of satisfactory completion of above orders.

Signature and stamp of the Bidder:		Countersigned by and stamp of Chartered Accountant	
Name and title:		Name and title:	
Name of Company:		Name of Company:	
Telephone:		Telephone:	
Email:		Email:	
Date:		Date:	

⁵ Please indicate relevant contracts to the one requested in the RFP.

SECTION VII – ANNEX E: PRICE SCHEDULE FORM

1. Submit this document in a separate email from the Technical Bid as indicated in Section I: Instructions to Bidders clause 20 Submission, sealing, and marking of Bids and in Annex I Instructions to Bidders. Bidders must complete the Price Schedule Form both in PDF format (signed version) **and electronically in excel format.**
2. All prices/rates Bid must be exclusive of all taxes, since UNFPA is exempt from taxes.
3. The Price Schedule Form must provide a detailed cost breakdown, as shown below. Provide separate figures for each of the steps in Item 1 below; estimates for out of pocket expenses should be listed separately in Item 2 below. The table below is a sample to guide the bidders. Bidders may amend it to match with the proposed tasks and team members' composition.
4. UNFPA anticipates awarding the project on a fixed-price basis. To complete an analysis of the Bid, firms are required to submit itemized pricing that identifies the people who will work on the project (including resumes), their billing rates, and the number of hours proposed for the project. Anticipated travel, costs for rental cars, lodging, and out-of-pocket expensed should be detailed as well.

Description	Unit	Quantity	Unit cost	Total	Comments
1. MAIN PHASES AND STAGES					
FEES (please provide separate fees for mid- and end-term evaluations as applicable)					
Design and Desk Review (this is just an example, change the heading of each Section as needed)					
Team leader (this is just an example)	per day				
Senior Epidemiologist (this is just an example)	per day				
Senior Statistician/Demographer/Analyst (this is just an example)	per day				



Other consultants, etc. (this is just an example)	per day				
	per day				
Total Design and Desk Review					
Travel to and within Provinces (air fare and vehicles)	per day				
Equipment (tablets)	per day				
Survey Team (per diem and fees)	per day				
Supervisors	per day				
Total analysis and interpretation of data					
Data Analysis and Report Writing(change the heading of each Section as needed)					
Office Material	per day				
Translation of documents	per day				
Total Reporting					
Lump sum - daily subsistence and allowance- DSA					
DSA for all country visits, missions to x location and participation in annual M&E workshops					
Total DSA					
Total Other Costs					
Grand Total					

Signature and stamp of the Bidder:	
Name:	
Title:	
Name of Company:	
Telephone:	
Email:	

NOTE: Bidders should strictly use the layout given above in sending their Financial Proposals. Failure to furnish all the information required for the Financial Proposal under the criteria given above in every respect shall be at the Bidder's risk and may result in a rejection of the Bid.



SECTION VII – ANNEX F: JOINT VENTURE PARTNER INFORMATION FORM

[The Bidder shall fill in this Form in accordance with the instructions below.]

Date: *[insert date (as month, day, and year) of Bid Submission]*
UNFPA/MOZ/RFP/18/004

Page _____ of _____ pages

1. Bidder's Legal Name: <i>[Insert Bidder's legal name]</i>
2. Joint Venture (JV) Party Legal Name: <i>[Insert JV's Party legal name]</i>
3. JV's party country of registration: <i>[Insert JV's Party country of registration]</i>
4. JV's party year of registration: <i>[Insert JV's Part year of registration]</i>
5. JV's party legal address in country of registration: <i>[Insert JV's Party legal address in country of registration]</i>
6. JV's party authorized representative information Name: <i>[Insert name of JV's Party authorized representative]</i> Address: <i>[Insert address of JV's Party authorized representative]</i> Telephone/Fax numbers: <i>[Insert telephone/fax numbers of JV's Party authorized representative]</i> Email Address: <i>[Insert email address of JV's Party authorized representative]</i>
7. Attached are copies of original documents of: <i>[Check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 2, above, in accordance with Section I: Instructions to Bidders clause 2: Eligible Bidders. <input type="checkbox"/> JV Agreement, or letter of intent to enter into such an agreement, signed by the legally-authorized signatories of all the parties

SECTION VII – ANNEX G: CHECKLIST OF BID FORMS

The following checklist is provided as a courtesy to Bidders. Please use this checklist while preparing the Bid to ensure that your Bid contains all required information. This checklist is for the Bidder's internal reference and does *not* need to be submitted with the Bid.

ACTIVITY	LOCATION	YES/NO/ N/A	REMARKS
Have you read and understood all of the Instructions to Bidders in Section I of the Bidding documents?	SECTION I: INSTRUCTIONS TO BIDDERS		
Have you reviewed and agreed to the UNFPA General Conditions of Contracts?	SECTION IV: GENERAL CONDITIONS OF CONTRACT		
Have you reviewed and agreed to the UNFPA Special Conditions for Contracts?	SECTION V: UNFPA SPECIAL CONDITIONS OF CONTRACT		
Have you completed the Bid Submission Form?	SECTION VII – ANNEX B – BID SUBMISSION FORM		
Have you completed the Bidder's Identification Form?	SECTION VII – ANNEX C: BIDDER IDENTIFICATION FORM		
Have you completed the Bidder's Previous Experience Form?	SECTION VII – ANNEX D: BIDDER'S PREVIOUS		
Have you completed and signed the Price Schedule Form?	SECTION VII – ANNEX E – PRICE SCHEDULE FORM		
Have you completed the Joint Venture Partner Information Form?	SECTION VII – ANNEX F – JOINT VENTURE PARTNER INFORMATION FORM		
Have you reviewed all of the relevant Contract form(s)?	SECTION VIII: TEMPLATE OF CONTRACT FOR PROFESSIONAL SERVICES		
Have you prepared a copy of the previous year's audited Company Balance Sheet and Financial Statements?	Section I: Instructions to Bidders, clause 11 & SECTION VI: SUPPLIER QUALIFICATION REQUIREMENTS		
Have you provided written confirmation that your company is neither suspended by the United Nations system nor debarred by the World Bank Group?	SECTION I: Instructions to Bidders, clause 2.4 & SECTION VI: SUPPLIER QUALIFICATION REQUIREMENTS		
Have you provided a copy of any of your company's environmental or social policies, and any related documentation?	Section I: Instructions to Bidders, clause 39		
Have you reviewed the UN Global Compact requirements?	Section I: Instructions to Bidders, clause 39		

Have you sealed and marked the Bids according to Instructions to Bidders clause 19.4 (hard copy Bids) or clause 19.3 (electronic Bids)?	Section I: Instructions to Bidders, clause 19.3 & 19.4		
If submitted electronically through email, is the file size of the Bid less than 8MB? (If the file size is above 8 MB, refer to Instructions to Bidders clause 19.3.3 and 19.3.4)	Section I: Instructions to Bidders, clause 19.3.3 and 19.3.4		
Have you noted the Bid closing deadline?	Invitation letter Number 4		
Have you provided information on Supplier Qualification Requirements?	SECTION VI: SUPPLIER QUALIFICATION REQUIREMENTS & SECTION VII – ANNEX B – BID SUBMISSION FORM Error! Reference source not found.		
Have you provided sufficient documentation of your company's ability to undertake the services, i.e., <ul style="list-style-type: none"> - List of similar contracts/LTAs executed for other clients including contact details. - Evidence that the Bidder possesses experience in the geographical area. - At least three years of experience in performing similar contracts/Long Terms Agreements 	SECTION VII – ANNEX D: BIDDER'S PREVIOUS & SECTION VI: SUPPLIER QUALIFICATION REQUIREMENTS		
Have you provided sufficient documentation of your company's managerial capability? <ul style="list-style-type: none"> - Details of company's managerial structure. - Quality assurance systems in place. 	SECTION VII – ANNEX C: BIDDER IDENTIFICATION FORM		
Have you supplied clients' certificates in support of the satisfactory operation of the goods/services as specified above?	SECTION VII – ANNEX D: BIDDER'S PREVIOUS		
Have you checked Section I: Instructions to Bidders, clauses, 17 & 18 and provided all requested documentation in the correct formats?	Section I: Instructions to Bidders, clauses 16 & 17		

SECTION VII - ANNEX H: BANK GUARANTEE FOR ADVANCE PAYMENT

[Insert the following text if advance payments will not be applicable; *if this option is selected delete, the text corresponding to advance payment*] No advance payment shall be requested.

[Insert the following text if advance payments will be applicable; *if this option is selected, delete the text corresponding to no advance payments*] The bank, as requested by the successful Bidder, shall fill in this Form in accordance with the instructions indicated.]

Date: [insert date (as day, month, and year) of Bid Submission]
RFP: UNFPA/MOZ/RFP/18/004

[bank's letterhead]

Beneficiary: [insert legal name and address of UNFPA]

ADVANCE PAYMENT GUARANTEE NUMBER: [insert Advance Payment Guarantee no.]

We, [insert legal name and address of bank], have been informed that [insert complete name and address of Bidder] (hereinafter called "the supplier") has entered into a Contract for Professional Services Number [insert number] dated [insert date of Agreement] with you, for the supply of [insert types of goods/services to be delivered] (hereinafter called the "contract").

Furthermore, we understand that, according to the conditions of the contract, an advance is to be made against an advance payment guarantee.

At the request of the supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [insert amount(s)⁶ in figures and words] upon receipt by us of your first demand in writing declaring that the supplier is in breach of its obligation under the contract because the supplier used the advance payment for purposes other than toward delivery of the goods/services.

It is a condition for any claim and payment under this guarantee to be made that the advance payment referred to above must have been received by the supplier on its account [insert number and domicile of the account]

This guarantee shall remain valid and in full effect from the date of the advance payment received by the supplier under the contract until [insert date⁷].

⁶ The bank shall insert the amount(s), either in the currency(ies) of the contract or a freely-convertible currency acceptable to UNFPA.

⁷ Insert the delivery date stipulated in the contract delivery schedule. UNFPA should note that in the event of an extension of the time to perform the contract, UNFPA would need to request an extension of this guarantee from the bank. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, UNFPA might consider adding the following text to the Form, at the end of the penultimate paragraph: "We agree to a one-time extension of this guarantee for a period not to exceed [six months/one year], in response to UNFPA's written request for such extension, such request to be presented to us before the expiration of the guarantee."



[signature(s) of authorized representative(s) of the bank]

SECTION VIII: TEMPLATE OF CONTRACT FOR PROFESSIONAL SERVICES

CONTRACT N° UNFPA/CCC/PSC/YY/NNN

BETWEEN THE

UNITED NATIONS POPULATION FUND

AND

[INSERT NAME OF CONTRACTOR]

FOR THE PROVISION OF [DESCRIBE SERVICES]

This Contract is entered into between the United Nations Population Fund, a subsidiary organ of the General Assembly of the United Nations (“UN”) in terms of Article 22 of the UN Charter, with its Headquarters at 605 Third Avenue, New York, NY 10158, USA (the “UNFPA”) and [Name of Contractor], a [type of entity] organized under the laws of [country], with its registered office at [address] (the “Contractor”). UNFPA and the Contractor are collectively referred to herein as the “Parties” and each individually as a “Party”.

WITNESSETH

WHEREAS, UNFPA wishes to engage the Contractor in order to provide [description of services] as specified in the Terms of reference (the “TOR”) attached as Annex B (the “Services”) in accordance with the terms and conditions set forth in this Contract;

WHEREAS, the Contractor represents that it possesses the requisite knowledge, skill, personnel, resources and experience and that it is fully qualified, ready, able and willing to undertake and provide the Services in accordance with the terms and conditions set forth in this Contract;

NOW, THEREFORE, in consideration of their mutual covenants herein contained, the Parties agree as follows:

ARTICLE 1 CONTRACT DOCUMENTS

- 1.1. This document together with the Annexes attached hereto and referred to below, all of which are incorporated herein and made a part hereof, constitute the entire contract between UNFPA and the Contractor for the provision of the Services (the “Contract”).

Annex A:	UNFPA General Conditions of Contract: Contracts for the Provision of Services (the “UNFPA General Conditions”);
Annex B:	Terms of reference, [and]
[Annex C:]	[Any other document that may be required – <i>delete if not applicable</i>].

- 1.2. The Contract documents are complementary of one another, but in case of ambiguities, discrepancies, or inconsistencies between or among them, the following order of priority shall apply:

1.2.1	First, this document;
1.2.2	Second, Annex A;
1.2.3	Third, Annex B, [and]
1.2.4	[Fourth, Annex C – <i>delete is not applicable</i>]

- 1.3. This Contract embodies the entire agreement between the Parties with regard to the subject matter hereof and supersedes all contemporaneous or prior representations, agreements, contracts and proposals, whether written or oral, by and between the Parties on this subject.
- 1.4. The following documents are referred to in this Contract only as aids in interpretation of the rights and obligations of the Parties under the Contract but shall not be construed, for any purposes or under any circumstances, as creating any such rights or obligations: (a) [e.g. the CONTRACTOR’s technical proposal dated] and (b) [e.g. the CONTRACTOR’s financial proposal dated [date] in response to (c) bid document UNFPA/[]]. The documents referred to in this Article 1.4 are not attached hereto but are known to, and in the possession of, the Parties.

ARTICLE 2 COMMENCEMENT DATE; CONTRACT TERM

- 2.1 This Contract shall enter into force on the date of the last signature affixed by the Parties (the “Commencement Date”). This Contract shall remain in force for [insert number in figures and in words] years, starting from the Commencement Date (the “Contract Term”), unless terminated by either Party in accordance with Article 13 of the UNFPA General Conditions of Contract.

ARTICLE 3 OBLIGATIONS OF THE CONTRACTOR

- 3.1 The Contractor shall perform the Services as specified in Annex B with due diligence and efficiency and in accordance with this Contract.



The Contractor shall submit to UNFPA the deliverables according to the following schedule:

DELIVERABLES	DEADLINE	RESPONSIBILITIES OF UNFPA	RESPONSIBILITIES OF THE CONTRACTOR

- 3.2 Unless otherwise provided for in this Contract the Contractor shall furnish all technical and administrative support, human resources, materials and equipment necessary to ensure the timely and satisfactory performance of the Services.
- 3.3 All reports shall be written in the English language, and shall describe in detail the services rendered under the Contract during the period of time covered in such report. All reports shall be transmitted by the Contractor by mail and email to the address specified in Article 8.2 of this Contract.
- 3.4 The Contractor represents and warrants the accuracy of any information or data provided to UNFPA for the purpose of entering into this Contract, as well as the quality of the deliverables and reports foreseen under this Contract in accordance with the highest industry and professional standards.
- 3.5 The Contractor will maintain, within the Contract Term, detailed financial records, which clearly identify all funds received from UNFPA and expended by the Contractor for the implementation of the Contract. The Contractor is also required to ensure that adequate systems of internal control are put in place to ensure the financial management of this Contract is conducted with the required level of due diligence.

ARTICLE 4 PAYMENT AND FEE

- 4.1 In full consideration for the complete, satisfactory, and timely performance of the Services under this Contract, UNFPA shall pay the Contractor the fee of [Insert currency & amount in figures and in words] (the "Fee").

The Fee will be paid to the Contractor according to the following payment schedule:

PAYMENT DUE DATE	PAYMENT AMOUNT	BALANCE

- 4.2 The Fee shall be inclusive of all applicable cost of material, professional charges, allowances, travel related costs and any other miscellaneous expenses applicable.



- 4.3 The Fee shall not be subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the Contractor in the performance of the Contract.
- 4.4 Payments effected by UNFPA to the Contractor shall not be deemed to relieve the Contractor of its obligations under this Contract nor as an acceptance of UNFPA of the Contractor's performance of the Services.
- 4.5 UNFPA shall make payments to the Contractor under this Contract within thirty (30) days after the UNFPA's receipt of the Contractor's invoice(s) and complete set of supporting documentation where applicable. The Contractor shall forward the original invoice(s) to the address specified in Article 8.2 of this Contract. Payments shall be subject to satisfactory completion of the deliverables stipulated under Article 3 of this Contract and acceptance by UNFPA of the deliverables and invoice(s) submitted by the Contractor.

Payments by UNFPA shall be made to the Contractor's following bank account:

Account name:	
Bank Address:	
Acct Number:	
ABA Number:	
BIC (Swift address):	

ARTICLE 5 SPECIAL CONDITIONS

- 5.1 The Parties agree that [Insert article] of the UNFPA General Conditions shall be amended to read as follows: [Insert wording of amended article].
- 5.2 The Parties agree (...).]
- 5.3 No special conditions shall apply.

ARTICLE 6 SECURITY

- 6.1 The Contractor shall be fully responsible for the safety and security of its personnel and for the safekeeping of all assets, equipment and supplies in the custody of the Contractor or its personnel (as this term is referred to in Article 2 of the General Conditions).
- 6.2 The Contractor shall:
- 6.2.1 Put in place and maintain its own security plan, taking into account the security situation in the country where the Services are being provided;
 - 6.2.2 Assume all risks and liabilities related to the Contractor's security, assets entrusted to it by UNFPA and the full implementation of its own security plan.



- 6.3 The Contractor and its personnel are neither subject to, nor obliged to adhere to the United Nations Security Management policies and procedures, except insofar as they relate to the utilization of UNFPA's assets, equipment and supplies, or as required to perform the Services under this Contract.
- 6.4 UNFPA may lend reasonable assistance, when possible and to the extent feasible, to the Contractor and its personnel. Any travel or financial assistance provided shall be on a space-available and reimbursable basis.
- 6.5 UNFPA may, at its sole discretion, consent to the inclusion of the Contractor and its personnel in the UNFPA security plan to the extent that it applies within the country where the Services are being provided on the same terms that are offered to implementing partners of UNFPA. Notwithstanding this provision, the Contractor acknowledges and agrees that the UNFPA shall have no obligation to evacuate personnel from the country where the Services are being provided in case of emergency or due to security developments.
- 6.6 Notwithstanding the foregoing, the Contractor acknowledges and agrees that the UNFPA shall not be liable to the Contractor, or its personnel, in connection with the provision, or failure to provide, any security assistance pursuant to this Article 6.1, or otherwise, and the Contractor shall indemnify, defend, hold and save harmless the UNFPA and its officials, employees and agents from and against any claim or liability of any nature arising in respect of any safety or security related incident, including without limitation, the death, injury or illness of any personnel, or the loss, damage, destruction, sabotage or theft of any assets, equipment or supplies in the custody of the Contractor or its personnel. The foregoing indemnity is without prejudice to any other indemnity provided by the Contractor, or any other rights or remedies of the UNFPA, under this Contract.
- 6.7 Upon the Contractor's request, UNFPA may provide security advisory information to the Contractor.

ARTICLE 7

REVIEW; IMPROPER PERFORMANCE

- 7.1 UNFPA reserves the right to review and inspect (including the performance of tests, as appropriate) all Services performed by the Contractor under this Contract, to the extent practicable, at all reasonable places and times during the Contract Term. UNFPA shall perform such review and inspection in a manner that will not unduly hinder the performance of the Services by the Contractor. The Contractor shall cooperate with all such reviews and inspections by UNFPA, at no cost or expense to UNFPA.
- 7.2 If any Services performed by the Contractor do not conform to the requirements of this Contract, without prejudice to and in addition to any of UNFPA's other rights and remedies under this Contract or otherwise, UNFPA shall have the following options, to be exercised in its sole discretion:
- 7.3 If UNFPA determines that the improper performance can be remedied by way of re-performance or other corrective measures by the Contractor, UNFPA may request the Contractor in writing



to take, and the Contractor shall take, at no cost or expense to the UNFPA, the measures necessary to re-perform or take other appropriate actions to remedy the improperly performed Services within [insert number in figures and in words] days after receipt of the written request from UNFPA or within such shorter period as UNFPA may have specified in the written request if emergency conditions so require, as determined by UNFPA in its sole discretion.

- 7.4 If the Contractor does not promptly take corrective measures or if UNFPA reasonably determines that the Contractor is unable to remedy the improper performance in a timely manner, UNFPA may obtain the assistance of other entities or persons and have corrective measures taken at the cost and expense of the Contractor.
- 7.5 If UNFPA, in its sole discretion, determines that the improper performance cannot be remedied by re-performance or other corrective measures by the Contractor, UNFPA, at UNFPA's sole discretion, may terminate the Contract in accordance with Articles 13.1 or 13.2 (second sentence) of the UNFPA General Conditions, without prejudice to and in addition to any of its other rights and remedies under this Contract or otherwise.
- 7.6 Neither review nor inspection hereunder, nor failure to undertake any such review or inspection, shall relieve the Contractor of any of its warranty or other obligations under this Contract.

ARTICLE 8 MISCELLANEOUS

- 8.1 No terms or provisions of this Contract will be deemed waived and no breach excused, unless such waiver or excuse is in writing and signed by the Parties giving the waiver or excuse. No consent to, or excuse or waiver of, a breach of this Contract shall constitute a consent to, excuse or waiver of any other subsequent breach. Any notice, request or approval required or permitted to be given or made under the Contract shall be made in writing in the English language. Such notice, request or approval, shall be deemed to be duly given or made when it shall have been delivered by either (i) personal delivery against receipt, (ii) recognized overnight delivery service, (iii) postage prepaid, return receipt requested certified mail, or (iv) email, addressed to the party or parties for whom intended at the addresses shown below or such other addresses as intended recipient previously shall have designated by written notice previously given pursuant to the Contract.

For UNFPA:

Contractual Matters		Technical / operational Matters:	
Name:		Name:	
Title:		Title:	
Branch/Division:		Branch/Division:	
UNFPA, Address		UNFPA, Address	
Tel:		Tel:	
Email:		Email:	

For the Contractor:

Contractual Matters	Technical / operational Matters:
---------------------	----------------------------------



Name:		Name:	
Title:		Title:	
Contractor name:		Contractor name:	
Address:		Address:	
Tel:		Tel:	
Email:		Email:	

8.3 If any provision of this Contract is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired.

8.4 Neither the Contractor nor any of its personnel (as this term is referred to in Article 2 of the General Conditions) shall engage in any corrupt, fraudulent, collusive, coercive, obstructive or unethical practices ("Proscribed Practices"). In the event of any Proscribed Practice, in addition to any other rights or remedies available to UNFPA under this Contract, the Contractor may, inter alia, be declared ineligible to continue business with UNFPA.

8.5 For purposes of this Contract, the following shall apply:

8.5.1 "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of a public official;

8.5.2 "Fraudulent practice" means any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit, or to avoid an obligation;

8.5.3 "Collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;

8.5.4 "Coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

8.5.5 "Obstructive practice" means any act or omission intended to materially impede the exercise of contractual rights of audit, investigation and access to information, including destruction, falsification, alteration or concealment of evidence material to an investigation into allegations of fraud and corruption;

8.5.6 "Unethical practice" means any conduct or behaviour that is contrary to staff or supplier codes of conduct, such as those relating to conflict of interest, gifts and hospitality, post-employment provisions, abuse of authority and harassment.

8.6 UNFPA has adopted a zero tolerance policy on gifts and hospitality. The Contractor acknowledges that UNFPA personnel is prohibited from accepting any gift, even of a nominal value, including drinks, meals, food products, hospitality, calendars, stationery, transportation, recreational trips to sporting or cultural events, theme parks or offers of holidays, or any other forms of gifts, hospitality, benefits or discounts. The Contractor shall not offer any forms of gifts, hospitality, benefits or discounts to UNFPA personnel.

8.7 The Contractor acknowledges that the following vendors are considered ineligible for the award of any contract by UNFPA:

8.7.1 Vendors suspended or removed from the UN Procurement Division vendors' list;



- 8.7.2 Vendors declared ineligible by any UN organization;
- 8.7.3 Vendors included on the World Bank’s listing of ineligible firms;
- 8.7.4 Vendors included on the list maintained pursuant to the UN Security Council resolution 1267.

8.8 During the validity of this Contract, the Contractor shall inform UNFPA promptly and without delay by written notice if it or any of its principal officers have been included in any of the lists or listings referred to in Article 8.7 or if it or any of its principal officers have otherwise been declared ineligible for the award of any contract by any UN organization. Failure to fulfill this requirement will be considered as a breach of this Contract that entitles UNFPA to terminate this Contract forthwith.

8.9 By signing this Contract, the Contractor agrees that UNFPA is free to disclose this Contract to other UN agencies.

IN WITNESS WHEREOF, the authorized representatives of the Parties have signed this Contract on the dates set forth below:

For UNFPA		For [Contractor]	
Signature		Signature	
Name:		Name:	
Title		Title	
Date:		Date:	

(N.B. Each page of the contract is to be initialed)



SECTION IX: ANNEX A: SURVEY QUESTIONNAIRE

SURVEY QUESTIONNAIRE

2018 FACILITY ASSESSMENT FOR REPRODUCTIVE HEALTH COMMODITIES AND SERVICES

INFORMATION ABOUT THE INTERVIEW

Country

Date of the Survey (year and month)

Name of Interviewer Date of Interview.....

Time Interview Started..... Time Interview Ended.....

Questionnaire checked and attested to be properly completed

Name of Supervisor.....

Signature Date)

The questionnaire is in three parts; Module 1 (sections 1 to 5) and Module 2 (Sections 6 to 13) is for the health facility/SDP; and, module 3 (sections 14 and 15) is for exit interview of clients visiting the SDP for family planning services.

To administer Modules 1 and 2, the interviewer should find the person in charge of the facility or the most senior worker who is present at the facility on that day. It is recommended that the interviewer should greet the interviewee; introduce himself herself; and, explain the purpose of the visit.

To ensure informed consent to the interview it is necessary to read the following statement to the interviewee:

- Your facility was selected to participate in this study. We will be asking you questions about aspects of RH commodities and services in your facility including family planning. The information obtained from your facility and from other facilities will be used by the MOH and other partners to understand the situation and for better planning to improve on service provision.
- The survey is in two parts: The first part will be answered by you the service provider and the second part will be answered by the clients who are visiting the facility for family planning services. We will require your permission to carry on with the exit at the appropriate time.
- You are assured that your name or that of any other health worker who will be designated to respond to this questions or the name of any client WILL NOT be mentioned or included in the dataset or in any report of this survey.
- You may refuse to answer any question or choose to stop the interview at any time. However, we hope you will answer the questions, which will be of benefit to strengthening national efforts to provide RH services including family planning.
- If there are questions for which someone else is the most appropriate person to provide the information, we would appreciate if you introduce us to that person to help us collect that information.
- At this point, do you have any questions about the study? Do I have your agreement to proceed?

The interviewer can proceed with the interview once the consent of the interviewee has been obtained. At the end of the interview for the SDP [Sections 1 to 13]; please thank the interviewee for his/her time and the information provided; and, obtain his/her permission or the permission of the relevant authorities before carrying on with the Exit Interview of Family planning clients Module 3 [Sections 14 and 15]

MODULE 1:

AVAILABILITY OF COMMODITIES

SECTION 2: SDP TYPE AND SERVICES PROVIDED

006	Level of Service Delivery Point(Tick the option that is applicable to your country) Primary Level Care SDPs/facilities (or equivalent to country context) 1 <input type="checkbox"/> Secondary level care SDPs/facilities/hospitals (or equivalent) 2 <input type="checkbox"/> Tertiary level care SDPs/facilities/hospitals (or equivalent) 3 <input type="checkbox"/>
007	Management of Service Delivery Point: 1 Government <input type="checkbox"/> 2 Private <input type="checkbox"/> 3 NGO <input type="checkbox"/> 4 Others (please specify.....) <input type="checkbox"/>
008	Does this facility provide family planning services? 1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> (If No, then items in Section 3; Section 5; and, all of Module 3 (that is 011 to 018; 023 to 043; and, 086 to 122) should NOT be administered)
009	Does this facility provide maternal health including delivery services (e. g. with a maternity unit or section for delivery)? 1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> (If No, then items in Section 4 (that is 019 to 022) should NOT be administered)
010	Does this facility provide any HIV/AIDS services (e.g. VCT, PMTCT, ART, etc.)? 1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/>

SECTION 1: FACILITY IDENTIFICATION (Name, Location and Distance)

SN ^o	ITEMS
001	Name of Service Delivery Point.....
002	A) Location (Name of Settlement)..... B) Location (Name of Administrative Unit).....
003	Indicate geographic coordinates of the SDP if any system Global Positioning System (GPS) is used; /_____/_____/
004	SDP is located in an urban area or a rural settlement (as per your country's classification; 1 Urban <input type="checkbox"/> 2 <input type="checkbox"/> Rural
005	A) What is the distance between the location of the health facility and the nearest warehouse or store or facility which this SDP receives its regular supplies? /___/___/ B) Please indicate distance is in; 1 Kilometers <input type="checkbox"/> 2 Mile <input type="checkbox"/>

MODERN CONTRACEPTIVE METHODS OFFERED BY SDPs IN LINE WITH THE CURRENT NATIONAL PROTOCOLS, GUIDELINES AND/OR LAWS SPECIFIC FOR LEVELS OF SERVICE DELIVERY POINTS

Please note that for the SDP to respond to items in this section, it should have indicated in Item 008 above that 'Yes' it provides family planning services

Item	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
011 With respect to each of the contraceptive methods, <u>please state whether the SDP is supposed/expected to offer it, in line with the current national protocols, guidelines and/or laws specific for this level" of service delivery.</u> Please discuss with the respondent and then record your conclusion before proceeding. (* Please recall SDP level as recorded in item 006 above)	1 Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	Yes , this SDP is expected /supposed to provide this method <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	
012 If 'Yes' in item 011 (i.e., this SDP is supposed/ expected to offer this method), <u>please state whether the SDP actually offer it to clients on a regular basis</u>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 011) <input type="checkbox"/> <i>(Tick only one option)</i>	
NOTE, FOR EACH OF THE METHODS - If this SDP is actually supposed/expected to OFFERS the contraceptive method but it is currently not being offered or is not available at the time of the survey, please record as "Yes" (i.e.; the method is actually offered, although it is not currently being offered). The aim here is to measure the range of methods offered in line with national protocols, not to assess stock-out									
013 SDPs Offering Three 3 Method in line with the current national protocols, guidelines and/or laws From responses provided to Item 012, discuss with the respondent and record the conclusion by ticking one of the following statements	1 This SDP offers at least three (three or more) modern contraceptive methods <input type="checkbox"/> 2 This SDP does not offer at least three modern contraceptive methods [offers less than three methods] <input type="checkbox"/>								
014 SDPs Offering Five (5) Methods in line with the current national protocols, guidelines and/or laws From responses provided to Item 012, discuss with the respondent and record the conclusion by ticking one of the following statements	1 This SDP offers at least five (five or more) modern contraceptive methods <input type="checkbox"/> 2 This SDP does not offer at least five modern contraceptive methods [offers less than five methods] <input type="checkbox"/>								


Item	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
015 If this SDP is supposed/expected to offer this method to clients (in line with current national guidelines, etc.) but the response to 012 is "2 No", <u>please indicate the main reason why the SDP does not offer the method to clients on a regular basis</u> <i>(Tick only one option [as the main reason] for each contraceptive)</i>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/> 6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/> 6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/> 6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/> 4 Low or no client demand for the contraceptive <input type="checkbox"/> 5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/> 6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/> 7. Any other Reason (please specify) <input type="checkbox"/>

SECTION 3.2:
MODERN CONTRACEPTIVE METHODS NORMALLY OFFERED BY SDPs ON A REGULAR BASIS AND AS PART OF ITS NORMAL SERVICE DELIVERY PROCESS

Please note that for the SDP to respond to items in this section, it should have indicated in Item 008 above that 'Yes' it provides family planning services


Item	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
016 With respect to each of the contraceptive methods, please state whether the SDP provides it on a regular basis to clients	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes, this SDP provides this method <input type="checkbox"/> 2 No, this SDP does not provide this method <input type="checkbox"/> <i>(Tick only one option)</i>	
017 SDPs Offering Three (3) Methods on a regular basis and as part of its normal service delivery process From responses provided to Item 016, discuss with the respondent and record the conclusion by ticking one of the following statements	1 This SDP offers at least three (three or more) modern contraceptive methods <input type="checkbox"/> 2 This SDP does not offer at least three modern contraceptive methods [offers less than three methods] <input type="checkbox"/>								
018 SDPs Offering Five (5) Methods on a regular basis and as part of its normal service delivery process From responses provided to Item 016, discuss with the respondent and record the conclusion by ticking one of the following statements	1 This SDP offers at least five (five or more) modern contraceptive methods <input type="checkbox"/> 2 This SDP does not offer at least five modern contraceptive methods [offers less than five methods] <input type="checkbox"/>								

SECTION 4: AVAILABILITY OF MATERNAL/RH MEDICINES

Maternal/RH Medicines									
 <p>Items</p>	Please note that for the SDP to respond to items in this section, it should have indicated in Item 009 above that 'Yes' it provides maternal health including delivery services								
	(1) Ampicillin	(2) Azithromycin	(3) Benzathine benzylpenicillin	(4) <u>Either</u> Betamethasone <u>Or</u> Dexamethasone <u>Or Both of these</u> <u>medicines</u>	(5) Calcium gluconate	(6) Cefixime	(7) Gentamicin	(8) Hydralazine	(9) Magnesium sulfate
019 With respect to each of the maternal/ RH Medicines, <u>please state whether the SDP is supposed have it available; in line with the current national protocols, guidelines and/or laws specific for this level" of service delivery.</u> Please discuss with the respondent and then record your conclusion before proceeding <i>(* Please recall SDP level as recorded in item 006 above)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available <u>any or both of these</u> Maternal /RH Medicines <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available <u>any or both of these</u> Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>
020 If 'Yes' in item 019 (i.e., this SDP is expected/ supposed to have available the maternal /RH medicine) please state whether the medicine is currently available at the SDP	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes (for any or both) <input type="checkbox"/> 2 No (for any or both) <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>
021 If this SDP is supposed/ expected to have available this medicine (in line with current national guidelines, etc.) but the response to 020 is "No", please indicate the main reason <i>(Tick only one option [as the main reason] for each medicine)</i>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/>

	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>3 The medicine is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/></p> <p>5 No train staff to provide this medicine at the SDP <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>
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INTERVIEWER VERIFICATION for ITEM 016									
Medicines	(1) Ampicillin	(2) Azithromycin	(3) Benzathine benzylpenicillin	(4) <i>Either</i> Betamethasone <i>Or</i> Dexamethasone <i>Or Both of these</i> <i>medicines</i>	(5) Calcium gluconate	(6) Cefixime	(7) Gentamicin	(8) Hydralazine	(9) Magnesium sulfate
For each response provided for item 020, the interviewer should validate the response by a physical Inventory and note the appropriate finding	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, <u>any or both</u> of the medicine(s) is/are in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock
	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, <u>any or both</u> of the medicine(s) is/are NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock

Maternal/RH Medicines								
	Please note that for the SDP to respond to items in this section, it should have indicated in Item 007 above that 'Yes' it provides delivery services							
	(10) Methyldopa	(11) Metronidazole	(12) Mifepristone	(13) Misoprostol	(14) Nifedipine	(15) Oxytocin	(16) <i>Either</i> Sodium lactate compound solution <i>Or</i> Sodium chloride <i>Or Both of these</i> <i>medicines</i>	(17) Tetanus toxoid
019-continues With respect to each of the maternal/ RH Medicines, please state whether the SDP is supposed have it available; in line with the current national protocols, guidelines and/or laws specific for this level" of service delivery. Please discuss with the respondent and then record your conclusion before proceeding (* Please recall SDP level as recorded in in item 006 above)	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available <u>any or both of these</u> Maternal /RH Medicines <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available <u>any or both of these</u> Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes , this SDP is expected /supposed to have available this Maternal /RH Medicine <input type="checkbox"/> 2 No , this SDP is NOT expected/ supposed to have available this Maternal /RH Medicine <input type="checkbox"/> <i>(Tick only one option)</i>
020-continues If 'Yes' in item 019 (i.e., this SDP is expected/ supposed to have available the maternal /RH medicine) please state whether each medicine is currently available at the SDP	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes <input type="checkbox"/> 2 No <input type="checkbox"/> 3 Not Applicable (because "No" to item 020) <input type="checkbox"/> <i>(Tick only one option)</i>
021-continues If this SDP is supposed/ expected to have available this medicine (in line with current national guidelines, etc.) but the response to 020 is "No", please indicate the main reason <i>(Tick only one option [as the main reason] for each medicine)</i>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this medicine <input type="checkbox"/> 2 Delays by this SDP to request for supply of the medicine <input type="checkbox"/> 3 The medicine is not available in the market

	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>	for the SDP to procure <input type="checkbox"/>
	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>	4 Low or no demand/need for the medicine at this SDP <input type="checkbox"/>
	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>	5 No train staff to provide this medicine at the SDP <input type="checkbox"/>
	6 The SDP does not have a cold chain to store the medicine <input type="checkbox"/>							
	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>
022 From responses provided to Item 021 above, please discuss with respondent and record the conclusion by ticking one of the following statements	1 Yes - this SDP has available the seven (7) lifesaving maternal/RH medicines (which included the two mandatory medicines [Magnesium Sulfate and Oxytocin] and any other five of the remaining medicines on the list - bearing in mind that; a) Sodium chloride and Sodium lactate compound solution are alternate; and b) Dexamethasone is an alternate to Betamethasone <input type="checkbox"/>					2 No- this SDP does not have available the seven (7) lifesaving maternal/RH medicines (which included the two mandatory medicines [Magnesium Sulfate and Oxytocin] and any other five of the remaining medicines on the list - bearing in mind that; a) Sodium chloride and Sodium lactate compound solution are alternate; and b) Dexamethasone is an alternate to Betamethasone <input type="checkbox"/>		

SECTION 4 continues on the next page

INTERVIEWER VERIFICATION for ITEM 016								
Medicines	(10) Methyldopa	(11) Metronidazole	(12) Mifepristone	(13) Misoprostol	(14) Nifedipine	(15) Oxytocin	(16) <u>Either</u> Sodium chloride <u>Or</u> Sodium lactate compound solution	(17) Tetanus toxoid
For each response provided for item 020, the interviewer should validate the response by a physical Inventory and note the appropriate finding	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock	<input type="checkbox"/> Inventory taken, <u>any</u> or both of the medicine(s) is/are in stock	<input type="checkbox"/> Inventory taken, Medicine is in stock

<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock	<input type="checkbox"/> Inventory taken, <u>any</u> <u>or both</u> of the medicine(s) is/are NOT in stock	<input type="checkbox"/> Inventory taken, Medicine is NOT in stock
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SECTION 5.1:

NO STOCK OUT OF MODERN CONTRACEPTIVE METHODS THAT SDPs ARE EXPECTED TO PROVIDE IN LINE WITH THE CURRENT NATIONAL PROTOCOLS, GUIDELINES AND/OR LAWS SPECIFIC FOR LEVELS OF SERVICE DELIVERY

Please note that for the SDP to respond to items in this section, it should have indicated in Item 008 above that 'Yes' it provides family planning services

Item	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
(i): NO STOCK-OUT IN THE LAST THREE MONTHS BEFORE THE SURVEY									
023 With respect to each of the contraceptive methods that the SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws specific for this level* of service delivery (as indicated in Item 011 above); please indicate whether it has been "out of stock" at this SDP on any given day, within the last three months preceding the survey, and therefore the contraceptive method was not available to give/provide to clients at this SDP <i>(* Please recall SDP level as recorded in in item 006 above)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK OUT) on any given day at this SDP in the last three months <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> <i>(Tick only one option)</i>
024 NO STOCK OUT OF ANY METHOD IN THE LAST THREE MONTHS	One or more of the contraceptive methods, which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws has/have been				All contraceptive methods which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws have been available/ in-stock at all times during the last three months preceding the survey.				

<p>From responses provided to Item 023 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the methods that the SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws</p>		<p>out-of- stock on a given day in the last three months preceding the survey.</p> <p>Therefore, this SDP experienced stock out of at least one method in the last three months [STOCK-OUT WITHIN THE LAST THREE MONTHS] <input type="checkbox"/></p>		<p>Therefore, this SDP did not experience stock out of at least one method in the last three months [NO-STOCK-OUT WITHIN THE LAST THREE MONTHS] <input type="checkbox"/></p>				
<p>025 NO STOCK OUT OF AT LEAST THREE [3] METHODS IN THE LAST THREE MONTHS</p> <p>From the responses provided to Item 023 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the methods that the SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws</p>		<p>Three [3] or more contraceptive methods, which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws, have not been available or have not been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, this SDP experienced stock out of at least three method in the last three months [STOCK-OUT OF AT LEAST THREE METHODS IN THE LAST THREE MONTHS] <input type="checkbox"/></p>		<p>Three [3] or more of the contraceptive methods, which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws, have been available or have been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, this SDP did not experience stock out of at least three methods in the last three months [NO-STOCK-OUT OF AT LEAST THREE METHODS WITHIN THE LAST THREE MONTHS] <input type="checkbox"/></p>				
<p>026 NO STOCK OUT OF FIVE [5] METHODS IN THE LAST THREE MONTHS</p> <p>From the responses provided to Item 023 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the methods that the SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws</p>		<p>Five [5] or more contraceptive methods which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws have not been available or have not been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, this SDP experienced stock out of at least five method in the last three months [STOCK-OUT OF AT LEAST FIVE METHODS IN THE LAST THREE MONTHS] <input type="checkbox"/></p>		<p>Five [5] or more of the contraceptive methods which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws have been available or have been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, this SDP did not experience stock out of at least five methods in the last three months [NO-STOCK-OUT OF AT LEAST FIVE METHODS WITHIN THE LAST THREE MONTHS] <input type="checkbox"/></p>				
<p>027 If "Yes" to Item 023 (that this method has been out of stock [STOCK OUT] at this SDP on any given day within the last three months (in line with current national guidelines, etc.) please indicate the main reason</p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this</p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this</p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this</p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p> <p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this</p>

						contraceptive at the SDP <input type="checkbox"/>	contraceptive at the SDP <input type="checkbox"/>	contraceptive at the SDP <input type="checkbox"/>	contraceptive at the SDP <input type="checkbox"/>
						6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>
	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>

(ii): NO STOCK-OUT AT THE TIME OF THE SURVEY

[WITH RESPECT TO MODERN CONTRACEPTIVE METHODS THAT SDPs ARE EXPECTED TO PROVIDE IN LINE WITH THE CURRENT NATIONAL PROTOCOLS, GUIDELINES AND/OR LAWS]

028 With respect to each of the contraceptive methods that the SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws specific for this level* of service delivery (as indicated in Item 011 above); please indicate whether it is currently out of stock at this SDP and therefore the contraceptive method is not available to give/provide to clients at this SDP today (* Please recall SDP level as recorded in in item 006 above)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)	1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/> 2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/> 3 Not applicable; this SDP is not supposed/expected to offer this method provide in line with the current national protocols, guidelines and/or laws <input type="checkbox"/> (Tick only one option)
029 From responses provided to Item 028 above, please discuss with respondent and record the conclusion by ticking one of the following statements	One or more of the contraceptive methods offered by this SDP is currently out-of- stock at this SDP. Therefore, this SDP is experiencing stock out on the day the survey [STOCK-OUT ON DAY OF SURVEY] <input type="checkbox"/>					ALL contraceptive methods offered by this SDP are currently in-stock/available at this SDP. Therefore, this SDP is not experiencing stock out on the day of the survey [NO-STOCK-OUT ON DAY OF SURVEY] <input type="checkbox"/>			
030 NO STOCK OUT OF ANY METHOD ON THE DAY OF THE SURVEY From responses provided to Item 028 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the methods that the SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws	One or more of the contraceptive methods, which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws, is/are out of stock today (on the day of the survey)					All contraceptive methods, which this SDP is supposed/expected to provide in line with the current national protocols, guidelines and/or laws, are available or are in-stock on the day of the survey			

[illegible]

						6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>
7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>

INTERVIEWER VERIFICATION for ITEM 022									
Contraceptive	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
For each response provided for item 028, the interviewer should validate the response by a physical inventory and note the appropriate finding	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock <input type="checkbox"/> Inventory taken, contraceptive is NOT in stock

SECTION 5.2: NO STOCK OUT OF MODERN CONTRACEPTIVE METHODS THAT ARE REGULARLY PROVIDED AS PART OF THE SDPs NORMAL SERVICE DELIVERY PROCESS									
Please note that for the SDP to respond to items in this section, it should have indicated in Item 008 above that 'Yes' it provides family planning services									
Item	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
(i): NO STOCK-OUT IN THE LAST THREE MONTHS BEFORE THE SURVEY									
034 With respect to each of the contraceptive methods that the SDP regularly provides as part of its normal service delivery, [refer to Item 016 above], please indicate whether it has been out of stock at this SDP on any given day, within the last three months preceding the survey, and therefore the	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)	1 Yes; this method has been out-of-stock (STOCK-OUT) on a given day at this SDP in the last three months <input type="checkbox"/> 2 No; this method has not been out-of-stock (NO STOCK)

<p>contraceptive method was not available to give/provide to clients at this SDP</p> <p>(* Please recall SDP level as recorded in item 006 above)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>	<p>OUT on any given day at this SDP in the last three months <input type="checkbox"/></p> <p>3 Not applicable; this method is not regularly offered as part of the SDP's normal service delivery process <input type="checkbox"/></p> <p>(Tick only one option)</p>
<p>035 NO STOCK OUT OF ANY METHOD IN THE LAST THREE MONTHS From responses provided to Item 034 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the <u>modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process</u></p>	<p>One or more of the contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u>, has/have been out-of- stock on a given day in the last three months preceding the survey.</p> <p>Therefore, <u>this SDP experienced stock out of at least one method in the last three months [STOCK-OUT WITHIN THE LAST THREE MONTHS]</u> <input type="checkbox"/></p>		<p>All contraceptive, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u>, have been available/ in-stock at all times during the last three months preceding the survey.</p> <p>Therefore, <u>this SDP did not experience stock out of at least one method in the last three months [NO-STOCK-OUT WITHIN THE LAST THREE MONTHS]</u> <input type="checkbox"/></p>						
<p>036 NO STOCK OUT OF AT LEAST THREE [3] METHODS IN THE LAST THREE MONTHS From the responses provided to Item 034 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the <u>modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process</u></p>	<p>Three [3] or more contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u>, have not been available or have not been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, <u>this SDP experienced stock out of at least three method in the last three months [STOCK-OUT OF AT LEAST THREE METHODS IN THE LAST THREE MONTHS]</u> <input type="checkbox"/></p>		<p>Three [3] or more of the contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u>, have been available or have been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, <u>this SDP did not experience stock out of at least three methods in the last three months [NO-STOCK-OUT OF AT LEAST THREE METHODS WITHIN THE LAST THREE MONTHS]</u> <input type="checkbox"/></p>						
<p>037 NO STOCK OUT OF FIVE [5] METHODS IN THE LAST THREE MONTHS From the responses provided to Item 034 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to the <u>modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process</u></p>	<p>Five [5] or more contraceptive, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u>, have not been available or have not been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, <u>this SDP experienced stock out of at least five method in the last three months [STOCK-OUT OF AT LEAST FIVE METHODS IN THE LAST THREE MONTHS]</u> <input type="checkbox"/></p>		<p>Five [5] or more of the contraceptive, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u>, have been available or have been in stock at all times during the last three months preceding the survey.</p> <p>Therefore, <u>this SDP did not experience stock out of at least five methods in the last three months [NO-STOCK-OUT OF AT LEAST FIVE METHODS WITHIN THE LAST THREE MONTHS]</u> <input type="checkbox"/></p>						
<p>038 If "Yes" to Item 034 (that this method has been out of stock (STOCK OUT) at this SDP on any given day within <u>the last three months</u> (in line with current national guidelines, etc.) please indicate the main reason</p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>	<p>1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/></p>

	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>	<p>2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/></p> <p>3 The contraceptive is not available in the market for the SDP to procure <input type="checkbox"/></p> <p>4 Low or no client demand for the contraceptive <input type="checkbox"/></p> <p>5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/></p> <p>6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/></p> <p>7. Any other Reason (please specify) <input type="checkbox"/></p>
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(ii): STOCK-OUT AT THE TIME OF THE SURVEY

[WITH RESPECT TO MODERN CONTRACEPTIVE METHODS THAT ARE REGULARLY PROVIDED AS PART OF THE SDPS NORMAL SERVICE DELIVERY PROCESS]

<p>039</p> <p>With respect to each of the contraceptive methods that the SDP regularly provides as part of its normal service delivery, [refer to Item 016 above], please indicate whether it is currently out-of-stock (STOCK-OUT) today therefore the contraceptive method is not available to give/provide to clients at this SDP on the day of the survey</p> <p>(* Please recall SDP level as recorded in in item 006 above)</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>	<p>1 Yes; this method is currently out-of-stock (STOCK-OUT) at this SDP <input type="checkbox"/></p> <p>2 No; this method is currently not out-of-stock (NO STOCK OUT) at this SDP <input type="checkbox"/></p> <p>3 Not applicable; this method is NOT OFFERED (has not been in-stock or issued/dispensed in</p>
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	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>	the last 12 months) at this SDP <input type="checkbox"/>
	(Tick only one option)	(Tick only one option)	(Tick only one option)	(Tick only one option)	(Tick only one option)	(Tick only one option)	(Tick only one option)	(Tick only one option)	(Tick only one option)
040 NO STOCK OUT OF ANY METHOD ON THE DAY OF THE SURVEY From responses provided to Item 039 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to <u>the modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process</u>	One or more of the contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u> , is/are out of stock today (on the day of the survey) Therefore, <u>this SDP experienced stock out of at least one method on the day of the survey [STOCK-OUT ON THE DAY OF THE SURVEY]</u> <input type="checkbox"/>		All contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u> , are available or are in-stock on the day of the survey Therefore, <u>this SDP did not experience stock out on the day of the survey [NO-STOCK-OUT ON THE DAY OF THE SURVEY]</u> <input type="checkbox"/>						
041 NO STOCK OUT OF AT LEAST THREE [3] ON THE DAY OF THE SURVEY From the responses provided to Item 039 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to <u>the modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process</u>	Three [3] or more contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u> , are not available or are not in stock today (on the day of the survey) Therefore, <u>this SDP experienced stock out of at least three method on the day of the survey [STOCK-OUT OF AT LEAST THREE METHODS ON THE DAY OF THE SURVEY]</u> <input type="checkbox"/>		Three [3] or more of the contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u> , are available or are in stock today (on the day of the survey) Therefore, <u>this SDP did not experience stock out of at least three methods on the day of the survey [NO-STOCK-OUT OF AT LEAST THREE METHODS ON THE DAY OF THE SURVEY]</u> <input type="checkbox"/>						
042 NO STOCK OUT OF FIVE [5] METHODS ON THE DAY OF THE SURVEY From the responses provided to Item 039 above, please discuss with respondent and record the conclusion by ticking one of the following statements with respect to <u>the modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process</u>	Five [5] or more contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u> , are not available or are not in stock today (on the day of the survey) Therefore, <u>this SDP experienced stock out of at least five method on the day of the survey [STOCK-OUT OF AT LEAST FIVE METHODS ON THE DAY OF THE SURVEY]</u> <input type="checkbox"/>		Five [5] or more of the contraceptive methods, <u>which this SDP provides regularly and as part of the SDPs normal service delivery process</u> , are available or are in stock today (on the day of the survey) Therefore, <u>this SDP did not experience stock out of at least five methods on the day of the survey [NO-STOCK-OUT OF AT LEAST FIVE METHODS ON THE DAY OF THE SURVEY]</u> <input type="checkbox"/>						
043 If “Yes” to Item 039 (that the method that the SDP regularly provides as part of its normal service delivery <u>[refer to Item 016 above]</u> is out-of-stock <u>[STOCK OUT]</u> please <u>indicate the main reason</u>	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in	1 Delays on the part of main source institution/warehouse to re-supply this SDP with this contraceptive <input type="checkbox"/> 2 Delays by this SDP to request for supply of the contraceptive <input type="checkbox"/> 3 The contraceptive is not available in

	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>	the market for the SDP to procure <input type="checkbox"/>
	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>	4 Low or no client demand for the contraceptive <input type="checkbox"/>
						5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/>	5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/>	5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/>	5 No train staff to provide this contraceptive at the SDP <input type="checkbox"/>
						6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>	6. Lack of equipment for the provision of this contraceptive <input type="checkbox"/>
	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>	7. Any other Reason (please specify) <input type="checkbox"/>

INTERVIEWER VERIFICATION for ITEM 022									
Contraceptive	(1) Male condoms	(2) Female Condoms	(3) Oral Contraception	(4) Injectables	(5) Emergency contraception	(6) IUDs	(7) Implants	(8) Sterilisation for Females	(9) Sterilisation for Male
For each response provided for item 039, the interviewer should validate the response by a physical Inventory and note the appropriate finding	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock	<input type="checkbox"/> Inventory taken, contraceptive is in stock
	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock	<input type="checkbox"/> Inventory taken, contraceptive is NOT in stock

MODULE 2:

FACILITY RESOURCES

SECTION 6: SUPPLY CHAIN [To be responded to by all SDPs]	
044 Who is the main person responsible for ordering medical supplies at this facility? <i>(Tick only one option)</i>	Medical Doctor 1 <input type="checkbox"/> Clinical Officer 2 <input type="checkbox"/> Pharmacist 3 <input type="checkbox"/> Nurse 4 <input type="checkbox"/> Other (specify) _____ 5 <input type="checkbox"/>
045 How are the resupplies for contraceptives for this facility determined? <i>(Tick only one option)</i>	Staff member(s) of this facility makes request based on calculation of quantity needed using a formula 1 <input type="checkbox"/> Quantity is determined by the institution/warehouse responsible for supplying this SDP 2 <input type="checkbox"/> Any other method used (please specify) 3 <input type="checkbox"/>
046 Does this SDP use any logistics forms for reporting and ordering supplies? <i>(Tick only one option)</i>	Yes (<i>enumerator verifies the availability of forms</i>) 1 <input type="checkbox"/> Yes (<i>but availability not observed by enumerator</i>) 2 <input type="checkbox"/> No; there are no logistics forms in use 3 <input type="checkbox"/>
047 What is the main source of your routine medicines and supplies? <i>(Tick only one option)</i>	Central Medical Stores 1 <input type="checkbox"/> Regional/district Warehouse or institution 2 <input type="checkbox"/> Local medical store on the same site 3 <input type="checkbox"/> NGO 4 <input type="checkbox"/> Donors 5 <input type="checkbox"/> Private Sources 6 <input type="checkbox"/>
048 Who is responsible for transporting products to your facility? <i>(Tick only one option)</i>	National/central government 1 <input type="checkbox"/> Local/District administration 2 <input type="checkbox"/> This Facility Collects 3 <input type="checkbox"/> Other(Specify) _____ 4 <input type="checkbox"/>
049 On average, approximately how long does it take between ordering and receiving products? <i>(Tick only one option)</i>	Less than two weeks 1 <input type="checkbox"/> More than two weeks but not up to one month 2 <input type="checkbox"/> More than one month but not up to two months 3 <input type="checkbox"/> More than two months but not up to four months 4 <input type="checkbox"/> More than four months but not up to six months 5 <input type="checkbox"/> More than six months 6 <input type="checkbox"/>
050 On average, how frequently is the facility resupplied? <i>(Tick only one option)</i>	Once every two weeks 1 <input type="checkbox"/> Once every month 2 <input type="checkbox"/> Once every three months 3 <input type="checkbox"/> Once every six months 4 <input type="checkbox"/> Once a year 5 <input type="checkbox"/>
051 During the last three months , did you receive the full quantity of all the contraceptives that you ordered or requested for? <i>(Tick only one option)</i>	Yes (full quantities for all contraceptives were received) 1 <input type="checkbox"/> No (quantities for some or all contraceptives were not received in full) 2 <input type="checkbox"/> Not Applicable (SDP did not ordered or requested for contraceptives during the last three months) 3 <input type="checkbox"/>
052 Please provide reason(s) why the orders were not received in full	Quantities received were determined by the institution/warehouse responsible for supplying this SDP 1 <input type="checkbox"/> Any other reason(s) <i>[please specify]</i> 2 <input type="checkbox"/>



053 Please indicate whether you have staff working at this SDP that are trained in each of the following aspects of logistics management information system (LMIS)? <i>(Tick only one option for option)</i>	1. Assessing stock status (including knowledge of minimum and maximum stock balances)	2. making request or ordering for restocking	3. Record keeping (including the use of logistics forms and maintaining dispensing and client registers)	4. ensuring appropriate physical storage of products
	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>

SECTION 7: EXISTENCE OF COLD CHAIN AT SDP <i>[To be responded to by all SDPs]</i>	
054 Does this SDP have its own cold chain to store medicines or items? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/> Not Applicable (SDP does not have its own cold chain) 3 <input type="checkbox"/>
055 If yes to 054, please give a list of the reproductive/ maternal health medicines or items that this SDP stores in cold chain?	
056 If yes to 054; what type of cold chain does the SDP have? <i>(Tick only one option)</i>	Electric Fridge 1 <input type="checkbox"/> Ice box (SDP have to regularly replenish ice supply 2 <input type="checkbox"/> Other (specify) _____ 3 <input type="checkbox"/> Not Applicable (no to 054 above) 4 <input type="checkbox"/>
057 If the type of cold chain (in 053) is a fridge please indicate the source of power for this <i>(Tick only one option)</i>	Electricity from national grid 1 <input type="checkbox"/> Generator plant at the SDP 2 <input type="checkbox"/> Portable generator at the SDP 3 <input type="checkbox"/> Kerosene/paraffin fuel 4 <input type="checkbox"/> Solar power 5 <input type="checkbox"/> Any Other (specify) _____ 3 <input type="checkbox"/>
058 If the SDP does not have its own cold chain, how does it preserve items that are supposed to be in cold chain?	

SECTION 8: STAFF TRAINING FOR FAMILY PLANNING <i>[To be responded to by all SDPs]</i>	
059 Are there staff working at this SDP who are trained to provide modern contraceptives? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
060 If yes; please indicate how many staff members are trained in provision of modern contraceptives	[.....]
061 Is any staff member trained for the insertion and removal of implant contraceptive, specifically? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
062 If yes; please indicate how many staff members are trained for the insertion and removal of implant contraceptive	[.....]
063 Are the trained staff actually providing modern contraceptives <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>



064 If no to item 063 please indicate the reason why the staff is NOT actually providing modern contraceptives to clients <i>(Tick only one option)</i>	Facility does not offer FP services 1 <input type="checkbox"/> No contraceptive supplies to provide services 2 <input type="checkbox"/> Low or no client demand 3 <input type="checkbox"/> Other _____ 4 <input type="checkbox"/>
065 When last did any staff at this SDP receive training in provision of family planning services <i>(Tick only one option)</i>	In the last two months 1 <input type="checkbox"/> Between two and six months ago 2 <input type="checkbox"/> Between six month and one year ago 3 <input type="checkbox"/> More than one year ago 4 <input type="checkbox"/>
066 Did the training exercise include the insertion and removal of implant contraceptive <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>

SECTION 9: STAFF SUPERVISION FOR REPRODUCTIVE HEALTH INCLUDING FAMILY PLANNING

[To be responded to by all SDPs]

067 When was the last time this facility was visited by a supervisory authority in the past 12 months? <i>(Tick only one option)</i>	In less than one Month 1 <input type="checkbox"/> between one and three Months ago 2 <input type="checkbox"/> Between three and six months ago 3 <input type="checkbox"/> Between six month and one year ago 4 <input type="checkbox"/> Not supervised in the past 12 month 5 <input type="checkbox"/>
068 How frequently does this facility receive visits from supervisory authorities? <i>(Tick only one option)</i>	Weekly 1 <input type="checkbox"/> Monthly 2 <input type="checkbox"/> Every three months 3 <input type="checkbox"/> Every six months 4 <input type="checkbox"/> Once a year 5 <input type="checkbox"/> Never 6 <input type="checkbox"/>
069 Which of the following were included in the supervision <i>(Tick only one option)</i>	Staff clinical practices 1 <input type="checkbox"/> Drug stock out and expiry 2 <input type="checkbox"/> Staff availability and training 3 <input type="checkbox"/> Data completeness, quality, and timely reporting 4 <input type="checkbox"/> Review use of specific guideline or job aid for reproductive health 5 <input type="checkbox"/> Any other please specify..... 6 <input type="checkbox"/>

SECTION 10: AVAILABILITY OF GUIDELINES, check-lists and Job aid

[To be responded to by all SDPs]

070 This facility has available any <u>family planning guidelines</u> (national or WHO)? (Tick only one option)	Yes (enumerator verifies the availability of guidelines 1 <input type="checkbox"/> Yes availability of guideline not verified 2 <input type="checkbox"/> Not available 3 <input type="checkbox"/>
071 This facility has available any <u>family planning check-lists and/or job-aids</u> ? (Tick only one option)	Yes (enumerator verifies the availability of guidelines 1 <input type="checkbox"/> Yes availability of guideline not verified 2 <input type="checkbox"/> Not available 3 <input type="checkbox"/>
072 This facility has available any <u>ANC guidelines</u> (national or WHO)? (Tick only one option)	Yes (enumerator verifies the availability of guidelines 1 <input type="checkbox"/> Yes availability of guideline not verified 2 <input type="checkbox"/> Not available 3 <input type="checkbox"/>
073 This facility has available any <u>ANC check-lists and/or job-aids</u> ? (Tick only one option)	Yes (enumerator verifies the availability of guidelines 1 <input type="checkbox"/> Yes availability of guideline not verified 2 <input type="checkbox"/> Not available 3 <input type="checkbox"/>
074 This facility has available any <u>Waste disposal guideline</u> ? (Tick only one option)	Yes (enumerator verifies the availability of guidelines 1 <input type="checkbox"/> Yes availability of guideline not verified 2 <input type="checkbox"/> Not available 3 <input type="checkbox"/>

SECTION 11: AVAILABILITY AND USE OF INFORMATION COMMUNICATION TECHNOLOGY (ICT)

[To be responded to by all SDPs]

075 Does this facility use any form of Information Communication Technologies (ICT) System (see list in 076 below) - (Tick only one option)	Yes (enumerator verifies availability) 1 <input type="checkbox"/> Yes (availability not verified) 2 <input type="checkbox"/> No ICT is not used 3 <input type="checkbox"/>		
076 If Yes; which of the following types ICTs are used in the SDP (Tick ALL the options that apply)	Computer 1 <input type="checkbox"/> Tablets 4 <input type="checkbox"/> Other.....(specify) 7 <input type="checkbox"/>	Mobile phones - basic handsets 2 <input type="checkbox"/> Internet facilities – LAN 5 <input type="checkbox"/>	Mobile phones - smart phones 3 <input type="checkbox"/> Internet facilities - Wi-Fi 6 <input type="checkbox"/>
077 How did the SDP acquire the ICT? (Tick ALL the options that apply)	Staff members personal item 1 <input type="checkbox"/> Received as Donation 4 <input type="checkbox"/>	Provided by government 2 <input type="checkbox"/> Other.....(specify) 5 <input type="checkbox"/>	Provided by proprietor of SDP 3 <input type="checkbox"/>
078 What is the main purpose for which the SDP uses the? (Tick ALL the options that apply)	Patient registration 1 <input type="checkbox"/> Individual patient records/Electronic Medical Record 3 <input type="checkbox"/> Mobile money cash transfers and payments 5 <input type="checkbox"/> Awareness and demand creation activities 8 <input type="checkbox"/> Health worker training 10 <input type="checkbox"/> Other (specify)..... 11 <input type="checkbox"/>	Facility record keeping 2 <input type="checkbox"/> Health Insurance Claims and Reimbursement System 4 <input type="checkbox"/> Routine communication 6 <input type="checkbox"/> Supply chain management/stock control 9 <input type="checkbox"/> Clinical consultation (long distance communication with experts) 7 <input type="checkbox"/>	

SECTION 12: WASTE DISPOSAL

[To be responded to by all SDPs]

079 How does the SDP dispose of health waste? (Tick only one option)	Burning on the grounds of the SDP 1 <input type="checkbox"/> Bury in special dump pits on the grounds of the SDP 2 <input type="checkbox"/> Use of Incinerators 3 <input type="checkbox"/> Centrally collected by specific agency for disposal away from the SDP 4 <input type="checkbox"/> Disposed with regular garbage 5 <input type="checkbox"/>
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SECTION 13: CHARGING FOR USER FEE

[To be responded to by all SDPs]

080 Does this facility charge patients for consultation <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
081 If Yes; are there exemptions for any of the following services <i>(Tick ALL the options that apply)</i>	Family planning services 1 <input type="checkbox"/> Antenatal care services 2 <input type="checkbox"/> Delivery services 3 <input type="checkbox"/> Postnatal care services 4 <input type="checkbox"/> Newborn care services 5 <input type="checkbox"/> Care of sick children under 5 years 6 <input type="checkbox"/> HIV care (e.g. HTC and ART) 7 <input type="checkbox"/> Other (specify)..... 8 <input type="checkbox"/>
082 Does this facility charge patients for any medication <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
083 If Yes; are there exemptions for any of the following services <i>(Tick ALL the options that apply)</i>	Family planning commodities 1 <input type="checkbox"/> Maternal Health medicines 2 <input type="checkbox"/> Child health medicines 3 <input type="checkbox"/> Other (specify)..... 4 <input type="checkbox"/>
084 Does this facility charge patients for any service provided by a qualified health care provider <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
085 If Yes; are there exemptions for the following services <i>(Tick ALL the options that apply)</i>	Family planning services 1 <input type="checkbox"/> Antenatal care services 2 <input type="checkbox"/> Delivery services 3 <input type="checkbox"/> Post natal care services 4 <input type="checkbox"/> Newborn care services 5 <input type="checkbox"/> Care of sick children under 5 years 6 <input type="checkbox"/> HIV care 7 <input type="checkbox"/> Caesarean Section 8 <input type="checkbox"/> Other (specify)..... 9 <input type="checkbox"/>

NOTE:

At this stage;

- 1) Thank the interviewer for his/her time and for the information provided
- 2) Inform him/her that for the next part of the survey, as you informed him/her earlier, you would interview family planning clients who are visiting the SDP
- 3) Assure him/her that the responses of the clients will not be used against anybody or the SDP but will be used for a general understanding of the views of clients and for better service provision
- 4) Specifically ask for permission from the relevant authority of the SDP for you to carry on with the exit interview

MODULE 3:

EXIT INTERVIEW - CLIENTS' PERCEPTION AND APPRAISAL OF COST FOR FP SERVICES

NOTE

Please inform the respondent that;

- You are not a staff member of the SDP but here to talk to ask their opinion about the services they have just received
- Although the staff of the SDP have been informed about, and have given permission for the exercise; they will not be told anything that the respondent says
- The questions are not personal and his/her name or particulars will not be recorded
- His/her response will not be used against anybody
- He/she may refuse to answer any question or choose to stop the interview at any time. However, you hope he/she will answer the questions, which will be useful to improve on the services that are provided.
- If he/she has any questions about the study he/she can ask at this stage

The interviewer can then ask client, if he/she agrees to proceed with the interview. Once the consent of the interviewee has been obtained, then the interviewer can proceed with the interview.

SECTION 14: EXIT INTERVIEW - CLIENTS' PERCEPTION

[To be administered to clients at SDPs offering FP services (indicating 'Yes' to Item 008 above)]

14.1 Respondents Background	
086 Age	/ /
087 Sex (Tick only one option)	Male 1 <input type="checkbox"/> Female 2 <input type="checkbox"/>
088 Marital status (Tick only one option)	Never Married or in union 1 <input type="checkbox"/> Currently Married or in Union 2 <input type="checkbox"/> Formerly Married (Divorced/separated/widowed) 3 <input type="checkbox"/>
089 Level of Education (Tick only one option)	No Education 1 <input type="checkbox"/> Primary 2 <input type="checkbox"/> Secondary and higher level 3 <input type="checkbox"/>
090	



How often do you visit this SDP for FP services? <i>(Tick only one option)</i>	Once a month 1 <input type="checkbox"/>	Once every 2 months 2 <input type="checkbox"/>
	Once every 3 months 3 <input type="checkbox"/>	Others (please specify) 4 <input type="checkbox"/>
14.2 Provider adherence to technical aspects		
091 Were you provided with the family planning method of your choice at this SDP? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
092 Did the family service provider take your preference and wishes into consideration in deciding on the family planning method you received? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
093 Did the health worker teach you how to use the family planning method? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
094 Were you told about the common side effects of the family planning method? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
095 Did the health worker inform you about what you can do regarding the side effects of the family planning method should they occur? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
096 Did the health worker inform you about any serious complications that can occur, as a result of using the family planning method, for which you should come back to the SDP should such occur? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
097 Were you given any date when you should come back for check-up and/or additional supplies? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
14.3 Organizational aspect		
098 In your opinion did you wait too long for the service to be provided to you? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
099 Are you satisfied with the cleanliness of the health facility? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
100 Are you satisfied with the privacy at the exam room? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
101 Are you satisfied with the time that was allotted to your case by the health care provider? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
14.4 Interpersonal aspect		
102 Did staff at the health facility treat you with courtesy and respect <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
103 Did any of the health service providers force you to accept or insisted that you should accept the family planning method that you received today? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
104 Are you satisfied with the attitude of the health provider towards you generally? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
14.5 Outcome aspect		
105 Are you satisfied with the service you received? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
106 Will you continue visiting this SDP in future? <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>
107 Would you recommend your relatives or friends to come to this clinic <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/>	No 2 <input type="checkbox"/>

SECTION 15: EXIT INTERVIEW – CLIENTS’ APPRAISAL OF COST FOR FP SERVICES
[To be administered to clients at SDPs offering FP services (indicating ‘Yes’ to Item 008 above)]

15.1 Family Planning service payment	
108 For today’s visit did you pay to receive any family planning service? <i>(Tick only one option) - (If yes then continue with 109, but if no please skip to 110)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
109 If you paid for anything today please how much did you pay for the following method (amount in local currency)? <i>(Indicate for ALL that apply)</i> Card 1 <input type="checkbox"/> / ____ / Laboratory test/x-ray 2 <input type="checkbox"/> / ____ / Contraceptive received from service provider 3 <input type="checkbox"/> / ____ / Contraceptive purchased from pharmacy 4 <input type="checkbox"/> / ____ / Consultation fee 5 <input type="checkbox"/> / ____ / Others (please specify) 6 <input type="checkbox"/> / ____ /	
15.2 Travel cost	
110 What was <u>the main</u> mode of transportation for you to travel from your place of residence to this SDP <i>(Tick only one option)</i> Walked 1 <input type="checkbox"/> Bicycle 2 <input type="checkbox"/> Motorcycle 3 <input type="checkbox"/> Bus/taxi 4 <input type="checkbox"/> Private vehicle 5 <input type="checkbox"/> Others (please specify) 6 <input type="checkbox"/> / ____ /	
111 What distance did you travel from your place of residence to this SDP / ____ / 1 Kilometers <input type="checkbox"/> 2 Mile <input type="checkbox"/> <i>(Tick only one option)</i>	
112 How much did you pay for your travel (from your residence to this SDP) / ____ / (amount in local currency)	
113 How much will it cost you to travel from your this SDP back to your residence / ____ / (amount in local currency)	
15.3 Family Planning time spent and cost	
114 How long did it take for you to travel from your place of residence to this SDP today / ____ / Hours ; / ____ / Minutes	
115 How long did it take for you to get the service at this SDP (time it took between your arrival at this SDP and the time you got the service today) / ____ / Hours ; / ____ / Minutes	
116 How long will it take you to travel back to your place of residence / ____ / Hours ; / ____ / Minutes	
117 What is the main thing you would have been doing during the time you have been here receiving FP services at this SDP today <i>(Tick only one option)</i> Household chores 1 <input type="checkbox"/> Working on household farm 2 <input type="checkbox"/> Selling in the market/trading 3 <input type="checkbox"/> Employed as unskilled labourer 4 <input type="checkbox"/> Employed as skilled labourer 5 <input type="checkbox"/> Clerical or professional work 6 <input type="checkbox"/> Others (please specify) 7 <input type="checkbox"/>	
118 From the activity you referred to in 117, who took over this activity? <i>(Tick only one option)</i> Family member 1 <input type="checkbox"/> Co-worker 2 <input type="checkbox"/> Nobody 3 <input type="checkbox"/> Other (please specify) 4 <input type="checkbox"/>	
119 Did you have to pay the person who took over the activity on your behalf <i>(Tick only one option)</i>	Yes 1 <input type="checkbox"/> No 2 <input type="checkbox"/>
120 If yes please indicate or estimate the monetary value of the payment <i>(Tick only one option)</i>	/ ____ / (amount in local currency)
15.4 Financing for FP	
121 Please indicate the where you obtain the resources to pay for the cost of FP services you have received today? <i>(Tick ALL the options that apply) - Please refer only to payments mentioned under 109 - [family planning service payment]</i> Paid for by myself 1 Spouse (husband or wife) 2 <input type="checkbox"/> Family Members other than spouse (husband or wife) 3 <input type="checkbox"/> Others (please specify) 4 <input type="checkbox"/>	
122	



Please indicate the amount for each of the sources mentioned in 121 for payment for the cost of FP services you have received today? *(Indicate for ALL the options that apply) – Indicate with reference to payments mentioned under 109 – [family planning service payment]*

Paid for by myself 1 <input type="checkbox"/>	Spouse (husband or wife) 2 <input type="checkbox"/>	Family Members other than spouse (husband or wife) 3 <input type="checkbox"/>	Others (please specify) 4 <input type="checkbox"/>
/_____/ (amount in local currency)	/_____/ (amount in local currency)	/_____/ (amount in local currency)	/_____/ (amount in local currency)

NOTE:
At this stage;

- 1) Inform him/her that the interview has ended, and
- 2) Thank the interviewer for his/her time and for the information provided

SECTION IX: ANNEX B – ANNOTATED OUTLINE OF REPORT

2018 FACILITY ASSESSMENT FOR REPRODUCTIVE HEALTH COMMODITIES AND SERVICES

ANNOTATED OUTLINE FOR SURVEY REPORT

I. INTRODUCTION

The survey is proposed to be conducted in about 50 countries and has been expanded to cover both the availability of RH commodities and salient aspects of service delivery facilities that underpin good RH programmes. In addition to assessing the availability and stock out of RH commodities, the survey will address supply chain (including cold chain); staff training and supervision; availability of guidelines and protocols, Information Communication Technology, method of waste disposal and user fee. In addition, the survey will also obtain the views of clients about the services.

This annotated outline provides an activity plan for the conduct of the survey, a table of contents as a standard format for the report. Each country is therefore expected to closely follow the annotated outline so that cross country comparison of the findings can be assured.

I.1 Revisions

Since 2016, the timeframe for the indicator on “no stock out” is now with reference to the last THREE months”. The questionnaire has been revised accordingly. The major revisions are as follows;

- Under Module 1, Sections 3 has been divided into two sub sections. Section 3.1 focuses on measuring offering or provision of contraceptive methods in line with existing national protocols, guidelines and/or laws specific for levels of SDPs in the countries; and Section 3.2 (which is new) is based on methods that the SDP regularly provides as part of its normal service delivery.
- Section 5 of Module 1 has been also divided into two sub sections, with Section 5.1 focusing on measuring aspects of stock out based on methods expected to be offered based on the existing national protocols, guidelines and/or laws; and Section 5.2 (newly added) based on methods that the SDP regularly provides.
- With respect to the availability of a broad range of methods, this survey will continue to track 3 methods at primary levels (to ensure comparison with other years) as well as the availability of five methods at primary, secondary and tertiary levels.

To also ensure comparability with previous surveys, we will continue to measure stock out of a) modern contraceptive methods, b) three modern contraceptive methods, and c) 5 modern contraceptive methods.

These revisions have been made to ensure that data needed by the global community, including partners in FP2020. The aim is to ensure that UNFPA, through UNFPA Supplies, fulfills its commitment to making data available for measuring and tracking results of RHCS/FP interventions. For UNFPA Supplies, these



additions further provide new perspectives for measuring methods offered and incidence of stock out of contraceptives in the programme implementing countries.

For 2017 onwards, as a result of the revision of the UNFPA Supplies results framework, the facility survey questionnaire was modified to focus availability of trained staff in SDPs for provision of modern contraceptives, and to include items on whether the orders from SDPs are fully fulfilled; and, the existence of trained staff with skills in some basic aspects of logistics management information system.

II. REFERENCE TO NATIONAL GUIDELINES, PROTOCOLS AND LAWS

With respect to Sections 3.1 and 5.1, an important principle on which the sections of the survey focusing on availability and stock out of reproductive health medicines is that the assessment should be done with reference to the guidelines, protocols and laws that currently exist in a particular country relating to the provision of contraceptives and maternal/RH medicines. This principle has been emphasised in the questionnaire and should therefore be strictly adhered to by the researchers. For this reason, each survey report must provide a summary of the national protocols, guidelines and laws which underline the provision of contraceptive and maternal/RH commodities in the different categories of SDPs. A section is provided in the proposed table of content in Annex A for the provision of this information.

As in the past years, the for the maternal/RH medicines it should be noted that a) Magnesium Sulphate and Oxytocin is mandatory; b) the any other 5 medicines should include any of the others bearing in mind that Sodium chloride and Sodium lactate compound solution are alternate; and that also Dexamethasone is an alternate to Betamethasone and in each of these two cases both medicines count as one.

III. OUTLINES OF THE REPORT

A chapter outline for the sections discussed below is attached to this outline as Annex A.

The report will be divided into:

a) The preliminary pages of the report

The will contain;

- The Forward and Acknowledgement will each be at most one page
- The Meaning of abbreviations used in the document will be compiled and presented in alphabetical order in the Acronyms.
- Lists of tables, charts, boxes and appendices will be provided alongside the table of contents.
- A succinct summary of the main findings of the report will be presented in the Executive Summary.

b) The main body of the report



The main body of the report will contain;

- Part I – which will discuss the introductory issues of the report. This will provide country background information; rationale and objective of the survey; research methodology including sampling procedure, questionnaire, fieldwork/data collection and data analysis; and, the limitations of the study.
- Part II will provide a summary of the national protocols, guidelines and laws which underline the provision of contraceptive and maternal/RH commodities in the different categories of SDPs in each country.
- Part III will focus on the findings of the survey with respect to key sections of the questionnaire. These will be as follows
 - General information about health facilities relating to the classification of facilities, and providing information on the management and location. Where this is possible, a map on the geographic locations of the facilities in each region could be presented.
 - Information on SDPs offering modern contraceptive methods will be provided including information for the national and sub-national availability of three modern methods of contraceptives at primary SDP level and 5 modern contraceptives at secondary and tertiary SDP Levels. Also reasons why three modern methods of contraceptives are not provided in some facilities will be discussed. In addition to giving a general picture, peculiar reasons and as they related to specific methods could be highlighted.
 - The availability of maternal RH medicines bringing out the national and sub national dimensions will be discussed. The discussion will also capture the key essence of the indicator (availability of the 7 medicines) in the various types/categories of SDPs in the country. Again tables and diagrams will be used to further explain the research findings. In this section, the reasons why the medicines are not available will be provided; bringing out the sub national dimension and the peculiarity of these reasons to specific service delivery points.
 - Information on the incidence of ‘no stock out’ of modern contraceptives, bearing in mind that ‘no stock out’ is taken to mean a situation in which a family planning service delivery facility/service delivery point in a country does not run out of supplies of any one or more of the modern methods of contraceptives. In 2018, the measurement of stock out will be from two perspectives a) based on methods that the service delivery point is expected/supposed to provide to clients in line with national guidelines and protocols) at any point in time over the last/previous; and, b) based on methods regularly provided by the SDP (irrespective of the prescriptions of the national protocols/guidelines/laws. Both these perspectives will be measured with reference to the last three months and with reference to the day of the survey. Also, the reasons why the stock outs occurred will be analysed. As much as possible, tables, diagrams and maps will be used to support the discussions
 - Generating the new set of information in 2018 will enable UNFPA to provide data for FP2020’s stock availability indicators⁸.
 - Aspects of supply chain including sources of supplies; use of logistics forms; method of determining commodity needs; frequency and transportation of supplies; whether orders from SDPs are fully fulfilled; existence of trained staff with skills in aspects of logistics management information system; and, existence of cold chain will be discussed.
 - Information on staff training for provision of modern contraceptives and their supervision (including frequency and purposes of supervisory visits)
 - The availability of guidelines, check-lists and job aids at SDPs
 - Information on the availability and use of information communication technologies; as well as method of waste disposal used by the SDPs

⁸ FP2020 Core Indicators from <http://www.track20.org/pages/data/indicators>



- Items for which the facility charges fees (including for consultation, commodities and for services) and instances where exemptions are made will also be examined
 - Part IV of the report will focus on the results of the exit interview and will therefore discuss;
 - Information from the exit interview for clients perception regarding various aspects of service delivery; and
 - Clients' estimation of the cost of FP.
 - Part V of the report will contain the conclusions and key recommendations, based on the findings of the survey.

A list of possible tables to be generated for the analysis is presented in Annex B and the structures of the tables are indicated in Annex E.

As much as possible you can use this exercise to do a mapping of the service delivery points by obtaining the geographic coordinates of the SDPs. This will support spatial analysis and the use of maps for presentation of the results of the survey.

c) Closing part of the report

The closing part will contain lists of documents consulted and cited under the bibliography; methodological explanatory notes; the survey instrument; and additional tables and diagrams, etc., generated from the survey; add as annex to the report.

IV. TIMELINE

The survey will be conducted in accordance with a timetable and the survey report submitted to CSB in time for the preparation a consolidated summary report; input into the UNFPA Supplies Annual 2013 Report; and, the update of data/information for the Performance Monitoring Framework of the UNFPA Supplies.

A proposed activity plan is presented in Annex C and a summary time table is added in Annex D.



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- 48. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by urban/rural residence
- 49. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by management of facility
- 50. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of five [5] modern contraceptives offered in line with national protocols, guidelines and/or laws on the day of the survey

- 51. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey months by type of facility
- 52. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by Administrative Unit (Region)
- 53. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by urban/rural residence
- 54. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by management of facility
- 55. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered in line with national protocols, guidelines and/or laws on the day of the survey by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of any modern contraceptive offered as part of SDP's regular and normal service delivery in the last three months

- 56. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery in the last three months by type of facility
- 57. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery in the last three months by Administrative Unit (Region)
- 58. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery in the last three months by urban/rural residence



- 59. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery in the last three months by management of facility
- 60. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery in the last three months by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of three [3] modern contraceptives offered as part of SDP's regular and normal service delivery in the last three months

- 61. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by type of facility
- 62. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by Administrative Unit (Region)
- 63. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by urban/rural residence
- 64. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by management of facility
- 65. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered in line with national protocols, guidelines and/or laws in the last three months by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of five [5] modern contraceptives offered as part of SDP's regular and normal service delivery in the last three months

- 66. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by type of facility
- 67. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by Administrative Unit (Region)
- 68. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by urban/rural residence
- 69. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by management of facility
- 70. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery in the last three months by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of any modern contraceptive offered as part of SDP's regular and normal service delivery on the day of the survey

- 71. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery on the day of the survey by type of facility
- 72. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery on the day of the survey by Administrative Unit (Region)
- 73. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery on the day of the survey by urban/rural residence
- 74. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery on the day of the survey by management of facility



- 75. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method offered as part of SDP's regular and normal service delivery on the day of the survey by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of three [3] modern contraceptives offered as part of SDP's regular and normal service delivery on the day of the survey

- 76. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by type of facility
- 77. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by Administrative Unit (Region)
- 78. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by urban/rural residence
- 79. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by management of facility
- 80. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by distance from nearest warehouse/source of supplies

Incidence of 'No Stock Out' of five [5] modern contraceptives offered as part of SDP's regular and normal service delivery on the day of the survey

- 81. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey months by type of facility
- 82. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by Administrative Unit (Region)
- 83. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by urban/rural residence
- 84. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by management of facility
- 85. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method offered as part of SDP's regular and normal service delivery on the day of the survey by distance from nearest warehouse/source of supplies

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- 87. Percentage distribution of SDPs with persons responsible for ordering medical supplies by Administrative Unit (Region)
- 88. Percentage distribution of SDPs with persons responsible for ordering medical supplies by urban/rural residence
- 89. Percentage distribution of SDPs with persons responsible for ordering medical supplies by management of facility
- 90. How re-supply is quantified by type of SDPs
- 91. How re-supply is quantified by Administrative Unit (Region)
- 92. How re-supply is quantified by urban/rural residence
- 93. How re-supply is quantified by management of facility



- 94. Main source of supplies type of SDPs
- 95. Main source of supplies by Administrative Unit (Region)
- 96. Main source of supplies by urban/rural residence
- 97. Main source of supplies by management of facility
- 98. Responsibility for transportation of supplies by type of SDPs
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- 100. Responsibility for transportation of supplies by urban/rural residence
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- 111. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by Administrative Unit (Region)
- 112. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by urban/rural residence
- 113. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by management of facility
- 114. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by distance from nearest warehouse/source of supplies
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- 133. Percentage distribution of the last time staff received training for provision of modern contraceptives including for provision of implants by Administrative Unit (Region)
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- 145. Percentage of SDPs with issues included in supervisory visits by Administrative Unit (Region)
- 146. Percentage of SDPs with issues included in supervisory visits by urban/rural residence
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ANNEX C TENTATIVE ACTIVITY PLAN

Major and Sub-activity	Responsible Parties	Place	Time/Duration	Activity Outputs
1.0 Establish survey implementation mechanisms at country level				
1.1 Establish a survey committee at country level	Countries	Various		National committees established with TOR
1.2 Undertake consultations with partners at the country level	Countries	Various		Reports/minutes of consultations
1.3 Establish a survey virtual follow-up mechanism	CSB, Regional offices, Countries	Various		Virtual follow-up mechanism established with TOR
1.4 Develop and make available Listing of Health Facilities by category and administrative unit	Countries	Various		Number of listing forms printed
1.5 Use recommended sampling procedure to select samples for the survey from the list of health facilities	Countries	Various		List of sampled facilities for each category of health facility for each administrative unit
1.6 Prepare manuals and forms for the receipt, checking and storage of completed questionnaires	Countries	Various		Number of supervisors and enumerators manuals forms printed
2.0 Pre-test and Finalize Survey Instruments				
2.1 Recruit and train field staff enumerators and supervisors; and data entry staff	Countries	Various		Final lists trained field staff
2.2 Adapt and pre-test the survey questionnaire (using some trained staff)	Countries	Various		Reports and recommendations on re-test of questionnaire
2.3 Finalize survey questionnaires, forms and manuals	Countries	Various		Finalized questionnaires, manuals and forms
2.4 Print adequate number of questionnaires for the survey	Countries	Various		Number of survey questionnaires printed

Major and Sub-activity	Responsible Parties	Place	Time/Duration	Activity Outputs
3.0 Undertake Field data collection				
3.1 Undertake Field data collection	Countries	Various		Number of completed and edited questionnaires
3.2 Receive, verify and store completed questionnaires	Countries	Various		Number of questionnaires received, verified and stored
4.0 Undertake Data Processing and produce final tables				
4.1 Undertake data entry	Countries	Various		Number of questionnaires edited and entered into computer programme
4.2 Produce and check preliminary tables	Countries	Various		Preliminary tables produced
4.3 Produce final tables	Countries	Various		Final tables produced
5.0 Undertake In-depth Analysis and Preparation of Final Report				
5.1 Undertake report writing and prepare first draft of survey report	Countries	Various		First draft report prepared
5.2 Circulate first draft for comments from partners	Countries	Various		Copies of comments from partners
5.3 Review and revise first draft and taken into consideration comments from partners	Countries	Various		The reviewed copy of first draft report
5.4 Finalise survey report	Countries	Various		Final copy of survey report
6.0 Disseminate Survey Findings				
6.1 Send Survey Report to respective Regional Offices with copy to CSB	Countries	Various		Final copy of survey reports available at ROs and CSB
6.2 Disseminate survey findings widely and promote its utilisation in country	Countries	Various		Forums organized to disseminate survey findings

ANNEX D

TENTATIVE SUMMARY TIME TABLE

Main Activity	Month															
	1				2				3				4			
	1 st Week	2 nd Week	3 rd Week	4 th Week	1 st Week	2 nd Week	3 rd Week	4 th Week	1 st Week	2 nd Week	3 rd Week	4 th Week	1 st Week	2 nd Week	3 rd Week	4 th Week
1.0 Establish survey implementation mechanisms at country level																
2.0 Pre-test and Finalize Survey Instruments																
3.0 Undertake Field data collection																
4.0 Undertake Data Processing and produce final tables																
5.0 Undertake In-depth Analysis and Preparation of Final Report																
6.0 Disseminate Survey Findings																

ANNEX E

PROPOSED STRUCTURE FOR TABLES

AVAILABILITY OF COMMODITIES AND SERVICES

At least three [3] modern contraceptives offered in line with national protocols, guidelines and/or laws

- Percentage distribution of service delivery points offering **at least three [3] modern contraceptive methods in line with national protocols, guidelines and/or laws** by type of facility

Type of Facility	Percentage distribution of service delivery points offering <u>at least three [3] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	<u>Offering at least three [3] modern contraceptive methods</u>	<u>Not offering at least three [3] modern contraceptive methods</u>	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

- Percentage distribution of service delivery points offering **at least three [3] modern contraceptive methods in line with national protocols, guidelines and/or laws** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points offering <u>at least three [3] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	<u>Offering at least three [3] modern contraceptive methods</u>	<u>Not offering at least three [3] modern contraceptive methods</u>	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

3. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **in line with national protocols, guidelines and/or laws** by urban/rural residence

Residence	Percentage distribution of service delivery points offering at least three [3] modern contraceptive methods <u>in line with national protocols, guidelines and/or laws</u>		
	Offering at least three [3] modern contraceptive methods	Not offering at least three [3] modern contraceptive methods	Total
Urban			
Rural			
Total			

4. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **in line with national protocols, guidelines and/or laws** by management of facility

Management of facility	Percentage distribution of service delivery points offering at least three [3] modern contraceptive methods <u>in line with national protocols, guidelines and/or laws</u>		
	Offering at least three [3] modern contraceptive methods	Not offering at least three [3] modern contraceptive methods	Total
Government			
NGO			
Others			
Total			

5. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **in line with national protocols, guidelines and/or laws** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points offering at least three [3] modern contraceptive methods <u>in line with national protocols, guidelines and/or laws</u>		
	Offering at least three [3] modern contraceptive methods	Not offering at least three [3] modern contraceptive methods	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			

50 and over			
Total			

At least five [5] modern contraceptives offered in line with national protocols, guidelines and/or laws

6. Percentage distribution of service delivery points offering **at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws** by type of facility

Type of Facility	Percentage distribution of service delivery points offering <u>at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	Offering at <u>least five [5]</u> modern contraceptive methods	Not offering at <u>least five [5]</u> modern contraceptive methods	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

7. Percentage distribution of service delivery points offering **at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points offering <u>at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	Offering at <u>least five [5]</u> modern contraceptive methods	Not offering at <u>least five [5]</u> modern contraceptive methods	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

8. Percentage distribution of service delivery points offering **at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws** by urban/rural residence

Residence	Percentage distribution of service delivery points offering <u>at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	<u>Offering at least five [5] modern contraceptive methods</u>	<u>Not offering at least five [5] modern contraceptive methods</u>	Total
Urban			
Rural			
Total			

9. Percentage distribution of service delivery points offering **at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws** by management of facility

Management of facility	Percentage distribution of service delivery points offering <u>at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	<u>Offering at least five [5] modern contraceptive methods</u>	<u>Offering at least five [5] modern contraceptive methods</u>	Total
Government			
NGO			
Others			
Total			

10. Percentage distribution of service delivery points offering **at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points offering <u>at least five [5] modern contraceptive methods in line with national protocols, guidelines and/or laws</u>		
	<u>Offering at least five [5] modern contraceptive methods</u>	<u>Not offering at least five [5] modern contraceptive methods</u>	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			



50 and over			
Total			

At least three [3] modern contraceptives offered as part of SDP's regular and normal service delivery

11. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **as part their regular and normal service delivery** by type of facility

Type of Facility	Percentage distribution of service delivery points offering <u>at least three [3]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>		
	Offering at <u>least three [3]</u> modern contraceptive methods	Not offering at <u>least three [3]</u> modern contraceptive methods	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

12. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **as part their regular and normal service delivery** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points offering <u>at least three [3]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>		
	Offering at <u>least three [3]</u> modern contraceptive methods	Not offering at <u>least three [3]</u> modern contraceptive methods	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

13. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **as part their regular and normal service delivery** by urban/rural residence

Residence	Percentage distribution of service delivery points offering at least three [3] modern contraceptive methods as part their regular and normal service delivery		
	Offering at least three [3] modern contraceptive methods	Not offering at least three [3] modern contraceptive methods	Total
Urban			
Rural			
Total			

14. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **as part their regular and normal service delivery** by management of facility

Management of facility	Percentage distribution of service delivery points offering at least three [3] modern contraceptive methods as part their regular and normal service delivery		
	Offering at least three [3] modern contraceptive methods	Not offering at least three [3] modern contraceptive methods	Total
Government			
NGO			
Others			
Total			

15. Percentage distribution of service delivery points offering **at least three [3]** modern contraceptive methods **as part their regular and normal service delivery** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points offering at least three [3] modern contraceptive methods as part their regular and normal service delivery		
	Offering at least three [3] modern contraceptive methods	Not offering at least three [3] modern contraceptive methods	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			

45-49			
50 and over			
Total			

At least five [5] modern contraceptives offered as part of SDP's regular and normal service delivery

16. Percentage distribution of service delivery points offering **at least five [5]** modern contraceptive methods **as part their regular and normal service delivery** by type of facility

Type of Facility	Percentage distribution of service delivery points offering <u>at least five [5]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>		
	<u>Offering at least five [5] modern contraceptive methods</u>	<u>Not offering at least five [5] modern contraceptive methods</u>	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

17. Percentage distribution of service delivery points **at least five [5]** modern contraceptive methods **as part their regular and normal service delivery** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points offering <u>at least five [5]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>		
	<u>Offering at least five [5] modern contraceptive methods</u>	<u>Not offering at least five [5] modern contraceptive methods</u>	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

18. Percentage distribution of service delivery points offering **at least five [5]** modern contraceptive methods **as part their regular and normal service delivery** by urban/rural residence

Residence	Percentage distribution of service delivery points offering <u>at least five [5]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>
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	Offering at <u>least five</u> [5] modern contraceptive methods	Not offering at <u>least five</u> [5] modern contraceptive methods	Total
Urban			
Rural			
Total			

19. Percentage distribution of service delivery points offering **at least five [5]** modern contraceptive methods **as part their regular and normal service delivery** by management of facility

Management of facility	Percentage distribution of service delivery points offering <u>at least five [5]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>		
	Offering at <u>least five</u> [5] modern contraceptive methods	Not offering at <u>least five</u> [5] modern contraceptive methods	Total
Government			
NGO			
Others			
Total			

20. Percentage distribution of service delivery points offering **at least five [5]** modern contraceptive methods **as part their regular and normal service delivery** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points offering <u>at least five [5]</u> modern contraceptive methods <u>as part their regular and normal service delivery</u>		
	Offering at <u>least five</u> [5] modern contraceptive methods	Not offering at <u>least five</u> [5] modern contraceptive methods	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Availability of Maternal and RH Medicines

21. Percentage distribution of service delivery points with seven (including 2 essential) life-saving maternal/reproductive health medicines available by type of facility

Type of Facility	Percentage		
	Seven (including 2 essential) life-saving maternal/reproductive health medicines available	Seven (including 2 essential) life-saving maternal/reproductive health medicines not available	Total
Type 1			
Type 2			
Type 3			
Total			

22. Percentage distribution of service delivery points with seven (including 2 essential) life-saving maternal/reproductive health medicines available by Administrative Unit (Region)

Administrative Unit (Region)	Percentage		
	Seven (including 2 essential) life-saving maternal/reproductive health medicines available	Seven (including 2 essential) life-saving maternal/reproductive health medicines not available	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

23. Percentage distribution of service delivery points with seven (including 2 essential) life-saving maternal/reproductive health medicines available by urban/rural residence

Residence	Percentage		
	Seven (including 2 essential) life-saving maternal/reproductive health medicines available	Seven (including 2 essential) life-saving maternal/reproductive health medicines not available	Total
Urban			
Rural			
Total			

24. Percentage distribution of service delivery points with seven (including 2 essential) life-saving maternal/reproductive health medicines available by management of facility

Management of facility	Percentage		
	Seven (including 2 essential) life-saving maternal/reproductive health medicines available	Seven (including 2 essential) life-saving maternal/reproductive health medicines not available	Total
Government			
NGO			
Others			
Total			

25. Percentage distribution of service delivery points with seven (including 2 essential) life-saving maternal/reproductive health medicines available by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km))	Percentage		
	Seven (including 2 essential) life-saving maternal/reproductive health medicines available	Seven (including 2 essential) life-saving maternal/reproductive health medicines not available	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of any modern contraceptive offered in line with national protocols, guidelines and/or laws in the last three months

26. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws** in the last three months by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Modern contraceptive method in stock ['no stock out'] in the last three month	Modern contraceptive method not in stock ['stock out'] in the last three month	Total



Type 1			
Type 2			
Type 3			
Total			

27. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws** in the last three months by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] in the last three month	Modern contraceptive method not in stock [<i>'stock out'</i>] in the last three month	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

28. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws** in the last three months by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] in the last three month	Modern contraceptive method not in stock [<i>'stock out'</i>] in the last three month	Total
Urban			
Rural			
Total			

29. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws** in the last three months by management

Management of facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] in the last three month	Modern contraceptive method not in stock [<i>'stock out'</i>] in the last three month	Total
Government			
NGO			
Others			
Total			

30. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws** in the last three months by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] in the last three month	Modern contraceptive method not in stock [<i>'stock out'</i>] in the last three month	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of three [3] modern contraceptives offered in line with national protocols, guidelines and/or laws in the last three months

31. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Three [3] modern contraceptive methods	Three [3] modern contraceptive methods	Total

	in stock [<i>'no stock out'</i>] in the last three month	not in stock [<i>'stock out'</i>] in the last three month	
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

32. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Three [3] modern contraceptive methods in stock [<i>'no stock out'</i>] in the last three month	Three [3] modern contraceptive methods not in stock [<i>'stock out'</i>] in the last three month	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

33. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Three [3] modern contraceptive methods in stock [<i>'no stock out'</i>] in the last three month	Three [3] modern contraceptive methods not in stock [<i>'stock out'</i>] in the last three month	Total
Urban			
Rural			
Total			

34. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Three [3] modern contraceptive methods in stock ['no stock out'] in the last three month	Three [3] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
Government			
NGO			
Others			
Total			

35. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Three [3] modern contraceptive methods in stock ['no stock out'] in the last three month	Three [3] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of five [5] modern contraceptives offered in line with national protocols, guidelines and/or laws in the last three months

36. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by type of facility

Type of Facility	Percentage distribution of service delivery points with ‘no stock out’ of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Five [5] modern contraceptive methods in stock [<i>‘no stock out’</i>] in the last three month	Five [5] modern contraceptive methods not in stock [<i>‘stock out’</i>] in the last three month	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

37. Percentage distribution of service delivery points with ‘no stock out’ of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with ‘no stock out’ of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Five [5] modern contraceptive methods in stock [<i>‘no stock out’</i>] in the last three month	Five [5] modern contraceptive methods not in stock [<i>‘stock out’</i>] in the last three month	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

38. Percentage distribution of service delivery points with ‘no stock out’ of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by urban/rural residence

Residence	Percentage distribution of service delivery points with ‘no stock out’ of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Five [5] modern contraceptive	Five [5] modern contraceptive methods	Total

	methods in stock [<i>'no stock out'</i>] in the last three month	not in stock [<i>'stock out'</i>] in the last three month	
Urban			
Rural			
Total			

39. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Five [5] modern contraceptive methods in stock [<i>'no stock out'</i>] in the last three month	Five [5] modern contraceptive methods not in stock [<i>'stock out'</i>] in the last three month	Total
Government			
NGO			
Others			
Total			

40. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws</u>		
	Five [5] modern contraceptive methods in stock [<i>'no stock out'</i>] in the last three month	Five [5] modern contraceptive methods not in stock [<i>'stock out'</i>] in the last three month	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of any modern contraceptive offered in line with national protocols, guidelines and/or laws on the day of the survey

41. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Modern contraceptive method in stock ['no stock out'] on the day of the survey	Modern contraceptive method not in stock ['stock out'] on the day of the survey	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

42. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Modern contraceptive method in stock ['no stock out'] on the day of the survey	Modern contraceptive method not in stock ['stock out'] on the day of the survey	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

43. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Modern contraceptive method not in stock [<i>'stock out'</i>] on the day of the survey	Total
Urban			
Rural			
Total			

44. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Modern contraceptive method not in stock [<i>'stock out'</i>] on the day of the survey	Total
Government			
NGO			
Others			
Total			

45. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Modern contraceptive method not in stock [<i>'stock out'</i>] on the day of the survey	Total
0-4			
5-9			
10-14			
15-19			

20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of three [3] modern contraceptives offered in line with national protocols, guidelines and/or laws on the day of the survey

46. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

47. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Region 1			
Region 2			
Region 3			

Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

48. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Urban			
Rural			
Total			

49. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Government			
NGO			
Others			
Total			

50. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of five [5] modern contraceptives offered in line with national protocols, guidelines and/or laws on the day of the survey

51. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

52. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

53. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Urban			
Rural			
Total			

54. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Government			
NGO			
Others			
Total			

55. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered in line with national protocols, guidelines and/or laws on the day of the survey** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered in line with national protocols, guidelines and/or laws on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of any modern contraceptive offered as part of SDP's regular and normal service delivery in the last three months

56. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery** in the last three months by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of</u>
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	SDP's regular and normal service delivery in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method not in stock ['stock out'] in the last three months	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

57. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery** in the last three months by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method not in stock ['stock out'] in the last three months	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

58. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery** in the last three months by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method not in stock ['stock out'] in the last three months	Total

	<i>stock out</i>] in the last three months	<i>['stock out']</i> in the last three months	
Urban			
Rural			
Total			

59. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery** in the last three months by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock [<i>'no stock out'</i>] in the last three months	Modern contraceptive method not in stock [<i>'stock out'</i>] in the last three months	Total
Government			
NGO			
Others			
Total			

60. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery** in the last three months by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock [<i>'no stock out'</i>] in the last three months	Modern contraceptive method not in stock [<i>'stock out'</i>] in the last three months	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of three [3] modern contraceptives offered as part of SDP's regular and normal service delivery in the last three months

61. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery</u>		
	Three [3] modern contraceptive methods in stock ['no stock out'] in the last three month	Three [3] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

62. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method in stock ['no stock out'] in the last three months	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

63. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method in stock ['no stock out'] in the last three months	Total
Urban			
Rural			
Total			

64. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method in stock ['no stock out'] in the last three months	Total
Government			
NGO			
Others			
Total			

65. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered in line with national protocols, guidelines and/or laws** in the last three months by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery</u> in the last three months		
	Modern contraceptive method in stock ['no stock out'] in the last three months	Modern contraceptive method in stock ['no stock out'] in the last three months	Total
0-4			

5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of five [5] modern contraceptives offered as part of SDP's regular and normal service delivery in the last three months

66. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery</u>		
	Five [5] modern contraceptive methods in stock ['no stock out'] in the last three month	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

67. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery</u>		
	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
Region 1			
Region 2			

Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

68. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery</u>		
	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
Urban			
Rural			
Total			

69. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery</u>		
	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
Government			
NGO			
Others			
Total			

70. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery** in the last three months by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery</u>		
	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Five [5] modern contraceptive methods not in stock ['stock out'] in the last three month	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of any modern contraceptive offered as part of SDP's regular and normal service delivery on the day of the survey

71. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery on the day of the survey** by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Modern contraceptive method in stock ['no stock out'] on the day of the survey	Modern contraceptive method not in stock ['stock out'] on the day of the survey	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

72. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery on the day of the survey** by Administrative Unit (Region)

	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of</u>
--	--

Administrative Unit (Region)	<u>SDP's regular and normal service delivery on the day of the survey</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

73. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery on the day of the survey** by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Total
Urban			
Rural			
Total			

74. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery on the day of the survey** by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Modern contraceptive method in stock [<i>'no stock out'</i>] on the day of the survey	Total
Government			
NGO			
Others			
Total			

75. Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method **offered as part of SDP's regular and normal service delivery on the day of the survey** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of any modern contraceptive method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Modern contraceptive method <u>in stock</u> ['no stock out'] on the day of the survey	Modern contraceptive method <u>not in stock</u> ['stock out'] on the day of the survey	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of three [3] modern contraceptives offered as part of SDP's regular and normal service delivery on the day of the survey

76. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock</u> ['no stock out'] <u>on the day of the survey</u>	Three [3] modern contraceptive methods <u>not in stock</u> ['stock out'] <u>on the day of the survey</u>	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

77. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

78. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
Urban			
Rural			
Total			

79. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
Government			
NGO			
Others			
Total			

80. Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of three [3] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Three [3] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
0-4			
5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

Incidence of 'No Stock Out' of five [5] modern contraceptives offered as part of SDP's regular and normal service delivery on the day of the survey

81. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by type of facility

Type of Facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>not in stock ['stock out'] on the day of the survey</u>	Total
Secondary level care SDPs/facilities/hospitals (or equivalent)			
Tertiary level care SDPs/facilities/hospitals (or equivalent)			
Total			

82. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by Administrative Unit (Region)

Administrative Unit (Region)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Total			

83. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by urban/rural residence

Residence	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
Urban			
Rural			
Total			

84. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by management of facility

Management of facility	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
Government			
NGO			
Others			
Total			

85. Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method **offered as part of SDP's regular and normal service delivery on the day of the survey** by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage distribution of service delivery points with 'no stock out' of five [5] modern contraceptives method <u>offered as part of SDP's regular and normal service delivery on the day of the survey</u>		
	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Five [5] modern contraceptive methods <u>in stock ['no stock out'] on the day of the survey</u>	Total
0-4			

5-9			
10-14			
15-19			
20-24			
25-29			
30-35			
35-39			
40-45			
45-49			
50 and over			
Total			

FACILITY RESOURCES

Supply Chain, including cold chain

86. Percentage distribution of SDPs with persons responsible for ordering medical supplies by type of SDPs

Type of Facility	Percentage					Total
	Medical Doctor	Clinical Officer	Pharmacist	Nurse	Others	
Type 1						
Type 2						
Type 3						
Total						

87. Percentage distribution of SDPs with persons responsible for ordering medical supplies by Administrative Unit (Region)

Administrative Unit (Region)	Percentage					Total
	Medical Doctor	Clinical Officer	Pharmacist	Nurse	Others	
Region 1						
Region 2						
Region 3						
Region 4						
Region 5						
Region 6						
Region 7						
Region 8						
Region 9						
Region 10						
Total						

88. Percentage distribution of SDPs with persons responsible for ordering medical supplies by urban/rural residence

Residence	Percentage					Total
	Medical Doctor	Clinical Officer	Pharmacist	Nurse	Others	
Urban						
Rural						
Total						

89. Percentage distribution of SDPs with persons responsible for ordering medical supplies by management of facility

Management of facility	Percentage					Total
	Medical Doctor	Clinical Officer	Pharmacist	Nurse	Others	
Government						
NGO						
Others						
Total						

90. How re-supply is quantified by type of SDPs

Type of Facility	Percentage				Total
	By staff member of the SDP	By institution or warehouse responsible for re-supply	Others		
Type 1					
Type 2					
Type 3					
Total					

91. How re-supply is quantified by Administrative Unit (Region)

Administrative Unit (Region)	Percentage				Total
	By staff member of the SDP	By institution or warehouse responsible for re-supply	Others		
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					



Region 7				
Region 8				
Region 9				
Region 10				
Total				

92. How re-supply is quantified by urban/rural residence

Residence	Percentage			
	By staff member of the SDP	By institution or warehouse responsible for re-supply	Others	Total
Urban				
Rural				
Total				

93. How re-supply is quantified by management of facility

Management of facility	Percentage			
	By staff member of the SDP	By institution or warehouse responsible for re-supply	Others	Total
Government				
NGO				
Others				
Total				

94. Main source of supplies type of SDPs

Type of Facility	Percentage						Total
	Central Medical stores	Regional/district warehouse	Local medical store on site	NGO	Donors	Private source	
Type 1							
Type 2							
Type 3							
Total							

95. Main source of supplies by Administrative Unit (Region)

	Percentage
--	------------

Administrative Unit (Region)	Central Medical stores	Regional/district warehouse	Local medical store on site	NGO	Donors	Private source	Total
Region 1							
Region 2							
Region 3							
Region 4							
Region 5							
Region 6							
Region 7							
Region 8							
Region 9							
Region 10							
Total							

96. Main source of supplies by urban/rural residence

Residence	Percentage						
	Central Medical stores	Regional/district warehouse	Local medical store on site	NGO	Donors	Private source	Total
Urban							
Rural							
Total							

97. Main source of supplies by management of facility

Management of facility	Percentage						
	Central Medical stores	Regional/district warehouse	Local medical store on site	NGO	Donors	Private source	Total
Government							
NGO							
Others							
Total							

98. Responsibility for transportation of supplies by type of SDPs

Type of Facility	Percentage				
	National/central government	Local/district administration	By the facility	Others	Total
Type 1					
Type 2					
Type 3					
Total					

99. Responsibility for transportation of supplies by Administrative Unit (Region)

Administrative Unit (Region)	Percentage				
	National/central government	Local/district administration	By the facility	Others	Total
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Total					

100. Responsibility for transportation of supplies by urban/rural residence

Residence	Percentage				
	National/central government	Local/district administration	By the facility	Others	Total
Urban					
Rural					
Total					

101. Responsibility for transportation of supplies by management of facility

Management of facility	Percentage				
	National/central government	Local/district administration	By the facility	Others	Total
Government					
NGO					
Others					
Total					

102. Estimated length of time between order and receiving of supplies by type of SDPs

Type of Facility	Percentage						Total
	Less than 2 weeks	More than 2 weeks but not up to 1 month	More than 1 month but not up to 2 months	More than 1 months but not up to 4 months	More than 4 months but not up to 6 months	More than 6 months	
Type 1							
Type 2							
Type 3							
Total							

103. Estimated length of time between order and receiving of supplies by Administrative Unit (Region)

Administrative Unit (Region)	Percentage						Total
	Less than 2 weeks	More than 2 weeks but not up to 1 month	More than 1 month but not up to 2 months	More than 1 months but not up to 4 months	More than 4 months but not up to 6 months	More than 6 months	
Region 1							
Region 2							
Region 3							
Region 4							
Region 5							
Region 6							
Region 7							
Region 8							
Region 9							
Region 10							
Total							

104. Estimated length of time between order and receiving of supplies by urban/rural residence

Residence	Percentage						Total
	Less than 2 weeks	More than 2 weeks but not up to 1 month	More than 1 month but not up to 2 months	More than 1 months but not up to 4 months	More than 4 months but not up to 6 months	More than 6 months	
Urban							
Rural							
Total							

105. Estimated length of time between order and receiving of supplies by management of facility

Management of facility	Percentage						Total
	Less than 2 weeks	More than 2 weeks but not up to 1 month	More than 1 month but not up to 2 months	More than 1 months but not up to 4 months	More than 4 months but not up to 6 months	More than 6 months	
Government							
NGO							
Others							
Total							

106. Frequency of resupply by type of SDPs

Type of Facility	Percentage					Total
	Once every two weeks	Once every month	Once every three months	Once every six months	Once a year	
Type 1						
Type 2						
Type 3						
Total						

107. Frequency of resupply by Administrative Unit (Region)

Administrative Unit (Region)	Percentage					Total
	Once every two weeks	Once every month	Once every three months	Once every six months	Once a year	
Region 1						
Region 2						
Region 3						
Region 4						
Region 5						
Region 6						
Region 7						
Region 8						
Region 9						
Region 10						
Total						

108. Frequency of resupply by urban/rural residence

Residence	Percentage					Total
	Once every two weeks	Once every month	Once every three months	Once every six months	Once a year	
Urban						
Rural						
Total						

109. Frequency of resupply by management of facility

Management of facility	Percentage					Total
	Once every two weeks	Once every month	Once every three months	Once every six months	Once a year	
Government						
NGO						
Others						
Total						

110. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by type of SDPs

Type of Facility	Percentage			
	Quantities requested <u>fulfilled in full</u>	Quantities requested were <u>not fulfilled in full</u>	Not Applicable	Total
Type 1				
Type 2				
Type 3				
Total				

111. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by Administrative Unit (Region)

Administrative Unit (Region)	Percentage			
	Quantities requested <u>fulfilled in full</u>	Quantities requested were <u>not fulfilled in full</u>	Not Applicable	Total
Region 1				
Region 2				
Region 3				
Region 4				
Region 5				
Region 6				
Region 7				
Region 8				
Region 9				
Region 10				
Total				

112. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by urban/rural residence

Residence	Percentage			
	Quantities requested <u>fulfilled in full</u>	Quantities requested were <u>not fulfilled in full</u>	Not Applicable	Total
Urban				
Rural				
Total				

113. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by management of facility

Management of facility	Percentage			
	Quantities requested <u>fulfilled in full</u>	Quantities requested were <u>not fulfilled in full</u>	Not Applicable	Total
Government				
NGO				
Others				
Total				

114. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by distance from nearest warehouse/source of supplies

Distance from nearest warehouse/source of supplies (in Km)	Percentage			
	Quantities requested <u>fulfilled in full</u>	Quantities requested were <u>not fulfilled in full</u>	Not Applicable	Total
0-4				
5-9				

10-14				
15-19				
20-24				
25-29				
30-35				
35-39				
40-45				
45-49				
50 and over				
Total				

115. Percentage distribution of SDPs whose orders/requests for contraceptives were fully fulfilled, by type of SDPs

Type of Facility	Percentage				Total
	Assessing stock status (including knowledge of minimum and maximum stock balances)	Making request or ordering for restocking	Record keeping (including the use of logistics forms and maintaining dispensing and client registers)	Ensuring appropriate physical storage of products	
Type 1					
Type 2					
Type 3					
Total					

116. Percentage of SDPs with staff trained in aspects of logistics management information system by Administrative Unit (Region)

Administrative Unit (Region)	Percentage				Total
	Assessing stock status (including knowledge of minimum and maximum stock balances)	Making request or ordering for restocking	Record keeping (including the use of logistics forms and maintaining dispensing and client registers)	Ensuring appropriate physical storage of products	
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Total					

117. Percentage of SDPs with staff trained in aspects of logistics management information system by urban/rural residence

Residence	Percentage				Total
	Assessing stock status (including knowledge of minimum and maximum stock balances)	Making request or ordering for restocking	Record keeping (including the use of logistics forms and maintaining dispensing and client registers)	Ensuring appropriate physical storage of products	
Rural					
Urban					
Total					

118. Percentage of SDPs with staff trained in aspects of logistics management information system by management of facility

Management of facility	Percentage				
	Assessing stock status (including knowledge of minimum and maximum stock balances)	Making request or ordering for restocking	Record keeping (including the use of logistics forms and maintaining dispensing and client registers)	Ensuring appropriate physical storage of products	Total
Government					
NGO					
Others					
Total					

119. Availability of cold chain by type of SDP

Type of Facility	Percentage				
	No cold chain available	Type of cold chain available			Total
		Electric Fridge	Ice box (SDP have to regularly replenish ice supply)	Other (specify)	
Type 1					
Type 2					
Type 3					
Total					

120. Availability of cold chain by Administrative Unit (Region)

Administrative Unit (Region)	Percentage				
	No cold chain available	Type of cold chain available			Total
		Electric Fridge	Ice box (SDP have to regularly replenish ice supply)	Other (specify)	
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Total					

121. Availability of cold chain by urban/rural residence

Residence	Percentage				
	No cold chain available	Type of cold chain available			Total
		Electric Fridge	Ice box (SDP have to regularly replenish ice supply)	Other (specify)	
Rural					
Urban					
Total					

122.Availability of cold chain by management of facility

Management of facility	Percentage				
	No cold chain available	Type of cold chain available			Total
		Electric Fridge	Ice box (SDP have to regularly replenish ice supply)	Other (specify)	
Government					
NGO					
Others					
Total					

123.Source of power for Fridges used for cold chain by type of SDP

Type of Facility	Percentage						Total
	Electricity from national grid	Generator plant at the SDP	Portable generator at the SDP	Kerosene/paraffin fuel	Solar Power	Other (specify)	
Type 1							
Type 2							
Type 3							
Total							

124.Source of power for Fridges used for cold chain by Administrative Unit (Region)

Administrative Unit (Region)	Percentage						Total
	Electricity from national grid	Generator plant at the SDP	Portable generator at the SDP	Kerosene/paraffin fuel	Solar Power	Other (specify)	
Region 1							
Region 2							
Region 3							
Region 4							
Region 5							
Region 6							
Region 7							
Region 8							
Region 9							



Region 10							
Total							

125. Source of power for Fridges used for cold chain by urban/rural residence

Residence	Percentage						Total
	Electricity from national grid	Generator plant at the SDP	Portable generator at the SDP	Kerosene/paraffin fuel	Solar Power	Other (specify)	
Rural							
Urban							
Total							

126. Source of power for Fridges used for cold chain by management of facility

Management of facility	Percentage						Total
	Electricity from national grid	Generator plant at the SDP	Portable generator at the SDP	Kerosene/paraffin fuel	Solar Power	Other (specify)	
Government							
NGO							
Others							
Total							

Staff training and supervision

127. Percentage of SDPs with staff trained to provide modern contraceptives and for the insertion and removal of Implants

Characteristics	Percentage of SDPs with staff trained	
	To provide modern contraceptives	For the insertion and removal of Implants
Type of Facility		
Type 1		
Type 2		
Type 3		
Region		
Region 1		
Region 2		
Region 3		
Region 4		
Region 5		
Region 6		
Region 7		
Region 8		
Region 9		
Region 10		
Residence		
Urban		
Rural		
Management		
Government		

NGO		
Others		
Total		

128. Percentage distribution of staff trained to provide modern contraceptives and for the insertion and removal of Implants by type of SDP

Type of Facility	Percentage of SDPs with staff trained	
	To provide modern contraceptives	For the insertion and removal of Implants
Type 1		
Type 2		
Type 3		
Total		

129. Percentage distribution of staff trained to provide modern contraceptives and for the insertion and removal of Implants by Administrative Unit (Region)

Administrative Unit (Region)	Percentage of SDPs with staff trained	
	To provide modern contraceptives	For the insertion and removal of Implants
Region 1		
Region 2		
Region 3		
Region 4		
Region 5		
Region 6		
Region 7		
Region 8		
Region 9		
Region 10		
Total		

130. Percentage distribution of staff trained to provide modern contraceptives and for the insertion and removal of Implants by urban/rural residence

Residence	Percentage of SDPs with staff trained	
	To provide modern contraceptives	For the insertion and removal of Implants
Rural		
Urban		
Total		

131. Percentage distribution of staff trained to provide modern contraceptives and for the insertion and removal of Implants by management of facility

Management of facility	Percentage of SDPs with staff trained	
	To provide modern contraceptives	For the insertion and removal of Implants
Government		
NGO		
Others		
Total		

132. Percentage distribution of the last time staff received training for provision of modern contraceptives including for provision of implants by type of SDP

Type of Facility	Most recent training to provide modern contraceptives				Training exercise include the insertion and removal of implant contraceptive
	In the last two months	Between two and six months ago	Between six month and one year ago	More than one year ago	
Type 1					
Type 2					
Type 3					
Total					

133. Percentage distribution of the last time staff received training for provision of modern contraceptives including for provision of implants by Administrative Unit (Region)

Administrative Unit (Region)	Most recent training to provide modern contraceptives				Training exercise include the insertion and removal of implant contraceptive
	In the last two months	Between two and six months ago	Between six month and one year ago	More than one year ago	
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Total					

134. Percentage distribution of the last time staff received training for provision of modern contraceptives including for provision of implants by urban/rural residence

Residence	Most recent training for FP				Training exercise include the insertion and removal of implant contraceptive
	In the last two months	Between two and six months ago	Between six month and one year ago	More than one year ago	
Rural					
Urban					
Total					

135. Percentage distribution of the last time staff received training for provision of modern contraceptives including for provision of implants by management of facility

Management of facility	Most recent training for to provide modern contraceptives				Training exercise include the insertion and removal of implant contraceptive
	In the last two months	Between two and six months ago	Between six month and one year ago	More than one year ago	
Government					
NGO					
Others					
Total					

136. Percentage distribution of the last time the facility was supervised in the past 12 months by type of SDP

Type of Facility	Last time the facility was supervised in the past 12 months				Not supervised in the past 12 month
	In less than one Month	Between one and three Months ago	Between three and six months ago	Between six month and one year ago	
Type 1					
Type 2					
Type 3					
Total					

137. Percentage distribution of the last time the facility was supervised in the past 12 months by Administrative Unit (Region)

Administrative Unit (Region)	Last time the facility was supervised in the past 12 months				Not supervised in the past 12 month
	In less than one Month	Between one and three Months ago	Between three and six months ago	Between six month and one year ago	
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					



Region 8					
Region 9					
Region 10					
Total					

138. Percentage distribution of the last time the facility was supervised in the past 12 months by urban/rural residence

Residence	Last time the facility was supervised in the past 12 months				Not supervised in the past 12 month
	In less than one Month	Between one and three Months ago	Between three and six months ago	Between six month and one year ago	
Rural					
Urban					
Total					

139. Percentage distribution of the last time the facility was supervised in the past 12 months by management of facility

Management of facility	Last time the facility was supervised in the past 12 months				Not supervised in the past 12 month
	In less than one Month	Between one and three Months ago	Between three and six months ago	Between six month and one year ago	
Government					
NGO					
Others					
Total					

140. Percentage distribution of the frequency of supervisory visits by type of SDP

Type of Facility	Frequency of supervisory visits					Not supervised
	Weekly	Monthly	Every three months	Every six months	Once a year Never	
Type 1						
Type 2						
Type 3						
Total						

141. Percentage distribution of the frequency of supervisory visits by Administrative Unit (Region)

Administrative Unit (Region)	Frequency of supervisory visits					Not supervised
	Weekly	Monthly	Every three months	Every six months	Once a year Never	
Region 1						
Region 2						
Region 3						



Region 4						
Region 5						
Region 6						
Region 7						
Region 8						
Region 9						
Region 10						
Total						

142. Percentage distribution of the frequency of supervisory visits by urban/rural residence

Residence	Frequency of supervisory visits					Not supervised
	Weekly	Monthly	Every three months	Every six months	Once a year Never	
Rural						
Urban						
Total						

143. Percentage distribution of the frequency of supervisory visits by management of facility

Management of facility	Frequency of supervisory visits					Not supervised
	Weekly	Monthly	Every three months	Every six months	Once a year Never	
Government						
NGO						
Others						
Total						

144. Percentage of SDPs with issues included in supervisory visits by type of SDP

Type of Facility	Frequency of supervisory visits						Total
	Staff clinical practices	Drug stock out and expiry	Staff availability and training	Data completeness , quality, and timely reporting	Review use of specific guideline or job aid for reproductive health	Others	
Type 1							
Type 2							
Type 3							
Total							

145. Percentage of SDPs with issues included in supervisory visits by Administrative Unit (Region)

Administrative Unit (Region)	Frequency of supervisory visits						
	Staff clinical practices	Drug stock out and expiry	Staff availability and training	Data completeness , quality, and timely reporting	Review use of specific guideline or job aid for reproductive health	Others	Total
Region 1							
Region 2							
Region 3							
Region 4							
Region 5							
Region 6							
Region 7							
Region 8							
Region 9							
Region 10							
Total							

146. Percentage of SDPs with issues included in supervisory visits by urban/rural residence

Residence	Frequency of supervisory visits						
	Staff clinical practices	Drug stock out and expiry	Staff availability and training	Data completeness , quality, and timely reporting	Review use of specific guideline or job aid for reproductive health	Others	Total
Rural							
Urban							
Total							

147. Percentage of issues included in supervisory visits by management of facility

Management of facility	Frequency of supervisory visits						
	Staff clinical practices	Drug stock out and expiry	Staff availability and training	Data completeness , quality, and timely reporting	Review use of specific guideline or job aid for reproductive health	Others	Total
Government							
NGO							
Others							
Total							

Availability of guidelines, check-lists and job aids

148. Percentage of SDPs with guidelines, check-lists and job aids

Characteristics	Percentage				
	Family planning guidelines (national or WHO)	Family planning check-lists and/or job-aids	ANC guidelines (national or WHO)	ANC check-lists and/or job-aids	Waste disposal guideline
Type of Facility					
Type 1					
Type 2					
Type 3					
Region					
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Residence					
Urban					
Rural					
Management					
Government					
NGO					
Others					
Total					

Use of Information Communication Technology (ICT)

149. Percentage of SDPs with types of Information Communication Technology available

Characteristics	Percentage					
	Computer	Mobile phones - basic handsets	Mobile phones - smart phones	Tablets Internet facilities – through Local Area Network (LAN)	Internet facilities – through Wi-Fi	Others
Type of Facility						
Type 1						
Type 2						
Type 3						
Region						
Region 1						
Region 2						
Region 3						
Region 4						
Region 5						
Region 6						
Region 7						
Region 8						
Region 9						
Region 10						
Residence						
Urban						
Rural						
Management						
Government						
NGO						
Others						
Total						

150. Percentage of SDPs by how ICT was acquired

Characteristics	Percentage				
	Personal item of staff member	Provided by government	Provided by proprietor of SDP	Received as Donation	Others
Type of Facility					
Type 1					
Type 2					
Type 3					
Region					
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Residence					
Urban					
Rural					
Management					
Government					
NGO					
Others					
Total					

151. Percentage of SDPs by main purpose for which ICT is used

Characteristics	Percentage										
	Patient registration	Facility record keeping	Individual patient records/ Electronic Medical Record	Health Insurance Claims and Reimbursement System	Mobile money cash transfers and payments	Routine communication	Awareness and demand creation activities	Supply chain management/stock control	Health worker training	Clinical consultation (long distance)	Others
Type of Facility											
Type 1											
Type 2											
Type 3											
Region											
Region 1											
Region 2											
Region 3											
Region 4											
Region 5											
Region 6											
Region 7											
Region 8											
Region 9											
Region 10											
Residence											
Urban											
Rural											
Management											
Government											
NGO											
Others											
Total											

152. Percentage distribution of SDPs by how health wastes are disposed

Characteristics	Percentage				
	Burning on the grounds of the SDP	Bury in special dump pits on the grounds of the SDP	Use of Incinerators	Centrally collected by specific agency for disposal away from the SDP	Disposed with regular garbage
Type of Facility					
Type 1					
Type 2					
Type 3					
Region					
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Residence					
Urban					
Rural					
Management					
Government					
NGO					
Others					
Total					

Charges for user fees

153. Percentage distribution of SDPs by issues for which user fee is charged for consultation

Characteristics	Percentage							
	Family planning services	Antenatal care services	Delivery services	Post natal care services	Newborn care services	Care of sick children under 5 years	HIV care (e.g. HTC and ART)	Other (specify)
Type of Facility								
Type 1								
Type 2								
Type 3								
Region								
Region 1								
Region 2								
Region 3								
Region 4								
Region 5								
Region 6								
Region 7								
Region 8								
Region 9								
Region 10								
Residence								
Urban								
Rural								
Management								
Government								
NGO								
Others								
Total								

154. Percentage distribution of SDPs by issues for which user fee is charged for medication

Characteristics	Percentage				
	Family planning commodities	Maternal Health medicines	Child health medicines	HIV Drugs	Other (specify)
Type of Facility					
Type 1					
Type 2					
Type 3					
Region					
Region 1					
Region 2					
Region 3					
Region 4					
Region 5					
Region 6					
Region 7					
Region 8					
Region 9					
Region 10					
Residence					
Urban					
Rural					
Management					
Government					
NGO					
Others					
Total					

155. Percentage distribution of SDPs by issues for which user fee is charged for services provided by a qualified health care provider

Characteristics	Percentage								
	Family planning services	Antenatal care services	Delivery services	Post natal care services	Newborn care services	Care of sick children under 5 years	HIV care	Caesarean Section	Other (specify)
Type of Facility									
Type 1									
Type 2									
Type 3									
Region									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Total									

CLIENTS EXIT INTERVIEW

Background characteristics of Clients

156. Sex distribution of clients

Characteristics	Percentage	
	Male	Female
Type of Facility		
Type 1		
Type 2		
Type 3		
Region		
Region 1		
Region 2		
Region 3		
Region 4		
Region 5		
Region 6		
Region 7		
Region 8		
Region 9		
Region 10		
Residence		
Urban		
Rural		
Management		
Government		
NGO		
Others		
Total		

157. Age distribution of clients

Characteristics	Age group									
	10-14	15-19	20-24	45-49	25-29	30-34	35-39	40-44	45-49	50+
Type of Facility										
Type1										
Type 2										
Type 3										
Region										
Region 1										
Region 2										
Region 3										
Region 4										
Region 5										
Region 6										
Region 7										
Region 8										
Region 9										
Region 10										
Residence										
Urban										
Rural										
Management										
Government										
NGO										
Others										
Total										

158.Marital status of clients

Characteristics	Percentage		
	Never Married or in union	Currently Married or in Union	Formerly Married (Divorced/separated/widowed)
Type of Facility			
Type 1			
Type 2			
Type 3			
Region			
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Residence			
Urban			
Rural			
Management			
Government			
NGO			
Others			
Total			

159.Percentage distribution of clients by education level

Characteristics	Percentage		
	No Education	Primary	Secondary and higher level
Type of Facility			
Type 1			
Type 2			
Type 3			
Region			
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Residence			
Urban			
Rural			
Management			
Government			
NGO			
Others			
Total			

160. Percentage distribution of clients by frequency of visit to the SDP for FP services

Characteristics	Percentage			
	Once a month	Once every 2 months	Once every 3 months	Others (please specify)
Type of Facility				
Type 1				
Type 2				
Type 3				
Region				
Region 1				
Region 2				
Region 3				
Region 4				
Region 5				
Region 6				
Region 7				
Region 8				
Region 9				
Region 10				
Residence				
Urban				
Rural				
Management				
Government				
NGO				
Others				
Total				

Clients' perception of family planning service provision

161. Percentage distribution of clients perspective of FP service provider's adherence to technical issues

Characteristics	Percentage						
	Provided with method of their choice	Provider took clients preference and wishes into consideration	Client taught how to use the method	Client told about the common side effects of the method	Provider informed client about what can be done regarding the side effects of the method	Provider informed client about what to do in case any serious complications occur	Client given date to return to SDP for check up and /or additional supplies
Type of Facility							
Type 1							
Type 2							
Type 3							
Region							
Region 1							
Region 2							
Region 3							
Region 4							
Region 5							
Region 6							
Region 7							
Region 8							
Region 9							
Region 10							
Residence							
Urban							
Rural							
Management							
Government							
NGO							
Others							
Total							

162. Percentage distribution of clients perspective of FP service organizational aspects

Characteristics	Percentage			
	Client perceived waiting time as too long	Client satisfied with the cleanliness of the health facility	Client satisfied with the privacy at the exam room	Client satisfied with the time that was allotted to his/her case
Type of Facility				
Type 1				
Type 2				
Type 3				
Region				
Region 1				
Region 2				
Region 3				
Region 4				
Region 5				
Region 6				
Region 7				
Region 8				
Region 9				
Region 10				
Residence				
Urban				
Rural				
Management				
Government				
NGO				
Others				
Total				

163. Percentage distribution of clients perspective of FP service inter-personal aspects

Characteristics	Percentage		
	Client indicated he/she was treated with courtesy and respect by staff at the SDP	Client indicated he/she health service providers force him/her to accept or insisted he/she should accept FP method	Client satisfied with the attitude of the health provider towards him/her generally
Type of Facility			
Type 1			
Type 2			
Type 3			
Region			
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Residence			
Urban			
Rural			
Management			
Government			
NGO			
Others			
Total			

164. Percentage distribution of clients perspective of FP service outcome aspects

Characteristics	Percentage		
	Client satisfied with the service received	Client will continue visiting this SDP in future	Client would recommend this SDP to relatives or friends
Type of Facility			
Type 1			
Type 2			
Type 3			
Region			
Region 1			
Region 2			
Region 3			
Region 4			
Region 5			
Region 6			
Region 7			
Region 8			
Region 9			
Region 10			
Residence			
Urban			
Rural			
Management			
Government			
NGO			
Others			
Total			

Clients' appraisal of cost of family planning services

165. Percentage of clients reporting paying for service and average amount paid by type of SDP

Type of Facility	Percentage of clients reporting paying for service	Average amount paid (in national currency)					
		Card	Laboratory test/x-ray	Contraceptive received from service provider	Contraceptive purchased from pharmacy	Consultation fee	Others
Type 1							
Type 2							
Type 3							
Total							

166. Percentage of clients reporting paying for service and average amount paid by Administrative Unit (Region)

Administrative Unit (Region)	Percentage of clients reporting paying for service	Average amount paid for (in national currency)					
		Card	Laboratory test/x-ray	Contraceptive received from service provider	Contraceptive purchased from pharmacy	Consultation fee	Others
Region 1							
Region 2							
Region 3							
Region 4							
Region 5							
Region 6							
Region 7							
Region 8							
Region 9							
Region 10							
Total							

167. Percentage of clients reporting paying for service and average amount paid by urban/rural residence

Residence	Percentage of clients reporting paying for service	Average amount paid for (in national currency)					
		Card	Laboratory test/x-ray	Contraceptive received from service provider	Contraceptive purchased from pharmacy	Consultation fee	Others
Rural							
Urban							
Total							

168. Percentage of clients reporting paying for service and average amount paid visits by management of facility

Management of facility	Percentage of clients reporting paying for service	Average amount paid for (in national currency)					
		Card	Laboratory test/x-ray	Contraceptive received from service provider	Contraceptive purchased from pharmacy	Consultation fee	Others
Government							
NGO							
Others							
Total							

169. Percentage distribution of clients by mode of transportation, distance travelled and cost of transportation

Characteristics	Percentage							Distance travelled	Average travel cost (to and from SDP)
	Mode of transportation								
	Walked	Bicycle	Moto rcycle	Bus/taxi	Private vehicle	Others			
Type of Facility									
Type 1									
Type 2									
Type 3									
Region									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Total									

170. Average time spent by client for FP services

Characteristics	Average Time Spent			
	Travelling from place of residence to the SDP	Waiting for and Receiving Services	Traveling from the SDP to place of residence	Total
Type of Facility				
Type 1				
Type 2				
Type 3				
Region				
Region 1				
Region 2				
Region 3				
Region 4				
Region 5				
Region 6				
Region 7				
Region 8				
Region 9				
Region 10				
Residence				
Urban				
Rural				
Management				
Government				
NGO				
Others				
Total				

171. Percentage distribution of clients by activities they would have engaged in during the time spent receiving FP services

Respondents Background Characteristics	Average Time Spent					
	Household chores	Working on household farm	Employed as unskilled labourer	Employed as skilled labourer	Clerical or professional work	Others (please specify)
Sex						
Male						
Female						
Age						
10-14						
15-19						
20-24						
45-49						
25-29						
30-34						
35-39						
40-44						
45-49						
50+						
Marital status						
Never Married or in union						
Currently Married or in Union						
Formerly Married (Divorced/separated/widowed)						
Marital status						
Never Married or in union						
Currently Married or in Union						
Formerly Married (Divorced/separated/widowed)						
Total						

172. Percentage distribution of clients by persons indicated to have performed activities on their behalf while they were away receiving FP Services and the estimated average payment

Respondents Background Characteristics	Person who performed activities on behalf of client				
	Family Member	Co-worker	Nobody	Others	Average amount paid by client
Sex					
Male					
Female					
Age					
10-14					
15-19					
20-24					
45-49					
25-29					
30-34					
35-39					
40-44					
45-49					
50+					
Marital status					
Never Married or in union					
Currently Married or in Union					
Formerly Married (Divorced/separated/widowed)					
Marital status					
Never Married or in union					
Currently Married or in Union					
Formerly Married (Divorced/separated/widowed)					
Total					

173. Average amount paid to persons who performed activities on behalf of clients by activities performed while client was away receiving FP services

Respondents Background Characteristics	Average Amount paid to persons (in national currency)				
	Family Member	Co-worker	Nobody	Others	Total Average Amount
Household chores					
Working on household farm					
Employed as unskilled labourer					
Employed as skilled labourer					
Clerical or professional work					
Others (please specify)					
Total					

174. Percentage distribution of clients by source of funds used to pay for FP services

Respondents Background Characteristics	Source of funds used to pay for FP services				
	Client (self)	Spouse	Family Members other than spouse (husband or wife)	Others	Total
Sex					
Male					
Female					
Age					
10-14					
15-19					
20-24					
25-29					
30-34					
35-39					
40-44					
45-49					
50+					
Marital status					
Never Married or in union					
Currently Married or in Union					
Formerly Married (Divorced/separated/widowed)					
Marital status					
Never Married or in union					
Currently Married or in Union					
Formerly Married (Divorced/separated/widowed)					
Total					

175. Average amount paid from each source by background characteristics of clients

Respondents Background Characteristics	Average amount from each source used to pay for FP (in national currency)				
	Client (self)	Spouse	Family Members other than spouse (husband or wife)	Others	Total
Sex					
Male					
Female					
Age					
10-14					
15-19					
20-24					
45-49					
25-29					
30-34					
35-39					
40-44					
45-49					
50+					
Marital status					
Never Married or in union					
Currently Married or in Union					
Formerly Married (Divorced/ separated/widowed)					
Marital status					
Never Married or in union					
Currently Married or in Union					
Formerly Married (Divorced/ separated/widowed)					
Total					

SUMMARY TABLES FOR AVAILABILITY AND STOCK OUT OF CONTRACEPTIVES

176. Percentage distribution of service delivery points offering modern contraceptive method based on requirements of national guidelines, protocols and laws

Characteristics	modern contraceptive method offered based on requirements of national guidelines, protocols and laws								
	Male Condoms	Female Condoms	Oral Pills	Injectables	Emergency contraception	IUDs	Implants	Sterilization for Females	Sterilization for Males
Type of Facility									
Type 1									
Type 2									
Type 3									
Administrative Unit (Region)									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Distance from nearest warehouse/source of supplies (in Km)									
0-4									
5-9									
10-14									
15-19									
20-24									
25-29									
30-35									

35-39									
40-45									
45-49									
50 and over									
Total									

177. Percentage distribution of service delivery points offering modern contraceptive method as part of the SDP's regular and normal service delivery

Characteristics	Modern contraceptive method offered as part of the SDP's regular and normal service delivery								
	Male Condoms	Female Condoms	Oral Pills	Injectables	Emergency contraception	IUDs	Implants	Sterilization for Females	Sterilization for Males
Type of Facility									
Type 1									
Type 2									
Type 3									
Administrative Unit (Region)									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Distance from nearest warehouse/source of supplies (in Km)									
0-4									
5-9									
10-14									

15-19																				
20-24																				
25-29																				
30-35																				
35-39																				
40-45																				
45-49																				
50 and over																				
Total																				

178. Percentage distribution of service delivery points with any Maternal/RH Medicine Available

Characteristics	Maternal/RH Medicines																
	(1) Ampicillin	(2) Azithromycin	(3) Benzathine benzylpenicillin	(4) <u>Either</u> Betamethasone <u>Or</u> Dexamethasone	(5) Calcium gluconate	(6) Cefixime	(7) Gentamicin	(8) Hydralazine	(9) Magnesium sulfate	(10) Methyldopa	(11) Metronidazole	(12) Mifepristone	(13) Misoprostol	(14) Nifedipine	(15) Oxytocin	(16) <u>Either</u> Sodium chloride <u>Or</u> Sodium lactate compound solution	(17) Tetanus toxoid
Type of Facility																	
Type 1																	
Type 2																	
Type 3																	
Region																	
Region 1																	
Region 2																	
Region 3																	
Region 4																	
Region 5																	
Region 6																	
Region 7																	
Region 8																	
Region 9																	
Region 10																	
Residence																	
Urban																	
Rural																	
Management																	
Government																	
NGO																	

Others																	
Distance from nearest warehouse/source of supplies (in Km)																	
0-4																	
5-9																	
10-14																	
15-19																	
20-24																	
25-29																	
30-35																	
35-39																	
40-45																	
45-49																	
50 and over																	
Total																	

179. Percentage distribution of service delivery points with no stock out of modern contraceptives offered in line with national protocols, guidelines and laws in the last three months

Characteristics	'no stock out' of modern contraceptives offered in line with national protocols, guidelines and laws in the last three months							
	Male Condoms	Female Condoms	Oral Pills	Injectables	Emergency contraception	IUDs	Implants	Sterilization for Females
Type of Facility								
Type 1								
Type 2								
Type 3								
Administrative Unit (Region)								
Region 1								
Region 2								
Region 3								
Region 4								
Region 5								
Region 6								
Region 7								

Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Distance from nearest warehouse/source of supplies (in Km)									
0-4									
5-9									
10-14									
15-19									
20-24									
25-29									
30-35									
35-39									
40-45									
45-49									
50 and over									
Total									

180. Percentage distribution of service delivery points with no stock out of modern contraceptives offered in line with national protocols, guidelines and laws on the day of the survey

Characteristics	No stock out of modern contraceptives offered in line with national protocols, guidelines and laws on the day of the survey							
	Male Condoms	Female Condoms	Oral Pills	Injectables	Emergency contraception	IUDs	Implants	Sterilization for Females
Type of Facility								
Type 1								

Type 2									
Type 3									
Administrative Unit (Region)									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Distance from nearest warehouse/source of supplies (in Km)									
0-4									
5-9									
10-14									
15-19									
20-24									
25-29									
30-35									
35-39									
40-45									
45-49									
50 and over									
Total									

181. Percentage distribution of service delivery points with 'no stock out' of modern contraceptives regularly offered as part of normal service delivery in the last three months

Characteristics	No stock out of modern contraceptives regularly offered as part of normal service delivery in the last <u>three months</u>
-----------------	--

	Male Condoms	Female Condoms	Oral Pills	Injectables	Emergency contraception	IUDs	Implants	Sterilization for Females	Sterilization for Males
Type of Facility									
Type 1									
Type 2									
Type 3									
Administrative Unit (Region)									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Distance from nearest warehouse/source of supplies (in Km)									
0-4									
5-9									
10-14									
15-19									
20-24									
25-29									
30-35									
35-39									
40-45									
45-49									
50 and over									
Total									

182. Percentage distribution of service delivery points with no stock out of modern contraceptives regularly offered as part of normal service delivery on the day of the survey

Characteristics	No stock out of modern contraceptives regularly offered as part of normal service delivery on the day of the survey								
	Male Condoms	Female Condoms	Oral Pills	Injectables	Emergency contraception	IUDs	Implants	Sterilization for Females	Sterilization for Males
Type of Facility									
Type 1									
Type 2									
Type 3									
Administrative Unit (Region)									
Region 1									
Region 2									
Region 3									
Region 4									
Region 5									
Region 6									
Region 7									
Region 8									
Region 9									
Region 10									
Residence									
Urban									
Rural									
Management									
Government									
NGO									
Others									
Distance from nearest warehouse/source of supplies (in Km)									
0-4									
5-9									
10-14									
15-19									
20-24									
25-29									
30-35									



35-39									
40-45									
45-49									
50 and over									
Total									

SECTION IX: ANNEX C – SURVEY SAMPLING METHODOLOGY

2018 FACILITY ASSESSMENT FOR REPRODUCTIVE HEALTH COMMODITIES AND SERVICE

SURVEY METHODOLOGY FOR UNFPA SUPPLIES

1.0 INTRODUCTION

Since 2010, UNFPA, through its flagship programme, UNFPA Supplies⁹, has supported the conduct of an annual survey on the availability and stock-out of contraceptives and maternal health medicines in the programme implementing countries. The survey was expanded in 2013 in three fronts; a) to focus on availability of three modern contraceptive methods at primary service delivery points, and five modern contraceptive methods at both secondary and tertiary service delivery points; b) to cover 46 countries, and c) to include other key issues related to family planning service delivery.

1.1 Revisions

Please note that the timeframe for the indicator on “no stock out” is with reference to **the last THREE months**. The questionnaire has been revised accordingly. For 2016 onwards, the major revisions are as follows;

- Under Module 1, Sections 3 has been divided into two sub sections. Section 3.1 focuses on measuring offering or provision of contraceptive methods in line with existing national protocols, guidelines and/or laws specific for levels of SDPs in the countries; and Section 3.2 (which is new) is based on methods that the SDP regularly provides as part of its normal service delivery.
- Section 5 of Module 1 has been also divided into two sub sections, with Section 5.1 focusing on measuring aspects of stock out based on methods expected to be offered based on the existing national protocols, guidelines and/or laws; and Section 5.2 (newly added) based on methods that the SDP regularly provides.
- With respect to the availability of a broad range of methods, this survey will continue to track 3 methods at primary levels (to ensure comparison with other years) as well as the availability of five methods at primary, secondary and tertiary levels.

⁹ Previously known as the Global Programme to enhance Reproductive Health Commodity Security (GPRHCS)



To also ensure comparability with previous surveys, we will continue to measure stock out of a) modern contraceptive methods, b) three modern contraceptive methods, and c) 5 modern contraceptive methods.

These revisions have been made to ensure that data needed by the global community, including partners in FP2020. The aim is to ensure that UNFPA, through UNFPA Supplies, fulfils its commitment to making data available for measuring and tracking results of RHCS/FP interventions. For UNFPA Supplies, these additions further provide new perspectives for measuring methods offered and incidence of stock out of contraceptives in the programme implementing countries.

For 2017, as a result of the revision of the UNFPA Supplies results framework, the facility survey questionnaire was modified to focus availability of trained staff in SDPs for provision of modern contraceptives, and to include items on whether the orders from SDPs are fully fulfilled; and, the existence of trained staff with skills in some basic aspects of logistics management information system.

2.0 THE QUESTIONNAIRE

The Questionnaire (which is an annex to this document) is divided into the following three modules and 15 sections:

MODULE 1: AVAILABILITY OF COMMODITIES AND SERVICES

Section 1: Facility Identification (Name, Location and Distance)

Section 2: SDP type and services provided

Section 3.1: Modern contraceptive methods offered at SDPs in line with the current national protocols, guidelines and/or laws specific for levels of service delivery points (by method, a range of three methods and a range of five methods)

Section 3.2: Modern contraceptive methods normally offered by SDPs on a regular basis and as part of its normal service delivery process (by method, a range of three methods and a range of five methods)

Section 4: Availability of maternal/RH medicines

Section 5.1: No stock out of modern contraceptive methods that SDPs are expected to provide in line with the current national protocols, guidelines and/or laws specific for levels of service delivery (within the last three months and on the day of the survey; and, with respect to any method, a range of three methods and a range of five methods)



Section 5.2: No stock out of modern contraceptive methods that are regularly provided as part of the SDPs normal service delivery process (within the last three months and on the day of the survey; and, with respect to any method, a range of three methods and a range of five methods)

MODULE 2: HEALTH FACILITY RESOURCES

Section 6: Supply chain

Section 7: Existence of cold chain at SDP

Section 8: Staff training for family planning

Section 9: Staff supervision for reproductive health including family planning

Section 10: Availability of guidelines check-lists and job aids

Section 11: Availability and use of Information Communication Technology (ICT)

Section 12: Waste disposal

Section 13: Charging of user fee

MODULE 3: EXIT INTERVIEW - CLIENTS' PERCEPTION AND APPRAISAL OF COST FOR FP SERVICES

Section 14: Exit Interview - Clients' perception

Section 15: Exit Interview - Clients' appraisal of cost for FP services

2.1 Reference to national guidelines, protocols and laws

As in the previous surveys, the focus for Sections 3, 4 and 5 of the questionnaire is that the current national guidelines, protocols and laws should be the yardsticks against which the SDPs should be assessed in terms of the commodities (contraceptives and maternal health medicines) they provide. Therefore the questionnaire now makes reference to this and requires; first, an investigation into which



commodities the SDPs are expected to offer or have available; and second, which of those (they are expected or mandated to offer or have available) do they actually offer or have available.

For instance, where the guideline, protocol and/or law prohibit the provision of a particular contraceptive at a given level of service delivery, the SDP should not be assessed as not offering the contraceptive. Rather an appropriate response is that the issue is *“not applicable – as per national guidelines, protocols and/or laws”*. An option to this effect is now provided for in the tool. The survey team is therefore required to be fully conversant with the existing national guidelines, protocols, and/or laws governing family planning service provision relevant to their country. To underscore the importance of the guidelines, protocols and laws, the survey report as provided for in Section II of the Annotated Outline document (which is an annex to this document), now requires a brief summary of the national guideline, protocols, and/or laws regarding the provision of contraceptives and maternal/RH medicines at various SDPs levels for each country.

2.2 Caution for assessing availability of male/female sterilisation and contraceptives

The availability and stock out of female or male sterilization should be based on the fact that a client would walk into the SDP and be able to receive male/female sterilization if he/she demands it. It should not be restricted to the availability of the equipment and medicines alone. Also important to note is that the availability or stock out of medicines and contraceptives should not be judged base on the brand, dosage or hormonal constitution.

2.3 Analysis of responses

The sections relating to the availability of contraceptives and their stock out should be analysed with reference to only those sampled SDPs that offer family planning services. Similarly, the section relating to the availability of maternal/RH medicines should be should be analysed with reference to the sampled SDPs that offer delivery services.

3.0 LIST OF PRIORITY LIFE-SAVING MEDICINES

A major section of the survey instrument which has been revised is Section D, which relates to the essential life-saving maternal/RH medicines list. On the new list of WHO priority life-saving medicines for women and children 2012, there are now *19 individual medicines which can be constituted into 17 component¹⁰* of medicines compared to ten on the previous list. This list is also included as annex to this document. A notable deletion from the list is *Ergometrine* which was previous one of the three mandatory drugs.

¹⁰ Please note that although there are 19 individual medicines on the WHO list; a) Sodium chloride and Sodium lactate compound solution are alternates; and that b) Dexamethasone is an alternate to Betamethasone. This therefore applies to this survey; hence the reference to 17 components maternal/RH medicines



The related GPRHCS indicator has been duly revised and the questionnaire adapted accordingly to include all the medicines on the new list. As per the new indicator definition SDPs are expected to have available seven (7) life-saving maternal/RH medicines which must include two mandatory medicines (Magnesium Sulphate and Oxytocin) and any other 5 medicines on the WHO list.

4.0 SAMPLING DESIGN AND SAMPLE SELECTION

The survey will consider the following broad categories of Service Delivery Points (SDPs) that provide modern methods of contraceptives and maternal/RH services as strata:

Primary Level Care SDPs/facilities (or equivalent to country context); Secondary level care SDPs/facilities/hospitals (or equivalent); Tertiary level care SDPs/facilities/hospitals (or equivalent)

In addition to the distribution of these SDPs in the administrative units of each country, the type of services they provide (some may provide one and some both) will be relevant to the study. The aim of this procedure is to provide a standardised framework for all the GPRHCS Stream 1 Countries for the conduct of the survey.

4.1 Sampling Frame

Ideally, the ministry in charge of health or an appropriate government agency should have a list of all service delivery points (providing Family Planning and Maternal Health services) in each of the administrative units of the country. This list will serve as a frame for the selection of samples in each country.

4.2 Use of Sampling Formula to obtain Sample Size

Taken the types of the SDPs (primary, secondary and tertiary or equivalent) as the main attributes, therefore the total sample should contain a minimal number of each type of facility to support good estimation of the parameters of the population. It is in this respect that the following formula is proposed:

$$n = \frac{Z^2 p(1 - p)}{d^2}$$

Where	n	=	minimal sample size for each domain
	Z	=	Z score that corresponds to a confidence interval
	p	=	the proportion of the attribute (<i>type of SDP</i>) expressed in decimal
	d	=	per cent confidence level in decimal

This proposal is made because facility based surveys often take into consideration the categories of health service delivery points, which may vary from country to country, in the selection of an appropriate sample size. In some instances facility data are linked with data on clients and service providers which affect the sample size and the manner in which it is chosen. The proposed study focuses on the type of facilities as ‘standalones’ and therefore does not collect data on staff, clients or the population. The formula is used to obtain the minimal sample size for the proportions of each category of SDPs under the assumptions of normal distribution and hence lends the data to comparison between populations.

The formula adopts an approach that gives large (tertiary and secondary facilities) a higher probability of inclusion in the survey because of their small number and provides a guide for choosing a sample of the primary facilities.

Following are step by step guide for using the formula to derive sample sizes.

5.0 ILLUSTRATION FOR SAMPLING FACILITIES

To illustrate the use of the formula, it has been applied to data on Ethiopia (see Tables 1), provided by country office staff.

Table 1: Types of Service Delivery Point providing modern methods in Ethiopia by Administrative Units

Administrative Units	Types of Service Delivery Points			
	Tertiary level care SDPs/facilities/hospitals (or equivalent)	Secondary level care SDPs/facilities/hospitals (or equivalent)	Primary Level Care SDPs/facilities (or equivalent to country context)	Total
Addis Ababa	12	0	64	76
Afar Region	1	1	16	18
Amhara Region	3	11	160	174
Benishangul-Gumuz Region	1	1	16	18
Dire Dawa	0	1	7	8
Gambela Region	1	0	10	11

Harari Region	4	0	7	11
Oromiya Region	12	13	212	237
Somali Region	1	3	11	15
Southern Nations, Nationalities and Peoples' Region	3	12	153	168
Tigray Region	3	5	55	63
TOTAL	41	47	711	799

5.1 Steps for Sampling SDPs for the GPRHCS Survey

5.1.1 Step 1) Calculate relative proportion for the types of SDPs

The relative proportion for Tertiary level SDPs is calculated as follows:

[Total number of tertiary SPDs] ÷ [Total number of SDPs on the sample frame]. From the information in Table 1 this is $41 \div 799 = 0.05$. The procedure is repeated for secondary and primary institutions and the results presented in Table 3.

Table 3: Relative Proportion of Categories of SDPs in Ethiopia

	Tertiary level care SDPs/facilities/hospitals (or equivalent)	Secondary level care SDPs/facilities/hospitals (or equivalent)	Primary Level Care SDPs/facilities (or equivalent to country context)	Total
Number of SDPs	41	47	711	799
Relative Proportion	0.05	0.06	0.89	1.00

5.1.2 Step 2) Apply the formula above to obtain the minimal sample size for each Type of SDP

By proposing the use of a confidence interval, the formula provides a range of values where a given true population parameter is likely to be. The range of value is also determined by the confidence limit or the precision of the estimated value. In the example below the confidence interval is set at Z-score = 95 per cent and 5 per cent confidence limit.

Minimal sample size for Tertiary level care SDPs/facilities/hospitals (or equivalent) (95% confidence interval and 5% confidence limit)

$$n = \frac{Z^2 p(1-p)}{D^2} \quad n = \frac{(1.96)^2 \times (0.05)(1-0.05)}{(0.05)^2}$$

$$n = \frac{3.8416 \times .0475}{0.0025} \quad n = 73$$

Minimal sample size Secondary level care SDPs/facilities/hospitals (or equivalent) (95% confidence interval and 5% confidence limit)

$$n = \frac{Z^2 p(1-p)}{D^2} \quad n = \frac{(1.96)^2 \times (0.06)(1-0.06)}{(0.05)^2}$$

$$n = \frac{3.8416 \times 0.0564}{0.0025} \quad n = 87$$

Minimal sample size for Primary Level Care SDPs/facilities (or equivalent to country context) (99% confidence interval and 5% confidence limit)

$$n = \frac{Z^2 p(1-p)}{D^2} \quad n = \frac{(1.96)^2 \times (0.89)(1-0.89)}{(0.05)^2}$$

$$n = \frac{3.8416 \times 0.0979}{0.0025} \quad n = 150$$

Table 3: Minimal sample sizes for Ethiopia based on 95 per cent confidence interval (Z-score = 1.96) and 5 per cent confidence limit)

	Minimal Sample Size of Service Delivery Point
--	---

Confidence Interval and Confidence Limit	Tertiary level care SDPs/facilities/hospitals (or equivalent)	Secondary level care SDPs/facilities/hospitals (or equivalent)	Primary Level Care SDPs/facilities (or equivalent to country context)	Total
[95% confidence interval (Z = 1.96) and 5% confidence limit (d = 0.05)]	73	87	150	310

The highlighted cells in Table 3 show that the minimal sample size obtained is more than the population size (in table 1). This should be corrected

5.1.3 Step 3: Correction for abnormal-oversize samples

Where the minimal sample size obtained is greater than the population size as in Table 3, the whole population of the category under consideration should be included in the sample. This abnormality usually occurs when the size of the population is too small for the assumptions of normal distribution of the population to prevail using a given confidence interval and confidence limit.

The abnormal sample size is therefore corrected by replacing the oversized samples by the population sizes shown in Table 4. The total sample size for all categories should also be recalculated to reflect this correction.

Table 4: Corrected minimal sample sizes for Ethiopia based on the 95 per cent confidence interval and 5 per cent confidence limit

Confidence Interval and Confidence Limit	Corrected Minimal Sample Size of Service Delivery Point			
	Tertiary level care SDPs/facilities/hospitals (or equivalent)	Secondary level care SDPs/facilities/hospitals (or equivalent)	Primary Level Care SDPs/facilities (or equivalent to country context)	Total
[95% confidence interval (Z = 1.96) and 5% confidence limit (D = 0.05)]	41	47	150	238



This means that for Ethiopia;

- All the 41 Tertiary level care SDPs/facilities/hospitals (or equivalent) will be included in the sample
- All the 47 Secondary level care SDPs/facilities/hospitals (or equivalent) will be included in the sample
- 150 of the 711 Primary Level Care SDPs/facilities (or equivalent to country context) will be included in the sample
- Thus a total of 238 SDPs will be sampled from the population of 799 SDP

5.1.4 Step 4: Distribution of Sample Sizes for Administrative Units

The total sample size for each category of SDPs has to be distributed among the administrative units according to the administrative unit's share of a particular category of SDP. This requires the calculation of the relative proportions for each domain. For example the Proportion of Referral and Regional Hospital in Addis Ababa = Number of Tertiary level care SDPs/facilities/hospitals (or equivalent) in Addis Ababa ÷ Total of Tertiary level care SDPs/facilities/hospitals (or equivalent) = $12 \div 41 = 0.2927$ (This indicates that 29.27 per cent of all 'Tertiary level care SDPs/facilities/hospitals (or equivalent)' are located in Addis Ababa.) The results are presented in Table 5.

Table 5: Proportion of Categories of Service delivery Points by Administrative Units

Administrative Units	Category of Service Delivery Point			
	Tertiary level care SDPs/facilities/hospitals (or equivalent)	Secondary level care SDPs/facilities/hospitals (or equivalent)	Primary Level Care SDPs/facilities (or equivalent to country context)	Total
Addis Ababa	0.2927	0.0000	0.0900	0.0951
Afar Region	0.0244	0.0213	0.0225	0.0225
Amhara Region	0.0732	0.2340	0.2250	0.2178
Benishangul-Gumuz Region	0.0244	0.0213	0.0225	0.0225
Dire Dawa	0.0000	0.0213	0.0098	0.0100
Gambela Region	0.0244	0.0000	0.0141	0.0138
Harari Region	0.0976	0.0000	0.0098	0.0138
Oromiya Region	0.2927	0.2766	0.2982	0.2966
Somali Region	0.0244	0.0638	0.0155	0.0188

Southern Nations, Nationalities and Peoples' Region	0.0732	0.2553	0.2152	0.2103
Tigray Region	0.0732	0.1064	0.0774	0.0788
TOTAL	1.0000	1.0000	1.0000	1.0000

5.1.5 Step 5: Distribution of Sample Sizes for Administrative Units

The samples for each category of SDP are distributed among the various administrative regions by applying the proportions in Table 5 to the minimal sample sizes for each type of SDP indicated in Table 4. The results are presented in Table 6 for Ethiopia.

Table 6: Distribution of minimal sample sizes for each category of SDPs in Ethiopia $Z_{(95\% 0.05)}$

Administrative Sub Region	Category of Service Delivery Point			
	Tertiary level care SDPs/facilities/ hospitals (or equivalent)	Secondary level care SDPs/facilities/ hospitals (or equivalent)	Primary Level Care SDPs/facilities (or equivalent to country context)	Total
Addis Ababa	12	0	14	26
Afar Region	1	1	3	5
Amhara Region	3	11	34	48
Benishangul-Gumuz Region	1	1	3	5
Dire Dawa	0	1	1	2
Gambela Region	1	0	2	3
Harari Region	4	0	1	5
Oromiya Region	12	13	45	70
Somali Region	1	3	2	6

Southern Nations, Nationalities and Peoples' Region	3	12	32	47
Tigray Region	3	5	12	20
TOTAL	41	47	149*	237*

* difference as a result of rounding off

Table 6 presents the minimal samples size for each type of SDPs that are to be sampled from each administrative unit in Ethiopia (under Z score for 95 per cent confidence interval and 5 per cent confidence limit). The outcome of the procedure means that all the Tertiary level SDPs/facilities/hospitals (or equivalent) and the Secondary level SDPs/facilities/hospitals (or equivalent) should be included in the sample and surveyed. Likewise, 14 of the 64 Primary Level Care SDPs/facilities (or equivalent to country context) in Addis Ababa should be systematically selected; and, 2 out of the 10 Primary Level Care SDPs/facilities (or equivalent to country context) in Gambela Region should be systematically selected for inclusion in the sample of SDPs to be canvassed.

6.0 FINAL STEP: SYSTEMATIC RANDOM SAMPLING OF TYPES OF SDPS FOR EACH ADMINISTRATIVE UNIT

With the list of SDPs for each domain at hand, the final step is to choose the specific SDPs to be included in the study. The following steps can be followed:

1. For each domain the facilities should be listed without any order or regard to any characteristics
2. A Sampling Interval (i) should be determined for each domain. This is done by dividing the total number of facilities in the domain by the sample size for that domain:

$$i = \frac{N}{n}$$

Where: i = sampling interval for the domain
N = number of SDPs in the domain



= sample size for that domain

3. Select a starting point K by randomly selecting a number between 1 and i (the sample interval). Note that K becomes the first SPD in the domain to be chosen.
4. Then select successive SPDs for inclusion in the sample by moving at the interval $K+i$; $K+2i$; $K+3i$; $K+4i$; $K+5i$; etc until you have chosen the required sample size from the domain.
5. Steps 1 to 4 should be repeated for each domain in the population

7.0 RECOMMENDED CONFIDENCE INTERVAL AND CONFIDENCE LIMIT

It is recommended that all GPRHCS Stream 1 countries should carry out the sampling procedure based on Z value for 95 per cent confidence level and at 5 per cent confidence limit.

8.0 FACTOR TO INFLATE SAMPLE SIZE

NOTE: Allowance should be made to compensate for possible non-response or non-existence of SPDs that provide a particular service (contraceptive or delivery). In such a case, and where necessary, the sample size could be slightly inflated by a factor (say 10 per cent).

9.0 ASSOCIATED DOCUMENTATION

A questionnaire and a report outline have been prepared by CSB and made available to GPRHCS implementing countries for the conduct of the survey.

10.0 GUIDE FOR CLIENT INTERVIEW

The clients of SPDs are interviewed as they leave the health facility learn about their opinion and satisfaction with the service received, and their appraisal of various cost elements related to accessing FP services. The information will assist in gaging some aspects of the quality of care and cost for FP services from the client's perspective'. The authorities of the SPDs must be informed and their permission obtained before the client interview section can be completed for a particular SPD. It would be advisable for the survey team to advocate with MOH and other civil authorities, where necessary, to ensure the management of SPDs support the conduct of the exit interview.

Most importantly the consent of the individual clients must be obtained. The interviewer must inform the client about the purpose of the client interview. The interview must be conducted in private. Steps should be taken to ensure that no other person is present for the interview. Confidentiality must be ensured; so the interviewers should not discuss the respondents' answers with anyone, except their survey supervisors. Also, no particulars of the clients should be recorded.

Although client exit interviews are not expected to be based on representative samples of the population, however, efforts must be made to ensure that they are representative of those who visit the facility on that day. In this respect the interviewer should ensure that those interviewed are systematically selected. Therefore;

- A: In primary SDPs, the interviewer should talk to all the clients visiting the facility on the day the client interview is conducted.
- B: For secondary and tertiary SDPs, with high attendance, the interviewer can talk to a sample of clients. The sample should be chosen systematically (every Nth client can be chosen). It is proposed here that the 3rd respondent be chosen from the family planning attendees leaving the SDP on the day.

Where possible it is necessary to interview at least 5 attendees per primary SDPs and 20 per secondary or tertiary SDPs. It should be recognised that these limits depend on the number who attend SDP at the time of the survey. It is therefore left to the survey team of each country to devise strategies for collecting information from as many persons as possible. Depending on the country and region, specific times of the day (e.g., morning hours); specific days (market days for some rural communities); or designated clinic days etc., can be explored to reach as many attendees as possible.

ANNEX

- 1) **UNFPA_Supplies_2018_Facility Survey_Revised_Questionnaire_ENGLISH-20170627-final**
- 2) **UNFPA_Supplies_2018_Facility_Survey_Annotated_Outline_for_Report_ENGLISH-20170612**
- 3) **WHO_Priority_List_2012**



SECTION IX: ANNEX D – LIST OF NATIONAL HEALTH FACILITIES

According to the Ministry of Health of Mozambique, there are a total of 1,542 health facilities in the entire country. The document attached lists the different health facilities, separated by province and district with their types (hospital, health center, etc.) clearly specified.