Section III: Returnable Bidding Forms

eSourcing reference: ITB/2018/4243

Note to Bidders: The following returnable forms are part of this ITB and must be completed and returned by bidders as part of their Bid. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of your bid by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form A: Joint Venture Partner Information Form
* Form B: Bid Submission Form
* Form C: Price Schedule Form
* Form D: Technical Bid Form
* Form E: Bid Security Form – **Not applicable**
* Form F: Manufacturer’s authorization form – **Not applicable**
* Form G: Performance Statement Form
  + Form H: No Adverse Action Confirmation Form

Form A: Joint Venture Partner Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below.

ITB reference no: ITB/2018/4243

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **JV / Consortium/ Association Information** | |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form B: Bid Submission Form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the vehicle rental services** **in** Nepal**,** ITB Case No. **ITB/2018/4243,** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];

i. Lot 1: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … …

… … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

ii. Lot 2: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

iii. Lot 3: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

iv. Lot 4: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

v. Lot 5: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

vi. Lot 6: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

vii. Lot 7: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

viii. Lot 8: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

ix. Lot 9: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

x. Lot 10: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

xi. Lot 11: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

xii. Lot 12: … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … … (Insert the bid price in words and figures excluding VAT)

* 1. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of **60 (sixty) days** from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form C: Price Schedule Form

ITB reference no: ITB/2018/4243

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Bid Summary**

|  |  |
| --- | --- |
| Lot Number | Total bid price without VAT in NPR |
| Lot 1 | [insert amount and currency] |
| Lot 2 | [insert amount and currency] |
| Lot 3 | [insert amount and currency] |
| Lot 4 | [insert amount and currency] |
| Lot 5 | [insert amount and currency] |
| Lot 6 | [insert amount and currency] |
| Lot 7 | [insert amount and currency] |
| Lot 8 | [insert amount and currency] |
| Lot 9 | [insert amount and currency] |
| Lot 10 | [insert amount and currency] |
| Lot 11 | [insert amount and currency] |
| Lot 12 | [insert amount and currency] |
| Total Amount without VAT in NPR |  |
| VAT @ 13% |  |
| **Grand total amount with VAT in NPR** |  |

**Bid Price**

1. **Upto 4,000 km per month**: possible duty stations: Charikot, Kathmandu, Surkhet, Sanfebagar, Dang, Dhangadhi, Nepalgunj, Bara, Morang etc with frequent site and other district visits

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Lot | Vehicle type | VM | Rental charge for up to 4,000 km per month (excluding VAT) | | Rental charge for use exceeding 4,000 km per month (payment will be made for actual excess km only) | | | Out-of-station allowance for Driver for overnight stay outside of duty station (payment will be made for actual overnight stay only) | | | Total for each Lot excluding VAT (NPR) |
| Unit rate excluding VAT (NPR/vehicle month) | Amount (NPR) | Unit rate excluding VAT (NPR/ km) | Estimated excess use (km) | Amount (NPR) | Unit rate excluding VAT (NPR/night) | Estimated over-night stay out of duty station (days) | Amount (NPR) |
| 1 | Light utility vehicles, hard top jeep (Mahindra Scorpio or equivalent) with 4 wheel drive, all inclusive of driver, fuel, maintenance and insurance | 120 |  |  |  | 20,000.00 |  | 1,500.00 | 400.00 | 600,000.00 |  |
| 2 | Light utility double cabin pickup up vehicles, (Mahindra Scorpio Getaway or equivalent), with 4-wheel drive, all inclusive of driver, fuel, maintenance, and insurance | 120 |  |  |  | 20,000.00 |  | 1,500.00 | 400.00 | 600,000.00 |  |

1. **Upto 3,000 km per month**: stationed at Kathmandu with frequent site and other district visits

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Lot | Vehicle type | VM | Rental charge for up to 3,000 km per month (excluding VAT) | | Rental charge for use exceeding 3,000 km per month (payment will be made for actual excess km only) | | | Out-of-station allowance for Driver for overnight stay outside of duty station (payment will be made for actual nigh stay only) | | | Total for each Lot excluding VAT (NPR) |
| Unit rate excluding VAT (NPR/vehicle month) | Amount (NPR) | Unit rate excluding VAT (NPR/ km) | Estimated excess use (km) | Amount (NPR) | Unit rate excluding VAT (NPR/night) | Estimated over-night stay out of duty station (days) | Amount (NPR) |
| 3 | Light utility vehicles, hard top jeep (Mahindra Scorpio Getaway or equivalent), with 2-wheel drive, all inclusive of driver, fuel, maintenance and insurance | 24 |  |  |  | 4,000.00 |  | 1,500.00 | 120.00 | 180,000.00 |  |

1. **On call basis for one day (8 hours):** for movement within Kathmandu valley with other district visits if necessary

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Lot | Vehicle type | Rental charge for use for one day (8 hours) | | | Yearly allowance for Driver for overnight stay outside of Kathmandu (payment will be made for actual) | | | Total for each Lot excluding VAT (NPR) |
| Unit rate excluding VAT (NPR/day) | Estimated use (day) | Amount (NPR) | Unit rate excluding VAT (NPR/night) | Maximum over-night stay out of Kathmandu (day) | Amount (NPR) |
| 4 | Light utility vehicles, hard top jeep (Mahindra Scorpio or equivalent) with 4 wheel drive, all inclusive of driver, fuel, maintenance and insurance |  | 200 |  | 1,500.00 | 100.00 | 150,000.00 |  |
| 5 | Light utility double cabin pickup up vehicles, (Mahindra Scorpio Getaway or equivalent), with 4-wheel drive, all inclusive of driver, fuel, maintenance, and insurance |  | 200 |  | 1,500.00 | 100.00 | 150,000.00 |  |
| 6 | Light utility vehicles, hard top jeep (Mahindra Scorpio Getaway or equivalent), with 2-wheel drive, all inclusive of driver, fuel, maintenance and insurance |  | 200 |  | 1,500.00 | 100.00 | 150,000.00 |  |
| 7 | Sedan car (Skoda Rapid or equivalent), with 2-wheel drive, all inclusive of driver, fuel, maintenance and insurance |  | 200 |  | 1,5000 | 100.00 | 150,000.00 |  |
| 8 | Mini Van, minimum 10 seater, all inclusive of driver, fuel, maintenance and insurance |  | 200 |  | 1,5000 | 100.00 | 150,000.00 |  |

1. **On call basis for half day (4 hours):** for movement within Kathmandu valley with other district visits if necessary

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Lot | Vehicle type | Rental charge for use for half day (4 hours) | | | Total for each Lot excluding VAT (NPR) |
| Unit rate excluding VAT (NPR/half day) | Estimated use (half day) | Amount (NPR) |
| 9 | Light utility vehicles, hard top jeep (Mahindra Scorpio or equivalent) with 4 wheel drive, all inclusive of driver, fuel, maintenance and insurance |  | 100 |  |  |
| 10 | Light utility double cabin pickup vehicles, (Mahindra Scorpio Getaway or equivalent), with 4-wheel drive, all inclusive of driver, fuel, maintenance, and insurance |  | 100 |  |  |
| 11 | Light utility vehicles, hard top jeep (Mahindra Scorpio Getaway or equivalent), with 2-wheel drive, all inclusive of driver, fuel, maintenance and insurance |  | 100 |  |  |
| 12 | Sedan car (Skoda Rapid or equivalent), with 2-wheel drive, all inclusive of driver, fuel, maintenance and insurance |  | 100 |  |  |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form D: Technical Bid Form

ITB reference no: ITB/2018/4243

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your bid.

**Technical specifications for Goods/Services – Comparative Data Table**

[Insert table here]

**Delivery requirements –– Comparative Data Table**

[Insert table here]

**Related services requirements**

[Provide details of how these services will be provided here]

**Inspections and tests**

[Provide details about inspections and tests]

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of subcontractors or suppliers**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form E: Bid Security Form (BANK GUARANTEE)

Not Applicable

Form F: Manufacturer’s Authorization Form

Not Applicable

Form G: Performance Statement Form

ITB reference no: ITB/2018/4243

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Full address of service purchaser** | **Contract reference & date** | **Description** | **Value of contract in NPR** | **Date of completion of Service Delivery** | | **Remarks indicating reasons of change on service delivery** | **Was the service provided satisfactory?** |
| **As per Contract** | **Actual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: attach experience letters/certificates provided by service purchaser

Form H: No Adverse Action Confirmation Form

ITB reference no: ITB/2018/4243

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

This is to certify that [delete unwanted option]:

* 1. No adverse action has been taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder against this ITB, in the last 5 (Five) years.
  2. The following instances of previous past performance have resulted in adverse actions taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder, in the last 5 (Five) years. Such adverse actions included:

[Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.]

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_