

LOT 5: Copper-bearing intra-uterine devices: research, guideline development, and training services

a. Background

UNFPA's mandate involves working with governments to strengthen national health systems to support family planning and sexual and reproductive health efforts. To support the sourcing and distribution of male and female condoms in the public sector that meet internationally recognized quality standards, the agency conducts capacity building initiatives that focus research, develops guidelines, and conducts trainings focusing on copper-bearing intrauterine contraceptive devices (IUDs).

To support prequalification activities, UNFPA from time to time requires experts to provide technical input and drafting of documents, develop training materials and facilitate at technical meetings and workshops with either of the following targets audience: manufacturers, regulatory authorities, quality control laboratories, policy makers and programme personnel.

b. Expected Deliverables

- Draft technical documents, including statements and guidelines, using the latest available scientific data and evidence.
- Update specifications and guideline documents for TCU380A IUDs and other copper-bearing IUDs that may be procured by UNFPA in the future.
- Perform research, desk reviews, systematic reviews and data analysis as required.
- Provision of satisfactory draft guidelines documents or documents commissioned by UNFPA within the time period agreed between the two parties.

c. Training and workshop facilitation

As the implementing agency of the WHO/UNFPA prequalification programme copper-bearing IUDs, UNFPA conducts capacity building initiatives including trainings and workshops in recipient countries with manufacturers, national regulatory authorities, national quality control laboratories, ministries of health officials, programme managers, procurement staff and representatives of NGOs and other public sector procurement agencies to cover all the technical areas of these devices and related intrauterine contraceptive devices. These meetings and workshops usually require support and assistance from experts and advisors.

d. Required qualifications and experience:

- For each of the proposed consultants, qualifications and training in any of the following fields: Chemistry, Biomedical, Biochemistry, Epidemiology, Biostatistics, Pharmaceutical, Clinical Research, Public Health, Microbiology, Post-market surveillance supported by specific experience with intrauterine contraceptive devices.

- For each of the proposed consultants, at least 7 years of experience in one or more of the following: quality management systems for IUD manufacturing, IUD production processes and inspections, clinical trial and review of clinical safety and efficacy data for IUDs.
- For each of the proposed consultants, at least 5 years of experience in writing technical documents and facilitating workshops and meetings.
 - Additional points will be given for previous experience performing research, guideline development or conducting trainings on behalf of another UN agency, international organizations, and/or public sector entities.
 - Additional points will be given for familiarity with technical and scientific terminology and at least 2 years of experience in writing technical reports and policy documents.
- For each of the proposed consultants, at least 3 completed projects of similar nature and scope in various countries.
- For each of the proposed consultants, fluency in English as demonstrated through previous formal training, qualifications, or work experience.
- For each of the proposed consultants, ability and willingness to travel, and willingness to comply with the travel arrangements as detailed in the respective section of the Terms of Reference document.
- For each of the proposed consultants, willingness to comply with UNFPA's confidentiality and conflict of interest rules.
- Willingness to work under a staff augmentation modality as described in the respective section of the Terms of Reference document.

END OF TERMS OF REFERENCE FOR LOT 5: COPPER-BEARING IUDS – RESEARCH, GUIDELINE
DEVELOPMENT, AND TRAINING SERVICES