

LOT 3: Male and female condoms - research, guideline development, and training services

a. Background

UNFPA's mandate involves working with governments to strengthen national health systems to support family planning and sexual and reproductive health efforts. To support the sourcing and distribution of male and female condoms in the public sector that meet internationally recognized quality standards, the agency conducts capacity building initiatives that focus research, develops guidelines, and conducts trainings focusing on male and female condoms.

b. Male and female condoms research and guideline development

UNFPA works collaboratively and in partnership with WHO and other partners to develop guidelines providing technical guidance on prequalification, quality assurance, quality control, clinical studies and regulation of male and female condoms. This work requires use of technical experts and technical advisors with detailed knowledge and experience in these areas. All technical material and documents developed and published by UNFPA must have scientific evidence and support through available documented research and analysis.

- **Expected services and deliverables**

- Draft technical documents, including statements and guidelines, using the latest available scientific data and evidence.
- Update specifications and guideline documents for male and female condoms to align with current ISO standards for male and female condoms.
- Perform research, desk reviews, systematic reviews and data analysis as required.
- Provision of satisfactory draft guidelines documents or documents commissioned by UNFPA within the time period agreed between the two parties.

c. Training and workshop facilitation

As the implementing agency of the WHO/UNFPA prequalification programme for male and female condoms, UNFPA conducts capacity building initiatives including trainings and workshops in recipient countries with manufacturers, national regulatory authorities, national quality control laboratories, ministries of health officials, programme managers, procurement staff and representatives of NGOs and other public sector procurement agencies to cover all the technical areas on male and female condoms. These meetings and workshops usually require support and assistance from experts and advisors. A number of such trainings focus on the development of quality assurance systems for male and female condoms.

- **Expected services and deliverables**

- Develop training agendas, training materials, and training exercises
- Deliver the training
- Provide technical support and guidance to meeting or workshop participants as deemed necessary by UNFPA
- Provide inputs to meeting reports of workshop if applicable

d. Required qualifications and experience

- For each of the proposed consultants, qualifications and training in any of the following fields: Chemistry, Biomedical, Biochemistry, Epidemiology, Biostatistics, Pharmaceutical, Clinical Research, Biotechnology, Microbiology, Public Health, Post-market surveillance supported by specific experience with male and female condoms.
- For each of the proposed consultants, at least 7 years of experience in one or more of the following: quality management systems for condom manufacturing, condom manufacturing production processes and inspections, clinical trials and review of clinical safety and efficacy data of condoms, and quality control of condoms.
- For each of the proposed consultants, at least 5 years of experience in writing technical and policy documents and in facilitating workshops and meetings.
 - Additional points will be given for previous experience performing research, guideline development or conducting trainings on behalf of another UN agency, international organizations, and/or public sector entities.
 - Additional points will be given for familiarity with technical and scientific terminology and at least 2 years of experience in writing technical reports and policy documents.
- For each of the proposed consultants, at least 3 completed projects of similar nature and scope in various countries.
- For each of the proposed consultants, fluency in English as demonstrated through previous formal training, qualifications, or work experience.
- For each of the proposed consultants, ability and willingness to travel, and willingness to comply with the travel arrangements as detailed in the respective section of the Terms of Reference document.
- For each of the proposed consultants, willingness to comply with UNFPA's confidentiality and conflict of interest rules.
- Willingness to work under a staff augmentation modality as described in the respective section of the Terms of Reference document.

END OF TERMS OF REFERENCE FOR LOT 3: MALE AND FEMALE CONDOMS – RESEARCH, GUIDELINE DEVELOPMENT, AND TRAINING SERVICES