Section III: Returnable Bidding Forms

Note to Bidders: Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of their bid submission.

This Section comprises the following Returnable Bidding Forms:

* Form A: Joint Venture Partner Information Form
* Form B: Bid Submission Form
* Form C: Price Schedule Form
* Form D: Technical Bid Form
* Form E: Performance Statement Form
  + Form F: No Adverse Action Confirmation Form
  + Form G: Manufacturer’s Authorization Form (mandatory for successful bidder for Lot 1 only)

Form A: Joint Venture Partner Information Form (if applicable)

[The Bidder shall fill in this Form in accordance with the instructions indicated below].

Reference: ITB/2017/1007

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **JV / Consortium/ Association Information** | |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form B: Bid Submission Form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the supply of** **medical supplies for Cambodia**

**Reference: ITB/2017/1007**, **dated [insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in Section I: ITB Particulars, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in Section I: ITB Particulars, we commit to obtain a performance security in accordance with Instructions to Bidders, Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form C: Price Schedule Form

Reference: ITB/2017/1007

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Port of Delivery**

Bidders shall tick in the box below indicating the offered port of delivery.

|  |  |
| --- | --- |
| **Port of Delivery:** | CPT-Phnom Penh International Airport of Cambodia  OR  CPT-Phnom Penh International Port of Cambodia |

**Price of Goods**

Bidders shall fill in the price of Goods in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot No** | **Description** | **Quantity** | **Unit Price**  **CPT, Phnom Penh** | **Total Price**  **CPT, Phnom Penh** |
| **Lot 1.** | Mechanical body weight scale | 4,710 units |  |  |
| **Lot 2.** | Digital medical thermometer | 3,260 units |  |  |
| **Lot 3.** | Hard plastic box for storing medical items | 1,450 units |  |  |
| **Lot 4.** | Digital alarm timer | 3,260 units |  |  |
| **Total Price** | | | |  |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form D: Technical Bid Form

Reference: ITB/2017/1007

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**Technical specifications for Goods – Comparative Data Table**

| **Lot No** | **Required Item** | **Quantity** | **Required Specifications** | **Is quotation**  **compliant?**  **Bidder to complete** | **Details of goods offered.**  Insert details of goods offered, | |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Mechanical body weight scale | 4,710 units | **Material:** Durable steel construction | Yes  No |  | |
| Size:  **Length**: Between 28cm to 33cm  **Width**: Between 28cm to 33cm  **Thickness**: Between 5cm to 6cm | Yes  No |  | |
| **Measuring weight** in/Display in: Kg | Yes  No |  | |
| **Loading capacity**/Capacity for holding weight up to: 130Kg | Yes  No |  | |
| **Readout Screen**/Display: Analog display (mechanical display) for monitoring weight with clear, reliable and easy-to-read readout/screen.  **Note:** **Scale with digital readout/display** **will not be accepted.** | Yes  No |  | |
| **Usage**: For taking body weight | Yes  No |  | |
| **Structure color**: Any color | Yes  No |  | |
| The Labels and instruction of use shall be in English language. | Yes  No |  | |
| **Product Catalogue**: Bidder is required to provide the catalogue of the offered product with the bid submitted. | Catalogue  ☐ Provided  ☐ Not Provided |  | |
| **Sample:** Bidder is required to provide a sample of the offered product.  The sample shall be delivered to UNOPS within 05 working days from the bid submission deadline. | Sample  ☐ Provided  ☐ Not Provided |  | |
| Bidder is required to provide brand name and country of manufacture of the offered product. | Product Brand:………..  Country of manufacture: …………. | | |
| 2 | Digital medical thermometer | 3260  units | **Measurement rage**: Min. 32°C to 42°C | Yes  No |  | |
| **Accuracy**: ±0.1°C | Yes  No |  | |
| **Display Unit:** 0.1°C | Yes  No |  | |
| **Memory**: Last temperature memory function (see last recorded temperature) | Yes  No |  | |
| **Taking time**: 10-60seconds (Take max. 60 seconds to measure body temperature), preferably less than 30sec. | Yes  No |  | |
| With beeping sound (buzzer) allowing to know when measurement is complete. | ☐ Yes ☐ No |  | |
| **Auto shut-off** (Automatic Power Off System: Less than 30 minutes. | ☐ Yes ☐ No |  | |
| Operated with one 1.5V battery (LR41).  Each thermometer shall come **with a battery** in it, which will allow for instant operation | ☐ Yes ☐ No |  | |
| The thermometer shall allow for **easy change of battery**–(this shall be assed at sample review) | ☐ Yes ☐ No |  | |
| **With low battery indication** | Yes  No |  | |
| **Battery life**: 4000 takes (±500 takes) | Yes  No |  | |
| **Size**: 128mm x 17mm x 8mm (±5mm)  (Length x Width x Height or thickness) | Yes  No |  | |
| **Usage**: For measuring body temperature | Yes  No |  | |
| **Accessory**: Each thermometer shall have a full hard plastic protection box. | Yes  No |  | |
| The Labels and instruction of use shall be in English language. | Yes  No |  | |
| **Product Catalogue**: Bidder is required to provide the catalogue of the offered product with the bid submitted. | Catalogue  ☐ Provided  ☐ Not Provided |  | |
| **Sample**: Bidder is required to provide a sample of the offered product.  The sample shall be delivered to UNOPS within 05 working days from the bid submission deadline. | Sample  Provided  Not Provided |  | |
| Provide brand name and country of manufacture | Product Brand:………..  Country of manufacture: …………. | | |
| 3 | Hard plastic box for storing medical items | 1450 units | **Item** Description– Clear hard plastic box with cover (see guidance picture) | Yes  No | |  |
| **Features** - Carrying Handle, Lid, Clip Handle | Yes  No | |  |
| **Materia**l – Heavy duty moulded clear plastic | Yes  No | |  |
| **Basic Product Colour** – Transparent | Yes  No | |  |
| **Lid Colour:** Any colour | Yes  No | |  |
| **Size:**  Length: Between 29cm to 32cm  Width: Between 19cm to 22 cm  Height: Between 17cm to 20cm | Yes  No | |  |
| **Inside the box:** The inside shall have **no** **divider nor** **tray** | Yes  No | |  |
| **Picture:** Bidder is required to provide picture of the offered product with the bid submitted. | Picture  Provided  Not Provided | |  |
| 4 | Digital Alarm Timer | 3260 units | Material: Hard Plastic | Yes  No | |  |
| Interval of time: From 0 second to 99 minutes 59 seconds | Yes  No | |  |
| Size: Minimum L 7.5cm X W5.2 cm | Yes  No | |  |
| Others: The digital alarm timer shall be supplied with battery required for operation for each timer. | Yes  No | |  |
| The Labels and instruction of use shall be in English language. | ☐ Yes ☐ No | |  |
| **Product Catalogue**: Bidder is required to provide the catalogue of the offered product with the bid submitted. | Catalogue  ☐ Provided  ☐ Not Provided | |  |
| Sample: Bidder is required to provide a sample of the offered product. The sample shall be delivered to UNOPS within 05 working days from the bid submission deadline. | Sample  Provided  Not Provided | |  |
| Bidder is required to provide brand name and country of manufacture of the offered product. | Product Brand:………..  Country of manufacture: ………….  ………………………………………. | | |

**B- Delivery requirements – Comparative Data Table:**

|  |  |  |
| --- | --- | --- |
| **UNOPS Requirements** | | **Is quotation**  **compliant?**  **Bidder to complete** |
| **Delivery time** | Bidder shall deliver the goods within 8-10 weeks after Contract signature. | Yes  No  …………………………. |
| **Delivery place** | Phnom Penh, Cambodia | Yes  No |
| **Incoterms rules**  **(2010)** | CPT, Phnom Penh, Cambodia. | Yes  No |
| **Consignee details** | Name: National Center for Parasitology, Entomology and Malaria Control (CNM)  Address:  Corner Street 92, Trapeing Svay, Sangkat Phnom Penh Thmey, Khan Sen Sok, Phnom Penh, Cambodia. | Yes  No |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the RFQ. | Yes  No |

**C- Documents Required from the Awarded Bidder:**

|  |  |  |
| --- | --- | --- |
| **UNOPS Requirements** | | **Bidder to complete** |
| **Manufacturer’s Authorization**  **(mandatory for successful bidder for Lot 1)** | The successful bidder is required to provide the Manufacturer’s Authorization at the stage of contracting – this applies to Lot 1 only.  Use form included in Section II: Returnable Bidding Forms | Yes  No |
| **Shipping documents required**  **(mandatory for successful bidder for any Lot)** | The following documents shall be provided;   1. Commercial Invoice: 1 original and 2 certified copies.   These should indicate the United Nations Office for Project Services Cambodia as the Purchaser, the PO number, Goods description, quantity, unit price, and total amount. Invoices must be signed in original and stamped, or sealed with the company seal.   1. Airway Bill/Bill of Lading: 1 original and 2 copies 2. Packing List: 1 original and 2 copies 3. Certificate of Origin: 1 original and 2 copies   Scanned copies of the above mentioned shipping documents are required to be emailed to the office of UNOPS Cambodia within 10 working days prior to arrival of goods – to aid the customs clearance process. | Yes  No |

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form E: Performance Statement Form

Reference: ITB/2017/1007

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

Bidders are required to provide previous experiences in supplying medical materials or similar products in the last two years.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Order placed by [Full address of purchaser]** | **Order no. & date** | **Description & quantity of ordered items** | **Value of order** | **Date of completion of delivery** | | **Remarks indicating reasons of late delivery, if any** | **Was the supply of goods satisfactory?** |
| **As per Contract** | **Actual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form F: No Adverse Action Confirmation Form

Reference: ITB/2017/1007

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

This is to certify that [delete unwanted option]:

* 1. No adverse action has been taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder against this Invitation to Bid, in the last 5 (Five) years.
  2. The following instances of previous past performance have resulted in adverse actions taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder, in the last 5 (Five) years. Such adverse actions included:

[Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.]

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form G: Manufacturer’s Authorization Form

(Mandatory for Successful Bidder for Lot 1 after contract)

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

Reference: ITB/2017/1007

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS

WHEREAS

We *[insert complete name of manufacturer*], who are official manufacturers of [*insert type of goods manufactured],* having factories at *[insert full address of manufacturer’s factories*], do hereby authorize *[insert complete name of bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions of Contract for the Provision of Goods, with respect to the goods offered by the above firm.

Signed: [*insert signature(s) of authorized representative(s) of the manufacturer]*

Name*: [insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*