# ANNEX 4

# “Statement of Compliance with ITU’s Pre-Qualification Criteria”

*Interested Institutions shall accurately complete this questionnaire and include it in its Response.*

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| **Pre-Qualification Criteria** | **Compliant/Non-Compliant**  **(In case Response is submitted by an organization as a single Institution)** | **Compliant/Non-Compliant**  **(In case of a Consortium composed of a Lead Institutions and Partners)** | **If compliant (YES) provide the requested additional information.**  **If non- compliant (NO) state reason(s).** |
| The Institution shall not have any affiliation, funding ties, or other relationships with the tobacco industry or the arms industry. | Yes  NO | Lead Institution:  Yes  NO  Each Partner individually:  Yes  NO |  |
| The Institution shall be based in the WHO European Region[[1]](#footnote-1), in a country that is Horizon 2020 eligible[[2]](#footnote-2). | Yes  NO | Lead Institution only:  Yes  NO |  |
| The Institution shall have support and commitment of any national government in the European Region or the national government of the country where the institution is established, at a minimum at the level of Ministry of Health. | Yes  NO | Lead institution (or organization set up to be the main location of the Hub in case this is not with the Lead Institution):  Yes  NO |  |
| The Institution shall have extensive experience with eHealth, mHealth, and/or digital health, as well as knowledge and activities in related fields, which shall be demonstrated with the following:   * The Institution’s staff are actively publishing in relevant peer reviewed journals, and have been for the last three years; or * The Institution has products or services for mHealth/eHealth as a core business; or * The Institution can demonstrate that more than 50% of the project portfolio over the last three years is related to mHealth/eHealth. | Yes  NO | Consortium as whole:  Yes  NO |  |
| The Institution shall have experience (at least three years) and a proven track record in developing capacity for policy change and/or effective implementation and monitoring of mHealth/eHealth/digital health programs in the health sector in Europe. | Yes  NO | Consortium as whole:  Yes  NO |  |
| The Institution shall have capacity to generate written material, provide technical support and training (orally or in written format) in English, either directly or through partners and trusted sub-contractors. | Yes  NO | Consortium as whole:  Yes  NO |  |
| The Institution shall demonstrate willingness and capacity to implement and expand the Hub over the next three (3) years and beyond. This must include the ability to:   * attract additional funding, * access additional technical resources, and * create services that can be a source of revenue for sustaining the Hub. | Yes  NO | Consortium as whole:  Yes  NO |  |
| The Institution shall be able to demonstrate capacity for and have organizational culture conducive to intercountry work and recruitment of personnel with relevant skills from any part of Europe. | Yes  NO | Lead institution (or organization set up to be the main location of the Hub in case this is not with the Lead Institution):  Yes  NO |  |
| The Institution shall offer a conducive work environment that will attract highly qualified staff from all parts of Europe. | Yes  NO | Lead institution (or organization set up to be the main location of the Hub in case this is not with the Lead Institution):  Yes  NO |  |
| The Institution shall have access to good infrastructure (telecommunications, transport, and other) to conduct cross-country work, both virtually and in person. | Yes  NO | Lead institution (or organization set up to be the main location of the Hub in case this is not with the Lead Institution):  Yes  NO |  |
| The Institution shall demonstrate sound financial standing and management, including accounting practices. | Yes  NO | Lead Institution:  Yes  NO  Each Partner individually:  Yes  NO |  |
| The Institution shall demonstrate good business practices open to review by an external management consulting firm selected by WHO or ITU. | Yes  NO | Lead Institution:  Yes  NO  Each Partner individually:  Yes  NO |  |

1. http://www.euro.who.int/en/countries. [↑](#footnote-ref-1)
2. https://ec.europa.eu/research/participants/data/ref/h2020/other/wp/2016-2017/annexes/h2020-wp1617-annex-a-countries-rules\_en.pdf. [↑](#footnote-ref-2)