**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No**. LEB/CO RFQ/135/17:**

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods** | **Quantity** | **Latest Delivery Date** | **Unit Price** | **Total Price per Item** |
| 1 | **Van** | 1 |  |  |  |
|  |  | | | |  |
| **Customs Fees US$** | | | | |  |
| **Total Price US$ (DDP, exclusive of VAT)** | | | | |  |
| **VAT (10%) US$ (if applicable)** | | | | |  |
| **Grand Total Price US$ (DDP, inclusive of VAT)** | | | | |  |

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time |  |  |  |
| Estimated weight/volume/dimension of the Consignment: |  |  |  |
| Country/ies Of Origin: |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| a) Training on Operations and Maintenance |  |  |  |
| b) Minimum one (1) year warranty on both parts and labor |  |  |  |
| c) Brand new replacement if  Purchased Unit is beyond repair |  |  |  |
| d) Others |  |  |  |
| Validity of Quotation |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |
| Other requirements [pls. specify] |  |  |  |

All other information that we have not provided automatically implies our full compliance with the

requirements, terms and conditions of the RFQ.

***[Name and Signature of the Supplier’s Authorized Person]***

***[Designation]***

***[Date]***