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ETHIOPIA

REQUEST FOR EXPRESSION OF INTEREST FOR PROVISION OF 5KVA- 200KVA GENERATORS FOR ALL UN AGENCIES OPERATING IN ETHIOPIA, KENYA, MALAWI, UGANDA, RWANDA AND TANZANIA

Procurement Reference No.: ETH/EOI/2017/03

Purpose of the Expression of Interest

UNDP Ethiopia, on behalf of all UN Agencies operating in Ethiopia, Kenya, Malawi, Uganda, Rwanda and Tanzania, hereby invites generator suppliers with proven track record and relevant experience to apply to the following request for EOI.

Scope of the Work

Supply of variety of **5kva-200kva generators** to UN agencies operating in Ethiopia, Kenya, Malawi, Uganda, Rwanda and Tanzania based on **FOB**.

Period of the assignment

This pre-qualification process will be followed by Invitation to Bid (ITB) that will result in a Long-Term Agreement (LTA) for an initial period of two to three years. During this period, UN agencies have no obligation to order any minimum or maximum quantity.

Submission of Expressions of Interest (EOI)

All companies that wish to participate in the process are required to complete the application forms attached herewith. The information provided by the supplier will be assessed against the qualification criteria provided to ascertain the suitability of the supplier. Your expression of interest and related documentation must be expressed in English.

Pre-Qualification Requirements

Applicants are required to fulfil the minimum requirements indicated on the attached Qualification Criteria (Annex 2).

Interested applicants must provide the following documents:

1. Applicants General Information Form completed and signed by applicant's authorized representative and sealed the company stamp (Annex 1)
2. Valid Business License
3. Quality Certification from internationally recognized organization (ex. **ISO 9001**)
4. Environmental Compliance Certificates (Renewed **ISO 14000 Certification** or its equivalent)
5. Certified Financial Statements for the **last three** fiscal years clearly indicating the annual turnover
6. Manufacturer's Authorization (if applicable)
7. Patent Registration Certificates (if applicable)
8. Company Profile, including product package, warranty package Installation and after Sales Service
9. Reference and recommendations for at least 5 big completed works (minimum volume of each work USD 200,000.00)
10. Proof of experience with UN agencies or other international organization

Please note the following

1. The UNDP shall contact ONLY companies that meet the requirement as advertised and ONLY those companies shall be invited to participate in the subsequent bidding process.
2. UNDP also reserves the right to enter LTAs with more than one supplier and the right to award purchase orders among LTA holders if this is in the best interest of the UN.
3. A response to this request for EOI does not automatically ensure selection.

In this public Request for EOI notice, all legally established suppliers which satisfy the minimum requirements stated above are hereby kindly invited to submit their interest on or before **June 02, 2017** at **5:30 PM (UTC+03:00) Addis Ababa/Nairobi Time Zone** as per the following address:

**United Nations Development Programme (UNDP)
Registry Office / Procurement Unit
ECA Compound, Congo Building, 6th Floor, Central Wing,
P.O. Box 5580
Addis Ababa, Ethiopia**

Or

At Office Secured email: procurement.et@undp.org (most preferred means)

It shall remain your responsibility to ensure that your response reaches the address above on or before the deadline. Responses that are received **by UNDP after the deadline shall not be considered for evaluation.** **For any clarification,** prospect bidders may send your request to: info.procurementet@undp.org