

Annex 2: Qualification Criteria

No.	Subject	Requirement
1. Submittal requirements		
1	Signatures	Submissions of all forms signed by authorized applicant
2	Language	EOI and documents written in English
3	Financial statements	Latest Audited Financial Statement (Income Statement and Balance Sheet) including Auditor's Report or its equivalent for the past two (2) years
4	Licenses	Business licenses
5	Experience	Proof of experience with UN agencies or other international organization
6	Manufacturer's Authorization (if applicable)	Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer of any part of the Schedule of Requirements
7	Patent Registration Certificates (if applicable)	if any of technologies submitted in the Bid is patented by the Bidder
8	Environmental Compliance Certificates	Accreditations eg. ISO 14000
9	Certification of Quality	Internationally recognized (eg. ISO 9001)
10	Company Profile	Including Product package
2. Eligibility requirement		
2.1	General eligibility	Not on the removed or suspended vendor list of the UN or other such list of other UN agencies
2.2	UNDP General Terms and Conditions	Commitment to UNDP General Terms and Conditions
3. Specific Experience Requirements		
3.1	Minimum Years of Experience in business	5 years
3.2	Past experiences	Reference and recommendations for at least 5 big completed works (minimum volume of work USD 200,000 each contract)
3.3	Delivery and credit	Confirm if your company has the capacity and willingness to provide contracts worth up to USD 100,000 on credit of 30 days' payment period
3.4	Warranty	Minimum of 2years (Generator set & accessories, Switchgear & Associated Accessories and repair and replacement parts
3.5	Installation, After Sales Service	Installation, After Sales Service package
4. Financial Eligibility Requirements		
4.2	Annual turnover	No less than 500,000 USD

An applicant must meet all requirements to be successfully pre-qualified