|  |
| --- |
|  |

Section V: Returnable Bidding Forms

Note to Bidders: Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of their bid submission.

This Section comprises the following Returnable Bidding Forms:

* Form A: Bid/No Bid Confirmation Form
* Form B: Checklist Form
* Form C: Bidder Information Form
* Form D: Joint Venture Partner Information Form
* Form E: Bid Submission Form
* Form F: Price Schedule Form
* Form G: Technical Bid Form
* Form H: Bid Security Form
* Form I: Manufacturer’s authorisation form
* Form J: Performance Statement Form
  + Form K: No Adverse Action Confirmation Form

Form A: Bid/No Bid Confirmation Form

If after assessing this opportunity you have made the determination not to submit your bid, we would appreciate if you could return this form indicating your reasons for non-participation.

|  |  |  |
| --- | --- | --- |
|  |  | Date: |
| To: | UNOPS  (Insert name and office of contact person) | Fax/email (Insert UNOPS contact person’s email (do not enter secure bid email address) |
| From: | [Insert name of bidder] |  |
| Subject | ITB reference [insert ref] | |

|  |  |
| --- | --- |
| **Insert an X where applicable** | **Description** |
|  | **YES**, we intend to submit a bid. |
|  | **NO**. We are unable to submit a competitive offer for the requested goods/services at the moment |

If you selected NO above, please state the reason(s) below:

|  |  |
| --- | --- |
| **Insert an X where applicable** | **Description** |
|  | The requested goods/services are not within our range of supply |
|  | We are unable to submit a competitive offer for the requested products at the moment |
|  | The requested products are not available at the moment |
|  | We cannot meet the requested specifications |
|  | We cannot offer the requested type of packing |
|  | We can only offer FCA prices |
|  | The information provided for quotation purposes is insufficient |
|  | Your ITB is too complicated |
|  | Insufficient time is allowed to prepare a bid |
|  | We cannot meet the delivery requirements |
|  | We cannot adhere to your terms and conditions (please specify: payment terms, request for performance security, etc.) |
|  | Sustainability criteria/requirements are too stringent (if applicable) |
|  | We do not export |
|  | We do not sell to the UN |
|  | Your volume is too small and does not meet our order quantity |
|  | Our production capacity is currently full |
|  | We are closed during the holiday season |
|  | We had to give priority to other clients’ requests |
|  | We do not sell directly but through distributors |
|  | We have no after-sales service available |
|  | The person handling the bids is away from the office |
|  | Other (please provide reasons): |
|  | We would like to receive future ITBs for this type of goods |
|  | We don’t want to receive ITBs for this type of goods |

If UNOPS has questions to the Bidder concerning this NO BID, UNOPS should contact Mr./Ms. (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), phone (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), email (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), who will be able to assist.

Form B: Bid Checklist Form

Bidders are requested to complete this form and return it as part of their bid submission.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

**Before submitting your Bid, please ensure compliance with the instructions included in Section I: ITB Particulars, Article 22, Bid Submission**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **Yes/No/NA** | **Page # in your bid** | **If NO provide comment** |
| **Have you duly completed all the Returnable Bidding Forms?** | **☐ YES ☐ NO ☐ NA** |  |  |
| * Form B: Checklist Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form C: Bidder Information Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form D: Joint Venture Partner Information Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form E: Bid Submission Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form F: Price Schedule Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form G: Technical Bid Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form H: Bid Security Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form I: Manufacturer’s authorisation form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form J: Performance Statement Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form K: No Adverse Action Confirmation Form | ☐ YES ☐ NO ☐ NA |  |  |
| **Have you provided the required documents to establish compliance with the evaluation criteria established in Section III?** | **☐ YES ☐ NO ☐ NA** |  |  |
| * Copy of audited financial statements of the last two years | ☐ YES ☐ NO ☐ NA |  |  |
| * Product catalogues | ☐ YES ☐ NO ☐ NA |  |  |

Form C: Bidder Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.

ITB reference no: ITB Ref No: UNOP/SSOC/88050/ITB/GOODS/2016-022- Rebid

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

1. **Background and Expertise of Organization:**

|  |  |
| --- | --- |
| **Full legal name of Bidder** | [complete] |
| **What year was your firm/organization established?** | [complete] |
| **Address of registered office** | [complete] |
| **Name of bidder Representative** | complete] |
| **Has your firm/organization ever filed or petitioned for bankruptcy?** (If YES, explain in detail the reasons why, filing date, and current status.) | [complete] |

1. **UNGM Registration and UNOPS Vendors**

As part of the bid, it is desired that the Bidder goes to the United Nations Global Marketplace (UNGM) registration website: <https://www.ungm.org/Registration/RegisterSupplier.aspx> and fills out the registration.

If the Bidder is already registered with UNGM, please provide your UNGM registration number in the table below and please ensure that your firm’s information on UNGM is current.

The Bidder may still bid even if not registered with the UNGM. However, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to Contract signature.

|  |  |
| --- | --- |
| **Are you a UNGM registered vendor?** | ☐ Yes ☐ No If yes, [insert UGNM vendor number] |
| **Are you a UNOPS vendor?** | ☐ Yes ☐ No If yes, [insert UNOPS vendor ID] |

1. **Contact details of persons that UNOPS may contact for requests for clarification during bid evaluation:**

|  |  |
| --- | --- |
| **Name/Surname** | [complete] |
| **Title** | [complete] |
| **Tel Number (direct)** | [complete] |
| **Email address (direct):** | [complete] |

PS: This person must be available during the next two weeks following receipt of bid

Form D: Joint Venture Partner Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below].

ITB reference no: ITB Ref No: UNOP/SSOC/88050/ITB/GOODS/2016-022 Rebid

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **JV / Consortium/ Association Information** | |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form E: Bid Submission Form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the** supply and delivery of road maintenance equipment and spare parts to Kangi, Achol Pagong and Gok Machar in Greater Bahr El Ghazal region, South Sudan ITB Case No **ITB Ref No: UNOP/SSOC/88050/ITB/GOODS/2016-022 Rebid** dated, **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: (Insert the number and issuing date of each amendment);
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: (Insert the total bid price in words and figures, indicating the various amounts and the respective currencies);
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. (Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.)
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: (Specify in detail the method that shall be used to apply the discounts);
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in Section I: Bid Particulars, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in Section I: Bid Particulars, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of the Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded.
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form F: Price Schedule Form

ITB reference no: ITB Ref No: UNOP/SSOC/88050/ITB/GOODS/2016-022 -Rebid

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Bid Summary**

**Option -01**

|  |  |
| --- | --- |
| **Bidder’s Total prices DAP(Price of goods DAP + Related Services)** | [insert amount ] |
| **Freight Cost per 20/40 ft container (if applicable)** | NA |
| **Customs clearance costs (if applicable)** | NA |

**Prices for Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Currency: USD** | **Currency: USD** |
| **(a)** | **Unit price  DAP(b)(Juba)** | **Total price  DAP (a)x(b)** |
| **Lot-01** | |  |  |  |
| 1 | 90HP 4CYL 4WD farm tractors complete with canopy and tools kit | 12 |  |  |
|  | Spare parts for Tractor | 12 |  |  |
| 2 | Tractor powered front end loader complete with service kit | 4 |  |  |
|  | Spare parts for loader | 4 |  |  |
| 3 | Tractor powered excavator and tools kit | 4 |  |  |
|  | Spare parts for excavator | 4 |  |  |
|  | **Sub- Total for LOT 1** |  |  |  |
| **LOT-02** | |  |  |  |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with tools kit suitable for 90HP tractors | 4 |  |  |
|  | Spare parts for grader | 4 |  |  |
|  | **Sub- Total for LOT 2** |  |  |  |
| **LOT-03** | |  |  |  |
| 5 | Towed water bowser 4,500ltrs capacity complete with tools kit | 4 |  |  |
|  | Spare parts for bowser | 4 |  |  |
|  | **Sub- Total for LOT 3** |  |  |  |
| **LOT-04** | |  |  |  |
| 6 | 5Ton self-tipping trailer complete with tools kit | 8 |  |  |
|  | Spare parts for trailer | 8 |  |  |
|  | **Sub- Total for LOT 4** |  |  |  |
| **LOT-05** | |  |  |  |
| 7 | 5Ton towed vibrating roller complete with tools kit | 4 |  |  |
|  | Spare parts for roller | 4 |  |  |
|  | **Sub- Total for LOT 5** |  |  |  |
| **LOT-06** | |  |  |  |
| 8 | Self-propelled plate compactor and tools kit | 4 |  |  |
|  | Spare parts for plate compactor | 4 |  |  |
|  | **Sub- Total for LOT 6** |  |  |  |
| **LOT-07** | |  |  |  |
| 9 | 3ton double drum vibrating roller (optional) | 4 |  |  |
|  | Spare parts for roller | 4 |  |  |
|  | **Sub- Total for LOT 7** |  |  |  |
| **Grand Total lot 1,2,3,4,5,6&7** | | | |  |

**Prices for Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Currency: USD** | **Currency: USD** |
| **(a)** | **Unit price  DAP(b)(Kangi)** | **Total price  DAP (a)x(b)** |
| **Lot-01** | |  |  |  |
| 1 | 90HP 4CYL 4WD farm tractors complete with canopy and tools kit | 3 |  |  |
|  | Spare parts for Tractor | 3 |  |  |
| 2 | Tractor powered front end loader complete with service kit | 1 |  |  |
|  | Spare parts for loader | 1 |  |  |
| 3 | Tractor powered excavator and tools kit | 1 |  |  |
|  | Spare parts for excavator | 1 |  |  |
|  | **Sub- Total for LOT 1** |  |  |  |
| **LOT-02** | |  |  |  |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with tools kit suitable for 90HP tractors | 1 |  |  |
|  | Spare parts for grader | 1 |  |  |
|  | **Sub- Total for LOT 2** |  |  |  |
| **LOT-03** | |  |  |  |
| 5 | Towed water bowser 4,500ltrs capacity complete with tools kit | 1 |  |  |
|  | Spare parts for bowser | 1 |  |  |
|  | **Sub- Total for LOT 3** |  |  |  |
| **LOT-04** | |  |  |  |
| 6 | 5Ton self-tipping trailer complete with tools kit | 2 |  |  |
|  | Spare parts for trailer | 2 |  |  |
|  | **Sub- Total for LOT 4** |  |  |  |
| **LOT-05** | |  |  |  |
| 7 | 5Ton towed vibrating roller complete with tools kit | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 5** |  |  |  |
| **LOT-06** | |  |  |  |
| 8 | Self-propelled plate compactor and tools kit | 1 |  |  |
|  | Spare parts for plate compactor | 1 |  |  |
|  | **Sub- Total for LOT 6** |  |  |  |
| **LOT-07** | |  |  |  |
| 9 | 3ton double drum vibrating roller (optional) | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 7** |  |  |  |
| **Grand Total lot 1,2,3,4,5,6&7** | | | |  |

**OPTION 2**

|  |  |
| --- | --- |
| **Bidder’s Total prices DAP KANGI (Price of goods DAP KANGI+ Related Services)** | [insert amount ] |
| **Freight Cost per 20/40 ft container (if applicable)** | NA |
| **Customs clearance costs (if applicable)** | NA |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Currency: USD** | **Currency: USD** |
| **(a)** | **Unit price  DAP(b)(Kangi)** | **Total price  DAP (a)x(b)** |
| **Lot-01** | |  |  |  |
| 1 | 90HP 4CYL 4WD farm tractors complete with canopy and tools kit | 3 |  |  |
|  | Spare parts for Tractor | 3 |  |  |
| 2 | Tractor powered front end loader complete with service kit | 1 |  |  |
|  | Spare parts for loader | 1 |  |  |
| 3 | Tractor powered excavator and tools kit | 1 |  |  |
|  | Spare parts for excavator | 1 |  |  |
|  | **Sub- Total for LOT 1** |  |  |  |
| **LOT-02** | |  |  |  |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with tools kit suitable for 90HP tractors | 1 |  |  |
|  | Spare parts for grader | 1 |  |  |
|  | **Sub- Total for LOT 2** |  |  |  |
| **LOT-03** | |  |  |  |
| 5 | Towed water bowser 4,500ltrs capacity complete with tools kit | 1 |  |  |
|  | Spare parts for bowser | 1 |  |  |
|  | **Sub- Total for LOT 3** |  |  |  |
| **LOT-04** | |  |  |  |
| 6 | 5Ton self-tipping trailer complete with tools kit | 2 |  |  |
|  | Spare parts for trailer | 2 |  |  |
|  | **Sub- Total for LOT 4** |  |  |  |
| **LOT-05** | |  |  |  |
| 7 | 5Ton towed vibrating roller complete with tools kit | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 5** |  |  |  |
| **LOT-06** | |  |  |  |
| 8 | Self-propelled plate compactor and tools kit | 1 |  |  |
|  | Spare parts for plate compactor | 1 |  |  |
|  | **Sub- Total for LOT 6** |  |  |  |
| **LOT-07** | |  |  |  |
| 9 | 3ton double drum vibrating roller (optional) | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 7** |  |  |  |
| **Grand Total lot 1,2,3,4,5,6&7** | | | |  |

|  |  |
| --- | --- |
| **Bidder’s Total prices DAP** Achol Pagong,  **(Price of goods DAP KANGI+ Related Services)** | [insert amount ] |
| **Freight Cost per 20/40 ft container (if applicable)** | NA |
| **Customs clearance costs (if applicable)** | NA |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Currency: USD** | **Currency: USD** |
| **(a)** | **Unit price  DAP(b)(** Achol Pagong,**)** | **Total price  DAP (a)x(b)** |
| **Lot-01** | |  |  |  |
| 1 | 90HP 4CYL 4WD farm tractors complete with canopy and tools kit | 3 |  |  |
|  | Spare parts for Tractor | 3 |  |  |
| 2 | Tractor powered front end loader complete with service kit | 1 |  |  |
|  | Spare parts for loader | 1 |  |  |
| 3 | Tractor powered excavator and tools kit | 1 |  |  |
|  | Spare parts for excavator | 1 |  |  |
|  | **Sub- Total for LOT 1** |  |  |  |
| **LOT-02** | |  |  |  |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with tools kit suitable for 90HP tractors | 1 |  |  |
|  | Spare parts for grader | 1 |  |  |
|  | **Sub- Total for LOT 2** |  |  |  |
| **LOT-03** | |  |  |  |
| 5 | Towed water bowser 4,500ltrs capacity complete with tools kit | 1 |  |  |
|  | Spare parts for bowser | 1 |  |  |
|  | **Sub- Total for LOT 3** |  |  |  |
| **LOT-04** | |  |  |  |
| 6 | 5Ton self-tipping trailer complete with tools kit | 2 |  |  |
|  | Spare parts for trailer | 2 |  |  |
|  | **Sub- Total for LOT 4** |  |  |  |
| **LOT-05** | |  |  |  |
| 7 | 5Ton towed vibrating roller complete with tools kit | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 5** |  |  |  |
| **LOT-06** | |  |  |  |
| 8 | Self-propelled plate compactor and tools kit | 1 |  |  |
|  | Spare parts for plate compactor | 1 |  |  |
|  | **Sub- Total for LOT 6** |  |  |  |
| **LOT-07** | |  |  |  |
| 9 | 3ton double drum vibrating roller (optional) | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 7** |  |  |  |
| **Grand Total lot 1,2,3,4,5,6&7** | | | |  |

|  |  |
| --- | --- |
| **Bidder’s Total prices DAP** Aluakluak,  **(Price of goods DAP KANGI+ Related Services)** | [insert amount ] |
| **Freight Cost per 20/40 ft container (if applicable)** | NA |
| **Customs clearance costs (if applicable)** | NA |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Currency: USD** | **Currency: USD** |
| **(a)** | **Unit price  DAP(b)(** Aluakluak**)** | **Total price  DAP (a)x(b)** |
| **Lot-01** | |  |  |  |
| 1 | 90HP 4CYL 4WD farm tractors complete with canopy and tools kit | 3 |  |  |
|  | Spare parts for Tractor | 3 |  |  |
| 2 | Tractor powered front end loader complete with service kit | 1 |  |  |
|  | Spare parts for loader | 1 |  |  |
| 3 | Tractor powered excavator and tools kit | 1 |  |  |
|  | Spare parts for excavator | 1 |  |  |
|  | **Sub- Total for LOT 1** |  |  |  |
| **LOT-02** | |  |  |  |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with tools kit suitable for 90HP tractors | 1 |  |  |
|  | Spare parts for grader | 1 |  |  |
|  | **Sub- Total for LOT 2** |  |  |  |
| **LOT-03** | |  |  |  |
| 5 | Towed water bowser 4,500ltrs capacity complete with tools kit | 1 |  |  |
|  | Spare parts for bowser | 1 |  |  |
|  | **Sub- Total for LOT 3** |  |  |  |
| **LOT-04** | |  |  |  |
| 6 | 5Ton self-tipping trailer complete with tools kit | 2 |  |  |
|  | Spare parts for trailer | 2 |  |  |
|  | **Sub- Total for LOT 4** |  |  |  |
| **LOT-05** | |  |  |  |
| 7 | 5Ton towed vibrating roller complete with tools kit | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 5** |  |  |  |
| **LOT-06** | |  |  |  |
| 8 | Self-propelled plate compactor and tools kit | 1 |  |  |
|  | Spare parts for plate compactor | 1 |  |  |
|  | **Sub- Total for LOT 6** |  |  |  |
| **LOT-07** | |  |  |  |
| 9 | 3ton double drum vibrating roller (optional) | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 7** |  |  |  |
| **Grand Total lot 1,2,3,4,5,6&7** | | | |  |

|  |  |
| --- | --- |
| **Bidder’s Total prices DAP** Gok Machar ,  **(Price of goods DAP KANGI+ Related Services)** | [insert amount ] |
| **Freight Cost per 20/40 ft container (if applicable)** | NA |
| **Customs clearance costs (if applicable)** | NA |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Currency: USD** | **Currency: USD** |
| **(a)** | **Unit price  DAP(b)(** Aluakluak**)** | **Total price  DAP (a)x(b)** |
| **Lot-01** | |  |  |  |
| 1 | 90HP 4CYL 4WD farm tractors complete with canopy and tools kit | 3 |  |  |
|  | Spare parts for Tractor | 3 |  |  |
| 2 | Tractor powered front end loader complete with service kit | 1 |  |  |
|  | Spare parts for loader | 1 |  |  |
| 3 | Tractor powered excavator and tools kit | 1 |  |  |
|  | Spare parts for excavator | 1 |  |  |
|  | **Sub- Total for LOT 1** |  |  |  |
| **LOT-02** | |  |  |  |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with tools kit suitable for 90HP tractors | 1 |  |  |
|  | Spare parts for grader | 1 |  |  |
|  | **Sub- Total for LOT 2** |  |  |  |
| **LOT-03** | |  |  |  |
| 5 | Towed water bowser 4,500ltrs capacity complete with tools kit | 1 |  |  |
|  | Spare parts for bowser | 1 |  |  |
|  | **Sub- Total for LOT 3** |  |  |  |
| **LOT-04** | |  |  |  |
| 6 | 5Ton self-tipping trailer complete with tools kit | 2 |  |  |
|  | Spare parts for trailer | 2 |  |  |
|  | **Sub- Total for LOT 4** |  |  |  |
| **LOT-05** | |  |  |  |
| 7 | 5Ton towed vibrating roller complete with tools kit | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 5** |  |  |  |
| **LOT-06** | |  |  |  |
| 8 | Self-propelled plate compactor and tools kit | 1 |  |  |
|  | Spare parts for plate compactor | 1 |  |  |
|  | **Sub- Total for LOT 6** |  |  |  |
| **LOT-07** | |  |  |  |
| 9 | 3ton double drum vibrating roller (optional) | 1 |  |  |
|  | Spare parts for roller | 1 |  |  |
|  | **Sub- Total for LOT 7** |  |  |  |
| **Grand Total lot 1,2,3,4,5,6&7** | | | |  |

**Prices for related services**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **lot** | **Place where services will be performed** | **Description of the services** | **Quantity and physical unit** | **Total price per service**  **(LS)** |
| **LOT-08** | Kangi, Kangi to Kayango road project | Training operator on usage and basic maintenance of each and every equipment and also train the mechanic on frequent servicing and problem solving. The training will take place as specified.  . | 2 weeks |  |
| Achol Pagong, Achol Pagong to Panlieth road project. | 2 weeks |
| Gok Machar,Gog Machar to Mayom Angok road project. | 2 weeks |
| Aluakluak, Aluakluak to Mapourdit road project. | 2 weeks |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form G: Technical Bid Form

ITB reference no: ITB Ref No: UNOP/SSOC/88050/ITB/GOODS/2016-022- Rebid

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section IV: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**Technical specifications for Goods – Comparative Data Table**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The total requirements for all the Lots (Lot 1,2,3,4,5,6, & 7) are as per the tabulations below   | **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete | | --- | --- | --- | --- | --- | | 1 | 90HP 4CYL 4WD farm tractors complete with canopy and service kit | 12 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |  | **specification** | **Recommended** | **Bidder's confirm Compliance** | | --- | --- | --- | | **1.General-** | |  | | 4 -Wheel drive wheeled Tractor, Heavy Duty Tropical Specifications, ROPS & sun protection canopy, Heavy Duty Draw bar and 3 point Hiches | | | **2.Engine** | |  | | Diesel fuel,4stroke,turbo charged, water cooled | | | Max Power | Min 85 HP |  | | Max Torque | Min 300 Nm |  | | Air Filtration | Heavy duty suitable for abrasive dusty conditions |  | | Fuel filtration | With water separation |  | | Lubricant system | Fully pressurized and filtered |  | | **3.Electrical** | 12V |  | | **4.Power Take Off (PTO)** | |  | | Independent, single selector lever clutch operation,540/1000rpm options | | | **5.Transmission** | Manual type |  | | Clutch | Heavy Duty, self-adjusting |  | | Gearbox | mechanical synchromesh, Min 8 forward speed &2 reverse speed gears |  | | Drive | 4x4 |  | | Max Road Speed(kph) | Min 25 |  | | **6.Steering** | Power assisted and center mounted |  | | **7.Wheels and Tyres** | |  | | Wheels | Heavy Duty | | Front | Adequate for tractor performance and weight. Please indicate |  | | Rear | Adequate for tractor performance and weight. Please indicate |  | | **8.Dimensions** | |  | | Overall Length | Please indicate | | Overall Width | Please indicate |  | | Overall height(bare) | Please indicate |  | | Ground clearance under axle housing and hitch | Min 350mm |  | | **9.Operational weight** | |  | | including fuel oil water & weights, but excluding ROPS | Please indicate | | **10.Brakes** | |  | | Service Brake System | Hydraulic | | Parking Brake | Independent operated on rear wheels |  | | Brake couplings for towed items | Yes |  | | **11.Fuel Tank** | Min 40 litres, lockable with filler strainer |  | | **12.Lighting and Reflectors** |  |  | | Head lights, Direction indicators, Stop & tail lights, Panel lights, Number plate light, Hazard warning, Park Brake, and working front and rear lights, warning lights for Oil Pressure, Water Temperature, Alternator charge. | | | **13.Instruments** | |  | | Speedometer metric(km/hr),Service (hour) meter to 9999 hours, Fuel gauge, Alternator charge, Water temperature gauge, Oil pressure gauge | | | **14.Hitches** | |  | | Heavy duty fixed drawbar hitch, min 50mm eye fitting or adequate to tow item-03 and item-06 with load. | | | Category | Three-point hitch |  | | **15.Hydraulics(Auxiliary)** | |  | | Valves | 2No.Double acting spool valves | | Couplings | Flow and return-quick release action couplings for towed items–13mm ISO, The towed items are specified under item No 4,5,6&7 |  | | **16.Miscellaneous** | |  | | Full front mounted and rear wheel Ballast graduated weights. Prefer iron bars. Please indicate | | | Tool Kit (Specify) | |  | | Operation, Workshop and Spare Parts Manuals | |  | | Steel Roll Over Protection Structure and sun/rain canopy to be fitted | |  | | Full corrosion protection and finished in paint work ,no specific color choice | |  | | Hydraulic connection and control for towed trailer tipping operation | |  | | 7 pin ISO trailer power supply socket | |  | | Large rear view mirrors to be fitted to provide clear view of towed items | |  | | Electrical, steering wheel mounted horn operation | |  | | Fuses, circuit breakers or equal protection against damage of short-circuits shall adequately protect all electrical circuits | |  | | Adjustable driver seat | |  | | Factory Warranty - min.1 year | |  | | After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  | | **17. Spare parts:** as listed below | |  | |

**Spare parts specification for Tractor**

| **Specification** | **Recommended** | **unit** | **Qty Per tractor** | **Total Qty (12 tractor)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Air Filter | fit item-01, if applicable | Pcs | 5 | 60 |  |
| Fuel Filter | fit item-01 | Pcs | 10 | 120 |  |
| Oil Filter | fit item-01, if applicable | Pcs | 10 | 120 |  |
| Hydraulic filter | fit item-01 | Pcs | 5 | 60 |  |
| Radiator hoses | please indicate if not same as used in item-01 | Set | 1 | 12 |  |
| Hydraulic rubber hoses | please indicate if not same as used in item-01 | set | 1 | 12 |  |
| Timing belt | fit item-01, if applicable | Pcs | 1 | 12 |  |
| Fan belt | fit item-01 | Pcs | 3 | 36 |  |
| Rear tow hook (swinging draw bar) | please indicate if not same as used in item-01 | Pcs | 1 | 12 |  |
| Rear wheel tyre | please indicate if not same as used in item-01 | pairs | 1 | 12 |  |
| Rear wheel tyre inner tube | please indicate if not same as used in item-01 | Pcs | 4 | 48 |  |
| Front wheel tyre | please indicate if not same as used in item-01 | pairs | 1 | 12 |  |
| Rear wheel inner tube | please indicate if not same as used in item-01 | Pcs | 4 | 48 |  |
| Driven plate assembly(clutch plate) | fit item-01 | Pcs | 1 | 12 |  |
| Break pad and lines | fit item-01 | Pcs | 1 | 12 |  |
| Fuses |  | set | 1 | 12 |  |
| Bulbs |  | set | 1 | 12 |  |
| Grease pump | Only if the tractor has grease points and not included in the tools set | Pcs | 1 | 12 |  |
| Grease cartridges | Only if the tractor has grease points | Pcs | 4 | 48 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Qty** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 2 | Tractor powered front end loader complete with service kit and spare parts | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| Hydraulically operated front end loader attachment suitable for earth, gravel, sand and crushed aggregate filling and loading and to be compatible to fit to Specification Item 1 | |
| **2. Dimensions** | |  |
| a) Min lift height to underside of bucket (tilted) | 2000 mm |  |
| b) Bucket Body struck capacity | Min 0.5m³ |  |
| c) Min Scooping depth | 160 mm |  |
| d) Lift arm & bucket | Double acting type |  |
| **3. Bucket** |  |  |
| Detachable heavy duty steel digging bucket complete with replaceable teeth | |
| **4. Lift Capacity** | Min1.8tonnes |  |
| **5. Hydraulic lines to tractor** (**specified under item No 1)** | One delivery One return |  |
| **6. Miscellaneous** |  |  |
| Fixings and Hydraulic fittings compatible with Specification Item 1 | |
| Operation, Workshop and Spare Parts Manuals | |  |
| Spares as per Specification below |  |  |
| Full corrosion protection and paintwork |  |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **7. spare Parts**-as listed below | |  |

**Spare parts specification for front end loader**

| **Specification** | **Recommended** | **unit** | **Qty per loader** | **Total Qty(4 loader)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Bucket teeth with bolt and nuts | eg. If the bucket has 5teeth, then number of teeth is 10. | set | 2 | 8 |  |
| Hydraulic hoses connecting to the tractor both inlet and outlet with connector | same length, dia and connector used in item-02 | set | 3 | 12 |  |
| Grease pump | Only if the loader has grease points and not included in the tools set | Pcs | 1 | 4 |  |
| Grease cartridges | Only if the loader has grease points | Pcs | 4 | 16 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Qty** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 3 | Tractor powered excavator complete with service kit and spare parts | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| Hydraulically operated excavator attachment suitable for earth and gravel excavation and loading and to be compatible to fit to three-point linkage at rear of Specification Item 1 | |
| **2. Dimensions** | |  |
| a) Overall width of interchangeable buckets (both to be provided) | 300 mm and 500 mm |
|  |
| b) Min bucket reach from pivot point | 3000 mm |  |
| c) Min lift height to underside of bucket | 2000 mm |  |
| **3. Bucket** |  |  |
| Detachable heavy duty steel digging bucket complete with replaceable teeth | |
| **4. Lift Capacity** | Min 0.3tonnes |  |
| 5. Hydraulic lines to tractor | One delivery One return |  |
| **6. Swing arc** | 160degrees |  |
| **7. Miscellaneous** |  |  |
| Fixings and Hydraulic fittings compatible with Specification Item 1 | |
| Operator seat and control console | |  |
| Hydraulically operated outriggers and stability pads | |  |
| Operation, Workshop and Spare Parts Manuals | |  |
| Full corrosion protection and paintwork | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **8. spare Parts**-as listed below | |  |

**Spare parts specification for tractor power excavator**

| **Specification** | **Recommended** | **unit** | **Qty per backhoe** | **Total Qty(4 backhoe)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Bucket teeth with bolt and nuts | eg. If the bucket has 5teeth, then number of teeth is 10. | set | 2 | 8 |  |
| Hydraulic hoses connecting to the tractor both inlet and outlet with connector | same length, dia and connector used in item-03 | Set | 3 | 12 |  |
| Grease pump | Only if the backhoe has grease points and not included in the tools set | Pcs | 1 | 4 |  |
| Grease cartridges | Only if the backhoe has grease points | Pcs | 4 | 16 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Qty** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 4 | Heavy duty (5tonnes)towed grader with blade cutting width of 3m complete with parts kit suitable for 90HP tractors and spare parts | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| Heavy duty, single axle or tandem axle pair, towed grader for construction, reconstruction and maintenance of camber on earth and gravel roads, construction or maintenance of side and turn-out (miter) drains. Complete with heavy duty scarifier to loosen hard compacted material. It need to be compatible to fit to Specification Item 1 | |
| **2. Towing Equipment** | 4 wheel drive agriculture tractor, (suitable for 90HP 4W tractor as specified in Item-01) |  |
| Required (**not supplied under this Specification**) |
| **3. Construction** | |  |
| Heavy duty, welded and rigid steel frame. Turntable on “A” frame with hydraulically operated height and side shift control. Adjustable ball (80 mm Min) and socket joint connection of “A” frame apex to main frame. Turntable lockable in range of positions. Rear mounted, hydraulically operated scarifier. Operator control platform behind and in full view of blade | |
| **5. Towing Eye** | |  |
| Heavy duty swivel hitch with towing eye, welded or bolted to chassis, fitted for 450 mm hitch towing height or equivalent. | Inside hole dia. 50mm, or towable with item 01.please indicate. |
| **6. Parking Stand** | |  |
| Fold back/adjustable heavy duty parking stand for 450 mm height of towing eye | |
| **7.Mouldboard length** | min 3000mm |  |
| **8. Mouldboard depth** | min 500mm |  |
| **9. Mouldboard thickness** | min 18mm |  |
| **10. Mouldboard pitch** | min 6 positions, Manual adjustment |  |
| **11. Mouldboard positions** | Min 6 left, 6 right , hydraulic locking device. Turntable turning angle from center position ±55º Min |  |
| **12. Turntable diameter** | min 1000mm |  |
| **13. Cutting Edges** | Standard. Please indicate. |  |
|
| **14. Control on grader** | Min 5 element spool valve |  |
| **15. Hydraulic lines to tractor** | One delivery |  |
| One return |  |
| **16. Hoses** | Quick release couplings 13 mm ISO. Dummy couplings for disengaged situation |  |
| **17. Jacking Points** | Please indicate |  |
|
| **18. Scarifier** | Hydraulically operated with min. 5 replaceable tines and replaceable tips. Penetration 300mm Min |  |
| **19. Miscellaneous** | |  |
| Tools Kit (specify) | |  |
| Operation, Workshop and Spare Parts Manuals | |  |
| Full corrosion protection, finish in paintwork. | |  |
| Heavy duty roll bar and overhead operator sun/rain protection. | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **20. Spare parts**-as listed below | |  |

**Spare parts specification for towed grader**

| **Specification** | **Minimum requirement** | **Unit** | **Qty per grader** | **Total Qty(4 grader)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Grader blade | whole length, please indicate if not same as item-04 | Pcs | 1 | 4 |  |
| Grader cutting edge | whole length, please indicate if not same as used in item-04 | Pcs | 4 | 16 |  |
| Grader scarifier teeth with holder, bolt and nut | eg. If the scarifier has 5teeth, then no of teeth is 10. | set | 3 | 12 |  |
| Tyres | adequate for item-04 | pairs | 1 | 4 |  |
| Inner tube | adequate for item-04 | pcs | 4 | 16 |  |
| Hydraulic hoses to connect the tractor both inlet and out let with connector | International standard with adequate lengths of hydraulic tubes to fit a tractor | set | 3 | 12 |  |
| other hydraulic hoses.one pair from each connecting to the spool valve. | depend on no of spool valve in item no.4. please indicate | set | 1 | 4 |  |
| Grease pump | Only if the grader has grease points and not included in the tools set | Pcs | 1 | 4 |  |
| Grease cartridges | Only if the grader has grease points | Pcs | 4 | 16 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 5 | Towed water bowser 4,500ltrs capacity complete with parts kit | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| Heavy Duty, single or double axel, towed water bowser, suitable for haulage on unpaved roads, 4500 liter min Capacity. It need to be compatible to fit to Specification Item 1 | |
| **2. Dimensions** | |  |
| Tank body capacity | Min 4500 liters |  |
| **3. Body and Chassis** | |  |
| Heavy duty, welded steel tank body on welded rolled steel section chassis. Body base and sides Min. metal thickness 4.50mm. Body top Min metal thickness 3.00 mm.Min 3 No. internal baffles to reduce slop. Filler/entry manhole in top 600 mm Min. diameter, hinged with butterfly nut or other quick release securing bolt(s),rubber seal | |
| **4. Weights** | |  |
| Design Payload Min | 5000 kg (excl body) |
| **5. Portable pump** | Portable min 50 mm dia. |  |
| Flexible hose(min 2pcs and min 10m long) with coupling and all other parts needed to fix, inlet and outlet of the above water pump. |  |
| Diesel engine or power from tractor |  |
| **6. Axles** | |  |
| Beam mounted under chassis with stub axles welded in position. Heavy duty stub axles each 5,000 kg Min load rating. | |
| **7. Wheels** | |  |
| Adequate for the GVW of bowser | |
| **8. Tyres** | Adequate for the GVW of Bowser |  |
| **9. Reflectors** | Front and rear |  |
| **10. Towing Eye** |  |  |
| Heavy duty swivel hitch with towing eye, welded or bolted to chassis, fitted for 450 mm hitch towing height or equivalent. | Inside hole dia. 50mm, or towable with item 01.please indicate. |
| **11. Parking Stand** | |  |
| Adjustable heavy duty parking stands to allow hitch to vary 150 - 550 mm above ground level. | |
| **12. Outlet & Spray bar** | |  |
| 50 mm galvanized steel pipe gravity feed outlet fitted with heavy duty gate valve at rear. Removable coupling and spray bar 2500- 3000 mm long with outlets at 150 mm centers | |
| **13. Jacking Points** | At each side of the bowser behind and near to axle |  |
| **14. Miscellaneous** | |  |
| Hand operated parking brake | |
| Spare wheel and lockable carrier mounted on front of body | |  |
| Tool Kit (standard) | |  |
| Operation, Workshop and Spare Parts Manuals | |  |
| Full corrosion protection and finished in paintwork. | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **15. spare Parts**-as listed below | |  |

**Spare parts specification for bowser**

| **Specification** | **Recommended** | **unit** | **Qty per bowser** | **Total Qty(4 bowser)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| bowser tyre | please indicate if not same as used in item-05 | Pair | 1 | 4 |  |
| bowser tyre inner tube | please indicate if not same as used in item-05 | Pcs | 4 | 16 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 6 | 5Ton self-tipping trailer complete with parts kit | 8 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| Heavy Duty, single or double axel, tipping dump body with vertical/sloping front, sloping sides and open scow back, suitable for gravel, stone and aggregate haulage on unpaved roads and manual/machine loading, min 3 cubic meter struck and 5 - 8 tonne payload capacity. Need to be compatible to fit at rear of Specification Item 1 | |
| **2. Dimensions** |  |  |
| a) Overall Length | please indicate |
| b)Overall Width | please indicate |  |
| c) height of body sides from ground | please indicate |  |
| d) Body struck capacity allowing for material to rest at 45° at rear of load bay | Min 3.0m³ |  |
| **3. Body and Chassis** | |  |
| Heavy duty, reinforced welded steel tipping body on welded rolled steel section chassis. Steel thickness must be able to cope with 5-8 t and 3 m3 gravel without distortion | |
| **4. Weights** |  |  |
| Design Payload Min | 5500 kg (excl body) |
| **5. Hydraulic Tipping System** | |  |
| Delivery and return lines and couplings and dummy covers. Lifting capacity min-5 tonnes . Please indicate | |
| **6. Hoses** | |  |
| Quick release coupling type 13 mm ISO. Dummy couplings for disengaged situation | |
| **7. Axle** | |  |
| Beam mounted under chassis with stub axles welded in position. Heavy duty braked stub axles each 5,500 kg Min load rating. | |
| **8. Wheels** | |  |
| Adequate for the GVW of trailer | |
| **9. Tyres** | Adequate for the GVW of trailer |  |
|
| **10. Lights & Reflectors** | |  |
| Tail, brake, reversing and direction lights on rear. Front and rear reflectors. Wiring and 7 pin ISO connection | |
| **11. Towing Eye** |  |  |
| Heavy duty swivel hitch with towing eye, welded or bolted to chassis, fitted for 450 mm hitch towing height or equivalent. | Inside hole dia. 50mm, or towable with item 01.please indicate. |
| **12. Skid Stand** | Fixed skid stand for parking, extending 150 mm below lower face of towing eye |  |
|  |
| **13. Jacking Points** | At each side of the trailer behind and near to axle |  |
|
| **14. Miscellaneous** | |  |
| Brake lines and connection, and parking brake | |
| Drawbar of sufficient length to avoid fouling trailer body or fittings when towing tractor turns | |  |
| Heavy duty suspension system | |  |
| Tool Kit(specify) | |  |
| Operation, Workshop and Spare Parts Manuals | |  |
| Full corrosion protection and finished in yellow paintwork | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **15. Spare parts**-as listed below | |  |

**Spare parts specification for trailer**

| **Specification** | **Recommended** | **unit** | **Qty per trailer** | **Total Qty(8 trailer)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Hydraulic hoses connecting to tractor both inlet and outlet with connector | same length, dia and connector used in item-06 | set | 3 | 24 |  |
| Trailer tyre | please indicate if not same as used in item-06 | Pairs | 1 | 8 |  |
| Trailer tyre inner tube | please indicate if not same as used in item-06 | Pcs | 4 | 32 |  |
| Grease pump | Only if the trailer has grease points and not included in the tools set | Pcs | 1 | 8 |  |
| Grease cartridges | Only if the trailer has grease points | Pcs | 4 | 32 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 7 | 5Ton towed vibrating roller complete with parts kit | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| 5 tonne single smooth drum vibrating roller suitable for towing by wheeled tractor for compaction of all soil types, gravels, road base and sub-base materials and rock fill. Need to be compatible to fit at rear of Specification Item 1 | |
| **2. Dimensions** |  |  |
| a) Drum width | please specify |
| b) Drum diameter | Please specify |  |
| c) Drum shell thickness | 20mm min |  |
| **3. Static Weight** | Min 5.0 tonnes |  |
| **4. Power unit fuel** | Diesel or power from tractor |  |
| **5. Centrifugal force Min** | 12 tonne |  |
| **6. Towing hitch eye dia.** | towable with item-01 |  |
| **7. Miscellaneous** | |  |
| Operation, Workshop and Spare Parts Manuals | |
| Full corrosion protection and paintwork | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **8. Spare parts**-as listed below | |  |

**Spare parts specification for 5ton towed vibrating roller**

| **Specification** | **Recommended** | **unit** | **Qty per roller** | **Total Qty(4 roller)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Hydraulic hoses connecting to the tractor both inlet and outlet with connector | same length, dia and connector used in item-07 | set | 2 | 8 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 8 | Self-propelled plate compactor | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| Vibrating Compacting plate for compaction up to 500 mm depth; should be suitable for all soils types and sub-grades as well as gravels, chips, bituminous coarse base, plinth fillings, embankments, foundations, roads shoulders etc. | |
| **2.Fuel** | Diesel |  |
| **4. Fuel tank capacity** | Min2.5LTS |  |
| **5. Travel speed (mpm)** | 10m/min |  |
| **7. Starting model** | Recoil and/or Electric |  |
| **8. Operating weight** | please indicate |  |
| **9. Plate sizes.** | Min 0.25 m2,please indicate |  |
| **10. Depth Effect** | Min 150 mm |  |
| **11. Miscellaneous** | |  |
| Tool Kit (standard) | |  |
| Operation, Workshop and Spare Parts Manuals | |  |
| Full corrosion protection and finished paintwork. | |  |
| Reversible handle | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| **12. Spare parts**-as listed below | |  |

**Spare parts specification for plate compactor**

| **Specification** | **Recommended** | **unit** | **Qty per plate compactor** | **Total Qty(4 plate compactor)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Air Filter | fit item-08 | Pcs | 4 | 16 |  |
| Fuel Filter | fit item-08 | Pcs | 5 | 20 |  |
| Oil Filter | fit item-08 | Pcs | 5 | 20 |  |
| Timing belt | fit item-08,if applicable | Pcs | 2 | 8 |  |
| Fan belt | fit item-08,if applicable | Pcs | 2 | 8 |  |

| **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is Bid compliant?** | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- | --- |
| 9 | 3Ton double drum vibrating Roller (optional) | 4 | ☐ Yes ☐ No | MAKE:  MODEL:  COUNTRY OF ORIGIN : |

| **Specification** | **Recommended** | **Bidder's confirm Compliance** |
| --- | --- | --- |
| **1. General** | |  |
| 3 ton double smooth drum vibrating roller suitable compaction of all soil types, gravels, road base and sub-base materials and rock fill. ROPS & sun protection canopy installed. | |
| **3. Drums** | |  |
| The roller shall be equipped with two smooth vibratory drums. | |
| Drum diameter(mm) | min 700 |  |
| Drum width(mm) | min 1000 |  |
| **4. Brake** | |  |
| Service brake | Hydrostatic |
| Parking brake | Please indicate |  |
| **5. Vibration** | |  |
| Both the front and rear drums shall be provided with vibratory system. The front and rear drums' vibration is independently controlled. (ie: both drums-vibrating, front-vibrating & rear-static, front-static & rear-vibrating, both drums-static) | |
| **6. Static Weight** | Min 2.9 tons |  |
| **7. Power unit fuel** | Diesel |  |
| **8.Fuel Tank** | Min 40 litres,lockable with filler strainer |  |
| **9. Steering** | |  |
| The chassis shall center-articulate and oscillate. The steering system shall be hydraulic power assisted. | |
| **10.Water Springler System** | |  |
| The roller shall be equipped with a corrosion proof, water sprinkler system to cover full width of both drums. | |
| water tank capacity(front and rear) | Min 120lts |  |
| **11.Instruments** | |  |
| Fuel gauge, Hour meter, and other engine management indicators | |
| **12. Miscellaneous** | |  |
| Operation, Workshop and Spare Parts Manuals | |
| Steel Roll Over Protection Structure and sun/rain canopy to be fitted | |  |
| Full corrosion protection and finished in paint work ,no specific color choice | |  |
| Electrical, steering wheel mounted horn operation | |  |
| Fuses, circuit breakers or equal protection against damage of short-circuits shall adequately protect all electrical circuits | |  |
| Adjustable driver seat | |  |
| Factory Warranty - min.1 year | |  |
| After sale service and spare parts available in South Sudan or East Africa region. Please indicate | |  |
| Tools kit(specify) | |  |
| Spare parts as listed below | |  |

**Spare parts specification for 3 ton vibrating roller**

| **Specification** | **Recommended** | **unit** | **Qty per plate compactor** | **Total Qty(4 plate compactor)** | **Bidder's confirm Compliance** |
| --- | --- | --- | --- | --- | --- |
| Air Filter | if applicable | Pcs | 5 | 20 |  |
| Fuel Filter |  | Pcs | 5 | 20 |  |
| Oil Filter | if applicable | Pcs | 5 | 20 |  |
| Hydraulic filter |  | Pcs | 2 | 8 |  |
| Timing belt | if applicable | Pcs | 2 | 8 |  |
| Fan belt |  | Pcs | 2 | 8 |  |
| Fuses |  | set | 1 | 4 |  |
| Bulbs |  | set | 1 | 4 |  |
| Grease pump | Only if the roller has grease points and not included in the tools set | Pcs | 1 | 4 |  |
| Grease cartridges | Only if the roller has grease points | Pcs | 4 | 16 |  |

**Delivery requirements –– Comparative Data Table**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is quotation compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods with in 12weeks after Contract signature. | ☐ Yes ☐ No | Insert details |
| **Delivery place and Incoterms rules** | Bidder shall deliver the goods to Opitio-01-Juba, South Sudan  Opiton-02-Project site | ☐ Yes ☐ No | Insert details |
| **Consignee details** | United Nations Office for Project Services, South Sudan Operations Centre, Behind State Ministry of Physical Infrastructure, Central Equatoria State, Juba, South Sudan | ☐ Yes ☐ No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20% without any change in the unit prices or other terms and conditions of the ITB. | ☐ Yes ☐ No | Insert details |

**Related services requirements**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Lot No** | **UNOPS minimum requirements for services** | **Qty** | **Physical unit** | **Place where services will be performed** | **Final completion date(s) of services** | **Bidder's confirm Compliance** |
| **LOT-08** | Training operator on usage and basic maintenance of each and every equipment and also train the mechanic on frequent servicing and problem solving. The training will take place as specified. | 2 | weeks | Kangi, Western Bahr el Ghazal state | Upon completion of the training |  |
| 2 | weeks | Gok Machar,Norther Bahr el Ghazal state |
| 2 | weeks | Achol Pagong,Warrab State |
| 2 | weeks | Aluakluak, Lakes state |

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section IV: Schedule of Requirements**.

☐ Yes ☐ No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of subcontractors or suppliers N/A**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form H: Bid Security Form

**(BANK GUARANTEE)**

Note to Bidders: The Bank shall fill in this Bank Guarantee Form in accordance with the instructions.

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(Bank’s Name, and Address of Issuing Branch or Office)

**Beneficiary:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name and Address of UNOPS)

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bid Guarantee Number.:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We have been informed that [name of the bidder] (hereinafter called "the bidder") has submitted to you its Bid dated (hereinafter called "the bid") for the execution of [name of contract], under the Invitation To Bid No. (ITB number) (“the ITB”).

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the bidder, we [name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [amount in figures] ([amount in words]) upon receipt by us of your first demand in writing, accompanied by a written statement stating that the bidder is in breach of its obligation(s) under the bid conditions, because the bidder:

(a) Has withdrawn its bid during the period of bid validity specified by the bidder in the Form of Bid; or

(b) Having been notified of the acceptance of its bid by UNOPS during the period of bid validity,

(i) fails or refuses to execute the Contract Form; or

(ii) fails or refuses to furnish the performance security, if required, in accordance with the Instructions to bidders.

This guarantee will expire:

(a) if the bidder is the successful bidder, upon our receipt of copies of the contract signed by the bidder and the performance security issued to you upon the instruction of the bidder; or

(b) if the bidder is not the successful bidder, upon the earlier of:

(i) our receipt of a copy of your notification to the bidder of the name of the successful bidder; or

(ii) twenty-eight days after the expiration of the bidder’s bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This Guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[signature(s)]

Form I: Manufacturer’s Authorisation Form

A letter issued by the manufacturer authorizing the applicant to participate in this particular ITB must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS Headquarters, Marmorvej 51, DK-2100 Copenhagen, Denmark

WHEREAS

We *[insert complete name of manufacturer*], who are official manufacturers of [*insert type of goods manufactured],* having factories at *[insert full address of manufacturer’s factories*], do hereby authorize *[insert complete name of bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 13 of the General Conditions for Goods, with respect to the goods offered by the above firm.

Signed: [*insert signature(s) of authorized representative(s) of the manufacturer]*

Name*: [insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

Form J: Performance Statement Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Order placed by (Full address of purchaser)** | **Order no & date** | **Description & quantity of ordered items** | **Value of Order** | **Date of completion of Delivery** | | **Remarks indicating reasons of late delivery, if any** | **Was the supplies of goods satisfactory** |
| **As per Contract** | **Actual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form K: No Adverse Action Confirmation Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

This is to certify that *[delete unwanted option]*:

* 1. No adverse action has been taken against the Bidder *(insert Bidder’s name)* and the manufacturers *(insert manufacturer’s names)* whose products are being offered by the Bidder against this Invitation to Bid, in the last 5 (Five) years.
  2. The following instances of previous past performance have resulted in adverse actions taken against the Bidder *(insert Bidder’s name)* and the manufacturers *(insert manufacturer’s names)* whose products are being offered by the Bidder, in the last 5 (Five) years. Such adverse actions included:

*(indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.)*

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Section VI: Contract Forms

VI-1: UNOPS General Conditions of Contract

In the event of a Contract, the following conditions of contract will apply:

[UNOPS General Conditions of Contracts for Goods and Services](https://www.unops.org/SiteCollectionDocuments/Procurement/GCCs%20For%20Professional%20Services.pdf)

The conditions are available at: <http://www.unops.org/english/Opportunities/suppliers/how-we-procure/Pages/default.aspx>

VI-2: UNOPS Special Conditions of Contract

**No special Conditions**

The following Special Conditions for Goods (SCG) shall supplement and/or amend the General Conditions for Goods (GCG). Whenever there is a conflict, the provisions herein prevail over those in the GCC. The corresponding Clause number of the GCC is indicated in the left column of the below table.

|  |  |
| --- | --- |
| **Clause in General Conditions** | **Special Condition of Contract** |
|
|  |  |
|  |  |
|  |  |
|  |  |

VI-3: UNOPS sample contract for goods and services

The sample Purchase Order, template is included in this ITB by this reference and is attached as a separate Pdf document.

VI-4: Performance Security Form

**(BANK GUARANTEE)**

Note to bidders: This form, when required, shall only be completed by the successful Bidder after contract award. The bank, as requested by the successful bidder, shall fill in this form in accordance with the instructions indicated.

Date: (Insert date (as day, month, and year) of Bid Submission)

ITB No. and title*:* (xx-xxx and title of Bidding process)

Bank’s Branch or Office: (Insert complete name of Guarantor)

**Beneficiary:** (Insert legal name and address of UNOPS)

**Performance Guarantee N.:** (Insert Performance Guarantee number)

We have been informed that [insert complete name of supplier] (hereinafter called "the supplier") has entered into Contract No. (Insert number) dated (Insert day and month), (Insert year) with you, for the supply of [description of goods and related services] (hereinafter called "the contract"). Furthermore, we understand that, according to the conditions of the contract, a Performance Guarantee is required.

At the request of the supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding [insert amount(s[[1]](#footnote-1)) in figures and words], upon receipt by us of your first demand in writing declaring the supplier to be in default under the contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee shall expire no later than the [insert number] day of [insert month] [insert year],[[2]](#footnote-2) and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

(Signatures of authorized representatives of the bank and the supplier)

VII-5: Advance Payment Guarantee Form

**NOT APPLICABLE**

**(BANK GUARANTEE)**

Note to bidders: This form, when required, shall only be completed by the successful Bidder after contract award. The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.

Date: (Insert date (as day, month, and year) of Bid Submission)

ITB No. and title*:* (xx-xxx and title of Bidding process)

(Bank’s letterhead)

**Beneficiary:**(Insert legal name and address of UNOPS)

**Advance payment guarantee no.:** (Insert Performance Guarantee number)

We, [insert legal name and address of bank], have been informed that [insert complete name and address of supplier] (hereinafter called "the supplier") has entered into Contract No. (Insert number) dated (insert date of agreement) with you, for the supply of (Insert types of goods to be delivered) (hereinafter called "the contract").

Furthermore, we understand that, according to the conditions of the contract, an advance is to be made against an advance payment guarantee.

At the request of the supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [insert amount(s)[[3]](#footnote-3) in figures and words], upon receipt by us of your first demand in writing declaring that the supplier is in breach of its obligation under the contract, because the supplier used the advance payment for purposes other than toward delivery of the goods.

It is a condition for any claim and payment under this guarantee to be made, that the advance payment referred to above must have been received by the supplier in its account [insert number and domicile of the account]

This guarantee shall remain valid and in full effect from the date of the advance payment received by the supplier under the contract until (Insert date)[[4]](#footnote-4).

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
(Signatures of authorized representative(s) of the bank)

1. The bank shall insert the amount(s) specified in the SCG and denominated, as specified in the SCG, either in the currency(ies) of the Contract or a freely convertible currency acceptable to UNOPS. [↑](#footnote-ref-1)
2. Dates established in accordance with Clause 12 of the General Conditions of Contract (“GCG”). UNOPS should note that in the event of an extension of the time to perform the Contract, UNOPS would need to request an extension of this Guarantee from the Bank. Such request must be in writing, and must be made prior to the expiration date established in the Guarantee. In preparing this Guarantee, UNOPS might consider adding the following text to the Form, at the end of the penultimate paragraph: “We agree to a one-time extension of this Guarantee for a period not to exceed [six months] [one year], in response to UNOPS’s written request for such extension. Such a request to be presented to us before the expiry of the Guarantee.” [↑](#footnote-ref-2)
3. The bank shall insert the amount(s) specified in the SCG and denominated, as specified in the SCG, either in the currency(ies) of the contract or a freely convertible currency acceptable to UNOPS. [↑](#footnote-ref-3)
4. Insert the delivery date stipulated in the Contract Delivery Schedule. UNOPS should note that in the event of an extension of the time to perform the contract, UNOPS would need to request an extension of this guarantee from the bank. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, UNOPS might consider adding the following text to the form, at the end of the penultimate paragraph: “We agree to a one-time extension of this guarantee.” [↑](#footnote-ref-4)