United Nations Population Fund
Next to the Lutheran Vocational School, Ar-Radwan Street, Beit Hanina, Jerusalem.
Tel: 02 581 71 67 Ext. 71011
Website: www.unfpa.ps

22 August, 2016

INVITATION TO BID
ITB No. UNFPA/PAL/16/002

Supply, Delivery, Installation and Training – Medical Equipment

Dear Sir/Madam,

1. The United Nations Population Fund (UNFPA), an international development agency, invites sealed bids for the supply of **medical equipment, including delivery, installation and on-site training** for its programme in *West Bank/Palestine/ASRO Region.*

   The medical equipment is funded by the Japanese Government under the project "*Breast Cancer in Palestine, drawing pathway to survival; Early Detection, treatment and support to women with Breast Cancer*".

2. Bidding shall be conducted through **ONE envelope**. The technical bid containing the technical specifications and the financial bid containing price information shall be submitted in two separate documents in one envelope (and/or) transmitted in one email to the addresses designated by UNFPA.

3. The Bidder shall *be* required to quote for all items.

4. To enable you to submit a bid, please read the following attached documents carefully:

Section I:	Instructions to Bidders
Section II:	Technical Specifications and Schedule of Requirements
Section III:	UNFPA General Conditions of Contract
Section IV:	UNFPA Special Conditions for Contracts
Section V:	Bidding Form
Section VI:	UNFPA Technical requirements for medical devices Medical Device/Equipment Questionnaire

5. The sealed bid shall reach UNFPA's reception or the email inbox of palestine.proc@unfpa.org no later than **21 September 2016**, at 10:00 a.m. (Jerusalem time).

6. The bid shall be opened on **21 September 2016**, at 14:30 p.m., Palestine Local time at UNFPA Palestine Country Office which is located Next to the Lutheran Vocational School, Ar-Radwan Street, Beit Hanina, Jerusalem.

7. Bidders or their authorized representatives may attend the bid opening. Kindly confirm by e-mail by **19 September 2016** whether your company shall be represented at the bid opening.

8. Bids received after the stipulated date and time shall not be accepted under any circumstances. Bids delivered through courier and posted later than the due date shall not be registered and

shall be returned unopened or shall be shredded. Bids submitted to any other email address than palestine.proc@unfpa.org shall be rejected.

9. Bidders shall acknowledge receipt of this Invitation to Bid according to the Bid Confirmation Form, Section V, 1 of this solicitation document by email to Mr. Khalil Hjeij, hjeij@unfpa.org no later than **01 September 2016** and to indicate whether or not a bid shall be submitted. The acknowledgement shall provide company name, telephone number, fax number and the name of a contact person. If you are declining to bid, please confirm this via e-mail to UNFPA and please state the reasons for UNFPA to improve its effectiveness in future invitations.

10. Any questions relating to the attached documents shall be addressed in writing to the following UNFPA personnel no later than **05 September 2016 at 15:00**, Palestine local time.
    - Mr. Mohammed Nasr, Programme Associate; email: nasr@unfpa.org for questions related to technical requirements.
    - Mr. Khalil Hjeij, Administrative Associate; email: hjeij@unfpa.org for questions relating to the bidding exercise.

    Do not submit your bid to these contacts, or your bid will be disqualified.

11. This letter is not to be construed in any way as an offer to contract with your firm.

12. UNFPA strongly encourages all Bidders to register on the United Nations Global Marketplace (http://www.ungm.org). The UNGM is the procurement portal of the United Nations system. By registering on UNGM, vendors become part of the database that UN buyers use when searching for suppliers. Vendors can also access all UN tenders online and, by subscribing to the Bid Tender Service, vendors can be automatically notified via e-mail of all UN business opportunities that match the products and services for which they have registered. Instructions on how to subscribe to the Tender Alert Service can be found in the UNGM Interactive Guide for Suppliers http://www.ungm.org/Publications/UserManuals/Suppliers/UserManual_Supplier.pdf .

Yours sincerely,

Mayyada Malki
UNFPA
Palestine Country Office

UNITED NATIONS POPULATION FUND

INVITATION TO BID

ITB No. UNFPA/PAL/16/002

Supply, Delivery, Installation and Training – Medical Equipment

22 August 2016

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SECTION I: Instructions to Bidders

A. Introduction

1. Scope

1.1. The goods to be procured are indicated under SECTION II: Technical Specifications and Schedule of for UNFPA's programme located in West Bank, Palestine.

2. Eligible Bidders

2.1. All Bidders found to have a conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest if they are or have been associated in the past, with a firm or any of its affiliates that have been engaged by UNFPA to provide consulting services under these bidding documents.

2.2. Bidders shall not be eligible to submit a bid if at the time of bid submission:

a. The Bidder is listed as suspended on United Nations Global Marketplace (http://www.ungm.org) as a result of having committed fraudulent activities,
b. The Bidder's name is mentioned in the UN 1267 list issued by the Security Council resolution 1267 that establishes a sanctions regime to cover individuals and entities associated with Al-Qaida and/or the Taliban;
c. The Bidder is debarred by the World Bank Group.

Fraud and Corruption

3.1 UNFPA's policy regarding fraud and corruption is available at http://www.unfpa.org/about-procurement#FraudCorruption and applies fully to this Invitation to Bid. The submission of any offer implies that the Bidder is aware of this policy.

B. Solicitation Documents

4 UNFPA Solicitation document

4.1. Bidders are expected to examine all instructions, forms, specifications, terms and conditions contained within this UNFPA solicitation document. Failure to comply with these documents shall be at the Bidder's risk and may affect the evaluation of the bids, or may result in the rejection of the bid.

4.2. Bidders are cautioned to read the specifications carefully (see Section II Technical Specifications and Schedule of Requirements), as there may be special requirements. The technical specifications presented herein are not to be construed as defining a particular manufacturer's product. Bidders are encouraged to advise UNFPA if they disagree.

4.3. The specifications are the minimum requirements for the products and related services. Products and services offered must meet or exceed all requirements herein. The products shall conform in strength, quality and workmanship to the accepted standards of the relevant industry. Modifications of or additions to basic standard products of less size or capability to meet these requirements will not be acceptable.

5 Clarifications of solicitation document

5.1 A prospective Bidder requiring any clarification on the bid solicitation documents may notify UNFPA in writing within **two weeks** from the date of issue of the bid. UNFPA shall respond in writing to any request for clarification received and circulate its response (including an explanation of the query but without identifying the source of enquiry) to all prospective Bidders who have received the bid solicitation documents. A copy of UNFPA's answer shall also be posted on the UN Global Marketplace, http://www.ungm.org.

6 Amendments to UNFPA bid solicitation document

6.1. At any time prior to the deadline for submission of bids, UNFPA may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.

6.2. All prospective Bidders that have received the bidding documents shall be notified in writing of all the amendments to the bidding documents. In order to give prospective Bidders reasonable time to take the amendments into account in preparing their bids UNFPA may, at its discretion, extend the deadline for the submission of bids.

C. Preparation of Bids

7 Documents to be submitted with the bid

7.1. **Documents Establishing the Eligibility of the Bidder**
To establish their eligibility, Bidders shall:

a. Complete the Bid Submission Form, Section V, 2.
b. Complete Bidders Identification Form, Section V, 3.

7.2. **Documents Establishing the Qualifications of the Bidder**
To establish its qualifications, the Bidder shall submit to UNFPA's satisfaction the following documents:

a. Evidence that the Bidder is established as a company and legally incorporated in the country where it resides; e.g. through provision of certification of incorporation or other documentary evidence (this is not required for companies already registered in national, regional or international Stock Exchanges);
b. Post qualification documentation outlined in Instructions to Bidders, Sub-Clause 27

Failure to furnish all the information required for submission shall be at the Bidder's risk as it may then be determined that the bid does not substantially respond to the UNFPA bid document in every respect. This may result in a rejection of the bid.

7.3. **Documents Establishing the Eligibility and Conformity of the Goods and Related Services**
Bidders shall submit:

a. Documentary evidence that the goods conform to the Technical Specifications and standards specified in Section II Technical Specifications and Schedule of Requirements.
b. Completed Product Item Overview Form, Section V, 4.
c. Product catalogues containing pictures of the product(s)
d. Manufacturer's technical product specifications or datasheets

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e. Results of any testing carried out on the products.
f. Completed medical device/equipment questionnaire for each item.
g. Copies of current certificates such as GMP/quality, FSC/CPP, manufacturer's ISO certificate for the product, manufacturer's CE certificate, USA 510k, Japan QS standard, etc., as stated in the Technical Specifications and Schedule of Requirements Section II
h. The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods during five years following commencement of the use of the goods by UNFPA. Bidders must complete and submit with their bid the Excel table containing the individual item details, as per Form in Section V.4. Bidding Forms.

8 Bid Currency and Prices

8.1. All prices shall be quoted in any convertible currency to US Dollars (USD) and excluding Value Added Tax (VAT).

8.2. Bidders are requested to quote prices based on the **INCOTERMS 2010 DAP (Delivered at Place)** as per the following final destination:

Bidders with available stock, whether in West Bank or Jerusalem, are requested to quote the price of items required based on delivery to final destination i.e. the selected Primary Health Care clinic in West Bank. As such, financial offer should include all logistics associated with the delivery of items, such as customs clearance, insurance, storage or transportation to final destination.

8.3. Where installation, commissioning, training or other similar services are required to be performed by the Bidder, the Bidder shall include an itemized list of the prices for those services.

9 Validity of Bid

9.1. The prices of the bid shall be valid for 90 days after the closing date of bid submission as specified by UNFPA. A bid valid for a shorter period shall be rejected by UNFPA on the grounds that it is non-responsive.

9.2. In exceptional circumstances, UNFPA may solicit the Bidder's consent for an extension of the period of validity under exceptional circumstances. The request and the responses shall be made in writing.

D. Submission of Bids and Bid Opening

10 Partial Bids

10.1. Partial bids are allowed under this tender.

11 Alternative Bids

11.1. Alternative bids will not be accepted. In the event of a supplier submitting more than one bid, the following shall apply:
a. All bids marked alternative bids will be rejected and only the base bid will be evaluated.
b. All bids will be rejected if no indication is provided as to which bids are alternative bids.

12 Bids

12.1. Bids shall be submitted in one envelope or transmitted in an email to a secure email address designated by UNFPA.

12.2. Bids shall be prepared in accordance with Section II: Schedule of Requirements and Technical Specifications and shall include the requested documentation as per Instructions to Bidders Clause 7, and in in accordance with the Price Schedule Form in Section V, 5 of the bid forms.

12.3. Bids shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. A bid shall contain no interlineations, erasures, or overwriting except as necessary to correct errors made by the Bidder. In that case such corrections shall be initialled by the person or persons signing the bid.

13 Sealing and Marking of Bids (hard copies)

13.1. When submitting bids in hard copies the Bidder shall prepare one set of sealed bids containing the technical and price components.

13.2. The envelope shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late."

13.3. If the outer envelope is not sealed and marked as required, UNFPA shall assume no responsibility for the bid's misplacement or premature opening.

13.4. The outer envelope must be clearly marked with the following:

UNITED NATIONS POPULATION FUND (UNFPA)
Address: Ar-Radwan Street Next to the Lutheran Vocational School,
Beit Hanina, Jerusalem 91517
P.O.Box 67149.
Country: State of Palestine

Invitation to Bid No. UNFPA/PAL/16/002
Attention: Mr. Ismat Rayyan – Senior Driver
ONLY TO BE OPENED BY AUTHORISED UNFPA PERSONNEL

14 Electronic Submissions

14.1. Bids may be submitted electronically. Please note the following guidelines for electronic submissions:

14.2. Bidders shall make clear reference to the specific bid in the subject field as instructed, otherwise bids may be rejected. Clearly specify the following text in the subject line: **ITB No. UNFPA/PAL/16/002, Bidder's Name.**

14.3. The bid shall be submitted to palestine.proc@unfpa.org

14.4. Bids received at the palestine.proc@unfpa.org mailbox are kept undisclosed and shall not be opened before the scheduled opening date. Sending to any other email address will violate confidentiality and invalidate the bid.

14.5. E-mail submission shall not exceed 10 MB, including the size of the cover email. It is recommended that all the bidding documents are consolidated into as few attachments as possible which shall be in commonly used file formats. If the bid consists of large electronic files, it is recommended to send these files separately before the deadline indicating the order of emails (email 1, email 2, etc.) after the bid reference number and the Bidder's name in the subject line of each email.

14.6. It shall be the Bidder's responsibility to ensure that bids sent by e-mail are received by the deadline. All Bidders shall receive an auto-reply acknowledging the receipt of their email. Bidders shall not receive responses to questions sent to palestine.proc@unfpa.org since it is a secure mailbox.

14.7. In order to avoid last minute internet congestion it is recommended to send your bid as early as possible before the deadline.

15 Bid Submission Deadline/Late Bids

15.1. Bids must be delivered to the office on or before the date and time specified in the introductory letter of this solicitation document. If any doubt exists as to the time zone in which the bid should be submitted please refer to www.timeanddate.com/worldclock, or contact the bid focal point.

15.2. UNFPA may, under special and exceptional circumstances, extend the bid submission deadline and such changes shall be notified in UNGM before the expiration of the original period.

15.3. Any bid received by UNFPA after the bid submission deadline shall be rejected and returned unopened to the Bidder. UNFPA shall not be legally responsible for bids that arrived late due to the Bidder's problems with transmission of bid submissions via email and/or with the courier company.

16 Storage of Bids

16.1. Bids received prior to the deadline of submission and the time of opening shall be securely kept unopened until the specified bid opening date stated in the UNFPA's solicitation document. No responsibility shall be attached to UNFPA for prematurely opening an improperly addressed and/or identified bid.

17 Bid Opening

17.1. UNFPA shall conduct the bid opening in public at the following address, date and time.

Street Address: Ar-Radwan Street, Adjacent to the Lutheran Vocational School, Beit Hanina
Floor/ Room number: UNFPA's meeting room, first floor
City: Jerusalem
Country: State of Palestine
Date: **21 September 2016**
Time: 14:30 p.m., Palestine local time (reference: www.timeanddate.com/worldclock).

17.2. Bids received electronically by the required deadline will be printed and a copy of the bids will be put in a sealed envelope that will be opened at the time and date specified in the bid document. Only the last received bid will be opened if multiple bids are sent by a same Bidder.

17.3. The bids shall be opened publicly at the time and place specified in the ITB and an immediate record made thereof.

17.4. Only those who have submitted bids or their authorized agent or representative may attend the bid opening.

17.5. The report shall be available for viewing by Bidders for a period of thirty days from the date of the opening. No information that is not included in the bid opening report can be given to Bidders.

17.6. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder.

E. Evaluation and Comparison of Bids

18. Confidentiality

18.1. Information relating to the examination, evaluation, comparison, and post-qualification of bids, and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process until the contract award is published.

18.2. Any effort by a Bidder to influence UNFPA in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its bid.

19. Clarification of Bids

19.1. To assist in the examination, evaluation and comparison of bids, UNFPA may ask Bidders for clarification of their bids. The request for clarification and the response shall be in writing by UNFPA and no change in price or substance of the bid shall be sought, offered or permitted.

20. Responsiveness of bids

20.1. UNFPA's determination of a bid's responsiveness is to be based on the contents of the bid itself.

20.2. A substantially responsive bid is one that conforms to all the terms, conditions, and specifications of the bidding documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:

a. affects in any substantial way the scope, quality, or performance of the goods and related services specified in the contract; or
b. limits in any substantial way, inconsistent with the bidding documents, UNFPA's rights or the Bidder's obligations under the contract; or
c. if rectified would unfairly affect the competitive position of other Bidders presenting substantially responsive bids.

21. Nonconformities, Errors, and Omissions

21.1. Provided that a bid is substantially responsive:

a. UNFPA may waive any non-conformities or omissions in the bid that do not constitute a material deviation.

b. UNFPA may request that the Bidder submit the necessary information or documentation within a reasonable period of time to rectify non material non conformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the bid. Failure of the Bidder to comply with the request may result in the rejection of its bid.

c. UNFPA shall correct arithmetical errors on the following basis:

- If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNFPA there is an obvious misplacement of the decimal point in the unit price. In that case the line item total as quoted shall govern and the unit price shall be corrected;
- if there is a discrepancy between words and figures, the amount in words shall prevail;
- if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

22. Preliminary examination of Bids

22.1. UNFPA shall examine the bids to determine whether they are complete, that all documents and technical documentation requested as per Instructions to Bidders Clause 7 have been provided and to determine the completeness of each document submitted. UNFPA will also examine whether any computational errors have been made, whether the documents are properly signed, and whether the bids are generally in order.

23. Examination of Terms and Conditions and Technical Evaluation

23.1. UNFPA shall examine the bid to confirm that it does not contain any material deviations, reservation, or omission related to the conditions and requirements specified in the Section II Technical Specifications and Schedule of Requirements, Section III UNFPA General Conditions of Contract and Section IV UNFPA Special Conditions for Contracts.

23.2. If after the examination of the terms and conditions and the technical evaluation UNFPA determines that the bid is not substantially responsive in accordance with Instructions to Bidders Clause 21, the bid shall be rejected.

24. Conversion to Single Currency

24.1. To facilitate evaluation and comparison, UNFPA will convert all bid prices expressed in the amounts in various currencies in which the bid prices are payable to US dollars at the official UN exchange rate on the last day for submission of bids.

25. Evaluation of Bids

25.1. UNFPA shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.

26. **Comparison of Price Bids**

26.1. UNFPA shall compare all substantially responsive bids to determine the lowest priced substantially responsive bid

26.2. Bid comparison will be made on the total cost, delivered to final destination.

27. **Post-qualification of the Bidder**

27.1. UNFPA shall determine to its satisfaction whether the Bidder with the lowest priced, substantially responsive bid is qualified to perform the contract satisfactorily.

27.2. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted in the bid.

27.3. To evaluate a Bid, UNFPA shall consider the following:

- Copy of last year audited company Balance and Financial Statements
- Copy of valid manufacturing license from the country of manufacturing and/or a copy of company registration in the country of operation demonstrating that is duly authorized to supply these goods to the country of destination

    - Financial Capability:
        a. Liquidity ratio: Current ratio (Current Assets/ Current liabilities) > 1.
        b. Provide contact details of commercial banks and names of contact persons from whom UNFPA could seek feedback.
        c. Bid Security in the amount of USD **10,000.**

    - Experience and Technical Capacity:
        a. Details of experience and past performance of the Bidder on equipment offered and on those of similar nature within the past five years
        b. The Bidder shall disclose instances of previous past performance that may have resulted in adverse actions taken against the Bidder and the manufacturers whose products are being offered by the Bidder, in the last five years. Such adverse actions may be treated as unsatisfactory performance history while deciding the award of contract. If no instance of previous past performance has resulted into adverse actions, this must be clearly indicated in the Bidder's bid.

For non-manufacturer Bidders:

a. Legally enforceable authorization from the manufacturer assuring full guarantee and warranty obligations as per the tender conditions for the goods offered; and
b. The Bidder, as authorized by the manufacturers, has supplied and provided after sales service for similar goods to the extent of at least 20 percent of the quantities indicated in the tender requirements in any one of the last three years, and the goods must be in satisfactory operation.

27.4. Notwithstanding anything stated above, UNFPA reserves the right to assess the Bidder's capabilities and capacity to execute the contract satisfactorily before deciding on award.

27.5. Even though the Bidders may meet the above qualifying criteria, they can be subject to disqualification if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements, and/or record of poor

performance such as, not properly completing contracts, inordinate delays in completion, litigation history, financial failures, etc.

28. UNFPA's Right to Accept Any Bid and to Reject Any or All Bids

28.1. A bid that is rejected by UNFPA may not be made responsive by the Bidder by correction of the non-conformity. A responsive bid is defined as one which conforms to all the terms and conditions of the UNFPA's bid solicitation documents without material deviations. UNFPA shall determine the responsiveness of each bid against the UNFPA solicitation documents.

28.2. UNFPA reserves the right to reject any bid if a Bidder has previously failed to perform properly or complete on time in accordance with contracts or the Bidder who in UNFPA's perspective is not in a position to perform the contract.

28.3. The Bidders waive all rights to appeal against the decision made by UNFPA.

29. UNFPA's Right to Annul a Bidding Process

29.1. UNFPA reserves the right to annul the bidding process and reject all bids at any time prior to award of purchase order, without thereby incurring any liability to the affected Bidder(s) or any obligation to provide information on the grounds for UNFPA's action.

F. Award of Contract

30. Award Criteria

30.1. In the event of a contract award, UNFPA shall award the Purchase Order to the lowest priced Bidder(s) whose bid has been determined to be substantially responsive with the bidding documents.

30.2. If required, the Bidder shall permit UNFPA representatives access to their facilities at any reasonable time to inspect the premises that shall be used for the production, testing and packaging of the products. The Bidder shall also provide reasonable assistance to the representatives for such inspection, including copies of any test results or quality control reports as may be necessary. UNFPA may inspect the manufacturing facilities of the lowest evaluated responsive Bidder to assess his capability to successfully perform the contract as per the terms and conditions specified in the ITB.

30.3. UNFPA reserves the right to make multiple arrangements for any item(s) where, in the opinion of UNFPA, the lowest Bidder cannot fully meet the delivery requirements or if it is deemed to be in UNFPA's best interest to do so. Any arrangement under this condition shall be made on the basis of the lowest, second lowest, third lowest, etc., bid which meets the requirements.

31. Right to Vary Requirements at Time of Award

31.2. UNFPA reserves the right at the time of award of contract to increase or decrease by up to 20% the quantity of goods specified in this bid without any change in unit price or other terms and conditions.

32. Signing of the contract

32.1. Prior to the expiration of the period of bid validity, UNFPA shall send the successful Bidder the Purchase Order, which constitute the notification of award. The successful Bidder shall sign, date the contract and return it to UNFPA within 10 days of receipt of the contract. After receipt of the contract, the successful Bidder shall deliver the commodities in accordance with the quantity, quality and delivery schedule outlined in its bid in conjunction with UNFPA terms and conditions.

33. Publication of Contract Award

33.1. UNFPA shall publish the contract award on United Nations Global Marketplace http://www.ungm.org, with the information of the awarded Bidder company name, contract amount or LTA and the date of the contract.

33.2. Suppliers perceiving that they have been unjustly treated in connection with the solicitation or award of a contract may lodge a complaint directly with the UNFPA Head of Office at thomsen@unfpa.org. The UNFPA Head of Office will then make an assessment of the complaint and provide a reply to the supplier within a week. If the supplier is not satisfied with the reply provided by the UNFPA Head of Office, the supplier may escalate the complaint to the Chief, Procurement Services Branch at procurement@unfpa.org, who will reply to the supplier within a week and advise the Supplier on further recourse if required.

34. Performance Security

34.1. The successful Bidder shall provide the Performance Security (5% of Purchase Order Value) within 30 days of receipt of the Purchase Order from the purchaser.

Failure of the successful Bidder to comply with the requirement of clause 32 or clause 34 of Instructions to Bidders shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security, in which event the Purchaser may make the award to the next lowest evaluated Bidder or call for new Bids.

SECTION II: Technical Specifications and Schedule of Requirements

2.1.Technical Specifications

Item 1: X-Ray CR System

Functional and Technical Specifications:

A versatile computed radiography (CR) digitizer that can handle digital mammography, as well as all general radiography, and composed of the following components/modules:

a) Image recording system (cassettes & reading plates)

- Supports the following radiography cassettes along with image plates:
  Mammo Cassette 24 cm X 30 cm
  Mammo Cassette18 cm X 24 cm

b) Image reading system (CR reader/ digitizer)

- Process a minimum of 40 image plates per hour or more for larger size cassettes.
- Be able to handle phosphor image plates.
- Capable of handling latest dual side needle/structured/columnar image plates
- It should have a resolution of 16 pixels/mm (minimum)
- Resolution of 20 pixel / mm (minimum) for screening mammography.
- Gray scale resolution: a minimum resolution of 16 bits/pixel for images sent to CR processing station.

c) Identification & CR processing workstation

- The processing station must have 8 GB RAM, at least 2 x 500 GB HDD in RAID configuration and 20 inch clinical grade monitor. The PC hardware and monitors must be from brands like DELL, HP or equivalent. The monitor should have a wide viewing angle and it should be clinical grade monitor with at least 1.3 MP resolution.
- Processing server capable of identification of patient demographics to the acquired images, or a separate identification station to be provided with the system.
- The server and/or ID station must be DMWL (DICOM modality worklist) compliant to access patient and study data from HIS or RIS.
- It should provide display of acquired images with greater details of demographics viz. patient/ study listing for easy access.
- The server must provide full amount of post processing features viz. geometric corrections, window level algorithms, annotation like markers, predefined text, drawing lines and geometrical shapes, multiscale image processing, measuring distance and angles, shuttering, histograms, zoom, grey scale reversal, edge enhancement, noise reduction, indication of gray scale saturation, level, latitude reduction etc.
- It should facilitate full-fledged DICOM printing and should be able to print multiple formats of patient study.
- Should be able to send DICOM images to DICOM workstation or PACS without loss of information.
- It should be equipped with DICOM CD writer for transferring images.
- It should be able to store image on external device viz. CD or pen drive etc.
- The system should have a facility to indicate over/under exposure in the preview screen.
- The software must have dedicated pediatric and mammography image processing.

d) Dry imager

- The system must have a dry imager without need of any wet chemistry
- It must be DICOM 3.0 compatible allowing multiple modalities to be connected at a time
- The system must be able to print at least 50 films/ hr of the largest size
- The system must deliver its first film within 80 seconds from the request sent
- The imager must have spatial resolution of 500 ppi minimum
- The system must have contrast resolution of 16 bits/pixel or more. The system must have at least three
- Online film sizes and should be capable of printing any of the All radiograpghy and Mammo Cassettes.
- The imager should support daylight loading of films.

e) UPS

- Suitable UPS back up must be provided for 30 minutes backup for the whole system.

f) Consumables

- Film Mammo - size: 24 x 30 cm (box of 100), Qty of 5
- Film Mammo - size 18 cm X 24 cm (box of 100) , Qty of 5
- High quality DVDs, Qty of 500.

Optional Accessories (to be priced separately)

- Viewing Station with the following Specs:

CPU/components: Core i7 processor, 8 GB RAM, USB2, Dual 50GB HD, and medical grade monitor not less than 19 inch with CD/DVD writer. With a software features: automated image processing, image quality assurance, image review, quantitative exposure record, system quality control, in addition to advanced special packages software for image processing including 2D, all kinds of exams, workflow, quality assurance, data entry, storage device, DICOM, worklist, orthopedic image tools, oversized image plates.

- Film Mammo - size: 24 x 30 cm (box of 100)
- Film Mammo - size 20 cm X 25 cm (box of 100)
- Mammo Cassette 24 cm X 30 cm
- Mammo Cassette18 cm X 24 cm

Safety, Documentation and Training:

- User manual in English soft and hard copies
- Service manual in English soft and hard copies
- Certificate of calibration and inspection.
- List of important spare parts and accessories with their part number and costing.
- On-site operational training for medical staff.

Eligibility Criteria:

- Should be FDA and CE approved product
- Manufacturer should be ISO certified for quality standards.
- Should have local service facility (expertise service and maintenance).
- Should complete medical device / equipment questionnaire (attached).

Warranty:

- Full Warranty 3 years from installation extendable for the same down time period during warranty.
- 95% uptime guarantee should be given. In case downtime exceeds 5%, penalty in the form of extended warranty, double the number of days for which the equipment goes out of service will be applied.
- Warranty should include all system components and parts including cassettes, cassette eraser, PC and PC components.
- Warranty for not less than 10 years for supplying spare parts.
- A commitment to conduct pre-preventive maintenance (PPM) according to the manufacturer recommendation during the warranty period, proposal for PM should be submitted with the offer.

Delivery and Installation Requirements:

- Direct delivery of equipment to the final destination in West Bank.
- Satisfactory installation in final destination in West Bank.

Item 2: Cut Biopsy with Aspiration Needle

Functional and Technical Specifications:

Reusable Gun Automatic system
Disposable needles for taking a range of tissue specimens, from breast with the following specifications:

- Centimeter depth marking
- Echogenic tip, welded hook wire tip to increase anchoring strength
- Throated needle hub
- End hole needle for dye injection or aspiration of fluid
- Disposable Specimen notch size14ga with length of 20 cm, box of 10
- Disposable Specimen notch size 16ga with length of 20 cm, box of 10
- Disposable Specimen notch size18ga with length of 20 cm, box of 10
- Disposable Specimen notch size 20ga with length of 20 cm, box of 10
- Disposable Specimen notch size 22ga with length of 20 cm, box of 10

Safety, Documentation and Training:

- User manual in English soft and hard copies

Warranty:

- Full Warranty for 3 years from delivery

Delivery and Installation Requirements:

- Direct delivery of equipment to the final destination in West Bank.

Item 3: Embedding Center

Functional and Technical Specifications:

- Water bath for flattening out and drying tissue sections in histology, pathology, chemical, clinical and bacteriology laboratories.
- Compact benchtop unit with integrated holder for tweezers.
- Paraffin reservoirs for 3 liters of paraffin.
- Paraffin dispenser with illumination.
- Dispensers handle with removable pressure clip.
- Dispenser activated manually or by foot switch.
- Mold tray.
- Removable cassette bath with integrated lid.
- Heated work area.
- Cold plate with integrated refrigeration spot for specimen orientation.
- Microprocessor-controlled operation.
- Control panel with digital display for temperature, time, filling level and flow rate.
- All temperature and working time parameters fully programmable with memory and battery backup.
- Adjustable temperature range (heating): 50-70 C
- Cooling unit can be controlled to -15C
- Dimensions of cold plate: 450 x 285 mm
- 70 cassettes can be stored on cold plate
- Dimensions of heated work surface: 230 x 280 mm
- Dimensions of cassette tray (L x D x H): 245 x 165 x 45 mm
- Capacity of cassette tray:1.8 L

Complete with the following accessories:

- Cassette bath, removable
- Set of replacement stoppers (Qty: 10)
- Magnifying lamp
- Foot switch
- Set of distance pieces (Qty: 2)
- Holder for tweezers

Optional Accessories (to be priced separately)

- Cassette bath, removable
- Set of replacement stoppers (10)
- Lamp
- Foot switch
- Set of distance pieces (2)
- Holder for tweezers

Safety, Documentation and Training:

- User manual in English soft and hard copies
- Service manual in English soft and hard copies
- On-site operational training for medical staff.

Eligibility Criteria:

- Should be FDA and CE approved product
- Manufacturer should be ISO certified for quality standards.
- Should have local service facility (expertise service and maintenance).
- Should complete medical device / equipment questionnaire (attached).

Warranty:

- Full Warranty 3 years from installation extendable for the same down time period during warranty.
- 95% uptime guarantee should be given. In case downtime exceeds 5%, penalty in the form of extended warranty, double the number of days for which the equipment goes out of service will be applied.
- Warranty should include all system components
- Warranty for not less than 10 years for supplying spare parts.
- A commitment to conduct pre-preventive maintenance (PPM) according to the manufacturer recommendation during the warranty period, proposal for PM should be submitted with the offer.

Delivery and Installation Requirements:

- Direct delivery of equipment to the final destination in West Bank.
- Satisfactory installation in final destination in West Bank.

Item 4: Automated Slide Stainer

Functional and Technical Specifications:

- Open system Automatic slide stainer
- Programmable continuous slide stainer
- Performs multiple programs simultaneously (At least 10 Staining Programs)
- Capacity: not less than 500 slides per hour.
- Cycle time: not less than 10 minutes.
- Reagent stations: at least 20
- Wash stations : not less than 4
- Continuous slide unload and reload function without interrupting the cycle
- LCD display
- Water supply hose
- Water drain hose
- Heating station
- Battery Backup
- Emergency power supply (UPS 3KVA) included
- Storage capacity of 20 protocols
- Fume extraction with charcoal filter
- Power supply: 220 V/50Hz
- Complete With: staining basket, slides and slides racks, and startup staining solution.

Optional Accessories (to be priced separately)

- Reagent
- Slides
- Slides Rack

Safety, Documentation and Training:

- User manual in English soft and hard copies
- Service manual in English soft and hard copies
- On-site operational training for medical staff.

Eligibility Criteria:

- Should be FDA and CE approved product
- Manufacturer should be ISO certified for quality standards.
- Should have local service facility.
- Should complete medical device / equipment questionnaire (attached).

Warranty:

- Full Warranty 3 years from installation extendable for the same down time period during warranty.
- 95% uptime guarantee should be given. In case downtime exceeds 5%, penalty in the form of extended warranty, double the number of days for which the equipment goes out of service will be applied.
- Warranty should include all system components
- Warranty for not less than 10 years for supplying spare parts.

- A commitment to conduct pre-preventive maintenance (PPM) according to the manufacturer recommendation during the warranty period, proposal for PM should be submitted with the offer.

Delivery and Installation Requirements:

- Direct delivery of equipment to the final destination in West Bank.
- Satisfactory installation in final destination in West Bank.

Item 5: Safety Cabinet

Functional and Technical Specifications:

- Operator protection.
- Free-standing work station safely ventilates fumes upwards, away from the work surface.
- Main front panel constructed in powder coated galvanized steel.
- Main body interior and exterior resistant to both chemicals and corrosion.
- External Dimension: around 750D x 1300W x 1300H.mm
- Chamber dimension: not less than 580D × 1190W × 700H.mm
- HEPA Filter efficiency 99.999% for particles>0.3 micro
- Air volume: 300 m^3/hours
- Air velocity: 0.4 m/sec
- Vertical sterile flow
- Working chamber steel profiles
- Tempered glass front sash
- Built –in fluorescent lighting
- Separate switches for blower and internal fluorescent lighting
- Power supply: 220V AC, 50Hz

Complete with the following accessories:

- HEPA filters set
- Fume hood base cabinet
- Two electrical socket outlets.
- Deep sink 14x12x6 inch
- Hot and cold water supply
- External exhaust system for outside venting
- Gas inlet
- Charcoal Filter
- Formaldehyde Vapor Filter

Optional Accessories (to be priced separately)

- HEPA filters set
- Fume hood base cabinet
- External Exhaust system for outside venting
- Charcoal Filter
- Formaldehyde Vapor Filter

Safety, Documentation and Training:

- User manual in English soft and hard copies
- Service manual in English soft and hard copies
- On-site operational training for medical staff.

Eligibility Criteria:

- Should be FDA and CE approved product
- Manufacturer should be ISO certified for quality standards.
- Should have local service facility.
- Should complete medical device / equipment questionnaire (attached).

Warranty:

- Full Warranty 3 years from installation extendable for the same down time period during warranty.
- 95% uptime guarantee should be given. In case downtime exceeds 5%, penalty in the form of extended warranty, double the number of days for which the equipment goes out of service will be applied.
- Warranty should include all system components
- Warranty for not less than 10 years for supplying spare parts.
- A commitment to conduct pre-preventive maintenance (PPM) according to the manufacturer recommendation during the warranty period, proposal for PM should be submitted with the offer.

Delivery and Installation Requirements:

- Direct delivery of equipment to the final destination in West Bank.
- Satisfactory installation in final destination in West Bank.

2.2 Schedule of Requirements

The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods during five following commencement of the use of the goods by UNFPA.

1. List of Goods and Delivery Schedule

Line Item	Description of Goods	Quantity	Unit of measure	Delivery Schedule from date of Contract
1	X-Ray CR System	2	Unit	10 to 12 Weeks
2	Cut Biopsy with Aspiration Needle	3	Unit	10 to 12 Weeks
3	Embedding Center	3	Unit	10 to 12 Weeks
4	Slide Stainer	2	Unit	10 to 12 Weeks
5	Safety Cabinet	2	Unit	10 to 12 Weeks

SECTION III: UNFPA General Conditions of Contract

The General Conditions of Contract can be found at:
http://www.unfpa.org/resources/unfpa-general-conditions-contract

SECTION IV: UNFPA Special Conditions for Contracts

WARRANTY	The warranty period shall be 3 years. Details on Warranty Services required are included in Section II: Technical Specifications and Schedule of Requirements.
GOODS AND SERVICES DEFINED	Goods are hereinafter deemed to include, without limitation, equipment, spare parts, commodities, raw materials, components, customized and standard software as required, intermediate products and products which the Supplier is required to supply under the Purchase Order. Services are to include design, installation and commissioning, training services, technical assistance and warranty services as required to supply in the Purchase Order.
AFTER SALES SERVICES	Periodic or as-required maintenance or repair of equipment, during and after a warranty period. Availability of spare parts for at least ten years after warrantee period.
TRANSPORTATION AND FREIGHT	Responsibility for transportation of the Goods shall be as specified in the INCOTERMS. Partial shipment *is not* allowed. Trans-shipment *is not* allowed.
SHIPPING AND PAYMENT INSTRUCTIONS	Responsibility for transportation of the Goods shall be on the supplier as specified in the INCOTERMS 2010 DAP (Delivered at Place). As such, financial offer should include all logistics associated with the delivery of items, such as freight, customs clearance, insurance, storage or transportation to final destination. For International Suppliers, one original set of the following documents must be sent to UNFPA Office in Jerusalem. - Original Commercial Invoice - Packing List - Airway bill or Bill of Lading - Other documents need for clearance Attention: Mrs. Mayyada Malki – Operations Manager United Nations Population Fund Ar-Radwan Street, Next to the Lutheran Vocational School, Beit Hanina, P.O.Box 67149, Jerusalem 91517 TEL:02-5817167, ext: 71004 E-MAIL: malki@unfpa.org Access the following link for shipping and payment instructions Shipping Instructions
DELIVERY	Delivery shall be directly to the final destination in West Bank i.e. (final destination address) followed by satisfactory installation and onsite training on the use of equipment.
DELIVERY ON WEEKEND/HOLIDAY	The Supplier has the responsibility to take necessary measures to avoid delivery at final destination on Weekend/Holiday which are Fridays and Saturdays. In case it is unavoidable, UNFPA must be notified at least 3 days in advance.
PAYMENT	Payment is within 45 days after delivery and satisfactory installation at the final destination in West Bank, and onsite training on the use of the equipment, and after receiving an original tax invoice and a copy of a valid deduction at sources certificate.

	For payment purposes the following documents must be sent to: UNFPA, Mrs. Mayyada Malki, Operations Manager Ar-Radwan Street, Next to the Lutheran Vocational School, Beit Hanina, P.O.Box: 67149 Jerusalem, State of Palestine, TEL:02-5817167, E-MAIL:malki@unfpa.org For international suppliers • Original Invoice – 1 original • Packing list – 1 original • Bill of lading [for sea]/Airway bill [for air] – 1 original • Inspection certificate issued by nominated inspection agency – 1 original • Manufacturer's warranty certificate – 1 original • Certificate of origin – 1 original For local suppliers • Original Invoice – 1 original • Packing list – 1 original • Delivery Notes signed by the receiving officer. • Warranty Certificate – 1 Original
PERFORMANCE SECURITY	A Performance Security shall be required The Performance Security in original shall be submitted within 30 working days from the date of the Contract. The amount of the Performance Security shall be 5 % of the Contract Price. The Performance Security shall be unconditional and irrevocable and in the form of either: - An unconditional Bank Guarantee - A Demand Draft - A Cashier's Cheque - A Certified Cheque In the event of Suppliers submitting the Performance Security in the form of a Cheque or Demand Draft in favor of UNFPA, such documents shall be accompanied by a signed statement from the issuing bank on its letterhead indicating the validity period and confirming irrevocability of the Cheque or Demand draft during the required period. Banks issuing Performance Securities must be acceptable to the UNFPA Comptroller, i.e. they have to be banks certified by the Central bank of the country to operate as commercial bank. The Performance Security shall be denominated in the currencies of payment of the Contract, in accordance with their portions of the Contract Price, and shall have a validity period of 120 days. UNFPA reserves the right to request an extension of the Performance Security. Discharge of the Performance Security shall take place upon expiry of the Performance Security or upon confirmation of receipt of the Goods by the Consignee. The Performance Security shall then be returned to the Supplier.

SECTION V: Bidding Forms

The following checklist is provided as a courtesy to Bidders. Please use this checklist while preparing the bid to ensure that your bid contains all required information. This checklist is for the Bidder's internal reference and does not need to be submitted with the bid.

ACTIVITY	LOCATION	YES / NO/ NOT APPLICABLE	REMARKS
Have you noted the bid closing deadline?	Cover letter, #5		
Have you read and understood all of the Instructions to Bidders in Section I of the bidding documents?	Section I		
Have you reviewed and agreed to the UNFPA General Conditions of Contract?	Section III		
Have you reviewed and agreed to the UNFPA Special Conditions for Contracts?	Section IV		
Have you completed the Bid Confirmation Form?	Section V, 1		
Have you completed the Bid Submission Form?	Section V, 2		
Have you completed the Bidder's Identification Form?	Section V, 3		
Have you completed the Product Item Overview Form?	Section V, 4		
Have you completed and signed the Price Schedule Form?	Section V, 5		
Have you reviewed all of the relevant contract form(s)?	Section VI		
Have you provided evidence that your firm is established as a company and legally incorporated in the country where it resides?	Section I, Sub-Clause 7.2, a		
Have you prepared a copy of your valid manufacturing license from the country of manufacturing?	Section I, Sub-Clause 7.2, b.		
Have you provided written confirmation that your company is neither suspended by the United Nations system nor debarred by the World Bank Group?	Section I, Sub-Clause 2.4		
Have you prepared documentary evidence that the goods conform to the technical specifications and standards specified in Section II Technical Specifications and Schedule of Requirements?	Section I, Sub-Clause 7.3, a.		
Have you prepared product catalogues containing pictures of the product(s)?	Section I, Sub-Clause 7.3, c.		
Have you prepared the manufacturer's technical product specifications or data sheets?	Section I, Sub-Clause 7.3, d.		
Have you provided the results of any testing carried out on the products?	Section I, Sub-Clause 7.3, a.		
Have you provided any copies of current certificates such as GMP/Quality,	Section I, Sub-Clause 7.3, f.		

FSC/CPP, manufacturer's ISO certificate for the product, manufacturer's CE certificate, USA510k, Japan QS standard, etc. as stated in the Technical Specifications and Schedule of Requirements, in Section II?			
Have you provided a copy of the valid authorization letter issued by the manufacturer for each product, if you are not the manufacturer?	Section I, Sub-Clause 7.3, g.		
Have you furnished a list of full particulars, regarding the available sources and current prices of space parts, special tools, etc., necessary for the proper and continuing functions of the goods within the Product Item Overview Form, Section V, 5?	Section I, Sub-Clause7.3, h.		
Have you sealed and marked the bids according to Instructions to Bidders Clause 13 (hard copy bids) or Clause 14 (electronic bids)?	Section I, Sub-Clause 13 & 14		
If submitted electronically, is the file size of the bid less than 10MB? (If the file size is above 10MB, refer to Instructions to Bidders Sub-Clause 14.4)	Section I, Sub-Clause 14.4		
Have you prepared a copy of the previous year's audited company Balance and Financial Statements?	Section I, Sub-Clause 27.3		
For non-manufacturer Bidders: Have you provided a legally enforceable authorization from the manufacturer, assuring full guarantee and warranty obligations as per the tender conditions for the goods offered?	Section I, Sub-Clause 27.3, a.		
Have you provided evidence that you, as authorized by the manufacturers, have supplied and provided after sales service for similar goods to the extent of at least 20 percent of the quantities indicated in the tender requirements in any one of the last three years, and that the goods are in satisfactory operation?	Section I, Sub-Clause 27.3, b.		

1. Bid Confirmation Form

[Complete this page and return it prior to bid opening]

Date:

To: UNFPA
Palestine CO
Mrs. Mayyada Malki

Fax/email: malki@unfpa.org

From: *[Company name]*
[Contact person]
[Telephone]
[Email address]
[Postal address]

Subject: ITB No.: UNFPA*/PAL/16/002*

YES, we intend to submit a bid.

NO, we are unable to submit a bid in response to the above mentioned Invitation to Bid due to the following reason(s):

( ) The requested products and services are not within our range of supply
( ) We are unable to submit a competitive bid for the requested products at the moment
( ) The requested products are not available at the moment
( ) We cannot meet the requested specifications
( ) We cannot offer the requested type of packing
( ) We can only offer FCA prices
( ) The information provided for quotation purposes is insufficient
( ) Your ITB is too complicated
( ) Insufficient time is allowed to prepare a quotation
( ) We cannot meet the delivery requirements
( ) We cannot adhere to your terms and conditions (please specify: payment terms, request for performance security, etc)
( ) We do not export
( ) Our production capacity is currently full
( ) We are closed during the holiday season
( ) We had to give priority to other clients' requests
( ) We do not sell directly, but through distributors
( ) We have no after-sales service available in the recipient country
( ) The person handling bid is away from the office
( ) Other (please specify)

Please confirm one of the following two options:

( ) We would like to receive future ITBs for this type of goods
( ) We don't want to receive ITBs for this type of goods

If UNFPA has questions to the Bidder concerning this NO BID, UNFPA should contact Mr./Ms._____, phone/email _____, who will be able to assist.

2. Bid Submission Form

[The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*
ITB No.: UNFPA/PAL/16/002

To: Complete name of Purchaser, UNFPA

Dear Sir / Madam,

We the Undersigned have examined and have no reservations to the Bidding Documents No. UNFPA/PAL/16/002 and amendments. We hereby offer to supply, in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements, the following goods and related services _____ which are subject to UNFPA General Conditions of Contract and other terms and conditions specified in the document.

We agree to abide by this bid for a period of 90 days from the date fixed for opening of bids in the Invitation to Bid, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We, including any subcontractors or suppliers for any part of the contract, have nationality from countries_____ *[insert the nationality of the Bidder, including that of all parties that comprise the Bidder, if the Bidder is a JV, and the nationality each subcontractor and supplier; otherwise buyer should delete this text if non-applicable*]

We have no conflict of interest in accordance with Instructions to Bidders Sub-Clause 2.1;

Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—have not been declared ineligible by UNFPA, in accordance with Instructions to Bidders Sub-Clause 2.2;

We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Dated on .....day of ..... [*Year*].

Signature:	..... *[insert signature of person whose name and capacity are shown]*
In the capacity of:	..... *[insert legal capacity of person signing the Bid Submission Form]*
Name:	..... *[insert complete name of person signing the Bid Submission Form]*
Company:	..... *[insert name of company]*

3. Bidders Identification Form

Bid No. UNFPA/PAL/16/002

1. Organization

Company/Institution Name	
Address, City, Country	
Telephone/FAX	
Website	
Date of establishment	
Legal Representative: Name/Surname/Position	
Legal structure: natural person/Co.Ltd, NGO/institution/other (please specify)	
Organizational Type: Manufacturer, Wholesaler, Trader, Service provider, etc.	
Areas of expertise of the organization	
Current Licenses, if any, and permits (with dates, numbers and expiration dates)	
Years supplying to UN organizations	
Years supplying to UNFPA	
Production Capacity	
Subsidiaries in the region (please indicate names of subsidiaries and addresses, if relevant to the bid)	
Commercial Representatives in the country: Name/Address/Phone (for international companies only)	

2. Quality Assurance Certification

International Quality Management System (QMS)	
List of other ISO certificates or equivalent certificates	
Presence and characteristics of in-house quality control laboratory (if relevant to bid)	

3. Expertise of Staff

Total number of staff	
Number of staff involved in similar supply contracts	

4. Client Reference List

Please provide references of main client details.

Name of company	Contact person	Telephone	E-mail
1.			
2.			
3.			

5. Contact details of persons that UNFPA may contact for requests for clarification during bid evaluation

Name/Surname	
Telephone Number (direct)	
Email address (direct)	

P.S.: This person must be available during the next two weeks following receipt of bid

4. Product Item Overview Form

Item No.	Description and minimum /mandatory specifications	Description of items offered and Bidder's statements on deviations (To be completed by the Bidder)	Compliant? (Y/N) (To be completed by UNFPA during evaluation)
1	X-Ray CR System *as specified in Section II: Technical Specifications and Schedule of Requirements*		
2	Cut Biopsy with Aspiration Needle *as specified in Section II: Technical Specifications and Schedule of Requirements*		
3	Embedding Center *as specified in Section II: Technical Specifications and Schedule of Requirements*		
4	Slide Stainer *as specified in Section II: Technical Specifications and Schedule of Requirements*		
5	Safety Cabinet *as specified in Section II: Technical Specifications and Schedule of Requirements*		

5. Price Schedule Form

Prices (in USD and excluding VAT) based on INCOTERMS 2010 (DAP)

Item #	Item Description	UOM	Quantity	Unit Price $	Total Price $	Delivery Time
1	X-Ray CR System	Unit	2			
2	Cut Biopsy with Aspiration Needle	Unit	3			
3	Embedding Center	Unit	3			
4	Slide Stainer	Unit	2			
5	Safety Cabinet	Unit	2			
TOTAL FINANCIAL OFFER USD						

Remark: All prices in the above price schedule should include delivery, installation, and onsite training on the use of the equipment

BIDDER'S SIGNATURE AND CONFIRMATION OF THE ITB

PROVIDED THAT A PURCHASE ORDER IS ISSUED BY UNFPA WITHIN THE REQUIRED BID VALIDITY PERIOD, THE UNDERSIGNED HEREBY COMMITS, SUBJECT TO THE TERMS OF SUCH PURCHASE ORDER, TO FURNISH ANY OR ALL ITEMS AT THE PRICES OFFERED AND TO DELIVER SAME TO THE DESIGNATED POINT(S) WITHIN THE DELIVERY TIME STATED ABOVE.

EXACT NAME AND ADDRESS OF COMPANY

COMPANY NAME _____

ADDRESS _____

_____

PHONE NO._____ FAX NO. _____

EMAIL ADDRESS OF CONTACT PERSON _____

OTHER EMAIL ADDRESSES_____

_____

AUTHORIZED SIGNATURE **DATE**

_____

NAME OF AUTHORIZED SIGNATORY (TYPE OR PRINT)

_____

FUNCTIONAL TITLE OF SIGNATORY

WEB SITE_____