



United Nations Population Fund
12th Floor, United Nations Building
Rajdamnern Nok Avenue, Bangkok 10200 Thailand
E-mail: sinsawasdi@unfpa.org
Website: <http://thailand.unfpa.org>

13 January 2016

QUESTIONS AND ANSWERS DOCUMENT NO. 1

RFP Number UNFPA/THA/RFP/15/003

1. We are unable to provide a set of audited accounts for your review due to company policies in place. Please can you confirm this is acceptable for UNFPA.

If the RFP states that copy of last three years of audited financial statements are required then the supplier should include in their submission otherwise it is not deemed as a completer offer.

2. Referring to page 30, can you please confirm are we required to do this?

4. Financial stability

4.1. Financial stability of the Bidders will be judged based on the ratios such as current ratio, quick ratio and debt ratio. Bidders are requested to provide key financial ratios using the table below with their audited financial statements to support the statements. The financial ratios should cover key financial stability ratios over a five-year period, including those mentioned in the table below.

Financial Ratio	2012	2013	2014
Current ratio			
Quick ratio			
Debt ratio			
.....			

4.2. Evidence that the Bidder has successfully completed at least one similar contract/LTA within the last five years for supply of goods or services as offered.

4.3. Provide contact details of commercial banks and names of contact persons from whom UNFPA could seek feedback regarding financial stability.

All of the above-mentioned Financial Ratios will be calculated by UNFPA. The supplier should provide:

- their last three years of audited financial statements;
- evidence that the Bidder has successfully completed at least one similar contract/LTA within the last five years for supply of goods or services as offered; and
- contact details of commercial banks and names of contact persons from whom UNFPA could seek feedback regarding financial stability.

3. Referring to page 28, Section V - 2. Legal status of the Bidder

2.1. Technical Proposals from the Bidders should provide evidence that the Bidder is established as a company and legally incorporated in the country; e.g. through provision of certification of incorporation or other evidence (this is not required for companies already registered in national, regional or international Stock Exchanges. However, evidence on such registrations should be provided)

2.2. Copy of valid manufacturing license from the country of manufacturing and/or a copy of company registration in the country of operation demonstrating that is duly authorized to supply these goods/services to the country of destination

Please can you clarify if we have to provide our company registration or the number in our technical bid is ok ?

Likewise if the RFP requests the supplier to provide a company registration certificate then the supplier should provide such a certificate providing just a number is not sufficient.