
Call for Proposals (CFP):

Physical Rehabilitation in Kunduz, Afghanistan

UNOPS Ref.: AFG/USAID/00095336/2015/006

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1. General instructions for proposal submission
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How to submit?

Interested organizations are required to complete and submit, in English, the following documents by the deadline:

- Annex A – Grant Application Template
- Annex B – Grant Budget Template
- Annex C – Detailed Workplan Template (or provide the required information in a comparable format)

When to submit?

- Deadline: 28th July 2015, 17:00 Kabul Time (UTC +4:30)

Where to submit?

- The applications should be submitted to the following email address: peterlm@unops.org copying bridsh@unops.org and mohamedalm@unops.org.

Requests for further information and clarifications

- Please send any requests via email to: peterlm@unops.org copying bridsh@unops.org and mohamedalm@unops.org. Any subsequent responses will be posted on the UNOPS grant support website

2. Eligibility criteria as per project agreement

Limitations

- Grant applications shall only be accepted from not-for-profit organizations (national or international) registered in the Islamic Republic of Afghanistan
 - Only organizations with experience implementing successful physical rehabilitation projects in Afghanistan may apply
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Minimum requirements/qualifications

- Organizations must be accredited for victim assistance activities by the Mine Action Coordination Centre of Afghanistan (MACCA). Information about the accreditation process can be found at: <http://www.macca.org.af/macca/accreditation/>
- Organizations must have existing management, financial, administrative and technical structures to engage in the activities detailed in this CFP.
- Grant projects must include the use of both male and female professionals.
- Grant projects must meet the Inter-Agency Standing Committee (IASC) Gender Marker code 2a or 2b. More information can be found on this in Annex E.

Other critical considerations

- Joint proposals involving sub-agreements will be considered ¹
- Past performance will be strongly considered when selecting the most suitable proposal, as captured by MACCA's measuring and monitoring systems including the balanced scorecard
- Previous experience of operating in Kunduz is desirable
- Projects applying a multidisciplinary approach involving a medical doctor, a physiotherapist, a prosthetic/orthotic professional, an occupational therapist, a social worker and other relevant specialists will be strongly considered
- The expected duration of grant activities is 15 August 2015 to 30 April 2016.

3. Description of scope of work
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Background

The Mine Action Coordination Centre of Afghanistan (MACCA), a project of the United Nations Mine Action Service (UNMAS) implemented through the United Nations Office of Project Services (UNOPS), oversees mine action activities, including victim assistance, with responsibilities including management of the national database of mine and ERW hazards (IMSMA), and the planning and prioritization of victim assistance projects.

This project will form part of the third phase of the Afghan Civilian Assistance Programme (ACAP), a project implemented by UNMAS through UNOPS and drawing on the expertise of MACCA. The overall goal of the activities proposed under ACAP III is to strengthen the response to the needs of civilian victims of conflict, including victims of mines and ERW.

The overall goal of this project is to mitigate the short-term and long-term impact of conflict on civilians, including victims of mines and ERW, by providing targeted immediate assistance, strengthening existing services, and contributing to the development of Afghan government capabilities to meet the needs of civilian victims of conflict in Afghanistan.

Physical Rehabilitation under ACAP III

This grant is intended to support physical rehabilitation services in Kunduz for direct victims of conflict, landmines and ERW, and other persons with disability.

¹ Note requirements for sub-grant agreements in Section 9 of the General Conditions for Grant Support Agreements attached to the Grant Support Agreement template in Annex D to the CFP.

Survivors may need rehabilitation including the provision of services in physical rehabilitation and physiotherapy and the supply, maintenance and training in the use of assistive devices such as prostheses, orthoses, walking aids and wheelchairs.

Physical rehabilitation focuses on helping a person regain or improve the capacities of her or his body, with physical mobility as the primary goal. An appropriate assistive device is a precondition to enjoying equal opportunities and rights. Personal mobility is essential to being able to participate in many areas of social life, preventing isolation and making it possible for people to study, work and participate in cultural life and access health care.

Rehabilitation services should apply a multidisciplinary approach involving a team working together, including a medical doctor, a physiotherapist, a prosthetic/orthotic professional, an occupational therapist, a social worker and other relevant specialists. The team must have both male and female professionals.

The primary activities to be funded under this grant are as follows:

- Primary assessment of referrals from ACAP III, as reasonably tasked by MACCA
- Provision of physiotherapy
- Production of prostheses and orthoses
- Repair of prostheses and orthoses
- Referral of beneficiaries to other required services, e.g., health, social inclusion or economic reintegration through MACCA and the wider victim assistance network
- Collection of data on conflict incidents and casualties in the area, as requested by MACCA
- Provision of awareness sessions on disability rights, rehabilitation and health education
- Support of activities combining physical rehabilitation with those aiming at social inclusion, for example sports activities
- Other activities deemed to be appropriate

MACCA estimates that 6,700 beneficiaries will require services in Kunduz and Baghlan. The estimated number of beneficiaries per service is as follows:

- Prostheses: 200
- Orthoses: 800
- Repair: 300
- Physiotherapy services: 1,900
- Disability awareness, advocacy and community mobilization: 3,500 Individuals with disabilities, family and community members received the training sessions

Beneficiaries should include civilian victims of conflict, landmines and ERW, as well as other persons with disabilities. Special attention should be given to vulnerable groups, such as women and children, according to the context. While services will be funded in Kunduz, it is expected that the catchment area for these services will include both Kunduz and Baghlan.

Strong coordination is vital for the overall success of ACAP III. The selected grantee will form part of the ACAP III network and will be expected to act as a source of information in the project locations, for example, to verify information on casualties or incidents that occur in the given area. These ad hoc requests for information may come from MACCA HQ or its Regional Offices, which are located in Kabul, Herat, Kandahar, Mazar-i-Sharif, Kunduz, Gardez, and Jalalabad. Considering 2014 data on security incidents, the programme expects that 850 civilians will be directly impacted by conflict (killed or injured) in Kunduz Province over the course of this project. A proportion of these may also require physical rehabilitation services and may be referred by MACCA to the services supported under this grant.

A number of grants are available to support economic reintegration activities under ACAP III. **This grant is to support physical rehabilitation services in Kunduz Province.**

Objectives

- To enable victims of conflict, mines, ERW and other persons with disability to achieve, maintain or restore maximal physical functioning and health
- To promote functional independence, improve quality of life and ensure integration into the community for victims of conflict, mines, ERW as well as other persons with disabilities
- To provide referrals in consultation with MACCA for victims of conflict, mines, ERW and persons with disabilities or their family members to other services under ACAP III, such as economic reintegration and psychosocial support.

Specific activities to be funded

- Provide physiotherapy to an estimated 6,700 victims of conflict, mines, ERW and other persons with disability in Kunduz
- Produce and repair prostheses and orthoses as required
- Report data to MACCA on the number of victims of conflict, landmines and ERW reached
- Collect gender- and age-disaggregated beneficiary data, as well as data on the particular disability in question and the way in which this disability was acquired
- Respond to requests for referrals from those affected by a conflict incident and provided with immediate assistance under ACAP III, as reasonably tasked by MACCA
- Refer beneficiaries to other required services, e.g., health, social inclusion, economic reintegration, psychosocial support through MACCA and the wider victim assistance network
- Facilitate awareness sessions on disability rights, rehabilitation and health education
- Provide transport to appropriate facilities and payment for Maharams (chaperones) to improve service accessibility for women and girls.
- Report incidents and civilian casualties in project locations to MACCA Regional Office
- Participate in regular ACAP III coordination meetings and outreach activities to raise awareness among communities of the services available.

N.B. If security conditions prevent planned activities, the grantee is expected to work with MACCA to agree on reasonable amendments to the originally planned work plan. As such amendments would aim to realign the work plan without substantially affecting the scope or volume of activities covered by this CFP, no additional funding would be provided.

All activities to be conducted in accordance with International Mine Action Standards (IMAS) and Afghan Mine Action Standards (AMAS), and to be subject to quality assurance by MACCA

Reporting

- Grantee must submit monthly progress reports to MACCA
- Grantee must submit milestone reports (financial and narrative) to the UNOPS Mine Action Contracts Office Afghanistan (MACOA). (MACOA is the contract management oversight section of MACCA)
- Grantee must submit impact assessment to MACCA six months following project completion.

4. Evaluation process

In line with UNOPS evaluation principles of fairness, transparency and integrity, an independent Grant Evaluation and Selection Committee will be responsible for the review of proposals and the Grantee selection. The review is based on the criteria outlined in this 'Call for Proposals' (CFP) and includes an assessment of the grant proposal's formal, technical and financial aspects.

A two-stage procedure will be utilized in evaluating the grant proposals, with evaluation of the technical component being completed prior to any budget component being considered and compared to market research results from the relevant area where the activity will be conducted. The

budget component will be evaluated only for those applicants whose technical component meets the requirements for the CFP.

The technical component of proposals will be evaluated using the following criteria, with a total possible score of 100:

Criteria	Maximum Score
Organizational Background, Experience and Capacity to Implement the Grant Activities	10
Objectives and Expected Results	10
Project Methodology/Technical Approach	40
Implementation and Monitoring Plans	30
Risks to Successful Implementation	10
Maximum Score (Technical Component)	100

Only proposals that have a Technical Component receiving more than 70 points out of the potential 100 points shall be considered for financial evaluation. Proposals receiving less than 70 points shall not be considered further.

A grant will be awarded to the grantee with the most attractive combination of technical and financial proposals.

UNOPS reserves the right not to award any grants for any reason.

5. UNOPS Grant Support Agreement

The UNOPS Standard Grant Support Agreement (GSA) containing UNOPS General Conditions for Grant Support Agreements is attached (Annex D). The GSA constitutes an integral part of this CFP as it is mandatory to accept this agreement with its conditions before submitting a proposal.
