

TERMS OF REFERENCE

XXXXXXX

Update WHO health expenditures information and Provide Metadata for XX countries WHO - HSS/HGF/CEP

Objectives of the contract (APW):

To research descriptive and quantitative information on countries' health systems and their financing mechanism to update WHO country financing series published by WHO.

Organizational Unit:

CEP Team of the Department of Health System Financing (HGF) of the WHO.

Scope of Responsibilities:

The deliverable is to update selected indicators (see tech mini to be sent subsequently) for the period 1995-201x. The data will have to be validated and checked for consistency across series and time.

International health accounts boundaries need to be respected, and the data needs to be adjusted accordingly.

For each series, it is necessary to produce metadata information at observation level on the following:

- Sources, methods, comments
- Internal comments
- Web link
- Related documents
- Data type and estimated share

Special emphasis is to be given to factors of provision: i.e. expenditures on Human resources for health pharmaceuticals and capital.

Both SHA 1.0 and SHA 2011 financing series need to be updated (FS, FS.RI, HF, FA).

Total capital expenditures should be reported separately under SHA 2011.

The X countries to be updated are:

Data will be updated using the Excel Add-In tool available with WHO database. Information will be searched from publicly accessible web sites, and by engaging in technical interactions with country expert correspondents. All correspondence should be copied to xx

Timeline:

All data will need to be finalized by end November 201x. There will be a review session with the coordinator and the consultant will have to do the revisions immediately within the week thereafter. The revision period and the submission of final publishable templates should be finalized by end of January 201x.

Procedure:

1. The incumbent will update and validate selected series for x countries for 1995-201x.
2. The contract with the incumbent will specify that this request is being done on behalf of WHO, and that the data will be used for updating WHO database (GHED).
3. Macro data are normally used from specific sources agreed within WHO, and where available will be provided by WHO to the incumbent.
4. The data provided will be validated by the NHA coordinator in WHO HQ upon submission to WHO, and any changes will be discussed with the incumbent prior to sending out to national authorities for the formal consultation.
5. The final data that will be published by WHO will be decided by the WHO HQ team.
6. The questionnaire data, tables and other work created by the incumbent for the purpose of this APW are embargoed from publication until the estimates are published by WHO on its website and in the World Health Statistics 201x.
7. The content and process of the research work and the exchanges made with country contacts during the updating process cannot be made public (except for information that is published and only after embargo date).