

**SECOND ADDENDUM  
to the RFP# UNFPA/VNM/15/02  
A STUDY ON THE QUALITY OF FAMILY PLANNING SERVICES IN VIET NAM**

Dear Sir/Madam,

Reference to the subject RFP, please find below questions asked by potential bidders and corresponding answers by UNFPA as addendum to the solicitation document:

No.	QUESTIONS	ANSWERS
1	Do we have to include extensive literature in the proposal that we are going to submit or would it be fine if we do it review stage should we get there?	It is not a formal requirement to present a comprehensive literature review in the technical proposal. However, it is recommended that bidders review updated literature on the related fields to ensure the use of appropriate methodologies for the survey.
2	Since the requirement for quantitative interviews (6000) is to draw sample representative of the 6 ecological / geographical regions – we would like to understand if there is any budget indication / limit for this exercise. We are requesting this because if we propose an extensive sampling design we might end up covering these samples from many provinces across these regions and this could have financial implications.	Our estimated budget for this study is ranging from USD120,000-130,000.
3	For measuring the quality of FP services – will UNFPA support us with some guiding principles?	We strongly recommend that bidders search updated literature to propose an appropriate framework for measuring quality of family planning services. The rationale for selection of the quality framework of FP is one indicator to demonstrate the bidder's understanding on the study topic.
4	For FP service facility survey is it expected that agencies hire technically qualified people or would it be acceptable if we train competent people to do this exercise	It is up to the bidders to choose the most cost-effective way to conduct the FP service facility survey. Neither UNFPA nor MOH will hire qualified experts.
5	As part of the dissemination of findings – how many workshops do we have to attend and what are the likely locations for these workshops?	There would be only one national workshop to disseminate the research findings and will be organised in Ha Noi. All costs for organizing the workshop will be covered by Ministry of Health and UNFPA, excluding the costs covering the participation of the selected research firm and these types of cost should be included in the bidders' financial proposal.