

## Questions and Answers (I)

### FAO/RFI/IPPC

#### **Request for Information (RFI) for identifying Software Providers for a Multi-level and Distributed Documents Authoring, Revision and Commenting Workflow Management Platform**

**Question 1:** *We would like to propose a solution based on a best in class and well renowned open source software called Alfresco. Are there rules, particular aspects or preferences for the use of open source software in FAO?*

**Answer 1:** There are no restrictions at FAO for using open source software however, we would like to emphasize that FAO is looking for COTS solutions (SaaS or on-premise) and not custom-developed software. The Organization is also looking for a long-term support from the vendor. We are interested in the possibility of integration of the tool with other applications/services in FAO, for example, an external AD-based authentication would be a plus as well as possibility of integration with the SharePoint platform - our main document management system.

**Question 2:** *Would like us to present our information document in a specific format? are there any restriction/rule we might follow? also related to the number of characters to write? in case do you have a template we can use?*

**Answer 2:** FAO does not have any template or specific format for presenting vendors' information. The vendors may submit their profile as preferred by them and considering the information required in the RFI.