

Invitation To Bid (ITB) for goods

Procurement of Dual Sensor Mine
Detector

ITB No. (MAS-ITB-14-008)

Date: 13 January 2015

Invitation To Bid (goods)
Procurement of dual sensor mine detector
ITB No. (MAS-ITB-14-008)

Section 1: Bid data

Bid number:	MAS-ITB-14-008
Project number and name:	92351, AFISMA TF in Support of Mine Action Activities in Mali
Procurement official's name:	Hussein Fawaz
Email:	husseinf@unops.org
Telephone number:	+22372271277
Issue date:	13 January 2015

Requests for clarifications due

Date:	20 January 2015
Time:	12.00 PM (Noon) New York, USA

UNOPS clarifications to Bidders due

Date:	20 January 2015
Time:	12.00 PM (Noon) New York, USA

Bid due

BIDDERS ARE RESPONSIBLE FOR THE TIMELY SUBMISSION OF THEIR BID.

Bid due Date:	29 January 2015
Time:	12.00 PM (Noon) New York, USA

Planned award date

Date:	Before 12 February 2015
-------	-------------------------

Planned contract start date delivery date (on or before)

Date:	13 February 2015
-------	------------------

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

Section 2: ITB letter

UNOPS plans to procure of dual sensor mine detector as defined in accordance with these documents. UNOPS now invites sealed bids from qualified Bidders for providing the requirements as defined in the UNOPS specification attached hereto. Bids must be received by UNOPS at the address specified not later than (12.00) P.M (Noon) on 29 January. 2015, New York Time.

This ITB is conducted in accordance with the UNOPS Procurement Manual and all other relevant directives and issuances. These can be accessed by the link provided below. For clarification on specific issues, or to learn more details about procurement at UNOPS, Bidders are encouraged to consult the UNOPS Procurement Manual. In case of contradictions between this ITB and the UNOPS Procurement Manual, the UNOPS Procurement Manual shall prevail.

<http://www.unops.org/SiteCollectionDocuments/Procurement/UNOPS%20procurement%20manual%20EN.pdf>

This UNOPS ITB consists of six sections and a series of annexes which will be completed by Bidders and returned with their bid:

- ITB Section 1: Bid data sheet
- ITB Section 2: ITB letter (this document)
- ITB Section 3: Instructions to Bidders
- ITB Section 4: UNOPS technical specifications/statement of work
- ITB Section 5: General Conditions of Contract
- ITB Section 6: UNOPS Sample Contract for goods

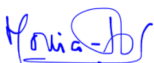
Returnable ITB forms:

Annex A	Bid/No Bid Confirmation Form
Annex B	Check List Form
Annex C	Bid Submission, Technical and Price Schedule Offer Form
Annex D	UNGM Vendor registration form
Annex E	No adverse action conformation form
Annex F	Manufacturer's authorization form

Interested Bidders may obtain further information by contacting this email address: husseinf@unops.org

Pre-cleared by:

Date:



Monica Siles, Deputy Director Support
GPSO, Peace and Security Cluster
NY, USA

Approved by:

Date:



Monica Siles, Deputy Director Support
GPSO, Peace and Security Cluster
NY, USA

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

Section 3: Instructions to Bidders

1. Introduction

UNOPS means the United Nations Office for Project Services, (GPSO, UNMAS Mali Programme), with offices located in more than 80 countries worldwide.

All communications regarding this ITB must be directed only to UNOPS, Hussein Fawaz by email at husseinf@unops.org. Bidders must not communicate with any other personnel of UNOPS regarding this ITB.

2. Eligibility and pre-qualification criteria

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation To Bid.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the [UNOPS website](#).

All suppliers are expected to embrace the principles of the [United Nations Supplier Code of Conduct](#), given that it originates from the core values of the Charter of the United Nations. UNOPS also expects all its suppliers to adhere to the principles of the [United Nations Global Compact](#).

When the Bidder is not the manufacturer of the goods, and if so required in the UNOPS technical specifications (section 4 of this ITB) the Bidder shall be duly authorized by the manufacturer of the goods to submit this bid by completing annex F and returning it with its bid, assuring full guarantee and warranty obligations as per the contract.

The bidder must have the required and relevant experience and financial and production capability necessary to perform the contract as specified in the UNOPS technical specifications (section 4 of this ITB). Financial reports in English for the last 3 (three years) must be submitted with the bid. The reports must demonstrate financial solvency of the company.

Suppliers must certify that their products had been used by the British, French or Australian armies.

Bidders may be disqualified if they have made misleading or false representations in the forms, statements and attachments submitted as proof of the qualification requirements; and/or record of poor performance such as, not properly completing contracts, inordinate delays in completion, litigation history, financial failures etc.

3. Cost of bid

The Bidder shall bear all costs associated with the preparation and submission of its bid. UNOPS will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation process.

4. Content of solicitation documents

The goods required, bid procedures and contract terms are prescribed in these solicitation documents, contents of which are listed in Section 2, ITB Letter.

Bids must offer goods for the total requirement, unless otherwise permitted in the solicitation document. Bids offering only part of the goods may be rejected unless permitted otherwise in the solicitation document. The Bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the solicitation documents. Failure to furnish all information required by these documents or submission of a bid that does not comply with these documents will be at the Bidder's risk and may affect the evaluation of the bid.

5. Clarification of solicitation documents

- a. A prospective Bidder requiring any clarification of the solicitation documents may notify UNOPS in writing at UNOPS mailing address or email address indicated in the ITB. UNOPS will respond in writing to any request for clarification of the solicitation documents that it receives by the due date outlined on section 1. Written copies of UNOPS response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective Bidders that have received the solicitation documents.

If the ITB has been advertised publicly, the results of any clarification exercise (including an explanation of the query but without identifying the source of inquiry) will be posted on the UNOPS website and UNGM.

6. Amendments of solicitation documents

At any time prior to the deadline for the submission of bids, UNOPS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the solicitation documents by amendment.

All prospective Bidders that have received the solicitation documents will be notified in writing of all amendments to the solicitation documents. For open competitions, all amendments will be posted on the UNOPS website in the tender notice.

In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, UNOPS may, at its discretion, extend the deadline for the submission of bid. UNOPS may, at its discretion, cancel the requirement in part or in whole.

7. Language of Bids

The bids prepared by the Bidder and all correspondence and documents relating to the bid exchanged by the Bidder and UNOPS, shall be written in English. Supporting documents and printed literature furnished by the Bidder may be in another language, provided they are accompanied by an appropriate translation of all relevant passages in English. In any such case, for interpretation of the bid, the translation shall prevail. The sole responsibility for translation and the accuracy thereof, shall rest with the Bidder.

8. Documents comprising the bid

Bidders shall not submit more than one bid per Bidder in this ITB process, with the exception of alternative offers if so provided for in the ITB Section 4, UNOPS technical specifications/statement of work.

The bid prepared by the Bidder shall comprise the following components:

ITB Submission (on or before bid due date):

As a minimum, Bidders shall complete and return the documents listed below (annexes to this ITB) as an integral part of their bid. Bidders may add additional documentation to their bids as they deem appropriate.

Failure to complete and return the documents listed below as part of the bid, may result in bid rejection.

Part of bid	Check list form (Annex B hereto)
Part of bid	Signed Bid submission, technical and price schedule offer form (Annex C hereto)
Part of bid	UNGM Vendor registration form (Annex D hereto) Note. The Bidder may still bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.
Part of bid	No adverse action conformation form (Annex E hereto)
Part of bid	Manufacturer's authorization form (Annex F hereto)

If after assessing this opportunity, you have made the determination not to submit your bid, we would appreciate if you could return this form indicating your reasons for non-participation.

Pre-submission:

Bidders are requested to complete and return the Bid/No Bid Confirmation Form prior to the submission deadline, indicating whether they do or do not intend to bid.

Stand-alone document	Bid/no bid confirmation form (Annex A hereto)
----------------------	---

9. Bid Prices

The Bidder shall indicate on the appropriate bid price sheet contained in these solicitation documents the prices of the goods it proposes to supply under the contract.

The price of the goods shall be quoted as per Incoterms detailed in the Price Schedule Form.

Fixed Price: Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract, and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

10. Bid Currencies

All prices shall be quoted in USD (United States Dollars).

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above, if the Bidder confirms during the clarification of bids (18) in writing that it will accept a contract issued in the mandatory bid currency, and that for conversion, the official United Nations operational rate of exchange of the day of the ITB deadline as stated in the ITB letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

11. Bid Security "DOES NOT APPLY TO THIS ITB"**12. Period of Validity of Bids**

Bids shall remain valid for ninety (90) days after the date of bid submission prescribed by UNOPS, pursuant to the deadline clause. A bid valid for a shorter period may be rejected.

In exceptional circumstances, UNOPS may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security.

13. Format and Signing of Bids

The bid shall be typed and shall be signed in indelible ink by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the bid.

A bid shall contain no interlineations, erasures, or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialled by the person or persons signing the bid.

14. Sealing and Marking of Bids**14.1** Bidders may submit their bids electronically.

A bid sent by email may only be sent to the secure bid email address upload.14_145_qo6egcm11@u.box.com and must indicate the ITB reference number in the subject. **BIDS**

SENT OR COPIED TO ANY OTHER EMAIL ADDRESS will be declared invalid. Bids sent via the correct route after having been sent incorrectly will be declared invalid.

In order to avoid last minute line congestion, please note the following:

- Send your Bid as early as possible before the deadline;
- Send only the duly completed Bidding Documents to the secure email. Do not send other large documents by email.

In case of bid submission by e-mail to UNOPS, the receipt time stamp shall be the date and time when the submission has been received in the dedicated UNOPS inbox. UNOPS shall not be responsible for any delays caused by network problems etc. It is the sole responsibility of Bidders to ensure that their bid is received by UNOPS in the dedicated inbox on or before the prescribed tender deadline.

15. Deadline for Submission of Bids

Bids must be received by UNOPS at the E-mail address specified under clause Sealing and Marking of Bids not later than 12.00 (Noon), New York Time, on 29 January 2015. All bids will be opened shortly thereafter.

UNOPS may, at its discretion, extend this deadline for the submission of bids by amending the solicitation documents in accordance with clause Amendment of solicitation documents. In this case, all rights and obligations of UNOPS and Bidders previously subject to the deadline, will thereafter be subject to the new deadline as extended.

16. Late Bid

Any bids received by UNOPS after the deadline for the submission of bids prescribed by UNOPS, pursuant to clause "Deadline for submission of bids", will be rejected. Where a bid security was requested, any such bid security will be returned to the Bidder after the contract award has been made.

17. Modification and Withdrawal of Bids

The Bidder may withdraw their bid after the bid's submission, provided that written notice of the withdrawal is received by UNOPS prior to the deadline prescribed for the submission of bids.

The Bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of the clause 'Deadline for submission of bids'. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity.

18. Clarification of Bids

To assist in the examination, evaluation and comparison of bids, UNOPS may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted. UNOPS will review minor informalities, errors, clerical mistakes, apparent errors in price and missing documents, in accordance with the [UNOPS Procurement Manual 8.9 Discussions with vendors](#).

19. Preliminary Screening

UNOPS will examine the bids to determine whether they are complete, the documents have been properly signed, the bids are generally in order, and there are no computational errors in the Price Schedule.

20. Determination of Compliance

Compliance refers to whether or not the bid substantially meets the quantitatively and qualitatively defined criteria, as per the requirements and other qualification criteria as stated in the solicitation documents. If the offer complies with all the criteria specified in the solicitation documents, such as pre-qualification and eligibility requirements, the offer is deemed substantially compliant.

21. Evaluation steps

All bids found substantially compliant with the formal criteria under 19 Preliminary Screening, will go through subsequent evaluation as follows:

- a. Pre-qualification and eligibility criteria as outlined in Section 3, clause (2) Eligibility and pre-qualification criteria, are evaluated prior to technical and financial evaluation. Only bids meeting the minimum pre-qualification and eligibility criteria, will be evaluated further.
- b. Technical evaluation will be conducted to establish substantial compliance as per Section 3, clause (20) Determination of Compliance. When the specifications of the item/s quoted vary in one or more significant aspect/s from the minimum required technical specifications, the bid will not be considered substantially compliant and will not be evaluated further.
- c. The prices of bids per lot found to be substantially compliant, will be compared to identify the most substantially compliant bid which represents the lowest overall costs to UNOPS.

UNOPS reserves the right to compare freight prices of Bidders with rates of reputable freight forwarders and to consider such rates for the purpose of bid evaluation. In the event of freight prices of Bidders being found less competitive than rates offered by freight forwarders, UNOPS may issue a Contract on FCA basis to the Vendor instead of DAP, and issue a separate contract for freight to a freight forwarder, if deemed in the best financial interest of UNOPS.

22. Award Criteria

Bidders must meet all the mandatory business criteria outlined in Annex C UNOPS (technical specifications). The qualifications will be evaluated by UNOPS, and Bidders determined to have met all mandatory requirements, will be considered for award.

UNOPS will award the contract to the responsible contractor whose bid substantially conforms to the requirements set forth in the solicitation documents, and offers the lowest overall cost to UNOPS. UNOPS reserves the right to conduct negotiations with the vendor regarding the contents of their offer. UNOPS reserves the right to accept or reject any bid, and to annul the solicitation process and reject all bids at any time prior to the award of contract, without thereby incurring any liability to the affected Bidder or Bidders, or any obligation to inform the affected Bidder or Bidders of the grounds for UNOPS action.

23. UNOPS right to vary quantities at time of Award

At the time the contract is awarded, UNOPS reserves the right to increase or decrease the quantity of goods and related services originally specified in Section 4, Technical specifications/SOW, provided this does not exceed the 20% specified in Section 4, Technical specifications/SOW, and without any change in the unit prices or other terms and conditions of the bid and the bidding documents.

24. Notification of Award

Prior to the expiration of the period of bid validity, UNOPS will notify the successful Bidder in writing by email or post, that its bid has been accepted. The notifications of award will constitute the formation of the contract. Please note that the Bidder, if not already a registered vendor, will be required to complete a vendor registration process on the UNGM prior to the signature and finalization of the contract, if not registered already.

25. Signing of Contract

At the same time as UNOPS notifies a successful Bidder that its bid has been accepted, UNOPS will invite the Bidder, provided the Bidder is successfully registered on the UNGM, to sign the final version of the Contract Form provided in the solicitation documents, incorporating all agreements between the parties.

Invitation To Bid (goods)

Procurement of dual sensor mine detector

ITB No. (MAS-ITB-14-008)

Section 4: UNOPS technical specifications

A. Summary of requirements

1. List of goods and delivery schedule				
Line item/ lot N°	Description of goods	Quantity	Unit	Delivery schedule from date of contract
1	Dual sensor mine Detector	160	EA	Delivery time: FCA (45 days) Delivery time: DAP (120 days)

Consignee address and consignee-wise quantity distribution

Line item/ lot N°	Consignee address	Quantity	Unit
1	UNITED NATIONS MINE ACTION SERVICE (UNMAS) C/O MINUSMA UNITED NATIONS MULTIDIMENSIONAL INTEGRATED STABILIZATION MISSION IN MALI HOTEL LAICO AMITIE, AVENUE DE LA MARNE, BOZOLA, BAMAKO B.P. 1720. MALI	As listed in the above table (list of goods and delivery schedule)	Complete

B. Detailed technical specifications

Please refer to the comparative data/compliance table.

C. Drawings

NA

D. Inspections and tests

NA

Invitation To Bid (goods)
Procurement of dual sensor mine detector
ITB No. (MAS-ITB-14-008)

Section 5: UNOPS General Conditions of Contract

In the event of an order, the following contract will apply:

- UNOPS General Conditions of Contract for goods

The conditions are available at: <http://www.unops.org/english/Opportunities/suppliers/how-we-procure/Pages/default.aspx>

Invitation To Bid (goods)
Procurement of dual sensor mine detector
ITB No. (MAS-ITB-14-008)
Section 6: UNOPS Contract/Purchase Order form

Purchase Order No.:			Project No. :		
P.O. DATE :	IMPORTANT: All shipments, invoices and correspondence must show PURCHASE ORDER and PROJECT NUMBERS.				
SHIP BY:					
CONSIGNEE:		VENDOR N°:			
Attn.:		Attn.:			
Tel.:		Tel.:			
Fax:		Fax:			
DELIVERY TERMS (INCOTERMS 2000):					
PAYMENT TERMS:					
ITEM	DESCRIPTION	QTY	U/M	UNIT PRICE	TOTAL PRICE
1					
2					
Special Terms and Conditions					
A. This purchase order is subject to our Invitation to Bid, Ref. No.: XXXXX dated XXXXX and according to your offer dated; B. Notify Party; C. Final Destination; D. Other information, if any;; E. Attachments: General Conditions for Goods, Packing and Shipping Instructions, others if any.					
CURRENCY :			GRAND TOTAL:		
Date:					
Queries should be addressed to:					
Buyer: Name, Title, Tel.					
ON BEHALF OF UNOPS:					
Name of Procurement Authority, Title, Business Unit					
ACKNOWLEDGEMENT COPY:					
Vendor's Signature:			Date:		
UNOPS, Office, Address, Country, Tel, Fax					
<p>This Purchase Order may only be accepted by the Vendor's signing and returning the Acknowledgement Copy. Acceptance of this Purchase Order shall effect a Contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the Conditions of this Purchase Order, including the General Conditions for Goods of the United Nations Office for Project Services (UNOPS) and any UNOPS attachments (hereinafter collectively referred to as "This Contract"). No additional or inconsistent provisions proposed by the Vendor shall bind UNOPS unless agreed to in writing by a duly authorised official of UNOPS. UNOPS General Conditions for Goods are available at UNOPS website at http://www.unops.org/english/whatweneed/Pages/Guidelinesforsuppliers.aspx under General conditions of contract. If your company is unable to access the document, Please send an e-mail or fax request to: insert e-mail address and fax number of contact person and the UNOPS General Conditions for Goods will be sent to you electronically or by fax.</p>					

ANNEX A**Invitation To Bid (goods)**
Procurement of dual sensor mine detector
ITB No. (MAS-ITB-14-008)**Bid/No Bid confirmation form**

If after assessing this opportunity you have made the determination not to submit your bid, we would appreciate if you could return this form indicating your reasons for non-participation.

Date:

To: UNOPS
UNMAS Mali
Hussein Fawaz

Husseinf@unops.org

From: _____

Subject (MAS-ITB-14-008)

YES, we intend to submit an offer.

NO, we are unable to submit a bid in response to the above mentioned Invitation To Bid due to the reason(s) listed below:

- ☐ The requested products are not within our range of supply
- ☐ We are unable to submit a competitive offer for the requested products at the moment
- ☐ The requested products are not available at the moment
- ☐ We cannot meet the requested specifications
- ☐ We cannot offer the requested type of packing
- ☐ We can only offer FCA prices
- ☐ The information provided for quotation purposes is insufficient
- ☐ Your ITB is too complicated
- ☐ Insufficient time is allowed to prepare a bid
- ☐ We cannot meet the delivery requirements
- ☐ We cannot adhere to your terms and conditions (please specify: payment terms, request for performance security, etc.)
- ☐ We do not export
- ☐ Our production capacity is currently full
- ☐ We are closed during the holiday season
- ☐ We had to give priority to other clients' requests
- ☐ We do not sell directly but through distributors
- ☐ We have no after-sales service available
- ☐ The person handling the bids is away from the office
- ☐ Other (please provide reasons) _____
- ☐ We would like to receive future ITBs for this type of goods
- ☐ We don't want to receive ITBs for this type of goods

If UNOPS has questions to the Bidder concerning this NO BID, UNOPS should contact Mr./Ms. _____, phone/email _____, who will be able to assist.

ANNEX B

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

Check list form

Bidders are requested to complete this form and return it as part of their bid submission.

Activity	Yes/No/NA	Page # in your bid	Remark
Have you duly completed all the bidding forms provided in the Instructions to Bidders?			
• Bid/no bid confirmation			
• Bid submission, technical and price schedule offer form			
• UNGM Vendor registration (desired, not required)			
• Manufacture's authorization			
• No adverse action confirmation form (Annex G)			
Have you provided the required information for qualification purposes as contained in ITB Section 3, clause (2) Eligibility and pre-qualification criteria and ITB Section 4: UNOPS Technical specifications including:			
Supplier states that is an established company with certificate incl. legal status, place of registration and principal place of business of the company or firm or partnership			
• Supplier confirms that is neither suspended by the UN system nor debarred by the World Bank			
• No adverse action has been taken against the Supplier in the last 5 years			
• Financial reports in English for the last 3 years			
• Suppliers must certify that their products had been used by the British or French or Australian armies			

ANNEX C

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

Bid submission, technical and price schedule offer form Cover page

Bidders must complete this form and return it as part of their bid submission.

This cover page, the specification/statement of work form, and the price schedule, form are an integral part of the bid submission form. Bidders are expected to return signed as part of their bid. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: (Insert date (as day, month and year) of bid submission)
ITB No.: (MAS-ITB-14-008)

To: Hussein Fawaz

We, the undersigned, declare that:

- a. We have examined and have no reservations to the bidding documents, including amendment No.: (Insert the number and issuing date of each amendment);
- b. We offer to supply in conformity with the bidding documents and in accordance with the delivery schedules specified in the Schedule of Requirements the following goods and related services (Insert a brief description of the goods and related services);
- c. The total price of our bid, excluding any discounts offered in item (d) below, is: (Insert the total bid price in words and figures, indicating the various amounts and the respective currencies);
- d. The discounts offered and the methodology for their application are:
Discounts: If our bid is accepted, the following discounts shall apply. (Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.)
Methodology of application of the discounts: The discounts shall be applied using the following method: (Specify in detail the method that shall be used to apply the discounts);
- e. Our bid shall be valid for the period of time specified in Instructions to Bidders Clause 12 Period of Validity of Bids, from the date fixed for the bid submission deadline as set out in the Invitation To Bid Section 1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- f. If our bid is accepted, we commit to obtain a performance security in accordance with Instructions to Bidders Clause 11 Bid Security and Terms and Conditions of the Contract;
- g. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
- h. Our firm confirms that the offeror and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
- i. We embrace the principles of the [United Nations Supplier Code of Conduct](#) and adhere to the principles of the [United Nations Global Compact](#);

- j. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, in accordance with Instructions to Bidders Clause 2, Eligibility;
- k. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;
- l. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded.

I, _____ (name of signing official) _____, certify that I am
_____ (position) _____ of _____ (legal name of company) _____; that by
signing this ITB for and on behalf of _____ (legal name of company) _____ I am certifying that
all information contained herein is accurate and truthful and that the signing of this bid is within the scope
of my powers.

(Signature) _____ (Name) _____ (Title)

(Date)

Provide the name and contact information for the primary contact from your company for this quotation:

Name: _____ Title: _____

Mailing address (street name/number/city/town/province/state): _____

Tel. no: _____ Fax no: _____

Email address: _____

Offer valid until: _____ (date) _____ Must be at least ☒ (X) days

Currency of offer: (state currency) _____ Payment terms 30 days accepted: ☐

Are you a UNOPS registered vendor? ☐ Yes ☐ No If yes, provide vendor number: _____

Technical offer

Bidders are encouraged to include any additional information regarding the goods they offer in this section in form of free text.

Comparative data/compliance table

To establish compliance of their bid with the UNOPS technical specifications, Bidders must complete the right column of the below table and the compliance confirmation statement:

Item No: 1 – dual sensor mine detector, Qty (160 units)

UNOPS's minimum Technical Requirements	Bidders to confirm compliance/non-compliance
Dual sensor mine detector	<p>_____ YES _____ NO</p> <p>Please specify Model:</p>
Operation temperature -31 C to + 60 C	_____ YES _____ NO
Storage temperature -31 C to + 65 C	_____ YES _____ NO
Capability in providing a useful and comfortable kneeling position possibility to the operator	_____ YES _____ NO
Battery charger is to be able to be connected to the electrical outlet or to a car battery	_____ YES _____ NO
Batteries must be rechargeable	_____ YES _____ NO
The charger must show the current charging condition of the position for standing batteries	_____ YES _____ NO
The setting is to be observed by means of a LED bar graph display	_____ YES _____ NO
The detector must combine leading-edge ground penetration radar (GPR) and high-performance mine detector (MD). 20 cm depth as a second performance	_____ YES _____ NO
Both type of detectors can be used separately or together	_____ YES _____ NO
Must be simple to use, providing the operator with: <ul style="list-style-type: none"> - Clear audio signal to alert the presence of a potential mine threat or IED component - Providing accurate position information and mass of metal indication when a threat is located - Providing highly sensitive technology to locate even minimum metal mines such as PMA3 and M14, detonators and micro switches 	_____ YES _____ NO
The operator must be able to set the MD sensitivity	_____ YES _____ NO
Must be compatible/re-programmable to operate in an Electronic Counter Measure (ECM) environment	_____ YES _____ NO
Should be able to zero the Mine Detector to allow working in close proximity to metal structures and or contamination	_____ YES _____ NO
Must be capable of Dynamic Compensation to allow immediate use to allow search out of a vehicle	_____ YES _____ NO
Must have a minimum of 6 years operational proven experience in an IED and mine environment	_____ YES _____ NO
Warranty	_____ YES _____ NO
Delivery time: FCA (45 days)	<p>_____ YES _____ NO</p> <p>If not, please specify:</p>
Delivery time: DAP (120 days)	<p>_____ YES _____ NO</p> <p>If not, please specify:</p>
The material shall be supplied in sound, clean boxes. All markings to international standard of marking and Identifications including environment	_____ YES _____ NO

The offered products are in accordance with the required specifications and technical requirements:

YES NO

Any deviations must be listed below:

Bid prices

Bidders to submit their financial bid by completing the price schedules.

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

CONTRACTOR AGREES TO SUPPLY ALL GOODS AND/OR PERFORM ALL WORK AS SPECIFIED IN THIS BID AND IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS BID AT THE PRICES QUOTED ON THIS FORM.

Bidder's prices for goods (price to be entered by Bidder):						
Item	Description	Qty (a).	Currency: USD			
			Unit price FCA (b)	Unit price DAP (c)	Total price FCA (a)x(b)	Total price DAP (a)x(c)
1	Dual sensor mine detector	160				

Bid summary

Bidder's total prices (price entered by Bidder):		
Total firm FCA price	USD	
Total firm DAP price	USD	

ANNEX D

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

UNGM vendor registration form

As part of the bid, it is desired that the Bidder goes to the United Nations Global Marketplace (UNGM) registration website: <https://www.ungm.org/Registration/RegisterSupplier.aspx> and fills out the registration. If the Bidder is already registered with UNGM, please provide your UNGM registration number (_____). Please ensure that your firm's information on UNGM is current.

The Bidder may still bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.

All suppliers are required to adhere to the principles of the [United Nations Supplier Code of Conduct](#). UNOPS also expects all its suppliers to adhere to the principles of the [United Nations Global Compact](#) and strongly encourages them to subscribe to it.

ANNEX E

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

No adverse action confirmation form

This is to certify that (delete unwanted option):

- a. No adverse action has been taken against the Bidder (Insert Bidder's name) and the manufacturers (insert manufacturer's names) whose products are being offered by the Bidder against this Invitation To Bid, in the last 5 (five) years.
- b. The following instances of previous past performance
- c. have resulted in adverse actions taken against the Bidder (insert Bidder's name) and the manufacturers (insert manufacturer's names) whose products are being offered by the Bidder, in the last 5 (five) years. Such adverse actions included:

(Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.)

Signature _____
Name _____
Designation with stamp _____
Date _____

ANNEX F

Invitation To Bid (goods) Procurement of dual sensor mine detector ITB No. (MAS-ITB-14-008)

Manufacturer's authorization form

The Bidder shall require the manufacturer to fill in this form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the manufacturer. The Bidder shall include it in its bid, if so indicated in Section 2: ITB Letter"]

Date: [insert date (as day, month and year) of bid submission]

ITB No: [insert number of bidding process]

Alternative No: [insert identification no. if this is a bid for an alternative]

To: [insert complete name of UNOPS office]

WHEREAS

We [insert complete name of manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 13 of the General Conditions for Goods, with respect to the goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the manufacturer]

Title: [insert title]

Dated on _____ day of _____, _____ [insert date of signing]

