

CALL FOR VENDORS: Multimedia, Editorial & Communication, Graphic Design, and Events Management Services

UNFPA Philippines is seeking qualified and experienced vendors to provide a range of communication and creative services. We invite firms with a proven track record in the following areas to submit their expressions of interest:

Areas of Expertise:

- **Multimedia Projects:**
 - Video production (concept development, filming, editing, post-production)
 - Audio production (podcasts, voiceovers, sound design)
 - Animation (2D and 3D)
 - Photography (documentary, event coverage, stock photography)
 - Interactive multimedia content development
 - Web development
- **Editorial and Communication Services:**
 - Content development (publications, reports, human interest stories, social media content, web content)
 - Copywriting and editing
 - Translation and interpretation services
 - Strategic communication planning
- **Graphic Design Services:**
 - Visual identity development (logos, branding guidelines)
 - Layout and design of publications (reports, brochures, infographics)
 - Digital design (website graphics, social media graphics, email templates)
 - Illustration and data visualization
 - Creation of promotional materials.
- **Events Management Services**

Requirements:

- Demonstrated experience in the relevant service areas.
- Portfolio of previous work showcasing quality and creativity.
- Ability to meet deadlines and work within budget.
- Strong communication and collaboration skills.
- Registration with the Philippine government and valid business permits.
- Understanding of the UN system and UNFPA's mandate (desirable).

Submission of Expressions of Interest:

Interested vendors are requested to submit the following documents:

- Company profile, including contact information.
- Portfolio of relevant work samples.
- List of previous clients and references.
- Proof of business registration and valid permits.
- Brief description of your team and their expertise.

Please submit your expressions of interest electronically to procurement.ph@unfpa.org with the subject line **"REOI/PHL/2025/001 - Multimedia/Editorial/Graphic Design"**.

UNFPA Philippines reserves the right to request additional information and conduct meetings with shortlisted vendors.

We look forward to receiving your applications.