

United Nations Office for Project Services

4A, Afrosiab Str,
Tashkent, Uzbekistan

March 26, 2025

Subject: Minutes of Pre-bid Meeting for ITB/2025/56468: Small Works for Reconstruction of Sanitary and Epidemiological Welfare and Public Health Committee of the Republic of Karakalpakstan (Uzbekistan)

This Note to file explains the process of the Pre-Bid meeting held on the 26th March 2025 further to the Solicitation Process *ITB/2025/56468: Small Works for Reconstruction of Sanitary and Epidemiological Welfare and Public Health Committee of the Republic of Karakalpakstan (Uzbekistan)*

The ITB was published on 21 March 2025 with the deadline for submission of bids before 16th April 2025. The date and time for the online Pre-bid meeting as well as the address for participants via Google Meet link to attend the meeting were included in the Tender Particulars section of the ITB.

The following are the details of the Pre-Bid meeting, as published in the ITB:

- A virtual pre-bid clarification meeting will be held on 26 March 2025, from 15:00 to 16:00 hrs Tashkent, Uzbekistan time [UTC +5:00 hrs] via [Link](#)
- Though participation wasn't mandatory, bidders were strongly encouraged to attend the pre-bid meeting in order to avoid the risk of non-compliant bids. Procedure for registration was described in the same section of the ITB.

The purpose of the ITB meeting was to explain the relevant procurement process by giving an overview of the ITB Contents and Particulars, Evaluation Criteria, Questionnaire, Checklist, the uploaded Documents including the Instructions to Bidders, the Schedule of Requirements, the Returnable Forms and the Contract form, Detailed Design, Technical Surveys Data, Drawings etc. At the end of the presentation participants were given a chance to ask questions. This was done in order to help the potential bidders in preparing their submissions better and have a clear understanding of the documents that are required to be submitted with their submissions.

UNOPS Representatives:

- Dinara Atadjanova (DA), Procurement Senior Assistant
- Malika Abdusalayamova (MA), Procurement Senior Associate

Potential Bidders' Representatives:

1. Oltiariq tumani SES (Uzbekistan)
2. JV LLC "Voriz China" (Uzbekistan)
3. SES Karakalpakistan (Uzbekistan)
4. OOO Aral Boyi Qurilishlari (Uzbekistan)
5. OOO Nukus Drenaj Rekonstruksiya (Uzbekistan)
6. OOO Aral Qurilish Servis" (Uzbekistan)
7. OOO Qirg'iz Maxsus Qurilish (Uzbekistan)
8. OOO Nokis Ildiyar Qurilish (Uzbekistan)

Minutes of the Pre-Bid meeting minutes for ITB/2025/56468

Project Title	23327-001: COVID-19 Emergency Response Programme
Meeting ref	Pre-Bid meeting minutes for ITB/2025/56468
Date and time	26/03/2025 at 15:00 Hrs, Tashkent (Uzbekistan) Time [UTC +5 hrs]
Meeting Location	Google Meet: Link

Pre-Bid meeting	
Meeting Introduction	DA opened the meeting by thanking the participants for their attendance, outlining the purpose of the meeting, and introducing the UNOPS representatives in attendance.
Process Presentation	<p>DA continued with a detailed explanation of the Pre-Bid meeting presentation, which covered the content and particulars of the ITB, the questionnaire, the evaluation criteria, the checklist of documents to be submitted, and the contents of the documents section. This included:</p> <ul style="list-style-type: none"> • Section I: Instructions to Bidders • Section II: Evaluation Method and Criteria • Section III: Conditions of Contract • Section IV: Schedule of Details • Section V: Requirements <p>Participants were given a detailed overview of the UNOPS requirements and how bidders should submit their bids. DA also provided detailed information for each schedule and document, outlining mandatory and optional requirements. This was undertaken to assist prospective bidders in improving the quality of their submissions and ensuring a clear understanding of the documents that must be included in their submissions.</p>
Questions and Answers	<p>After the presentation by UNOPS was completed, the floor was opened for questions from the participants, as outlined below:</p> <p>No questions were raised during the pre-bid meeting.</p>
Meeting Conclusion	DA concluded the meeting by expressing gratitude to the participants for their attendance. The meeting adjourned at 16:00 hrs, Tashkent time.