

# ANNEX II-A

**ACKNOWLEDGEMENT OF RECEIPT**

To be returned to:

***[Name of ILO office] [address]***

***[ZIP Code] [City] [Country]***

Fax: [Insert number]

E-mail: [Insert Email Address]

# Reference: RFP N° [Insert Reference N° ] [Insert Title ]

WE ACKNOWLEDGE RECEIPT OF ALL TENDER DOCUMENTS FOR THE ABOVEMENTIONED RFP

(Note: In event of missing elements, contact the ILO Officer in Charge) WE INTEND TO SUBMIT A PROPOSAL

WE WILL NOT BID FOR THE FOLLOWING REASONS:

…………………………………………………………………………………………

…………………………………………………………………………………………

Signature:

# COMPANY STAMP

Name: .....................................................................

Position: ..................................................................

Tel/Fax: ...................................................................

E-mail: .....................................................................

Date: .......................................................................