

**Pre-Bid Meeting Provision of Supply or Equipment's and Materials Al Mahrah Governorate –  
RFQ/2025/56055, 56052 and 55509**

**Pre–Bid Meeting:**

**Date:** Feb 25, 2025

**Time:** 11:30 AM - 12:00 AM

The meeting started with an introduction by the procurement Officer, thanking the bidders for attending the meeting. He continues to outline the agenda for the meeting.

The meeting addresses the importance of the below documentations, which included:

- Goods technical specifications
- Form C
- BOQ – Price quotation

The Procurement officer provided an overview of the UNOPS e-sourcing and UNGM platforms, emphasizing the availability of a comprehensive guide on the UNGM website. Bidders were instructed to thoroughly examine all tender schedules, particularly the evaluation criteria and required submission documents. They were also encouraged to explore all attached documents and information accessible through the esourcing portal.

To ensure timely receipt of updates and amendments, bidders were requested to express their interest in the tender through the e-sourcing platform and confirm their intention to submit a quotation. Bidders were reminded to review the tender documents for any modifications before finalizing their bids and to adhere to the submission deadline

The meeting proceeded into the bidding process, highlighting the key criteria for evaluation: eligibility, qualification, and technical capabilities. Participants were provided with specific details regarding the experience, financial capacity, and technical proficiency required from potential bidder's reference to the set criteria solicitation documentation.

**Key Points:**

- **Documentation:** Bidders must submit complete documents including BoQ's quantities and returnable schedules.
- **Criteria:** The evaluation process will consider eligibility, qualification, and technical criteria. As specified in the e-sourcing criteria and also solicitation documentation.
- **Q&A Session was conducted as follows:** Bidders were encouraging to send all their clarifications on esourcing portal where UNOPS team will answer all their clarifications.

SN	Question	Answer
1	No Questions asked -	All questions need to be asked in esourcing portal before the clarification's deadline