

Requests for clarification - CFP-11875-2025-01 - Grants for the application of the ICAT Transformational Change Toolkit

No.	Question	Answer
1	Are there specific regions or countries within the developing world that ICAT is particularly interested in, or is this open to all developing countries?	This is open to all developing countries.
2	How detailed does the feedback on the Toolkit need to be? Should this be based solely on the case studies, or can it include other relevant inputs from the local context?	If the local context is relevant, we would like this to be reflected in the feedback as well.
3	Can we submit the proposal without the No-Objection Letter initially and provide it later if selected?	Yes, that is possible.
4	As for the grant budget, can it be used to cover staff salaries, or is it strictly allocated for project-related expenses?	The grant budget should include all costs incurred for the execution of the activities. This should also include staff salaries as per the time allocated to the project. You may also include indirect costs of up to 10% of the total grant budget for overhead expenses related to the administration of staff, finance, etc.
5	Can I submit bids for multiple countries? If yes, is there a maximum number of bids that can be submitted? How do I distinguish my bid for different countries?	You can only submit an application for the country where your organization is based. If you have multiple organizations in different countries, you may submit a separate bid for each of them.
6	Will you accept published peer reviewed technical article in renowned journals as evidence of reports/ publications from previous projects. How do I submit this?	Yes, if the role played by your organization and the level of involvement in the activity is clear from the proposal, this is a possibility. Please submit a PDF copy of the articles.
7	Will you accept project reports from projects carried out while employed with other companies?	The reports should be for projects undertaken by your organization, not as an individual while employed with another company.
8	Can you provide a list of developing countries in which there is an active ICAT project?	Please refer to our website https://climateactiontransparency.org/

9	How many projects in total will be funded?	This will be determined by ICAT once the applications are reviewed
10	Geographical balance was the first selection criteria, can you provide more information on this?	We are looking to have a geographical balance in the assessments undertaken. Therefore, we are aiming to select proposals from a wide range of geographical locations.
11	Can a recently formed company not up to 2 years since formation submit a bid?	The minimum experience in the mentioned subject areas of three years needs to be sufficiently proven. This experience needs to be evident at the organizational level.
12	What is expected in terms of reports or references from similar projects? Are you requesting the submission of the original documents from those experiences, or do you expect summaries highlighting the main topics covered? Should these reports or references also be submitted in English?	<p>The requested reports should ideally highlight objectives and outputs achieved under a similar project realized, highlighting the specific activities. This could be in the form of an end-of-project or summary report, there are no clear guidelines regarding this. Should those reports not be available, it is also possible to prepare a short overview of the activity, and list a reference (including contact details) that can be contacted for verification if needed.</p> <p>We understand that some documentation might not be available in English, therefore it is okay to submit those reference reports in another language. To help the non-Spanish speaking evaluation panel members, it would be helpful to include a short executive summary in English (this can even be google translated) - but it is not a requirement.</p>
13	As per the CfP, applicants from all countries can apply, however, the policy or action to be assessed must be from a developing country - can you clarify the definition of a developing country under this grant?	Proposals for application of the tool in any of the non-Annex 1 countries are eligible for consideration,
14	In the context of the current TOR, does "Local" refer to a specific country that will be determined based on the case study selected by the project team? What criteria will be used for selecting the case study country?	The country should be determined by the applicant and included in the proposal, the applicant should be in a position to obtain a letter of no objection from the relevant ministry in the country.

15	Is the grant specifically intended for local organizations within a single developing country, or can an international firm collaborate with a national organization to undertake the assessment in a particular country?	Yes, this is acceptable as long as a local organization is strongly involved.
16	How should organizations secure the required no-objection letter from the relevant government entity? Will the consultant be supported by a letter from UNOPS?	UNOPS can provide a confirmation to the applicant that the grant funding has been awarded, subject to presenting a no-objection letter from the government. UNOPS cannot, however, provide guidance on how to obtain such a letter, this lies within the responsibility of the applicant. For countries in which an ICAT project is active, the ICAT Secretariat may be able to assist in obtaining government no-objection.
17	The case studies shall be for any of the countries supported by ICAT or it will be provided to the project team for evaluation? What would be the criteria to select the case studies? Should the consultant connect with the relevant Ministry/Department to seek case studies?	The case studies will not be provided by ICAT, and there is no restriction to ICAT countries. The process of obtaining case studies is up to and the responsibility of the applicant and should be included in the proposal.
18	Are there any specific priority sectors or themes that ICAT would like to focus on, or can the consultant select interventions from any sector?	All sectors are equally prioritized.
19	Will ICAT provide any guidance or support in identifying suitable interventions and ensuring alignment with national priorities?	No.
20	What kind of support will ICAT provide to facilitate engagement with government entities, especially in countries where prior engagement with ICAT has been limited?	Before the project initiates, and in order to receive funding, organizations must secure and share with the ICAT Secretariat a no-objection letter from the relevant government entity of the country in which the assessment is being undertaken. For countries in which an ICAT project is active, the ICAT Secretariat may be able to assist in obtaining government no-objection.
21	Will ICAT provide a specific format or template for the case studies, and will organizations need prior approval before	ICAT will provide a template for writing up case studies. All deliverables under this CfP require ICAT approval before being

	publishing them?	published.
22	If travel is required, will it be sponsored by ICAT? Additionally, can we have clarity on the probable locations where travel may be expected?	This should be determined by the applicant. ICAT will not provide additional funding above what is stated in the CfP.
23	The TOR mentions USD 40,000 per grant. A firm can have how much of a grant maximum, and on what basis? As a consultant, are we supposed to bid separately for each grant?	There is no limit to the grant funding per se. As the grant funding is primarily targeted to local organizations, and assuming that a global company would partner with a local implementing partner, one application should be prepared for each separate grant, with a maximum budget of 40,000 USD each.
24	The submission deadline is 13th March 2025. We request an extension until 20th March 2025. This extension will allow the consultant to tailor the proposal based on the responses received during the pre-bid process.	We are not currently planning an extension of the submission deadline.
25	The CFP requires audited financial statements for the past two years. If an applicant is not required to have audited statements due to falling under the government threshold, would unaudited financial statements be acceptable instead?	If an audit of the financial statement is not a requirement for your organization, please note this accordingly in the financial statements submitted. A certified financial statement will be sufficient in this case.
26	The CFP encourages multiple assessments, but is there a minimum or recommended number of case studies expected per applicant?	A minimum of one case study is expected, as stated in the Call for Proposals under Activity 3.
27	Can the assessments rely on secondary data sources and virtual engagement when pre-existing relationships in-country already allow for such an approach?	The applicant should be confident that they can obtain sufficient, relevant data to perform each step of the assessment.
28	Can municipalities apply under the Call for Proposals?	Yes, as they are considered part of the government, we can consider applications from municipalities.