

# **CALL FOR PROPOSALS**

## **Plastic Waste Management Project in Libya**

CFP reference number: <sup>1</sup>

LIB/UNOPS/PLASTIC WASTE MANAGEMENT/2025/002

CFP document issue date: **January 15, 2025**

# 1. PARTICULARS

## 1.1. UNOPS project objective(s)

The overall objective of the project is to contribute to improved environmental conditions and community resilience in the 'Greater Tripoli' area by paving the way for a decreased generation of plastic waste, reduced abandonment of waste in urban and natural environments and increased economic valorisation of waste.

The specific objective is to pilot an **inclusive and circular business model** engaging communities, private businesses, and local authorities to promote collection, recycling and re-introduction of high-quality plastic that will be recycled into new products.

## 1.2. Background and objectives of the grant/funding

To maximize the participation of private businesses in tackling plastic waste, UNOPS seeks to award grants to a select number of businesses engaged in innovative plastic recycling initiatives. The selected businesses will be tasked with implementing solutions that promote the effective recycling of plastics and contribute to a circular economy.

Businesses will be chosen through an open, competitive process aligned with UNOPS rules and regulations. The selection will focus on businesses that:

- Have a solid understanding of the challenges associated with plastic waste and are committed to environmental sustainability.
- Demonstrate the capability to implement effective recycling initiatives in the target municipalities.
- The evaluation and selection of proposals will be conducted by the UNOPS project team in accordance with UNOPS procedures for grant support to profit entities. Representatives from the MoLG and target municipalities will be invited to observe the evaluation process. Final funding recommendations will be submitted for approval to the Project Management Board.
- Upon selection, a Grant Support Agreement will be established between UNOPS and each awarded business, detailing the terms and conditions of the grant, as well as the obligations of the business in executing project activities. UNOPS will monitor the implementation of the activities and provide capacity-building support through training sessions designed to enhance knowledge on plastic waste management and effective recycling practices.

## 1.3. Targeted impact of the grant/funding

The grant aims to bolster private businesses' engagement in plastic recycling by providing these businesses with essential resources and support. Such resources include facilitating the procurement of recycling equipment and materials. The initiative will enhance the capacity of these businesses to efficiently process plastic waste. This support will encourage innovation in recycling technologies and processes, leading to higher rates of plastic recovery and processing.

In addition, there will be a significant shift in community behavior towards responsible plastic consumption, sorting, and recycling through the newly established public awareness campaign run by UNOPS in cooperation with three local CSOs. The business will be required to contribute and participate in such public awareness campaigns in cooperation with the local CSOs, municipalities and MoLG. This behavioral change is anticipated to stimulate demand for eco-friendly products made from recycled plastics, ultimately creating a sustainable market for the manufacturing enterprises that will be supported in subsequent phases.

The success of the project will be measured via quantifiable key performance indicators (KPIs) that will be established to measure the increase in recycled plastic content within household waste, as well as the growth in the operational capabilities of participating businesses. These KPIs will assess the volume of plastic waste processed, the number of eco-friendly products produced, and the overall contribution of the supported businesses to the local economy. By fostering collaboration between communities and businesses, the grant seeks to create a robust ecosystem that prioritizes sustainability and drives long-term environmental and economic benefits.

#### 1.4. Scope of the grant/funding

Selected private businesses will receive funds to develop and implement innovative plastic recycling programs within the target municipalities. UNOPS will facilitate the procurement of recycling equipment and materials necessary for these initiatives.

Eligible costs and modalities for fund disbursement will be defined in the proposal guidelines, adhering to UNOPS' rules and procedures. Businesses are required to coordinate with MoLG and target municipalities on their activities.

This grant will be based on the following:

- 1- UNOPS will support these businesses to purchase equipment needed to improve their operations. Upon purchasing the equipment, UNOPS will deliver it to designated facilities managed by the businesses. The businesses must acknowledge receipt of the equipment and ensure that it is utilized effectively in their recycling operations.
- 2- UNOPS will oversee the process to ensure compliance with the project objectives and support the businesses in maximizing the impact of their recycling efforts. In the proposal businesses are required to provide a list of needed equipment and cost of each needed equipment, as well as a clear description of the function of these new equipment ( i. e. explain how this equipment will contribute to improving operational and quality of product and if this will lead to generating new jobs). UNOPS will reserve the rights to support some or all of the required equipment if within the allocated budget that will be designated for each business .
- 3- Each business will be granted up to \$13,000 USD for minor infrastructure works for any adjustments needed to receive the equipment be purchased
- 4- Business will be required to cooperate with Municipalities to support the process of collecting recycled plastic according to following modality:
  - A. If the business has its own collection vehicles, then the businesses will be allowed to collect the plastic from locations where recycling bins (these bins will be purchased by UNOPS) are located.
  - B. However, if the business does not have a collection mechanism of their own, then they will cooperate with municipalities to identify either the formal or informal sector who work with collection of plastic or with municipalities who have their own collection mechanism and support establishing the collection mechanism.
- 5- Business will be required to participate in meeting with other stakeholders including relevant Ministries, Municipalities, participant Community based organizations (CSOs), and other recycling businesses to discuss recycling business modality as well as possible agreement to support improving plastic waste recycling process and establishing a well-defined plastic value chain in Libya.
- 6- For reporting and measuring purposes, businesses will agree to provide UNOPS with any information related to current quantities and types of recycled plastic at the business facility, as well as information on financial modality, buyers, relationship with informal sector, staffing and any other operational data that are needed to support measuring business improvement and added value resulted from the support these businesses received from UNOPS.

#### 1.5. Target beneficiaries

Selected businesses will implement innovative plastic recycling initiatives in the following municipalities of the Tripoli district:

- Municipality of Souq Al Joum'aa
- Municipality of Abu-Salim
- Municipality of Tripoli Centre

## 1.6. Activities under grant/funding

This initiative aims to increase the availability of high-quality post-consumer plastic feedstock for recycling within the pilot municipalities, significantly reducing uncollected plastic waste volumes. Therefore, involving current recycling businesses in the process is crucial; and accordingly, the selected businesses will be responsible for:

### Activity 1.6.1

**1.6.1.1** Provide a list of needed equipment that will help the business to improve its operations and support producing higher quality products. However, to ensure a successful procurement process the business should adhere to budget constraints listed in this all for proposal. **For each requested equipment, a table should be provided to include the following details::**

- i. Detailed cost of the equipment
- ii. Clear description of the function of the equipment
- iii. Describe how this equipment will support improving operational performance and its effectiveness in improving product quality. The facility should have enough space to accommodate proper installation of the new equipment.
- iv. If the equipment requires hiring new staff to operate it, then the number of new required staff should be listed.

### Activity 1.6.2

**1.6.2.1** Business will be required to cooperate with Municipalities to support the process of collecting recycled plastic according to the following modality:

- A. If the business has its own collection vehicles, then the businesses will be allowed to collect the plastic from locations where recycling bins (these bins will be purchased by UNOPS) are located.
- B. However, if the business does not have a collection mechanism of their own, then they will cooperate with municipalities to identify either the formal or informal sector who work with collection of plastic or with municipalities who have their own collection mechanism and support establishing the collection mechanism.

### Activity 1.6.3

**1.6.3.1** Business will be required to participate in meetings facilitated by UNOPS with other stakeholders including relevant Ministries, Municipalities, participant Community based organizations (CSOs), and other recycling businesses to discuss recycling business modality, national and international market for recycled plastic, informal sector involvement, and possible agreement(s) to support improving plastic waste recycling process and establishing a well-defined plastic value chain in Libya. These meetings will be facilitated by UNOPS and the business will be required to participate in answering questionnaires and/or providing reports on this part. Details will be discussed with later on with UNOPS

### Activity 1.6.4

**1.6.4.1** The business will provide UNOPS with information related to current quantities and types of recycled plastic at the business facility, as well as information on financial modality, buyers, relationship with informal sector, staffing and any other operational data that are needed to support measuring business improvement and added value resulted from the support these businesses received from UNOPS.

### Activity 1.6.5

**1.6.5.1** The business will be required to cooperate, through presence and presentation, with the CSOs who were selected by UNOPS to do the public awareness campaign in the three targeted municipalities listed in section 1.5 , The level of participation can be discussed with UNOPS at the start of the contract

### 1.7. Lessons learned

N/A at this point

### 1.8. Grant/funding available

#### Total amount of grant/funding available

The following table indicates the total amount of grant/funding available under this Call for Proposals.

Currency	Amount	Amount in words
USD	500,000.00	Five hundred Thousand Dollars

#### Grant/funding ceiling amount per applicant

The following table indicates the limit of grant/funding allowable per applicant under this Call for Proposals.

Currency	Amount	Amount in words
USD	100,000.00	One Hundred Thousand Dollars

### 1.9. Grant/funding duration

The expected duration of the grant/funding is:

YEAR(S)	MONTH(S)	8
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### 1.10. Applicant eligibility

#### Applicant category(ies)

The following categories of applicants are eligible to apply under this Call for Proposals:

- ❖ Private business (companies with official valid license)

#### Applicant country of registration and nationality

Applicants that are included or excluded under this Call for Proposals with regard to country of registration and nationality (for individuals) are as follows:

**Included countries** Libya only

#### Additional conditions of ineligibility

The applicant shall not fall under any of the conditions listed in the [Instructions to Applicants](#), Article 1, which makes the applicant ineligible for this grant/funding.

### 1.11. Content of proposal submissions

Applicants shall include the following:

- [Proposal](#)

- **Annex 1: [Declarations](#)**
- **Annex 2: [Protection from sexual exploitation and abuse \(PSEA\) implementing partner self-assessment](#)**
- **Annex 3: [Financial proposal](#)**
- **Annex 4: [Grant Support Agreement](#)**

Applicants must carefully read and understand the [Requirements](#) in this Call for Proposals and the [Instructions to Applicants](#) before completing the Proposal and Annexes.

#### **1.12. Partial proposals**

Partial proposals will not be permitted. Applicants shall submit a proposal for the total scope of the grant/funding and address all of the requirements in this Call for Proposals. Evaluation will be based on compliance with the total requirements.

#### **1.13. Sub-granting<sup>2</sup> and contracting<sup>3</sup>**

Sub-granting	<b>Not Permissible</b>
Contracting	<b>Not Permissible</b>

#### **1.14. Proposal currency**

The proposal budget shall be prepared in the following currency: US Dollars

#### **1.15. Language of proposals**

All proposals, information, documents and correspondence exchanged between UNOPS, and the applicant shall be in:

- **English (preferred)**
- **Arabic**

#### **1.16. Proposal submission**

The deadline for the submission of proposals is **February 12th , 2025**. Proposals shall be submitted using the following method:

Proposals shall be mailed to **[hendn@unops.org](mailto:hendn@unops.org)**

Refer to Article 10, "Proposal Submission", of the [Instructions to Applicants](#) for details on the specific requirements for proposal submission.

<sup>2</sup> Sub-grant is when an entity is selected by the implementing partner to implement activities on behalf of the implementing partner and complies with the same principles as outlined in the UNOPS Operational Instruction on [Grant Support](#). It doesn't apply to this Call for Proposals.

<sup>3</sup> Contracting is done when an implementing partner procures services, goods or works using the procurement procedures of the IP. It doesn't apply to this Call for Proposals.

### 1.17. Type of legal instrument

The applicable legal instrument(s) is:

- Grant Support Agreement

### 1.18. Contact information

Final Submission of to this Call for Proposals shall be sent to:

<b>Name</b>	Hend NAJJAR
<b>Title</b>	Procurement Senior Assistant
<b>Email</b>	hendn@unops.org

### 1.19. Important dates and deadlines

The following tables provide the key dates and deadlines pertaining to this Call for Proposals.

	<b>Date</b>	<b>Time</b>	<b>Timezone</b>
Submission of proposals	February 12th , 2025	17:00	[GMT]
Request for clarification	January 30th , 2025	17:00	[GMT]
Expected agreement start date	March 1st, 2025	09:00	[GMT]

	<b>Date</b>	<b>Time</b>	<b>Type</b>	<b>Additional information</b>
<a href="#">Pre-proposal meeting</a>	January 26th, 2025	10:00	Virtual	Send an email for meeting details to this address (before the January 25th) : <a href="mailto:khalifaab@unops.org">khalifaab@unops.org</a>

**Note 1: If any questions or additional information, notification, clarification is needed, please send your request to the following email addresses (In English or Arabic):**

Mr. Abdulmunem Khalifa  
[khalifaab@unops.org](mailto:khalifaab@unops.org)

**Note: The publication period of this Call for Proposals will be four (4) weeks from the Submission date on the official UNGM Website and on the following medias:**

MoLG Website

Targeted Municipalities Websites

**1.20. Additional instructions for applicants**

N/A



## 2. REQUIREMENTS

### 2.1. Approach and methodology

The following cross-cutting areas should be covered in the proposal:

- **Health and Safety Requirements**

- Applicants are encouraged to describe how they will work to strengthen cohesion between different social groups and different levels of health authorities and health actors.
- Applicants are encouraged to describe how the project will be prepared in case of emergencies and work on mitigation plans, including mitigation of health risks.

- **Social and Environmental Requirements (such as gender and social inclusion)**

- The proposal should demonstrate how this project will ensure gender equality and social inclusion. It should be gender sensitive and demonstrate efforts to change health related harmful gender norms using a gender transformative approach. It should explain how the chosen approach empowers women, girls, at-risk men and other minorities and improve their health by ensuring gender is effectively mainstreamed in the design, implementation, monitoring and evaluation of the programs.
- Applicants are encouraged to include innovative approaches to promote more inclusive practices for persons with disabilities. Cooperation and partnerships with organizations with/for people with disabilities and interventions of disability specific habilitation and rehabilitation services are also welcomed.
- Applicants should practice a human-rights based approach where accountability, equity, inclusion, non-discrimination, and participation of minorities (such as people with disabilities, ethnic groups, gender, other minority groups) are taken into consideration in all levels of their work. Applicants are invited to demonstrate interventions that will be used to enhance accountability, responsiveness, and community engagement. The proposal should explain the type of feedback mechanisms that will be used in a constructive way for communities and service providers to create a positive impact.
- The proposal should clearly mention how organizations will assess and minimize negative impact on the environment such as safe disposal of pharmaceuticals and chemicals, focus on renewable energy consumption, re-cycling, manage pollution, improved sanitation and proper waste management, others.

- **Protection from Sexual Exploitation and Abuse Requirements**

- The proposal should detail how the organization prevents harassment in the workplace and sexual exploitation and abuse and safeguard beneficiaries. The proposal should further describe the organization's policy or Code of Conduct related to the protection of staff against sexual harassment in the workplace and the prevention of sexual exploitation and abuse (PSEA) against the beneficiaries.
- Organizations awarded a grant will have to commit to [UNOPS PSEA minimum requirements](#) and [Child Safeguarding measures](#).
- The PSEA Assessment is conducted at the proposal stage for all CFPs. It is compulsory for all applicants, except under three circumstances\*. Note that lack of experience or lack of existing PSEA systems/capacity will not be considered grounds for ineligibility for funding, as this assessment is primarily an opportunity for learning and growth. However, incomplete, or inaccurate PSEA Assessments will be considered as grounds for ineligibility, so partners must ensure to disclose all relevant information.

- \*The following are exempt from submitting a PSEA Assessment:

(1) UN Agencies

(2) Organizations who have been assessed in the last 5 years by UNOPS or another UN Agency. Please attach a copy of the report, the name of the agency and date of the assessment.

(3) Organizations who have previously completed the PSEA Minimum Requirements of UNOPS. Please attach a copy of the compliance document."

Please complete the PSEA self-assessment and attach it to your application for grant support.

- **Sustainability Requirements**

- Proposals should emphasize how activities will contribute to national efforts for improved environmental conditions and community resilience in Tripoli by paving the way for a decreased generation of plastic waste, reduced abandonment of waste in urban and natural environments, and increased economic valorisation of waste.

## 2.2. Implementation Plan requirements

Using the proposed outputs, deliverables, and activities, complete the Implementation Plan to achieve the outcomes of the grant/funding. The Implementation Plan should accurately show the sequence and timeframe for the delivery of each activity and output.

Activity	Duration (Days) to complete the task	Estimated Start Date dd/mm/yyyy
Development of Recycling Program Plan	30	01/03/2024
Community Outreach and Engagement Strategies	90	01/04/2025
Procurement and Setup of Recycling Equipment	180	01/04/2025
Implementation of Recycling Operations	240	01/04/2025

## 2.3. Implementing Partner Monitoring Plan requirements

Complete the Implementing Partner (IP) Monitoring Plan.

UNOPS will monitor the awarded applicant's activities included in this Grant with the support of its Technical Expert.

## 2.4. Budget requirements

- Budget Ceiling: Available Grant amount, no amendment possible.
- At a minimum, the budgets must include:
  - An estimate of direct costs, which include all the expenses that are required for, and can be tracked directly to, the grant/funding accounts. Direct costs must be broken down by expense subcategory, by expense line item and by year.
  - A description of assumptions or justifications underlying the estimates

- c. The costs will be eligible only if these are incurred for the purpose of this grant/funding and within the duration mentioned in the legal instrument (including any amendments). It is important to note that no direct profits will be allowed to the grantee except, management fees.
- d. There are restrictions on funding the government salaries detailed in Section 6.2 of the OI on Grant Support. These restrictions should be considered while budgeting government salaries, if applicable.
- e. Article II, Section 7, of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including UNOPS as a subsidiary organ, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All proposals shall be submitted net of any direct taxes and any other taxes and duties.
- f. Grant budgets may include indirect costs up to **10 %** of direct costs. In case of subgrants, indirect costs on the subgrant amount should be calculated and presented separately.
- g. For the recycling activity, UNOPS will directly procure the necessary equipment and materials required for the recycling initiatives. The businesses will receive the purchased equipment upon completion of the procurement process. Funds allocated for operational costs and minor infrastructure works will be provided as needed, based on the agreed-upon grant support agreement.

### 3. EVALUATION METHOD AND CRITERIA

Proposals submitted in response to this CFP document shall be evaluated following the cumulative analysis methodology, which consists of the following steps:

- a. **Preliminary screening:** This includes an assessment of whether proposals comply with the formal and eligibility criteria stated in [Table 1: Formal and eligibility criteria](#). All proposals which pass this stage will go through a subsequent evaluation as follows.
- b. **Technical evaluation:** This assesses the technical points achieved by each proposal, as per the maximum obtainable points assigned per criteria group in [Table 2.1: Parts of the technical proposal evaluation](#). Only proposals that meet the minimum threshold indicated in [Table 2: Technical criteria](#) shall be considered substantially compliant at this stage. Evaluation of the technical proposals shall be completed prior to opening the financial proposals.
- c. **Financial evaluation:** Financial proposals will only be opened for proposals that have achieved the minimum threshold in the technical evaluation. Financial proposals shall be checked for any mathematical errors in accordance with Article 15, "Minor Informalities, Errors or Omissions" in the [Instructions to Applicants](#). The total financial proposal points achieved for each proposal are determined in accordance with [Table 3: Financial criteria](#).
- d. **Combined analysis:** This evaluation will be conducted based on a combined analysis, analysing all the relevant costs, risks and benefits for each proposal. The combined analysis includes the scores from both the technical evaluation, including factors such as risks, sustainability, and others, and the financial evaluation, using a predefined weighting method.

The maximum number of points that an applicant may obtain for its proposal are as follows:

- Technical proposal: 80 points
- Financial proposal: 20 points

The maximum total number of points an applicant may obtain for both the technical and financial proposals is 100.

UNOPS may request clarification or further information in writing from applicants at any point during the evaluation process. In this case, any response from an applicant shall not modify the substance of the proposal, including both the technical and financial aspects of the proposal. UNOPS may use such information to interpret and evaluate the relevant proposal.

The evaluation of a proposal by UNOPS shall be carried out against the evaluation criteria described in the following tables.

### 3.1. Preliminary screening

Table 1 FORMAL AND ELIGIBILITY CRITERIA	
Criteria evaluated on a pass/fail basis during the preliminary screening	Documents to establish compliance with the criteria
1. The applicant is eligible as defined in Article 1, “Applicant Eligibility” in the <a href="#">Instructions to Applicants</a> .	<ul style="list-style-type: none"><li>• <b>Proposal</b></li><li>• <b>Annex 1: Declarations</b></li><li>• <b>Annex 2: PSEA</b> implementing partner self-assessment</li></ul>
2. The proposal is complete and includes all completed forms and other documentation requested in the <a href="#">Particulars</a> , ‘Content of proposal submissions’.	<ul style="list-style-type: none"><li>• All documentation requested in the <a href="#">Particulars</a>, ‘Content of proposal submissions’</li></ul>
3. The applicant accepts the conditions in the template for agreement, as specified in the <a href="#">Particulars</a> , ‘Type of legal instrument’.	<ul style="list-style-type: none"><li>• <b>Annex 1: Declarations</b></li></ul>

### 3.2. Technical evaluation

Table 2 TECHNICAL CRITERIA	
Criteria evaluated based on scoring during the technical evaluation	Documents to establish compliance with the criteria
<p>The maximum number of technical points obtainable is detailed in <a href="#">Table 2.1: Parts of the technical proposal evaluation</a>.</p> <p>To be technically compliant, applicants must obtain a minimum threshold of 70% of the total obtainable points.</p>	<ul style="list-style-type: none"><li>• <b>Proposal</b></li></ul>

Table 2.1 Parts of the technical proposal evaluation		Obtainable points
Applicant’s capacity and expertise		30
Proposed methodology, approach, and implementation plan		25
Key personnel proposed		10
Past experience in plastic recycling		10
Prior Grant Recipient Experience		5
Total technical proposal points		80

**Table 2.1.1 Part 1: Applicant's capacity and expertise**

	Criteria to be evaluated	Documents to establish compliance with the criteria (not exhaustive)	Obtainable points
	The applicant has the general organizational capability to support effective implementation: management structure; financial stability and project financing capacity; management controls; and the extent to which any work would be sub-granted/contracted.	Copy of financial statements for the last 2 years <ul style="list-style-type: none"> <li>Proposal</li> </ul>	2
	The applicant has relevant specialized knowledge and experience in similar activities.	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	7
	The applicant has the presence or experience working in the relevant region, country or area.	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	5
	The applicant has the capacity to undertake the current proposed activities in addition to its current workload.	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	5
	The applicant's existing projects complement this grant support project activity(ies).	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	4
	Lessons learned by the applicant from other projects are factored in the proposal for the implementation of the proposed grant support project activity(ies).	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	1
	The applicant has been in continuous operation during the last 2 year(s).	Certification of incorporation of the applicant	2
	The applicant has experience successfully delivering similar grant support project activities during the last 1 year(s) prior to this CFP.	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	2
	The applicant organization possesses valid accreditation for Community Related Activities from the Municipal Authority	<ul style="list-style-type: none"> <li>Proof of accreditation</li> </ul>	2
	<b>Total points for Part 1</b>		<b>30</b>

**Table 2.1.2 Part 2: Proposed methodology, approach, and implementation plan**

No.	Criteria to be evaluated	Documents to establish compliance with the criteria (not exhaustive)	Obtainable points
	The proposal is substantially compliant and does not contain any material deviation(s) from the minimum requirements as stipulated in this CFP document, which indicates the applicant's understanding of these requirements.	<ul style="list-style-type: none"> <li>Proposal</li> </ul>	2
	The applicant's proposed approach and methodology is consistent with objectives and targeted outcomes of the	<ul style="list-style-type: none"> <li>Proposal, Section 3</li> </ul>	3

	grant/funding and the objectives of the UNOPS project activities under which this grant/funding opportunity is available.		
	The proposed approach is technically sound.	• <b>Proposal</b> , Section 3	3
	The proposed approach is an efficient way to deliver the activities and achieve the proposed outputs.	• <b>Proposal</b> , Section 3	3
	The approach is feasible given the operating environment (e.g., access, security, climatic conditions, etc.).	• <b>Proposal</b> , Section 3	2
	The activities proposed under the Implementation Plan are aligned with the proposed approach and methodology. The Implementation Plan demonstrates the applicant's capacity to plan and implement the grant support project activities within the identified timeliness.	• <b>Proposal</b> , Sections 3 and 4	3
	The applicant has identified tangible outputs that clearly support the achievement of the expected outcomes.	• <b>Proposal</b> , Section 4	2
	The proposal satisfactorily demonstrates that the Health, Safety, Social and Environmental (HSSE) requirements in relation to the grant support project activities will be met.	• <b>Proposal</b>	2
	The proposal satisfactorily demonstrates that the Protection from Sexual Exploitation and Abuse (PSEA) requirements in relation to the grant support project activities will be met.	• <b>Proposal</b>	2
1	The IP Monitoring Plan details how different work elements will be monitored, controlled.	• <b>Proposal</b> , Section 5	2
2	The indicators provide a true measure of the result and are the means of verifying a realistic way to capture the information required.	• <b>Proposal</b> , Section 5	1
3			
<b>Total points for Part 2</b>			<b>25</b>

**Table 2.1.3 Part 3: Key personnel proposed**

Criteria to be evaluated	Documents to establish compliance with the criteria (not exhaustive)	Obtainable points
The composition and structure of the applicant's proposed team is appropriate and the proposed management roles and other key personnel roles are suitable for the implementation of the grant support project activities.	• <b>Proposal</b> , Section 6	10
The applicant describes and justifies its plan for the size and composition of its team.	• <b>Proposal</b> , Section 6	10
The qualifications and experience of the proposed key personnel meet the established requirements. <ul style="list-style-type: none"> <li>• Director and/or Coordinator</li> <li>• Worker/Specialist</li> <li>• Financial Accountant</li> <li>• Other</li> </ul>	• <b>Proposal</b> , Sections 8 and 9	5

Total points for Part 3

25

### 3.3. Financial evaluation

**Table 3 FINANCIAL CRITERIA**

Criteria evaluated based on a cumulative analysis methodology during the financial evaluation	Documents to establish compliance with the criteria	Obtainable points
<p>Total Budget: A maximum of 8 points will be allocated to the lowest total budget. Total budgets of other substantially compliant applicants will be scored according to the following formula:</p> <p>Points for budget amount =</p> $\frac{[\text{lowest total budget amount}] \times [\text{maximum points allocated for the total budget amount}]}{[\text{Total budget amount of proposal under evaluation}]}$	<ul style="list-style-type: none"> <li>Annex 3: Financial proposal</li> </ul>	8
<p>Applicant organizations comply with the maximum budgets stipulated in the <a href="#">Budget requirements</a>.</p>	<ul style="list-style-type: none"> <li>Annex 3: Financial proposal</li> </ul>	3
<p>The applicant has provided sufficient justification of budget lines and lump sums.</p>	<ul style="list-style-type: none"> <li>Annex 3: Financial proposal</li> </ul>	3
<p>The allocation of budget among different categories is appropriate, particularly the allocation between activities and the operational budget.</p>	<ul style="list-style-type: none"> <li>Annex 3: Financial proposal</li> </ul>	3
<p>The applicant's cost estimates and the assumptions made for such estimates are reasonable.</p>	<ul style="list-style-type: none"> <li>Annex 3: Financial proposal</li> </ul>	3
Total financial proposal points		20