



January 21, 2025

**INVITATION TO BID**  
**No. UNFPA/MNG/ITB/25/001**

**Questions & Answers Part 2**

Nr.	Question by the Bidder	Answer by UNFPA
1.	Bank Guarantee for Advance Payment: Is there any requirement for a bank guarantee for the advance payment?	Please refer to Form 8 "Bank Guarantee for Advance Payment" on page 49 of the ITB Document for the relevant details.
2.	Performance Security: Could you provide details on the performance security requirements, if applicable?	Please refer to "SECTION IV: UNFPA Special Conditions for Contract" on page 30 of the ITB Document for the details on Performance Security.
3.	Payment Terms: What are the payment terms outlined in the bidding process?	Payment Net 30
4.	We are not able to open "SHIPPING AND PAYMENT INSTRUCTIONS" included with "SECTION IV: UNFPA Special Conditions for Contract"	Please disregard this invalid link and refer to the uploaded document titled "Shipping Instructions PO_XXXXX (sample)", which is a preliminary version.
5.	<p>Please clarify if the special permit issued by the Ministry of Health of Mongolia" is mandatory or not. Our maker does not have the below document.</p> <p>A. As per the ITB Document, to ensure that the supplier has the right to comply with the regulatory national requirements, the bidder should submit the following documents together with their bids:</p> <ul style="list-style-type: none"> <li>• The special permit issued by the Ministry of Health of Mongolia authorizing the company to import, supply, and sell medical equipment in Mongolia.</li> <li>• Manufacturer's authorization on letter to sell their product for this tender in Mongolia.</li> </ul>	<p>Yes. The supplier should submit the following documents together with their bids:</p> <ul style="list-style-type: none"> <li>a. Manufacturer's authorization letter to sell the product for this tender. It should be submitted together with the bidding document.</li> <li>b. Special permit (certificate) issued by the Ministry of Health of Mongolia authorizing companies to import and supply medical equipment in Mongolia. It should be submitted along with the bid. In the case of a Bidder not doing business within the country of destination, the Bidder is or will be represented by an Agent in the country that is equipped with this permit for</li> </ul>

		carrying out the customs clearance, maintenance, training, repair and spare parts-stocking obligations prescribed in the Technical Specifications.
6.	Is it allowed to bid even if we submit "Submission of completed Bid Confirmation" on 17th Jan 2025?	It is allowed to bid even if you submit the "Bid Confirmation Form" after the deadline of January 15, 2025. Please note that this form is only collected to verify that a sufficient number of bidders are interested in participating in the tender.
7.	I would appreciate it if you could advise on our eligibility for participating in this bid.	<p>The eligibility of bidders will be determined after the bid submission deadline during the Preliminary Examination stage, where all submissions will be reviewed against the criteria outlined in Section 10 of the ITB document.</p> <p>Please ensure that your submission adheres to the requirements specified in the ITB to facilitate the evaluation process as per Section 23 "Responsiveness of bids".</p>