**Annex G**

**Supplier Sustainability Questionnaire**

**Introduction**

UNICEF is committed to making a measurable contribution to the Sustainable Development Goals through sustainable procurement by working closely with the private sector, partners, governments, civil society organisations and other UN agencies. To this end, UNICEF published its [policy on sustainable procurement](https://www.unicef.org/supply/files/UNICEF_Procedure_on_Sustainable_Procurement.pdf). UNICEF seeks to incrementally and progressively adopt a sustainable procurement approach for procurement activities to address broader environmental and social issues wherever and whenever feasible with consultation with suppliers and other stakeholders mentioned above. UNICEF would like to invite suppliers to share sustainability efforts in the supply chains. Although UNICEF will not use the information shared by suppliers for contract making award decision, this will be an opportunity to gain intelligence on sustainable procurement practice in the market. We would appreciate if you could answer all question fully.

1. **Policy to incorporate social accountability**
   1. a. Do you have a formal policy that covers the following areas described in the UN Supplier Code of Conduct? (Note: it could be one overarching policy/code of conduct or multiple policies)
2. Freedom of Association and Collective Bargaining (Y/N)
3. Forced or Compulsory Labour (Y/N)
4. Protection and Safeguarding of Children (including Child Labour) (Y/N)
5. Discrimination (Y/N)
6. Wages, Working Hours and Other Conditions of Work (Y/N)
7. Health and Safety of the workplace (Y/N)
8. Human Rights (Y/N)
9. Harassment, Harsh or Inhumane Treatment (including Sexual Exploitation and Abuse) (Y/N)
10. Non-engagement of sales or manufacturing of Mines (Y/N)

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b. If yes, please share a copy of policy/policies.

1. **Elimination of child labour**
   1. a. Have you established robust age-verification mechanism as part of recruitment processes? (Y/N)

b. If yes, do you ensure the age verification mechanism are used throughout your supply chains (including your sub-contractors and suppliers)? (Y/N)

c. In removing children from the workplace, how do you ensure protection of affected children, and, where appropriate, provide decent remuneration to adult household members?

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Community development**
   1. a. Do you invest in community development activities in the markets you source from and/or operate within? (Y/N)
2. If yes, please explain what you do.
3. **Other comments**

Please add any further information that you consider relevant for this questionnaire.