|  |  |  |
| --- | --- | --- |
|  | Logo, company name  Description automatically generated |  |

|  |  |
| --- | --- |
| **MANILA SUPPLY CHAIN UNIT (MSCU)** | |
| TO: Suppliers | FROM:  IOM Geneva /  Procurement Support,  Manila Supply Chain Unit |
| NO. OF PAGES INCLUDING  COVER SHEET:1 | DATE: 4 December 2024 |
| **SUBJECT: CFiP # 2024-0001-GVA-LL**­ **Call for Innovative Proposals for developing a pilot prototype of a digital platform for IOM around land rights claims processing for displacement-risk communities – Amendment No.1.** | |

In reference to the Call for Innovative Partnerships for Partnering with IOM on **developing a pilot prototype of a digital platform for IOM around land rights claims processing for displacement-risk communities** issued on 28 Nov 2024 via UNGM and IOM websites, this Addendum No.001 is issued to address clarifications from suppliers.

**Clarifications from Suppliers**

| **Question #** | **Clarifications** | **Response** |
| --- | --- | --- |
| 1 | When is the pre-proposal conference date and time? | The Pre-Proposal Conference for this CfIP has been moved to December 11th, 3-4pm CET. Individuals can register for the conference online [at this link](https://events.teams.microsoft.com/event/eb8a576d-6ae8-4793-8929-b8c187de200a@1588262d-23fb-43b4-bd6e-bce49c8e6186). |
| 2 | Where can vendors access the Vendor Information Sheet – the link on the CfIP is broken? | The Vendor Information Sheet is available [at this link](https://iomint-my.sharepoint.com/:b:/g/personal/dstarosta_iom_int/EUddYUcAncVCj07IosSsDKsBqCdG6l98gcY1PTpaIyZK7A?e=YAvJeE) |
| 3 | Could you provide more details about the criteria that will be used to evaluate submitted proposals? | Please refer to Annex 3 - Technical and Financial Offer of the CFIP for an in-depth outline of our evaluation criteria. If you have specific questions, we encourage you to attend the Pre-proposal conference scheduled for Wed, Dec 11, 2024 9:00 AM - 10:00 AM (UTC-05:00) Eastern Time (US & Canada) (Meeting ID: 338 748 423 369 | Passcode: rD7wr6gV ) The project team will available to answer questions and provide further clarifications. |
| 4 | The Terms of Reference mention that the cost of post-project maintenance and updates should be included in the proposal. Could you clarify the expected duration of this support? | The pilot implementation is scheduled to begin in March 2025 and the final reporting is due by October 2025. |
| 5 | Does IOM have a local unit or office in the Philippines that could assist with coordination with local authorities and communities? If so, would this allow us to exclude travel and fieldwork-related costs from our budget proposal? | Yes, IOM has a local office in the implementation area, and we will be recruiting dedicated staff to support the project and assist with coordination with local authorities and communities. However, fieldwork and travel are still likely to be necessary and we recommend including these costs in your budget proposal. |
|  |  |  |
|  |  |  |
|  |  |  |

Issued by: Approved by:

Signature: Signature:

Name: Joan Madarang Name: Ilyas Masih

Title: Sr. Procurement and Logistics Asst. Title:

Date: Date: