

## Pre-Submission Meeting Minutes

Call for proposal : Ref: ATscale/Grant/2024/023-026 - Programme Management, Coordination, and Technical Support to the Government(s) for implementing the Programme on Scaling Up Assistive Technology and Related Rehabilitation Services for School-aged Children in Selected Pacific Island Countries

Date: 26 November 2024, 6 am to 7 am CET

Meeting participants list:

1. Pauline kleinity
2. Serupepeli Jione Rokota
3. Palvi Devi
4. Jody Mills
5. Kinley WANGMO
6. Than Htike Zin

- The UNOPS ATscale representative and meeting chair, the Senior Programme Manager, began the webinar by presenting the agenda and introducing the team. Participants were then invited to introduce themselves.
- The Senior Programme Manager provided an overview of key deadlines and the recent amendment to the Call for Proposals (CFP). She emphasized the Eligibility, Formal, and Qualification Criteria, explaining the cumulative analysis evaluation method used in the process. Additionally, she informed participants of another amendment to the CFP, specifically concerning the Eligibility Criteria.
- The UNOPS ATscale representative stressed the importance of submitting a complete and properly signed proposal to enhance compliance chances.
- The Senior Programme Manager outlined the Scope of Work for the CFP, clarifying the requirements and expectations. A first round of questions and answers followed this presentation (details are available in the table below).
- After the presentation, the floor was opened for further questions and discussions.

SN#	Question and Answer
<b>Question - 1</b>	How do you expect applicants to calculate the 85% to 90% for Scale-up integrated screening and 10 to 15% to a favourable environment of the grant across across in a multi-country submissions?
<b>Answer - 1</b>	Overall, we expect 85% to 90% of the grant directed towards scaling-up integrated screening for vision, hearing and mobility and provision of

	eyeglasses, hearing aids and mobility aids for school-aged children and the remaining 10% to 15% allocated to create a favourable environment for assistive technology sector development. . For the multi-country program, the distribution should be balanced across countries, adhering to the specified allocation proportions.
<b>Question - 2</b>	How closely does ATscale expect to work with the government?
<b>Answer - 2</b>	We expect all applicants/potential partners to work closely with the government. Applicants should discuss with the government to understand what the priorities of the government are and accordingly propose outcomes, outputs and activities in the proposal.
<b>Question - 3</b>	Will ATscale communicate with the government of respective countries ?
<b>Answer - 3</b>	ATscale requested countries to assign a government focal person for each country. Each focal person name and contact information will be shared.