CALL FOR PROPOSALS

CAFI Science & Innovation

**CFP reference number:**CDMCO/UNOPS/24066/2024

**CFP document issue date:** **Nov 15, 2024**

# 

# PARTICULARS

## UNOPS project objective(s)

The purpose of this Call for Proposals (CFP) is to select implementing organizations capable of ensuring the effective implementation of scientific projects, financed by the Central African Forest Initiative (CAFI) Science & Innovation. CFPs may cover one or more themes. Each CFP must comply with the guidelines set out in the following documents:

* The CFP which specifies the general and special conditions governing bids;
* The CAFI Science & Innovation Framework;

## Background and objectives of the grant/funding

**Background**

Central Africa is home to the world's second largest tropical rainforest, which sequesters around 1.5 billion tonnes of CO2 equivalent or 4% of global emissions each year and provides habitat for over 10,000 plant and animal species. Forest loss is accelerating despite ongoing efforts, as government action alone has not been sufficient to establish an effective balance between the interests of the forest and economic development.

The challenge ahead is producing more food and timber on existing land to reduce the demand for new land. That is sustainable intensification rather than destructive extensification. This is essential for stopping deforestation and forest degradation while at the same time meeting food security needs and creating employment.

On this basis, a coalition of donors - the European Union, the Federal Republic of Germany, the Kingdom of Norway, the French Republic, the United Kingdom, the Republic of Korea, the Netherlands, Belgium and Sweden - and the Central African partner countries - the Central African Republic, the Democratic Republic of Congo, the Republic of Cameroon, the Republic of Congo, the Republic of Equatorial Guinea and the Republic of Gabon - entered into a collaborative partnership to establish the Central African Forest Initiative (CAFI).

CAFI is a unique initiative that catalyses high-level political dialogue and increased funding to support ambitious reforms and on-the-ground investments to help partner countries reduce emissions from deforestation and forest degradation while alleviating poverty. Today, with the signature of three Letters of Intent (DRC, Gabon and the Republic of Congo), CAFI is funding partner countries to implement programmes that enable them to achieve and increase their ambitions to preserve their forests, reduce poverty and move towards economic diversification.

Expressions of Interest require up to date peer reviewed data to guide negotiations between CAFI and partner countries as well as for their successful implementation.

There is therefore a need to collect data and better understand the different scientific datasets and related results on issues such as forest area cover (and changes), land use and land use change, drivers of change, forest carbon stocks (and changes), biodiversity and agricultural expansion in the Congo Basin forests, as well as socio-economic context and impact of interventions. Different methodological approaches on the same issue may lead to different results (locally, nationally and regionally), which is challenging to understand for non-scientists and makes science-based policy-making difficult. As this may lead to questions or confusion on the accuracy of results and outputs of a given study (be that national or regional), the need has been identified to find a practical and nimble solution to create a constructive environment to explore such possible differences in results and reach a consensus understanding of them to support the policy-science interface in the CAFI countries.

Data on forest area cover and changes, drivers of deforestation, livelihoods and biodiversity are also key inputs to assess the impact of CAFI investments, and by extension the adequateness of CAFI's theory of change. This represents another key objective of CAFI Science & Innovation.

**Objectives**

The objectives of the grant/funding are to:

1. Support and fund specific research initiatives to address scientific data gaps related to the Congo Basin forests, further informing policy and programmatic decisions.
2. Enable the CAFI Secretariat to understand differing scientific results on key topics such as deforestation rates, providing strategic support to the CAFI Board and CAFI countries for effective programming implementation.
3. Directly inform the implementation of CAFI programming and enhance CAFI’s theory of change and impact on the ground by answering targeted research questions.
4. When needed, convene scientific partners to exchange and share relevant new discoveries, updates, and scientific progress related to the Congo Basin forests with CAFI countries and the CAFI Board.

## Targeted impact of the grant/funding

The expected impact and outcomes from the available grant/funding are:

1. Reduction in deforestation and forest degradation: implementation of projects that reduce emissions by protecting and sustainably managing forest areas in the Congo Basin, contributing to global climate change mitigation efforts.
2. Alleviation of poverty and economic diversification: projects will foster economic opportunities and sustainable livelihoods for local communities, reducing reliance on destructive land-use practices and promoting economic diversification.
3. Enhanced data quality and accessibility: improved accuracy, transparency, and accessibility of data related to forest cover, land use, biodiversity, and socio-economic factors. This will enable better-informed decision-making and policy formulation at both national and regional levels.
4. Strengthened policy-science interface: bridging the gap between scientific research and policy implementation, leading to more effective and science-based policy-making processes. This will support the achievement of CAFI’s programming objectives and enhance the overall impact of interventions.
5. Enhanced understanding of the potential and implementation of Payments for Ecosystem Services (PES).
6. Improved monitoring and evaluation: development and implementation of robust monitoring and evaluation frameworks to systematically assess the progress and outcomes of CAFI-funded projects. This will ensure accountability and facilitate the continuous improvement of strategies and interventions.
7. Increased capacity and professional growth: provision of scholarships and fellowships to build local and regional capacity in environmental science and policy, fostering a new generation of experts to continue advancing the goals of sustainable forest management and climate resilience.
8. Informed strategic programs: data and insights generated will underpin strategic programs such as carbon markets, and biodiversity credits, enhancing their effectiveness and sustainability.

## 

## Activities under grant/funding

Activity 1: Forest Cover (and changes) and land-use (change)

1. Sub-activity 1.1: Understanding Existing Forest Cover (and Changes) and Land-Use (Change)
   1. conduct comparative analyses of different datasets on forest cover and land–use changes to understand discrepancies
   2. Evaluate the benefits and challenges of various datasets and determine their optimal use cases
2. Sub-activity 1.2: Develop Annual Forest Area and Land-Use Area Statistics
   1. Compile and analyze data to produce annual statistics for forest and land-use areas in the Congo Basin forests and the six CAFI countries
   2. Annual monitoring of the drivers of deforestation
   3. Format these statistics to support national forest monitoring systems and facilitate access to REDD+ results-based payments and carbon finance
3. Sub-activity 1.3: Identification of High-Value Forests and Peatlands
   1. Identify and map high-value forests and peatlands based on carbon and biodiversity metrics
   2. Assess the current management status and the presence of industrial concessions in these areas
   3. Assess landscape integrity of High-Value Forests and Peatlands
   4. Assess socio-cultural aspects related to high-value forests and peatlands

Activity 2: Data Access and Transparency

1. Sub-activity 2.1: Develop a Roadmap for Forest Open Data Policies
   1. Collaborate with the six CAFI countries to create a roadmap for implementing open data policies at regional and national levels
   2. Utilize creative commons licenses to enhance data accessibility and transparency

Activity 3: Biodiversity

1. Sub-activity 3.1: Maps and Dashboards of Biodiversity
   1. Develop comprehensive maps and dashboards that display biodiversity data at relevant scales within countries and across the region
   2. Ensure these tools are applicable for biodiversity credits and conservation planning
   3. Model the spatial distribution and ecological niche of key species to determine the suitable area to be protected for biodiversity conservation and to contribute strongly in Sub-activity 1.3: Identification of High-Value Forests and Peatlands
   4. Evaluate the economic value of the biodiversity and the ecosystem services and their contribution to the GDP of the CAFI countries and determine high biological productive areas (in cropland and forests).

Activity 4: Community Forests

1. Sub-activity 4.1: Up-to-Date Map of Community Forests
   1. Create and maintain an updated map of community forests in the six Congo Basin countries
   2. Analyze the impact of community forest concessions on deforestation and degradation trends
   3. Evaluate the effectiveness of community forest management in accordance with legal frameworks
   4. Assess the potential for ecosystem and biodiversity conservation in community forests

Activity 5: Payments for Environmental Services (PES)

1. Sub-activity 5.1: Assess and map the Payments for Environmental Services (PES) potential in the region based on technical and socio-economic features
2. Sub-activity 5.2: Assess the impact of PES projects and programmes on the divers of deforestation.
   1. Develop a comprehensive framework for monitoring and evaluating CAFI’s PES initiatives
3. Sub-activity 5.3: Assess the impact of one or more of CAFI’s PES initiatives on addressing the drivers of deforestation.

Activity 6: Monitoring, Evaluation and Impact Assessment

1. Sub activity 6.1: Assess the impact of agricultural subsidy programmes on addressing the drivers of deforestation.
   1. Conduct a scientific assessment of Cameroon’s Cocoa and Coffee Development Fund (CCODEF) funding model to assess the effectiveness and efficiency of the CCODEF incentives in reducing deforestation and the long-term sustainability of the agro-ecological transition carried out by beneficiary farmers and propose concrete actions to improve the programme.[[1]](#footnote-0)
2. Sub-activity 6.2: Optimal Tools for Monitoring Land Use Interventions
   1. Collaborate on developing cost-effective tools and methodologies for monitoring land use interventions, such as reforestation and regeneration PES
   2. Identify minimum surface area requirements, suitable monitoring products, and timelines for effective implementation
3. Sub-activity 6.3: Framework for Socio-Economic Studies
   1. Design and implement a framework for conducting socio-economic studies to assess the impact of CAFI’s investments on food security and poverty alleviation
   2. Pilot these studies (point a above), based on a statistically robust and sample-based approach, asses 3 to 5 CAFI-funded projects in DRC and the Republic of Congo as well as 3 non CAFI-funded projects on food security and poverty alleviation in the same countries to avoid potential bias.
   3. Based on these pilots, develop guidance for a cost-efficient methodology to be picked up by CAFI-funded projects as part of their reporting requirements under the CAFI M&E Guidelines

Activity 7: Professional Growth

1. Sub-activity 7.1: PhD Scholarships
   1. Provide scholarships for PhD students to conduct research on relevant topics within the scope of CAFI’s objectives
2. Sub-activity 7.2: Science-Policy Interface Fellows
   1. Establish fellowship programs to support individuals working at the intersection of science and policy, enhancing their ability to contribute to evidence-based policy-making

## 

## Grant/funding available

### Total amount of grant/funding available

The following table indicates the total amount of grant/funding available under this Call for Proposals.

| **Currency** | **Amount** | **Amount in words** |
| --- | --- | --- |
| USD | 2.200.000 | Two point two million |

## 

## Applicant eligibility

### Applicant category(ies)

The following categories of applicants are eligible to apply under this Call for Proposals:

* Academic and research institutions
* Non-Governmental Organizations (NGOs)
* Indigenous Peoples Organizations (IPOs)
* Civil Society Organizations (CSOs)

### Additional conditions of ineligibility

The applicant shall not fall under any of the conditions listed in the[Instructions to Applicants](https://content.unops.org/service-Line-Documents/Infrastructure/Grant-Support-Call-for-Proposals-Instructions-to-Applicants_EN.pdf), Article 1, which makes the applicant ineligible for this grant/funding.

## Content of proposal submissions

#### A submission of interest may cover one or more projects. Each submission can be made individually or on behalf of a consortium of national, regional and international organizations.

Applicants shall include the following:

* **Proposal specifying which activities in the CFP it aims to address**
* **Annex 1: Declarations**
* **Annex 2: Protection from sexual exploitation and abuse (PSEA) implementing partner self-assessment**
* **Annex 3: Financial proposal**

Applicants must carefully read and understand theRequirements in this Call for Proposals and the [Instructions to Applicants](https://content.unops.org/service-Line-Documents/Infrastructure/Grant-Support-Call-for-Proposals-Instructions-to-Applicants_EN.pdf) before completing the Proposal and Annexes.

#### By submitting their CFP, applicants are deemed to be fully aware of:

#### Terms and conditions of the call;

#### The CAFI Science & Innovation Framework, which details the nature and scope of the results to be achieved and actions to be taken;

#### Terms of Reference (ToR) of the CAFI Fund and its results framework.

## Partial proposals

Applicants are permitted to submit proposals for one or more of the packages identified above and in the Requirements. For each package included in the partial proposal, applicants shall submit a proposal for one hundred (100) percent of the grant support project activities and the quantities specified for each package. Evaluation will be completed separately for each package in the proposal.

## Sub-granting and contracting

Sub-granting and contracting are only permitted under this Call for Proposals as follows:

| **Sub-granting** | Subcontracting |
| --- | --- |
| **Contracting** | Subcontracting |

## Proposal currency

The proposal budget shall be prepared in the following currency(ies):

USD, United States Dollar

## Language of proposals

All proposals, information, documents and correspondence exchanged between UNOPS and the applicant shall be in:

English

French

## Proposal submission

The deadline for the submission of proposals is **Jan 31, 2025**. Proposals shall be submitted using the following method:

**Electronic Submission**

Proposals shall be sent to CAFI.SI@unops.org

Refer to Article 10, “Proposal Submission”, of the [Instructions to Applicants](https://content.unops.org/service-Line-Documents/Infrastructure/Grant-Support-Call-for-Proposals-Instructions-to-Applicants_EN.pdf) for details on the specific requirements for proposal submission.

## Type of legal instrument

The applicable legal instrument(s) are identified hereunder.

* Grant Support Agreement

## Contact information

All correspondence, notifications and requests for clarifications in relation to this Call for Proposals shall be sent to:

| **Name** | UNOPS Science Innovation Team |
| --- | --- |
| **Title** | ***Submission for CFP 2024/Science*** |
| **Email** | CAFI.SI@unops.org |

Submissions will be analysed on a "first come, first served" basis and either accepted or rejected based on the scoring criteria.

## Important dates and deadlines

The following tables provide the key dates and deadlines pertaining to this Call for Proposals.

|  | Date | Time | Time Zone |
| --- | --- | --- | --- |
| Beginning of submission of proposals | Nov 15, 2024 | 18:00 | CET |
| Request for clarification | Jan 15, 2025 | 18:00 | CET |
| Deadline for proposal submission | Jan 31, 2025 | 18:00 | CET |
| Expected agreement start date | March 1, 2025 | 18:00 | CET |

# REQUIREMENTS

## Approach and methodology

##### The proposal should clearly state which of the CFP activities and sub-activities will be addressed.

##### Furthermore, it should refer to the CAFI Science and Innovation Framework and need to specify:

##### complementarity with existing research and innovation initiatives in the Congo Basin,

##### how it is in line with the CAFI Terms of Reference,

##### how it is in line with CAFI’s Theory of Change.

##### Outputs, deliverables and activities should be clearly presented.

##### The proposal should also state clearly how the work will be undertaken, which methodologies will be used and if field work and site visits are required.

Applicants must provide detailed information on the following cross-cutting area:

* Health and Safety Requirements (if field work is included)
* Social and Environmental Requirements (such as gender and social inclusion)
* Free, prior and informed consent (FPIC) Requirements
* Protection from Sexual Exploitation and Abuse Requirements
* Sustainability Requirements

Furthermore, applications are requested to share a list of most relevant existing peer-reviewed publications related to the field of activities for which they are seeking funds.

## Publication requirements

Applicants commit to publish the work, and any collected data, through **peer-reviewed open access** channels (reports and/or journals) within 2 years of completion of the grant.

## Implementation Plan requirements

Using the proposed outputs, deliverables and activities, in view of achieving the outcomes of the grant/funding, complete the Implementation Plan. The Implementation Plan should accurately show the sequence and timeframe for the delivery of each activity and output.

## Implementing Partner Monitoring Plan requirements

Complete the Implementing Partner (IP) Monitoring Plan.

## Budget requirements

1. Budget Ceiling: N/A
2. At a minimum, the budgets must include:
   1. An estimate of direct costs, which include all of the expenses that are required for, and can be tracked directly to, the grant/funding accounts. Direct costs must be broken down by expense subcategory, by expense line item and by year.
   2. A description of assumptions or justifications underlying the estimates
3. The costs will be eligible only if these are incurred for the purpose of this grant/funding and within the duration mentioned in the legal instrument (including any amendments)
4. Article II, Section 7, of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including UNOPS as a subsidiary organ, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All proposals shall be submitted net of any direct taxes and any other taxes and duties
5. Indirect costs are not permitted within grant budgets, including for sub-grants. All allowable costs must be classified under direct cost categories with sufficient justification for their relevance to the project. General cost fees (frais généraux) may be included under direct costs only when they are explicitly linked to specific project activities.

# EVALUATION METHOD AND CRITERIA

Proposals submitted in response to this CFP document shall be evaluated following the cumulative analysis methodology, which consists of the following steps:

1. [**Preliminary screening:**](#_heading=h.43ky6rz) This includes an assessment of whether proposals comply with the formal and eligibility criteria stated in [Table 1: Formal and eligibility criteria](#_heading=h.2iq8gzs). All proposals which pass this stage will go through a subsequent evaluation as follows.
2. [**Technical evaluation:**](#_heading=h.xvir7l) This assesses the technical points achieved by each proposal, as per the maximum obtainable points assigned per criteria group in [Table 2.1: Parts of the technical proposal evaluation](#_heading=h.4h042r0). Only proposals that meet the minimum threshold indicated in [Table 2: Technical criteria](#_heading=h.3hv69ve) shall be considered substantially compliant at this stage. Evaluation of the technical proposals shall be completed prior to opening the financial proposals.
3. [**Financial evaluation:**](#_heading=h.319y80a)Financial proposals will only be opened for proposals that have achieved the minimum threshold in the technical evaluation. Financial proposals shall be checked for any mathematical errors in accordance with Article 15, “Minor Informalities, Errors or Omissions” in the[**Instructions to Applicants**](https://content.unops.org/service-Line-Documents/Infrastructure/Grant-Support-Call-for-Proposals-Instructions-to-Applicants_EN.pdf). The total financial proposal points achieved for each proposal are determined in accordance with [Table 3: Financial criteria](#_heading=h.1gf8i83).
4. **Combined analysis:** This evaluation will be conducted based on a combined analysis, analyzing all of the relevant costs, risks and benefits for each proposal. The combined analysis includes the scores from both the technical evaluation, including factors such as risks, sustainability, and others, and the financial evaluation, using a predefined weighting method.

The maximum number of points that an applicant may obtain for its proposal are as follows:

* Technical proposal: 78 points
* Financial proposal: 18 points

The maximum total number of points an applicant may obtain for both the technical and financial proposals is 100. The weighting of the technical and financial proposals will be 70:30 – the ratio determined for the technical proposal and the financial proposal.

UNOPS may request clarification or further information in writing from applicants at any point during the evaluation process. In this case, any response from an applicant shall not modify the substance of the proposal, including both the technical and financial aspects of the proposal. UNOPS may use such information to interpret and evaluate the relevant proposal.

The evaluation of a proposal by UNOPS shall be carried out against the evaluation criteria described in the following tables.

#### 

## Preliminary screening

| Table 1 FORMAL AND ELIGIBILITY CRITERIA | |
| --- | --- |
| **Criteria evaluated on a pass/fail basis during the preliminary screening** | **Documents to establish compliance with the criteria** |
| 1. The applicant is eligible as defined in Article 1, “Applicant Eligibility” in the [Instructions to Applicants](https://content.unops.org/service-Line-Documents/Infrastructure/Grant-Support-Call-for-Proposals-Instructions-to-Applicants_EN.pdf). | * **Proposal** * **Annex 1: Declarations** * **Annex 2: PSEA implementing partner self-assessment** |
| 1. The proposal is complete and includes all completed forms and other documentation requested in the [Particulars, ‘Content of proposal submissions’](#_heading=h.2grqrue). | * All documentation requested in the [Particulars, ‘Content of proposal submissions’](#_heading=h.2grqrue) |
| 1. The applicant accepts the conditions in the template for agreement, as specified in the [Particulars, ‘Type of legal instrument’](#_heading=h.nmf14n). | * **Annex 1: Declarations** |

## Technical evaluation

| Table 2 TECHNICAL CRITERIA | |
| --- | --- |
| **Criteria evaluated based on scoring during the technical evaluation** | **Documents to establish compliance with the criteria** |
| The maximum number of technical points obtainable is detailed in [Table 2.1: Parts of the technical proposal evaluation](#_heading=h.4h042r0).  To be technically compliant, applicants must obtain a minimum threshold of 70% of the total obtainable points. | * **Proposal** |

|  | Table 2.1 Parts of the technical proposal evaluation | **Obtainable points** |
| --- | --- | --- |
| **1.** | Applicant’s capacity and expertise | 22 |
| **2.** | Proposed methodology, approach and implementation plan | 44 |
| **3.** | Key personnel proposed | 12 |
| **Total technical proposal points** | | **78** |

|  | Table 2.1.1 Part 1: Applicant’s capacity and expertise | | |
| --- | --- | --- | --- |
| **No.** | **Criteria to be evaluated** | **Documents to establish compliance with the criteria** (not exhaustive) | **Obtainable points** |
| **1.1** | The applicant has the general organizational capability to support effective implementation: management structure; financial stability and project financing capacity; management controls; and the extent to which any work would be sub-granted/contracted. | **Copy of audited financial statements for the last 5 years**   * **Proposal** | 2 |
| **1.2** | The applicant has relevant specialized knowledge and experience in similar activities. | * **Proposal** | 2 |
| **1.3** | The applicant has the presence or experience working in the relevant region, country or area. | * **Proposal** | 4 |
| **1.4** | The applicant has the capacity to undertake the current proposed activities in addition to its current workload. | * **Proposal** | 2 |
| **1.5** | The applicant’s existing projects complement this grant support project activity(ies). | * **Proposal** | 2 |
| **1.6** | Lessons learned by the applicant from other projects are factored in the proposal for the implementation of the proposed grant support project activity(ies). | * **Proposal** | 2 |
| **1.7** | The applicant has been in continuous operation during the last 5 year(s). | Certification of incorporation of the applicant | 2 |
| **1.8** | The applicant has experience successfully delivering similar grant support project activities during the last 5 year(s) prior to this CFP. | * **Proposal** | 2 |
| **1.9** | The applicant organization possesses valid accreditation | * **Proof of accreditation** | 2 |
| **1.10** | The applicant has demonstrable successful experience in conducting this type of activity in the Congo Basin | Proof of similar studies carried out successfully | 4 |
| **Total points for Part 1** | | | **22** |

|  | Table 2.1.2 Part 2: Proposed methodology, approach and implementation plan | | |
| --- | --- | --- | --- |
| **No.** | **Criteria to be evaluated** | **Documents to establish compliance with the criteria** (not exhaustive) | **Obtainable points** |
| **2.1** | The proposal is substantially compliant and does not contain any material deviation(s) from the minimum requirements as stipulated inthis CFP document, which indicates the applicant’s understanding of these requirements. | * **Proposal** | 2 |
| **2.2** | The applicant’s proposed approach and methodology is consistent with objectives and targeted outcomes of the grant/funding and the objectives of the UNOPS project activities under which this grant/funding opportunity is available. | * **Proposal**, Section 3 | 4 |
| **2.3** | The proposed approach is technically sound. | * **Proposal**, Section 3 | 2 |
| **2.4** | The proposed approach is an efficient way to deliver the activities and achieve the proposed outputs. | * **Proposal**, Section 3 | 4 |
| **2.5** | The approach is feasible given the operating environment (e.g., access, security, climatic conditions, etc.). | * **Proposal**, Section 3 | 2 |
| **2.6** | The activities proposed under the Implementation Plan are aligned with the proposed approach and methodology. The Implementation Plan demonstrates the applicant's capacity to plan and implement the grant support project activities within the identified timeliness. | * **Proposal**, Sections 3 and 4 | 4 |
| **2.7** | The applicant has identified tangible outputs that clearly support the achievement of the expected outcomes. | * **Proposal**, Section 4 | 4 |
| **2.8** | The proposal satisfactorily demonstrates that the Health, Safety, Social and Environmental (HSSE) requirements in relation to the grant support project activities will be met. | * **Proposal** | 2 |
| **2.9** | The proposal satisfactorily demonstrates that the Protection from Sexual Exploitation and Abuse (PSEA) requirements in relation to the grant support project activities will be met. | * **Proposal** | 2 |
| **2.10** | The applicant’s proposed sub-grantees, if identified, will undertake appropriate quantities of grant support project activities, have demonstrated the capacity to undertake the work and are appropriately located to undertake these Activities. | * **Proposal**, Section 11 | 2 |
| **2.11** | The IP Monitoring Plan details how different work elements will be monitored, controlled. | * **Proposal**, Section 5 | 4 |
| **2.12** | The indicators provide a true measure of the result and are the means of verifying a realistic way to capture the information required. | * **Proposal**, Section 5 | 4 |
| **2.13** | Inclusion of regional and/or national research institutions or partners in the Congo Basin | **Proposal** | 4 |
| **2.14** | Relevance of proposal to activities in Call for Proposals | **Proposal** | 4 |
| **Total points for Part 2** | | | 44 |

|  | Table 2.1.3 Part 3: Key personnel proposed | | |
| --- | --- | --- | --- |
| **No.** | **Criteria to be evaluated** | **Documents to establish compliance with the criteria** (not exhaustive) | **Obtainable points** |
| **3.1** | The composition and structure of the applicant’s proposed team is appropriate and the proposed management roles and other key personnel roles are suitable for the implementation of the grant support project activities. | * **Proposal**, Section 6 | 4 |
| **3.2** | The applicant describes and justifies its plan for the size and composition of its team. | * **Proposal**, Section 6 | 4 |
| **3.3** | The qualifications and experience of the proposed key personnel meet established requirements. | * **Proposal**, Sections 8 and 9 | 4 |
| **Total points for Part 3** | | | **12** |

## Financial evaluation

| Table 3 FINANCIAL CRITERIA | | | |
| --- | --- | --- | --- |
| **Criteria evaluated based on a cumulative analysis methodology during the financial evaluation** | | **Documents to establish compliance with the criteria** | **Obtainable points** |
| **1.** | Total Budget: A maximum of 4 points will be allocated to the lowest total budget. | * **Annex 3: Financial proposal** | 4 |
| **2.** | Applicant organizations comply with the maximum budgets stipulated in the [Budget requirements](#_heading=h.25b2l0r). | * **Annex 3: Financial proposal** | 3 |
| **3.** | The applicant has provided sufficient justification of budget lines and lump sums. | * **Annex 3: Financial proposal** | 5 |
| **4.** | The allocation of budget among different categories is appropriate, particularly the allocation between activities and the operational budget. | * **Annex 3: Financial proposal** | 5 |
| **5.** | The applicant’s cost estimates, and the assumptions made for such estimates are reasonable. | * **Annex 3: Financial proposal** | 5 |
| **Total financial proposal points** | | | **22** |

1. [↑](#footnote-ref-0)