**RETURNABLE BID FORM 10: declaration of Undertaking**

-------------------------------------------------

*(Name of company)*

Underscore the importance of a free, fair and competitive contracting procedure that precludes abusive practices. In this respect we have neither offered nor granted directly or indirectly any inadmissible advantages to any public servant or other person nor accepted such advantages in connection with our bid, nor will we offer or grant or accept any such incentives or conditions in the present tendering process or, in the event that we are awarded.

The contract, in the subsequent execution of the contract. We also declare that no conflict of interest exists in the meaning of the kind described in the footnote below.3

We also underscore the importance of adhering to environmental and social standards in the implementation of the project. We undertake to comply with applicable labor laws and the core labor standards of the international labor organization (ilo) as well as national and applicable international standards of environmental protection and health and safety standards.

We will inform our staff of their respective obligations and of their obligation to fulfil this declaration of undertaking and to obey the laws of the country of Guinea Bissau. We also declare that our company/all members of the consortium has/have not been included in the list of sanctions of the United Nations, nor of the EU, nor of the French government, nor in any other list of sanctions and affirm that our company/all members of the consortium will immediately inform the client and AFD if this situation occurs at a later stage.

We acknowledge that, in the event that our company (or a member of the consortium) is added to a list of sanctions that is legally binding on the client and/or AFD, the client shall be entitled to exclude us/the consortium or, if the contract is awarded to our company/the consortium, to immediately cancel such contract if the statements made in the declaration of undertaking were objectively false or the reason for exclusion from the tender procedure occurs after the declaration of undertaking has been issued.

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*(Name of company) (Place) (Date)*

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*(Signature(s))*

**RETURNABLE BID FORM 11a: Proposer Information Form**

Template 11A all Bidders to fill in as indicated.

|  |
| --- |
| *Date:*  RFP No. and title: |
| Applicant's legal name |
| Applicant's Actual or Intended country of constitution: |
| Applicant's actual or Intended year of constitution: |
| Applicant's legal address in country of constitution: |
| Applicant's authorized representative information  Name:  Address:  Telephone/Fax numbers:  E-mail address: |

**RETURNABLE BID FORM 11b: Joint Venture/Specialist Subcontractor Information Form**

Template 11B to be filled in only if the Applicant is bidding as part of a Joint Venture.

|  |
| --- |
| *Date:*  RFP No. and title: |
| Applicant's legal name |
| In case of Joint Venture (JV), legal name of each partner:  *[insert full legal name of each partner in JV]* |
| Applicant's Actual or Intended country of constitution: |
| Applicant's actual or Intended year of constitution: |
| Applicant's legal address in country of constitution: |
| Applicant's authorized representative information  Name:  Address:  Telephone/Fax numbers:  E-mail address: |
| Attached are copies of original documents of   * Articles of Incorporation or Documents of Constitution, and documents of registration of the legal entity named above, in accordance with RFP * In case of JV, letter of intent to form JV or JV agreement, in accordance with the RFP requirements JV Form filled in, signed found in Returnable Bid Form 11b * In case of Government owned entity, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with RFP |

**RETURNABLE BID FORM 12: Historical Contract Non-Performance, Pending Litigation and Litigation History**

Please fill in the below table/template listing ALL large ongoing contract obligations and/or pending

contract awards with a history on Contract Non-Performance, Pending Litigation and Litigation History. If the Firm has no current or pending obligations please list as none.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Current and Pending Obligations** | | | | | | |
| Project  Start  Date | Project  End  Date | Client Name &  Contract Number  (if awarded) | Project  Title/Description | Are Key Staff  Involved (yes/no) | Contract  Value  USD | Non-Performance or Litigation |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**RETURNABLE BID FORM 13: Current Contract Commitments / Works in Progress**

Current Contract Commitments

*[The following table shall be filled in for the Applicant and for each partner of a Joint Venture]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Firm/Joint Venture Partner's Legal Name: | | | | |
| Date*:* | | | | |
| RFP No. and title: | | | | |
| *Date from:* | *Date to:* | *Contract identification* | *Role of firm* | *Partner if any* |
|  |  |  |  |  |
|  |  |  |  |  |

**RETURNABLE BID FORM 14: Annual Turnover**

Annual Turnover

*[The following table shall be filled in for the Applicant and for each partner of a Joint Venture]*

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*

Date:

Applicant's Party Legal Name: *[insert full name]*

RFP No. and title:

|  |  |  |
| --- | --- | --- |
| **Annual turnover data (all Service contracts) in the last 2 years** | | |
| Year | Amount and Currency | $USD equivalent |
|  |  |  |
|  |  |  |
|  |  |  |
| Average Annual Services Turnover \* |  |  |

\*Average annual turnover calculated as total certified payments received for work in progress or

completed, divided by the number of years in operation.