

Pre- Bid Meeting Minutes

Case Description	Request for Proposal For the Provision of Consultancy Services in Conducting Implementation Research on uptake of affordable and quality lower limb prosthetic technologies in Low- and Middle-Income Countries
Case Reference	RFP Ref. RFP/2024/54412
Date	Wednesday 22 January 2025· 11.00Am Zurich time
Location	Virtual through Google Meet
Participants	<p>UNOPS Representatives:</p> <ol style="list-style-type: none"> 1. Henri BONNIN -Senior Programme Manager, AT Scale 2. Satish Mishra-Head of Global Programmes , AT Scale 2. Eduardo SANCHEZ MERA ,Programme Support Specialist, AT Scale 3.Mujib Ahmad -Grants and Contracts Analyst AT Scale 4. Rose Ngina Musembi, Procurement Analyst <p>Number of organisations attended the Pre-bid Meeting: 4; Private consultant- 1</p>
Q & A	<p>Question 1: Can the three countries of interest be picked from one continent?</p> <p>Answer 1: While it would be more practical for research if the two or three countries are in the same region to provide services and to monitor, ATscale would like to have different conditions for the implementation research. In the field of prosthetic services, for instance climate will play a role in the fitting of prostheses so it would be good if the countries are in different regions across the globe. However, it will be decided by the technical advisory group and we are open for the selection of countries at this stage. In addition to the difference in climate in different regions of the world, there is also difference in service delivery at country level which would be good to consider. While some countries have systems to cover part of the cost of the prosthesis, some may not. Differences may also be in the cost and technology in different regions. It will however be up to the winning bidder to lead the technical advisory group and this group will decide in which countries and contexts to implement the research.</p> <p>Question 2: Noting that the RFP talks about use of a technical advisory group to select the appropriate technologies to be tested, won't this provide a wide variance in the cost depending on which technology or numbers of technologies are being tested or researched? Is there guidance on the general costs and the technology being looked into?</p> <p>Answer 2: It is important to keep in mind that ATscale's mandate and purpose of this work is to target low- and middle-income countries (LMICs),therefore users with limited financial resources. In this context, ATscale is therefore not looking for high-end prosthetics to be tested or high-end technology components. We are looking for technologies that will be possible to scale up -at the best price, especially for socket fitting. Because of these different technologies, there are different costs and different stakeholders. Hence, the process of having the technical advisory group is therefore needed to develop a rationalised consensus.</p> <p>Question 3 : Does ATscale have a preferred implementation framework to which it works?</p>

Answer 3: No, ATscale does not have a preferred framework, hence the goal of publishing an RFP was to receive various proposals including on the implementation research framework.

Question 4: There are several implementation framework theories and models. It is therefore difficult to account for what the priority methods are. Will ATscale in the coming years have adapted /determined the most appropriate methodology?

Answer 4: ATscale is aware of the different methodologies but the implementation research itself is not the final aim of the proposal. The final aim is to determine what technologies that the governments from LMICs can adopt so as to make prosthetic services more accessible to users, and this will be determined by the contracted /winning bidder with the technical advisory group.

Question 5: In regard to the technical advisory group, the awarded bidder will likely have a preferred advisory group for the consensus process. Will ATscale be encouraging a broader group to come together and not just the only ones in the bid so as to have a wider reach? Would ATscale support the process(not financially) to add additional knowledge to the advisory group?

Answer 5: ATscale expects for the advisory group to be larger than the bidding entities. ATscale will ensure the relevant stakeholders are represented in this group including prosthetic services users, representatives from the LMICs and important stakeholders, policy makers and institutions. The consensus process around the constitution of the technical advisory group will be a collaborative process between the winning bidder and ATscale to ensure collaborative consensus among the different stakeholders in the prosthetic field on the suitability of the technologies.

Question 6: Can the pre bid presentation also be shared ?:

Answer 6: The pre bid presentation and minutes will be uploaded.

Question 7: 24 months may not be a sufficient timeframe to understand longer term outcomes for socket technology - would ATscale accept a proposed extended study period?

Answer 7: For now, 24 months is the initial determined period. The technologies to be tested will be limited to cater for the 24 months. Implementation period beyond 24 months cannot be determined at this stage.

Question 8: Noting that it is possible to register with UNGM as an individual consultant (a tax/legal entity known as a sole trader) - would ATscale accept a proposal from a company registered under a sole trader in coalition with others whom collectively meet the criteria?

Answer 8- While the requirement for the eligibility criteria requires the registration document of the bidding entity, there are the additional requirements for qualification criteria like the financial capability and all the other eligibility and qualification criteria as outlined in the RFP. Any bidding entity should meet all these requirements..

Pre-bid Meeting finished time	Approx 12:00 pm Zurich time UTC