# SECTION VI: RETURNABLE SCHEDULES

## SCHEDULE 4: CONTRACT SCHEDULES FROM THE OFFEROR

### 4.1 Fees and Reimbursable Cost - LOT 01

The offeror is required to complete this schedule and submit it in an envelope separate from the rest of the RFP as indicated in the Instruction to Offerors. **Please ensure that this schedule is uploaded in the financial envelope** checklist under the Financial Offer Details tab of the eSourcing system. **Offerors should make sure not to include any financial or price information in the technical proposal envelope.**

The financial proposal must be submitted in Sri Lankan Rupees (LKR).

#### 4.1.A Breakdown of the Fees and Reimbursable cost

Please fill in the details in the tables provided below including providing a detailed cost breakdown as requested (please note the total amount in table 01 must match the total amount in table 2 below).

The total fees included in tables 01 and 02 below shall cover all costs including by not limited to personnel cost,, travel costs, operational costs, visa and logistics costs, food and accommodation,management costs, stationery, profits etc as applicable, to deliver requirements as outlined in Section V: Requirements. During the proposal evaluation process, UNOPS may revert with questions and request a more detailed cost breakdown.

| **No.** | **Fees Description** | **Amount in LKR** |
| --- | --- | --- |
| **1** | *Preliminary Design Package (for all the hospitals in the lot)* |  |
| **2** | *Detailed Design Package - Network cabling (for all the hospitals in the lot)* |  |
| **3** | *Photo Survey (along with the design package for all the hospitals in the lot)* |  |
| **4** | *Final Design Package (upon addressing UNOPS/MOH Review for all the hospitals in the lot)* |  |
|  | *Total Fees in LKR* |  |

**Table 01: Breakdown of Fees**

**Sum of the above constitute the Accepted Contract Amount:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LKR

Offerors are requested to provide the cost breakdown for the above given amounts based on the following format (Table 02) . UNOPS shall use the cost breakdown for the price reasonability assessment purposes as well as the calculation of price in the event that both parties agree to a contract amendment in the future. Table below includes specific expenditures which may or may not be required or applicable but are indicated to serve as examples. Offerors may adjust the name of expenditures provided, add additional rows in the table below as necessary to provide a detailed breakdown of the costs.

| **No.** | **Cost Description** | **Rate per unit in LKR** | **Unit** | **No. of Personnel** | **Qty** | **Total Amount in LKR** |
| --- | --- | --- | --- | --- | --- | --- |
| **1** | **Personnel Cost** |  |  |  |  |  |
|  | Project Manager |  |  |  |  |  |
|  | Civil Engineer/Technical Officer |  |  |  |  |  |
|  | ELV Engineer /Designer /Technical Officer |  |  |  |  |  |
|  | AutoCAD Draftsman |  |  |  |  |  |
|  | **Subtotal Personnel Costs** |  |  |  |  |  |
| **2** | **Travel Cost** |  |  |  |  |  |
| **3** | **Daily Allowance** |  |  |  |  |  |
| **4** | **Other Costs (Provide details)** |  |  |  |  |  |
|  | **Subtotal Other Expenses** |  |  |  |  |  |
|  | **Total Fees in (LKR** |  |  |  |  |  |

Table 02: Detailed Cost Breakdown

#### 4.1.B Daily Rate Schedule

*(Daily rates for Consultant’s personnel who might provide services excluded from the Scope of Services)*

| **No.** | **Description of Position** | **Rates in LKR** |
| --- | --- | --- |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** |  |  |
| **8** |  |  |
| **9** |  |  |
| **10** |  |  |

#### Table 03: Daily Rate Schedule

| **SIGNED** by |
| --- |
| **Name:** |
| **Title:** |
| **Date:** |
| Signature: |

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