

Tender Notice

REQUEST FOR PROPOSALS No. UNHCR RFP 544 for Rehabilitation and Expansion works of Aras and Ronahi Schools in ZAKHO DISTRICT, Duhok Governorate, Iraq

UNHCR Iraq office based in Baghdad is soliciting proposals for the **Rehabilitation and Expansion works of Aras and Ronahi Schools in ZAKHO DISTRICT, Duhok Governorate, Iraq.**

RFP KEY DATES:

Site Visit Date	3 November 2024 at 10:30 Iraq Local Time
Pre-bidding conference date	04 November 2024 at 11:00 HRS Iraq standard time
Questions submission deadline	04 November 2024 at 15:00 HRS Iraq standard time
RFP Submission deadline	17 November 2024 at 14:00 HRS Iraq standard time

SUBMISSION OF BIDS:

Please note that the tender can be accessed on ERP Cloud module.

Bidder **MUST** be registered in the Supplier Portal, and the portal can be accessed via the following URL:
<https://www.unhcr.org/get-involved/work-us/become-supplier/how-become-supplier>

Click '**Supplier registration portal**' for suppliers new to doing business with UNHCR.
Click '**Supplier portal log-in**' for suppliers previously registered with UNHCR.

Please note that bids must be submitted directly in the online portal, responding to the questions, and uploading required documents by the date and time indicated in the online portal. It is your full responsibility to ensure that your submission is submitted before the deadline. Bids received outside the online portal, for any reason, will not be considered for evaluation.

For submitting the bids, it is strongly recommended to carefully read (Annex J) – Guidelines ERP Manual for Suppliers to use the online portal.

Annexes:

- Annex A: Scope of Works (SOW)
- Annex B: Bill of Quantities for Aras and Ronaghi Schools (BOQ)
- Annex C: Design and structure – Ronaghi School.
- Annex D: Financial Offer Form of Aras and Ronchi Schools (*to be filled in, stamped, and signed*)
- Annex E: Technical Evaluation Criteria.
- Annex F: Vendor Registration Form (*to be filled in, stamped and signed*)
- Annex G: Eligibility of Joint Ventures for Suppliers (*to be filled in, stamped and signed if applicable*)
- Annex H: UNHCR's General Conditions of Contracts for Civil Works (*to be stamped and signed*)
- Annex I: UN Supplier Code of Conduct Rev.06 – December 2017 (*to be stamped and signed*)
- Annex J: Guidelines ERP Manual for Suppliers to use the online portal.
- Annex K: How to Join Microsoft Teams without an account.