

World Health Organization  
Regional Office for Africa



Organisation Mondiale de la Santé  
Bureau Régional de l'Afrique

Organização Mundial de Saúde  
Escritório Regional Africano

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07<sup>th</sup> October, 2024

Dear Prospective Bidder:

**SUBJECT: RFP/AFRO/033/2024- Regional Assessment of Availability and Access to Essential Medicines for Cardiometabolic Conditions (Hypertension and diabetes), Including Insulin in the African Region**

You are invited to submit a proposal for the above subject RFP for the World Health Organization, WHO, Department of \_Contracting and Procurement Services in accordance with the attached documents:

Annex 1	Acknowledgment Form
Annex 2	Confidentiality Undertaking
Annex 3	Proposal Completeness Form
Annex 4	Information from Bidder
Annex 5	Acceptance Form
Annex 6	SelfDeclaration Form
Annex 7	Questions from Bidders Template
Appendix 1	Financial Proposal template

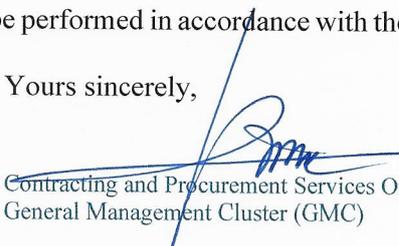
**TIMELINE**

- 1) Proposals must be received or dispatched by email address to WHO/AFRO Procurement and Supply Service at the addresses [afngoafrobids@who.int](mailto:afngoafrobids@who.int) no later than **18<sup>th</sup> October 2024**, 23h59 hours, (Brazzaville) time.
- 2) A prospective bidder requiring any clarification on technical, contractual, or commercial matters may notify WHO email at [afngoafrobids@who.int](mailto:afngoafrobids@who.int) (use subject: Bid Ref RFP/AFRO/033/2024 no later than **5 working days prior to closing (4.7) before deadline**).

The WHO/AFRO Procurement and Supply Service team will respond in writing (via email only) to any request for clarification of the RFP that it receives prior to the closing date of the proposal. A consolidated document of WHO's response to all questions (including an explanation of the query but without identifying the source of enquiry) will be sent to all prospective bidders who have received the RFP.

- 3) Evaluation of proposals and selection of a vendor will be performed in accordance with the Request for Proposal (RFP).

Yours sincerely,

  
Contracting and Procurement Services Officer  
General Management Cluster (GMC)