**Section III: Returnable Bidding Forms**

**eSourcing reference:** RFQ/2024/54019

Note to Bidders: The following returnable forms are part of this RFQ and must be completed and returned by bidders as part of their Bid. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Bidding Forms as instructed and return them as part of your bid by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form A: Joint Venture Partner Information Form
* Form B: Quotation Submission Form
* Form C: Price Schedule Form
* Form D: Bidder Information Form
* Form E: Performance Statement Form
* Form F: Technical Bid Form
* Form G: Manufacturer’s Authorization Form

**Form A: Joint Venture Partner Information Form**

The Bidder shall fill in this Form in accordance with the instructions indicated below.

RFQ reference no: RFQ/2024/54019

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

| **JV / Consortium/ Association Information** | |
| --- | --- |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfilment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form B: Quotation Submission Form**

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Quotation for the supply of** [***Insert a brief description of goods/services*]****in**[***Name of country/city*],** RFQ Case No.RFQ/2024/54019**,** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the RFQ, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgement or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this RFQ and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorised by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[***Stamp form of bid with official stamp of the bidder***]**

**Form C: Price Schedule Form**

RFQ reference no: RFQ/2024/54019

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Currency of Bid: USD**

**Bid Summary**

| **Total Price of Goods DDP Kharkiv, Ukraine** (+offloading cost in final destination) | [insert amount and currency] |
| --- | --- |
| **Total Price of Related Services (if applicable)** |  |
| **Freight Cost (if applicable)** |  |
| **Customs clearance costs (if applicable)** |  |

**Breakdown of costs**

| **Item N** | **Description** | **Q-ty (a)** | **Cost, USD** | |
| --- | --- | --- | --- | --- |
| **Unit price DDP, USD (b)** | **Total cost of the lot/item, USD (a)x(b)** |
| 1 | **Telescopic boom Crane-manipulator with radio control with a carrying capacity of minimum 8 tons** | 2 |  |  |
|  | **Total cost of the goods** | |  | |
|  | **Cost of the delivery (DDP Kharkiv, Ukraine)** | |  | |
|  | **Total cost of the goods** | |  | |

Payment terms 30 days accepted: ☐ Yes

**Bidder’s delivery data**

| **Country of origin of offered products** | **All items** |  | | | |
| --- | --- | --- | --- | --- | --- |
| **FCA point(s) of delivery for offered products** | **All items** |  | | | |
| **Shipment dimensions of offered products (Including package)** |  | **Gross weight, kg** | **Total volume, m3** | ***Containers (if applicable)*** | |
| ***Number*** | ***Size*** |
| **All items** |  |  |  |  |

I, the undersigned, certify that I am duly authorised by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form D: Bidder Information Form**

The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.

RFQ reference no: RRFQ/2024/54019

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

1. **Background and Expertise of Organization:**

| **Full legal name of Bidder** | [complete] |
| --- | --- |
| **What year was your firm/organisation established?** | [complete] |
| **Address of registered office** | [complete] |
| **Name of bidder Representative** | complete] |
| **Has your firm/organisation ever filed or petitioned for bankruptcy?** (If YES, explain in detail the reasons why, filing date, and current status.) | [complete] |
| **Does your firm have an actual or potential conflict of interest in this procurement process?** (Refer to Section II: Instructions to Bidders, Article 4, for details on conflict of interest) | [Insert either “No”, or “Yes” in which case please provide details on your actual or potential conflict of interest here] |

1. **UNGM Registration and UNOPS Vendors**

As part of the bid, it is desired that the Bidder goes to the United Nations Global Marketplace (UNGM) registration website: <https://www.ungm.org/Registration/RegisterSupplier.aspx> and fills out the registration.

If the Bidder is already registered with UNGM, please provide your UNGM registration number in the table below and please ensure that your firm’s information on UNGM is current.

The Bidder may still bid even if not registered with the UNGM. However, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to Contract signature.

| **Are you a UNGM registered vendor?** | ☐ Yes ☐ No If yes, [insert UGNM vendor number] |
| --- | --- |
| **Are you a UNOPS vendor?** | ☐ Yes ☐ No If yes, [insert UNOPS vendor ID] |

1. **Contact details of persons that UNOPS may contact for requests for clarification during bid evaluation:**

| **Name/Surname** | [complete] |
| --- | --- |
| **Title** | [complete] |
| **Tel Number (direct)** | [complete] |
| **Email address (direct):** | [complete] |

PS: This person must be available during the next two weeks following receipt of bid

**Form E: Performance Statement Form**

The bidder is requested to provide previous references to complete the below table with details and information from their previous similar experiences.

RFQ reference no: RFQ/2024/54019

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

| **Description of services/goods** | **Country** | **Total amount of Contract** | **Contract Identification and Title and**  **Contact details of Client:**  **(Name, Address, telephone, email, fax)** | **Year project was undertaken** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form F: Technical Bid Form**

RFQ reference no: RFQ/2024/54019

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**A. Summary of Requirements for the supply of Cranes manipulators with radio control to Ukraine.**

**Telescopic boom Crane-manipulator with radio control with a carrying capacity of minimum 8 tons - 2 PCS**

**B. Technical specifications for Goods – Comparative Data Table**

| **N** | **UNOPS minimum technical requirements** | **Is Bid Compliant? Bidder to complete** | **Details of the offered goods. Bidder to complete** |
| --- | --- | --- | --- |
|  | **Telescopic boom Crane-manipulator with radio control with a carrying capacity of minimum 8 tons - 2 PCS** | ☐ Yes ☐ No | Please provide brand/model of the equipment |
| **1** | **General qualification requirements** |  |  |
| **1.1** | **Only new machines in standard factory performance should be offered for delivery** | ☐ Yes ☐ No |  |
| **1.2** | **Materials, goods and equipment shall be supplied in accordance with applicable Ukrainian laws, regulations and rules, and shall comply with relevant European and international standards and be certified in accordance with the ISO 9001 system (Manufacturer must be ISO 9001 certified and must provide the certificate). In case of discrepancies between national and international standards, the standards with higher requirements shall apply.** | ☐ Yes ☐ No |  |
| **1.3** | **The Bidder must be in continuous business of supplying of the offered or equivalent machinery for at least past 3 years.** | ☐ Yes ☐ No |  |
| **1.4** | **The Bidder must have experience in the delivery of similar machinery in Ukraine or EU/EEA countries and must provide evidence (contracts, POs, certificates of completion, etc) of successful implementation of at least 2 contracts for supply of the offered or equivalent machinery realised in the past 3 years.** | ☐ Yes ☐ No |  |
| **1.5** | **The Bidder who is not the manufacturer of the Machinery, shall provide Manufacturer's Authorisation for supply of the Machinery confirming its rights to supply the said Machinery to Ukraine.** | ☐ Yes ☐ No |  |
| **1.6** | **Bidder or producer of the Machinery must have a representative office in Ukraine that provides after sale service available in Ukraine or agreement with the local representative of the producer or service company that can provide maintenance and after sale services for the Machinery. Bidder must provide contact details of the service centre (or list of the service centers) as well as confirmation from the service centre that it will provide after sale services for the proposed Machinery.** | ☐ Yes ☐ No |  |
| **1.7** | **Warranty service. Within the warranty period, the Supplier or its authorized service centre shall provide maintenance and/or repair services and/or replacement of the equipment not later than 30 (thirty) calendar days from the date of receipt of written or E-mail notification from an authorized party. The name of the company, address, telephone- and fax numbers, e-mail address must be mentioned in the bid. All costs connected with warranty maintenance are covered by the Supplier.** | ☐ Yes ☐ No |  |
| **1.8** | **The warranty for the crane must be at least 2 years for crane assembly and at least a year or 100,000 km for the truck body. Warranty must include manufacturing defects and labour charges.** | ☐ Yes ☐ No |  |
| **1.9** | **The Supplier or the producer of the equipment must have a maintenance station within the Kharkiv region, but no more than 20 km from the city of Kharkiv, with appropriate conditions for warranty service and must ensure the departure of a mobile service team to eliminate malfunctions at the end user's facilities. Bidder must provide contact details of the service center.** | ☐ Yes ☐ No | Please provide details of the service center |
| **1.10** | **The Supplier or the service center must have a stock of spare parts to ensure their quick replacement** | ☐ Yes ☐ No |  |
| **1.11** | **In the production of the Machinery (Crane-manipulator) offered for this procurement, the use of materials and components included in the List of goods prohibited for importation into the customs territory of Ukraine originating from the russian federation, approved by the Resolution of the Cabinet of Ministers of Ukraine No.1147 dated December 30, 2015, is not allowed. The Bidder shall submit the relevant Declaration (confirming that the offered Machinery is compliant with the above resolution).** | ☐ Yes ☐ No |  |
| **1.12** | **The following documents must be provided with the Bid:** |  |  |
| 1.12.1 | User Manual and Operating Instructions (in Ukrainian) that include full scope of operating, maintenance and repair instructions for the vehicle supplied. The documentation should include, but not be limited to, the following: | ☐ Yes ☐ No |  |
| 1.12.1.1 | Frequency of necessary preventive maintenance during normal operation; | ☐ Yes ☐ No |  |
| 1.12.1.2 | Logs and operating instructions; | ☐ Yes ☐ No |  |
| 1.12.1.3 | Product information including: |  |  |
| 1.12.1.3.1 | Name and address of the manufacturer; | ☐ Yes ☐ No |  |
| 1.12.1.3.2 | List of service centres in Ukraine; | ☐ Yes ☐ No |  |
| 1.12.1.3.3 | Type and model; | ☐ Yes ☐ No |  |
| 1.12.1.3.4 | Full technical characteristics of the vehicle; | ☐ Yes ☐ No |  |
| 1.12.2 | The certificate of the vehicle design approval regarding the road-traffic safety of the Main Service Centre of the Ministry of Internal Affairs of Ukraine must be provided (the vehicles should be certified to be used in Ukraine). | ☐ Yes ☐ No |  |
| 1.12.3 | Manufacturer's technical literature/catalogue (detailed product datasheet/catalog), all confirming that the offered items comply with required specifications. | ☐ Yes ☐ No |  |
| **1.13** | **Documentation that must be provided with the goods upon delivery.** |  |  |
| 1.13.1 | Original instruction manual in Ukrainian | ☐ Yes ☐ No |  |
| 1.13.2 | Original service book | ☐ Yes ☐ No |  |
| 1.13.3 | Original technical passport from the manufacturer | ☐ Yes ☐ No |  |
| 1.13.4 | The certificate of the vehicle design approval regarding the road-traffic safety of the Main Service Centre of the Ministry of Internal Affairs of Ukraine must be provided (the vehicles should be certified to be used in Ukraine). | ☐ Yes ☐ No |  |
| 1.13.5 | All necessary manufacturer's certificates (technical certificates) and quality guarantees. | ☐ Yes ☐ No |  |
| **2** | **Technical requirements** |  |  |
| **2.1** | **Vehicle must be new, unused and new or current model.** | ☐ Yes ☐ No |  |
| **2.2** | **Technical characteristics of the Crane-manipulator (minimum requirements):** | ☐ Yes ☐ No |  |
| 2.2.1 | Wheel formula – minimum 4×2 | ☐ Yes ☐ No |  |
| 2.2.1.1 | Alternator capacity in AH (80 -165 Ah) | ☐ Yes ☐ No |  |
| 2.2.1.2 | Battery capacity in AH ( 150 to 170AH) | ☐ Yes ☐ No |  |
| 2.2.1.3 | Cooling system - liquid | ☐ Yes ☐ No |  |
| 2.2.1.4 | Cylinder formation- inline | ☐ Yes ☐ No |  |
| 2.2.1.5 | Emission standard - minimum Euro-5 | ☐ Yes ☐ No |  |
| 2.2.1.6 | Engine mount - front | ☐ Yes ☐ No |  |
| 2.2.1.7 | Engine type - 4 stroke | ☐ Yes ☐ No |  |
| 2.2.1.8 | Fuel injection system- common rail | ☐ Yes ☐ No |  |
| 2.2.1.9 | Fuel tank capacity- minimum 180 ltrs. The operation time of the crane-manipulator without refueling must be at least 8 hours. | ☐ Yes ☐ No |  |
| 2.2.1.10 | Fuel type- Diesel fuel compliant to currently applicable EU standards | ☐ Yes ☐ No |  |
| 2.2.1.11 | Brake type -ABS +EBL | ☐ Yes ☐ No |  |
| 2.2.1.12 | Cabin Seating capacity including driver- minimum 3 seats | ☐ Yes ☐ No |  |
| 2.2.1.13 | Steering orientation- LHD | ☐ Yes ☐ No |  |
| 2.2.2 | Lifting moment – from 20 to 25 TM | ☐ Yes ☐ No |  |
| 2.2.3 | Elevation - load capacity, m-kg: |  |  |
| 2.3.3.1 | 2.5 m – min. 8 000 kg | ☐ Yes ☐ No |  |
| 2.3.3.2 | 14.05 m – min. 900 kg | ☐ Yes ☐ No |  |
| 2.2.4 | Maximum extension (hydraulic) – minimum 14.05 m | ☐ Yes ☐ No |  |
| 2.2.5 | Maximum lifting height (mounting level) – 16.0 m | ☐ Yes ☐ No |  |
| 2.2.6 | Angle of rotation – No limit (All rotation - 360 degrees) | ☐ Yes ☐ No |  |
| 2.2.7 | Control system - manual hydraulic control with attachements of remote Radio control | ☐ Yes ☐ No |  |
| 2.2.8 | The base of the manipulator crane | ☐ Yes ☐ No |  |
| 2.2.8.1 | Placement of the manipulator crane behind the car cabin | ☐ Yes ☐ No |  |
| 2.2.8.2 | Mounting beam - three-support bridge - 4 points on the subframe, 3 points on the manipulator itself | ☐ Yes ☐ No |  |
| 2.2.9 | Stabilization system - Mechanical base of outriggers with extension - hydraulic front 2 units, hydraulic rear 2 units | ☐ Yes ☐ No |  |
| 2.2.10 | Long hydraulic outriggers with extension and a 180° manual turning mechanism to the transport position - extendable hydraulic outriggers | ☐ Yes ☐ No |  |
| 2.2.11 | A set of 2 lightened plates for hydraulic supports - a bracket is installed on each outrigger | ☐ Yes ☐ No |  |
| 2.2.12 | The boom type is a hexagonal profile | ☐ Yes ☐ No |  |
| 2.2.13 | Hydraulic extension of the boom - 14.05 m (telescopic) | ☐ Yes ☐ No |  |
| 2.2.14 | Standard hook (10t) with a factory test certificate - the manufacturer's declaration for the manipulator crane together | ☐ Yes ☐ No |  |
| 2.2.15 | Hydraulic overload protection system that blocks operations in case of overload | ☐ Yes ☐ No |  |
| 2.2.16 | Hydraulic locks of cylinders of the boom and telescopic sections, which ensure the retention of the load in case of damage to the hydraulic lines | ☐ Yes ☐ No |  |
| 2.2.17 | The high-pressure filter of the hydraulic system - one suction and one drain | ☐ Yes ☐ No |  |
| 2.2.18 | Hydraulic tank - min. 160 l | ☐ Yes ☐ No |  |
| 2.2.19 | Installation kit (rigging kit) | ☐ Yes ☐ No |  |
| 2.2.20 | Hydraulic pump with fixed hydraulic flow | ☐ Yes ☐ No |  |
| 2.2.21 | Radio control | ☐ Yes ☐ No |  |
| 2.2.22 | 2 NiMH rechargeable batteries with a docking station for recharging 12/24V | ☐ Yes ☐ No |  |
| **2.3** | **Safety equipment requirements** |  |  |
| 2.3.1 | Fire extinguisher, 2 kg. min. | ☐ Yes ☐ No |  |
| 2.3.2 | First aid kit | ☐ Yes ☐ No |  |
| 2.3.3 | Spare wheel, full size, min. 1 | ☐ Yes ☐ No |  |
| 2.3.4 | Tool kit with jack | ☐ Yes ☐ No |  |
| 2.3.5 | Warning triangle | ☐ Yes ☐ No |  |
| 2.3.6 | Seat belts all seats | ☐ Yes ☐ No |  |
| 2.3.7 | Load meter; load indicator; overwinding alarm; PTO indicator lamp | ☐ Yes ☐ No |  |
| 2.3.8 | Hook safety latch; level guage | ☐ Yes ☐ No |  |
| 2.3.9 | Hydraulic safety valves; check valves; holding valves | ☐ Yes ☐ No |  |
| **3** | **Packaging requirements** |  |  |
| 3.1 | The goods are shipped in a form that ensures the preservation of the cargo during transportation to the destination and unloading of the vehicle. | ☐ Yes ☐ No |  |
| 3.2 | A packing sheet must be attached to each place, which indicates the name, quantity of Goods, net and gross weight of the given place, and the name of the manufacturer and supplier. | ☐ Yes ☐ No |  |
| 3.3 | The product must be transported and stored in accordance with the manufacturer's recommendations | ☐ Yes ☐ No |  |
| **4** | **Additional requirements** |  |  |
| 4.1 | The supplier must provide training for service personnel at the Purchaser's base (the cost of these works is included in the price of the machine). | ☐ Yes ☐ No | Please provide details |
| 4.2 | Bidder provided shipping dimension: L x W x H, as well as Kerb/shipping weight in kg of the vehicles. | ☐ Yes ☐ No | Please provide details |
| 4.3 | Bid includes the Country of origin of the goods. | ☐ Yes ☐ No | Please provide details |

**C. Delivery requirements and Comparative Data Table**

| **UNOPS Requirements** | | **Is the bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| --- | --- | --- | --- |
| **Delivery time** | **Bidders shall deliver and unload the goods as soon as possible but not later than January 30, 2024. Bidders must provide realistic delivery time for the proposed goods.**  **DDP Incoterms: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_calendar days from the date of PO signature.**  Partial delivery of the goods in batches (one batch should contain one frequency converter according to the requirements and fully operational) within this period is acceptable. | ☐Yes ☐ No |  |
| **Delivery place and Incoterms rules** | DDP, Kharkiv city, Ukraine.  The bidder will be responsible for covering the demurrage costs, if any. | ☐Yes ☐ No |  |
| **Consignee details** | Delivery address and consignee details will be provided to the successful Bidder(s) | ☐Yes ☐ No |  |

**D. Inspections and tests (main tender, applicable for all lots)**

The following inspections and tests shall be performed:

(i) The Supplier shall perform all needed tests before the shipment to confirm that the goods meet the Purchaser requirements. Documented confirmation of such tests has to be sent to the Purchaser before the shipment;

(ii) The Purchaser will check the availability of Compliance Certificates issued for equipment supplied;

(ііі) The Supplier shall demonstrate that the software has been properly installed on all corresponding equipment;

(іv) The Purchaser (with the assistance of the Supplier) will check the functionality/operability and the compliance of main characteristics of all items of equipment with Technical Requirements. If the consumables should be used for equipment checking (reagents for rapid-response analysers, etc.) - they must be provided by the cost of the Supplier.

UNOPS or its representative may inspect and/or test any or all items of the goods to confirm their conformity to the contract, prior to dispatch from the supplier’s premises. Such inspection and clearance will not prejudice the right of the consignee to inspect and test the goods on receipt at destination.

If the goods fail to meet the laid down specifications, the supplier shall take immediate steps to remedy the deficiency or replace the defective goods to the satisfaction of the purchaser.

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

☐ Yes ☐ No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of subcontractors or suppliers (if applicable)**

Bidders must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form G: Manufacturer’s Authorization Form**

A letter issued by the manufacturer authorising the applicant to participate in this particular RFP must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

RFQ reference no: RFQ/2024/54019

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS Office in Ukraine, 9-B Mykhaila Hrushevskoho Str., 01021, Kyiv, Ukraine

**WHEREAS**

We ***[insert complete name of manufacturer***], who are official manufacturers of [***insert type of goods manufactured],*** having factories at ***[insert full address of manufacturer’s factories***], do hereby authorize ***[insert complete name of bidder]*** to submit a bid the purpose of which is to provide the following goods, manufactured by us ***[insert name and or brief description of the goods]***, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions for Goods, with respect to the goods offered by the above firm.

Signed: [***insert signature(s) of authorized representative(s) of the manufacturer]***

Name***: [insert complete name(s) of authorized representative(s) of the manufacturer]***

Title: ***[insert title]***

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ ***[insert date of signing]***