



United Nations  
Educational, Scientific and  
Cultural Organization

## **FORM AM 10-7:**

### **Procurement Notice/Advertisement Open International Competition (OIC)**

**Country of Destination:** France

**Reference Number:** RFP / IOS / EVS / DRR / 2024

**Description:** Evaluation of UNESCO'S work on Disaster Risk Reduction

**Deadline for submission of electronic proposals: 24 October 2024 at 23:59 hours (CEST)**

**Posting Date:** 27 September 2024

The United Nations Educational, Science and Cultural Organization (UNESCO) hereby invites qualified companies/individuals to submit proposals to conduct **the Evaluation of UNESCO's work on Disaster Risk Reduction**. The evaluation will assess the relevance, effectiveness and impact of the work done of the full spectrum of UNESCO's activities, across four different programme sectors and the IOC, since the adoption of the Sendai Framework for Disaster Risk Reduction in 2015. It will further assess its coherence with UNESCO's strategic objectives and determine the efficiency and sustainability of UNESCO's DRR Unit, as well as UNESCO's DRR activities more broadly. The objective is for the evaluation to provide evidence and recommendations to improve the implementation of DRR oriented activities across UNESCO.

The time schedule for the evaluation is planned between November 2024 and May 2025. It is mandatory that none of the members of the evaluation team have been previously involved in the implementation of the activities under review.

The selected evaluator/evaluation team is expected to submit the following deliverables:

- An inception report,
- A draft evaluation,
- A final evaluation report,

The evaluation team should possess the following profile:

#### **Mandatory qualifications**

The applicant(s) should possess the following mandatory qualifications and experience. Not meeting these mandatory criteria will disqualify a proposal.

#### ***The firm /legal entity:***

- It must have been registered as a company for at least three years.
- It must have at least three previous contracts/references.

#### ***The consultant(s):***

1. *Team Leader and/or Senior evaluator:*
  - No previous involvement in the implementation of the activities under review
  - An advanced University degree at master's level or equivalent in evaluation, political science, social sciences, economics, public administration, or any field related to the field of disaster risk management (e.g. natural sciences, engineering)

- Broad expertise in project/programme evaluation, with a minimum of 10 years of professional experience in this field demonstrating a strong record in designing, conducting and leading evaluations.
- At least 7 years of working experience acquired at the international level or in an international setting.
- At least 3 examples of work on evaluations related to emergency contexts.
- Examples of work demonstrating understanding and application of UN mandates in Human Rights and Gender Equality and/or of gender- and culturally sensitive approaches in evaluation
- Excellent oral communication skills in English
- Analytical and demonstrated excellent drafting skills in English (demonstrated in a sample of work)

2. *Subject matter expert:*

- No previous involvement in the implementation of the activities under review
- An advanced University degree at master's level or equivalent in natural sciences engineering, hydrology or any field related to disaster management)
- At least 5 years of professional experience in areas of work related to disaster risk reduction or disaster management (e.g. hazard mapping, risk assessment and analysis, design of early warning systems)
- Excellent oral communication in English
- Demonstrated excellent report writing skills in English

**Desirable qualifications**

3. *Young and emerging evaluator:*

- UNESCO's Evaluation Office also encourages the involvement of young and/or emerging evaluators in the evaluation team in larger evaluation teams. Additional points will be awarded to evaluation teams that include a young and/or emerging evaluator in the evaluation team to support the exercise (i.e. an evaluation professional under the age of 35 or with less than 5 years of experience).

4. *All team members:*

The following qualifications collectively across all team members will be considered an advantage:

- Work experiences leading studies, research and/or evaluations on disaster risk reduction strategies and policies
- Examples of conducting assignments for the UN
- Knowledge of UNESCO's mandate in education, natural sciences, culture, oceanography and/or communication and information.
- Expertise in designing DRR policies and strategies Commitment to integrate gender mainstreaming in the project's approach and personnel structure.
- Working knowledge of other UN languages (French, Spanish, Russian, Arabic, Chinese)

Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO contact person at the address shown below.

Your electronic offer, comprising a technical and financial proposal sent as **two separate e-mails** must be sent to [ios@unesco.org](mailto:ios@unesco.org) on or before **24/10/2024 at 23:59 hours (CEST)**, in strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a proposal. No remuneration will be made to companies for preparation and submission of their tenders.

**UNESCO Contact Information:**

UNESCO Division of Internal Oversight Service – Evaluation Office

Attn: Ms. Taipei Dlamini, Evaluation Specialist and Mr. Alfonso Gonzalez Montesinos, Evaluation Consultant

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