

Date: 24 September 2024

Ref. RFQ/UNITAR/PTP/2024/017

Section 1: Request for Quotation (RFQ)

Dear Sir/Madam,

We kindly request you to submit your quotation for the supply and delivery of surgical equipment based on DAP delivery to Sevare, Mali as detailed in Annex 1 of this RFQ.

This RFQ comprises the following documents:

- Section 1 - This request letter
- Section 2 - RFQ instructions and data
- Annex 1 – Technical specification for goods
- Annex 2 - Quotation Submission forms

Please note that the quotation must be submitted using Annex 2: Quotation submission forms by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation. Kindly ensure that your quotation is signed in pdf format.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described below and any other annexes providing details of UNITAR requirements. The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

At the time of award of Contract or Purchase Order, UNITAR reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total quotation, without any change in the unit price or other terms and conditions.

Documents submitted as part of your quotation must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Ms. Marina I. Dinca Vasilescu
Director, Division for Operations
Chief, HR, Administration and Procurement Unit
UNITAR

Section 2: RFQ instructions and data

Introduction	<p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNITAR. UNITAR is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNITAR reserves the right to cancel the procurement process at any stage without any liability of any kind for UNITAR, upon notice to the bidders or publication of cancellation notice on UNITAR/UNGM website.</p> <p>As part of the bid, it is desired that the Bidder registers at the United Nations Global Marketplace (UNGM) website (www.ungm.org). The Bidder may still submit a bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.</p>
Deadline for the Submission of Quotation	<p>Quotations are required to be submitted to UNITAR <u>on or before 14 October 2024 at 23:00hrs (CEST)</u>.</p> <p>Make sure to submit your bid a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your bid at the last minute, UNITAR may not be able to assist. Please note that bids received after the mentioned deadline shall not be accepted by UNITAR.</p>
Date & Place of activity	Supply and delivery of surgical equipment based on DAP delivery to Sevare, Mali within 6-8 weeks from the date of the Purchase Order signature
Location:	Sevare, Mali
Incoterm	Delivery at place (DAP)
Custom Clearance	Supplier/ Freight forwarder
After-Sales services required	After-sales service and local service support as applicable to the product
Mode of transportation	Road / Air
Packing Requirements	Standard
Loading/unloading	Supplier/ Freight forwarder
Storage	Not applicable
Method of Submission	<p>Electronic submission</p> <p>Quotations must be submitted electronically to the following secure email address:</p> <p>Email: tendering@unitar.org</p> <p>Format: PDF, Word</p> <p>Subject of the email: RFQ/UNITAR/PTP/2024/017</p> <p>Your quotation <u>must</u> be signed and stamped in all relevant places.</p>
Preferred currency of quotation	<p>United States Dollar (USD) / XOF (CFA Franc)</p> <p>Where prices are quoted in different currencies, for the purposes of comparison of all quotations:</p> <p>a) UNITAR will convert the currency quoted in the quotation into the UNITAR preferred currency as specified in the RFQ, in accordance</p>

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	<p>with the prevailing UN operational rate of exchange on the last day of submission of quotation; and</p> <p>b) In the event that UNITAR selects a quotation for award that is quoted in a currency different from the preferred currency, UNITAR shall reserve the right to award the contract in the currency of UNITAR's preference as specified in the RFQ, using the conversion method specified above.</p>
Duties and taxes	All quotations must be submitted net of any direct taxes and customs duties.
Quotation Validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Language	All documentations, including catalogues, instructions, and operating manuals etc, shall be in English.
Partial Quotes	Not permitted
Documents to be submitted.	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> • Form A – Quotation Submission Form • Form B – Price Submission Form • Form C – Technical Submission Form • Form D – Previous Experience Form • Form E – Certificate of authorization • Copies of the offered product technical specification, quality certificates, brochures and photos.
Evaluation Criteria	<p>Quotations shall be evaluated and awarded based on the lowest-priced, technically acceptable offer. Evaluation shall be conducted as follows:</p> <p>Preliminary Examination</p> <ul style="list-style-type: none"> - Bidders are eligible as defined in RFQ Section 2: RFQ instructions and data. - Completeness of the Quotation. All required Quotation Submission Forms have been provided, duly signed and are complete (the quotation includes copies of the offered product technical specification, quality certificates, brochures and photos). - The Bidders and its joined venture partner (if applicable) must be legally able to operate business in the location of the services/goods required. - Bidders accepts UN General Conditions of Contract. Non-acceptance of the UN General Terms and Conditions (GTC) shall be the grounds for disqualification of the quotation. <p>Technical and Qualification Criteria</p> <ul style="list-style-type: none"> - Bidders should be in continuous business of supplying similar services/goods for the last 3 years prior to the date of this RFQ.

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	<ul style="list-style-type: none"> - Goods offered in the quotation are compliant compared to the requirements in Annex 1 – Technical specification for goods. <p>Financial evaluation:</p> <ul style="list-style-type: none"> - Quotations that are found to be technically compliant shall be evaluated based on the lowest price. <p>At any time during the evaluation process, the evaluation committee may request clarification or further information in writing from bidders. The bidder's responses shall not contain any changes regarding the substance, including the technical and financial part of their quotation. UNITAR may use such information in interpreting and evaluating the relevant quotation.</p>
Award	UNITAR will award the contract to one or more bidders
Type of Contract	UNITAR Purchase order will be awarded as contract type. Successful bidder shall sign and date the PO within 5 days of receipt of the purchase order and return it to UNITAR.
Contract General Terms and Conditions	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the UN General Conditions of Contract which is available at: http://www.unitar.org/procurement
Special conditions of Contract	UNITAR reserves the right to cancel and terminate the PO if the chosen supplier cannot deliver the products within the stipulated delivery time of the Purchase Order and or if the goods are no longer required.
Payment Terms	<ul style="list-style-type: none"> • 100% upon complete delivery of goods /services. • The payment shall be made within 30 days upon receipt of written Acceptance of Goods by the end user based on full compliance with RFQ requirements. • Payment shall be made based on the actual quantity of goods received.
Contact Person for Inquiries (Written inquiries only)	<p>Email. tendering@unitar.org</p> <p>Any delay in UNITAR's response shall not be used as a reason for extending the deadline for submission, unless UNITAR determines that such an extension is necessary and communicates a new deadline to the bidders.</p> <p>The Subject Line of your email shall be:</p> <p>Subject of the email: RFQ/UNITAR/PTP/2024/017</p>
Cost of preparation of quotation	UNITAR shall not be responsible for any costs associated with a bidder's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNITAR strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNITAR vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract</p>

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	implementation.
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNITAR staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar.</p> <p>In pursuance of this policy, UNITAR:</p> <ul style="list-style-type: none"> - Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question. - Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNITAR contract.
Conflict of Interest	<p>UNITAR requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNITAR if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following:</p> <p>a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNITAR staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNITAR's further evaluation and review of various factors such as being registered, operated, and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
Eligibility	<p>A vendor who will be engaged by UNITAR may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNITAR whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNITAR.</p>
Amendments of solicitation documents	<p>At any time prior to the deadline for submission of quotations, UNITAR may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Solicitation Documents by amendment.</p> <p>All prospective bidders that have received the Solicitation Documents will be notified in writing of all amendments to the Solicitation Documents.</p>

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	In order to afford prospective bidders reasonable time in which to take the amendments into account in preparing their offers, UNITAR may, at its discretion, extend the deadline for the submission of quotations.
Only one quotation	<p>The Bidder (including the individual members of any Joint Venture) shall submit only one quotation, either in its own name or as part of a Joint Venture.</p> <p>Quotations submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director, or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or c) they have the same legal representative for purposes of this RFQ; or d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the quotation of, another Bidder regarding this RFQ process; e) they are subcontractors to each other's quotation, or a subcontractor to one quotation also submits another quotation under its name as lead Bidder; or f) some key personnel proposed to be in the team of one Bidder participates in more than one quotation received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
Withdrawal, Substitution, Modification and of quotations	<p>A Bidder may withdraw, substitute, or modify its quotation after it has been submitted at any time prior to the deadline for submission.</p> <p>A bidder may withdraw, substitute, or modify its quotation by sending a written notice to UNITAR, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the quotation, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of quotations, by clearly marking them as "WITHDRAWAL" "SUBSTITUTION," or "MODIFICATION"</p>
Joint Venture, Consortium or Association	If the Bidder is a group of legal entities that will form or have formed a joint venture, consortium or association at the time of the submission of the Quotation, they shall confirm in their Quotation that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the joint venture jointly and severally, and this shall be duly evidenced by a duly notarized Agreement among the legal entities, which shall be submitted along with the Quotation; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNITAR and the designated lead entity, who shall be acting for and on behalf of all entities that comprise the joint venture.
Other Provisions:	<p>If the Bidder offers a lower price to the host Government for similar services, UNITAR is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UN General Terms and Conditions shall have precedence.</p> <p>The United Nations has established restrictions on employment of (former) UN staff who have been involved in the procurement process as per bulletin ST/SGB/2006/15 https://digitallibrary.un.org/record/590193?ln=en</p>

ANNEX 1: Technical Specification for Goods

Programme: Peacekeeping Training Programme (PTP)

Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers are intended to be descriptive only and not restrictive.

The Bidders may offer equivalent specifications, other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to technical requirement's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Technical Specification.

Bidders are required to provide copies of the technical specifications, quality certificate, brochures and photos of the offered products along with their technical quotation Form C – Technical submission form.

Assignment of Warranties period to the beneficiary/ies. The Bidder is expected to assign, at UNITAR's instructions, all manufacturers' warranties in addition to any other warranties specified in the Purchase Order to the beneficiary/ies that receives the equipment. During the warranty period, the supplier shall be liable to rectify/replace at their own cost any faulty items, products, workmanship and materials not meeting the technical specifications.

Quality standard of the offered items: All equipment, including individual elements and accessories of the sets, must comply with respective requirements of the latest version of ISO 13485 and ISO 9001 and or equivalent quality standard. Please include copies in your quotation.

No	Description	Specification	UOM	QTY (per kit)
1.	ARMOIRE A ANESTHESIE ROULANTE AVEC ACCESSOIRES	Marque Raecho, Modèle Métaoplastique; 620*470*910mm or equivalent specification	Kit	1

2.	TABLE D'ANESTHESIE EQUIPEE	<p>Écran de 10.1 pouces O2, N2O 1 (avec facultatif pour SeletTac), maximum 2 supports (Isoflurane / enflurane / sévoflurane / halothane) Débitmètre à 4 tubes Oui, jusqu'à 2 heures Contrôlé électroniquement et pneumatique IPPV / SIMV /AC 5-60cmH2O P-T, F-T ACGO/Yoke/AGSS 40-1500ml 4:1-1:8 25-75 L/min AC 100V-240V, 50Hz±2% Adulte / pédiatrique or equivalent specification</p>	Kit	2
3.	VENTILATEUR - ASSISTANT RESPIRATOIRE	<p>Marque Raecho, Modèle RV-3010 Adulte / pédiatrique 20-2000ml 5-80cmH2O 4:1-1:8 21%-100% -20-0cmH2O 0-6s O2, air Typique de 120 minutes+ or equivalent specification</p>	Kit	1
4.	TROUSSE DE REANIMATION MANUELLE	<p>Canal trachéal jetable (3#, 4#, 7#, 8#) Pince hémostatique 12.5cm Voie aérienne oropharyngée (8#, 9#) Pince à épiler 12.5cm Bandage de gaze 10*500cm Ruban adhésif triangulaire 100*100*140cm Morceau de gaze médicale 7.5*7.5cm Blocs de gaze comprimée 50*80cm Ruban adhésif respirant 1.25*200cm Gants médicaux Tampons en coton imbibés d'alcool Tampons d'iode or equivalent specification</p>	Kit	2

5.	CONCENTRATEUR D'OXYGENE	0-5L/min, 93%±3% 0.04-0.07MPa ≤50 dB AC230V, 50Hz ≤530W Pression de fonctionnement, temps de travail actuel, temps d'accumulation, temps de pré-réglage de 10 minutes à 40 heures or equivalent specification	Kit	2
6.	DEBIMETRE O2 SUR PRISE MURALE	Marque Raecho Model RX-010-25(Mpa) or equivalent specification	Kit	2
7.	HUMIDIFICATEUR POUR DEBIMETRE O2	Peut être inséré en douceur, retiré, et non fuir Oxygène médical 1-10L/min, 1-15L/min Niveau 4 Interface standard française 0.4-0.5MPa 0.17MPa±0.05MPa or equivalent specification	Kit	2
8.	LAMPE UV POUR PHOTOTHERAPIE	UVB 48cm ² Écran OLED 3 cm Contrôle temporel de 0 à 30min; Le compte à rebours à 10 secondes Philips lampe médicale 9w 280-320nm, pic 311nm, 0.3-20mW/cm ² or equivalent specification	Kit	2
9.	MASQUE A OXYGENE	2m PVC médical Inodore, avec pince-nez, avec ouvertures des deux côtés Transparent, avec un connecteur à chaque extrémité Oxygène d'urgence; Oxygène après chirurgie; Thérapie respiratoire; Soins intensifs or equivalent specification	Kit	2
10.	CANULES DE GUEDEL LE JEU (grand moyen petit)	Le corps du tube est en PE importé, le code couleur est en PP. Mise en place d'un accès respiratoire. Grand, moyen, petit Créer un canal respiratoire or equivalent specification	Kit	2

11.	ASPIRATEUR MECANIQUE	Valeur de pression négative ultime: $\geq 0.08\text{MPa}$ Bouteille de stockage $\geq 500\text{mL}$ Volume du reservoir $\geq 1000\text{mL}$, 1pc Débit d'air libre maximal $\geq 20\text{L/min}$ Force de la pédale $\leq 245\text{N}$ Configuration: Dispositif d'aspiration, tube en plastique, filtre à air, tube long en silicone, tube court en silicone or equivalent specification	Kit	2
12.	ASPIRATEUR ELECTRIQUE DE MUCOSITES 5l/mn, 2 bouches 4 litres	Vacuum maximum $\geq 0.09\text{Mpa}$ (680mmhg) Plage de vide réglable $0.02\text{Mpa} \sim 0.09\text{Mpa}$ Débit $\geq 80\text{L/min}$ Bruit $\leq 60\text{dB}$ (a) Pot $4000\text{ml} \times 2 + 2000\text{ml} \times 2$ (PC) Alimentation AC220 50Hz Alimentation d'entrée 280VA or equivalent specification	Kit	1
13.	ASPIRATEUR CHIRURGICAL ELECTRIQUE 50l/mn, 2 bouches 5 litres	$\geq 0.09\text{Mpa}$ (680mmhg) $0.02\text{Mpa} \sim 0.09\text{Mpa}$ $\geq 80\text{L/min}$ $\leq 60\text{dB}$ (a) $4000\text{ml} \times 2 + 2000\text{ml} \times 2$ (PC), non 5L AC220 50Hz 280VA $44\text{cm} \times 50\text{cm} \times 99.5\text{cm}$ or equivalent specification	Kit	1
14.	ASPIRATEUR AUTONOME SUR VIDE CENTRAL	115 L/min , $\pm 5\text{ L/min}$, à -950mbar -950mbar -950mbar $-760 - 0\text{mmHg}$ $\geq 30\text{L/min}$ (réglable) 85mL Polypropylène Combinaison intégrée de bouteilles de grande capacité, adaptée à toutes les occasions or equivalent specification	Kit	1

15.	DEFIBRILLATEUR EXTERNE EN VALISE (secteur et batterie)	Quotidien, hebdomadaire, mensuel Adulte, enfant Exponentielle tronquée biphasique 200-roules Max Mode enfant: 50/50/75 Joules Mode adulte: 150/150/200 Joules Moins de 6 secondes à 150J Moins de 8 secondes à 200J Invite vocale étendue Invites LED Marche / arrêt, choc 1500 événements Infrarouge Avec batterie or equivalent specification	Kit	2
16.	TABLE D'OPERATION DE TYPE "UNIVERSELLE" HYDRAULIQUE	800-1050mm ±25° ± 20° + 80°/-20° + 45°/-90° -90° 0-120mm 2100*480mm or equivalent specification	Kit	2
17.	ECLAIRAGE OPERATOIRE MOBILE 45.000 LUX AVEC BATTERIE	40000-120000 Ajustable 4000± 500K ajustable 100-300mm réglable ≥ 1200mm ≥97% ≥60000h 48pcs Avec batterie or equivalent specification	Kit	2
18.	ECLAIRAGE OPERATOIRE PLAFONNIER DEUX COUPOLES	LED 700: 40000-160000 réglable LED 500: 40000-120000 réglable 4000 ±500K réglable 100-300mm réglable ≥1200mm ≥97% ≤1°C ≥60000h LED 700: 80pcs LED 500: 48pcs or equivalent specification	Kit	2

19.	BISTOURI MONO/BIPOLAIRE ELECTRONIQUE SUR PIED MOBILE	Coupe, Coag, Bipolaire Pure Cut, Mélange 1, Mélange 2, la norme, Alerte, Coupe bipolaire, Coag bipolaire 500KHz 300W Soutenir la coupe sous-marine Sortie de puissance précise pour un effet de coupe stable et fiable Électrode standard, câble de connexion de coussin neutre, interrupteur au pied, crayon électro chirurgical, interrupteur manuel crayon électro chirurgical, 5 pièces de coussin neutre jetable, interrupteur au pied, chariot mobile or equivalent specification	Kit	2
20.	ASSISTANT MUET PLATEAU	Fabriqu� en acier inoxydable de haute qualit� 35*45 cm Excellents rouleaux r�sistants � l'usure Placement Stable, forte portance H�pital, clinique, soins dentaires, etc.	Kit	2
21.	PORTE CUVETTE ROULANT AVEC DOUBLE CUVETTE	45*45*75cm Fabriqu� en acier inoxydable de haute qualit� 2 4 Beau, plat, droit, avec quatre pieds parall�les Aucun d�faut �vident tel que des ar�tes vives et des bavures sur la surface or equivalent specification	Kit	2
22.	BAQUET ROULANT	Marque Raecho, Mod�le RHY-10 Acier inoxydable 20L Diam�tre 33.5 cm, hauteur 31 cm Diam�tre int�rieur 30.5 cm, hauteur 30 cm 48 cm or equivalent specification	Kit	2
23.	LAMPE UV POUR LA DESINFECTION DES SALLES	Marque Raecho, Mod�le RUV-10 UVB 48cm2 or equivalent specification	Kit	2
24.	AUGES DE LAVAGE CHIRURGIEN 2 POSTES	Marque Raecho Mod�le CDU-01 grand moyen petit or equivalent specification	Kit	2

25.	POUSSE SERINGUE	<p>Marque Raecho, Modèle RSP-610</p> <p>Taux constant, mode temps / volume, mode poids de médicament, micro-mode, mode programmable, mode de bibliothèque de médicaments</p> <p>5ml ,10ml, 20ml, 30ml, 50/60ml, reconnaissance automatique</p> <p>5 ml: 0.10ml/h-60.00 ml/ h</p> <p>10 ml: 0.10ml/h-300.00ml/h</p> <p>20 ml: 0.10ml/h-400.00ml/h</p> <p>30 ml: 0.10ml / h-600.00ml/h</p> <p>50/60 ml: 0.10ml / h-1200.00ml/h</p> <p>0.01ml/h</p> <p>1s~ 99h 59min 59s</p> <p>≤ ± 2% (± 1% de précision mécanique incluse)</p> <p>0.10-9999.99ml et vide</p> <p>0.10 -5.00 ml/h réglable</p> <p>8 niveaux réglables, 20kpa-150kpa, affichage de valeur de pression dynamiquement or equivalent specification</p>	Kit	2
26.	POMPE A NUTRITION	<p>Marque Raecho,Modèle RFP-910A or equivalent specification</p>	Kit	2
27.	SONDE D'INTUBATION	<p>Marque Raecho, Modèle RIT-01 PVC</p> <p>Avec manchette</p> <p>Permettant une identification claire du tube sur les images radiographiques</p> <p>Assurer une intégrité continue du brassard</p> <p>Connexion fiable à tous les équipements standard or equivalent specification</p>	Kit	2
28.	ARMOIRE REFRIGEREE POUR POUCHES A SANG	<p>Marque Raecho, Modèle RBY-120</p> <p>120L</p> <p>4 ±1°C</p> <p>0.1°C</p> <p>LED</p> <p>3</p> <p>220V / 50Hz</p> <p>40kgs</p> <p>450*500*1300mm or equivalent specification</p>	Kit	2

29.	REFIGERATEUR HORIZONTAL POUR STOCKAGE PRODUITS	<p>Marque Raecho, Modèle RDM25-120L 120L 220V/50Hz N Directement froid -10 ~ -25°C 685×530×950mm 48kg R600a Le système de contrôle de température par ordinateur de haute précision maintient avec précision et stabilité la température à l'intérieur de la boîte or equivalent specification</p>	Kit	2
30.	POUPINEL DE TABLE 30 LITRES	<p>Marque Raecho, Modèle RPT-30L PP or equivalent specification</p>	Kit	2
31.	POUPINEL DE TABLE 70 LITRES	<p>Marque Raecho, Modèle RPT-80L 80L PP Pédale, avec couvercle d'Hôpital, d'extérieur Antichute et facile à laver, robuste et durable, nouveau matériau or equivalent specification</p>	Kit	2
32.	AUTOCLAVE VERTICAL 50L	<p>Marque Raecho, Modèle RAS-50 50L(φ340×550) mm 0.22mpa 134°C 0.23 Mpa 0~60min 105~134°C 3KW/AC220V.50Hz or equivalent specification</p>	Kit	2
33.	Warranties	Minimum of two (2) years of standard warranty against defects in materials and workmanship		
34.	User manuals	Copy of the user manual and other product documentation per unit of equipment		
35.	Installation	Installation, testing and commissioning of the equipment		
36.	Delivery time	Bidder shall deliver the goods within 6-8 weeks after Purchase Order signature.		
37.	Delivery place and Incoterms rules	Sevare, Mali Delivered at Place (DAP)		
38.	Consignee details	UNITAR focal person in Banguetaba, Sevare, Mali. Contact information will be provided upon signature of the Purchase Order.		

ANNEX 2: QUOTATION SUBMISSION FORMS

Note to bidders: Instructions to complete each Form are provided in each Form. Please complete the Quotation Submission Forms as instructed and return them as part of your quotation.

The following returnable forms are part of this RFQ and must be completed and returned by Bidders as part of their Quotation.

- A - Quotation submission form
- B – Price submission form
- C – Technical submission form
- D – Previous experience form
- E – Certificate of authorization

Form A - QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 2: Technical and Financial quotation. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ/UNITAR/PTP/2024/017	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the UN General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Quotation Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the quotation Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Compliance with Requirements

	Your Responses
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	Yes	No	If you cannot comply, pls. indicate counter - offer
Validity of Quotation 90 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms- 30 days via invoice	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Acceptance of UN General Terms and Conditions	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Country/ies of Origin: (if export licence required this must be submitted if awarded the contract)	Click or tap here to enter text.
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I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<p><i>Exact name and address of company</i></p> <p>Company Name Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature: _____</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>
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B – Price submission form

Bidders shall fill in this Price submission form in accordance with the instructions indicated.

Price submission form is provided as a separate document to the RFQ. Please refer to the attached excel file: B – Price submission form.

C – Technical submission form

Bidders are required to complete the Comparative Data Table to demonstrate compliance with UNITAR technical requirements and insert them below. Bidders are NOT allowed to make any change in the "UNITAR requirements" columns of the Comparative Data Table. Such changes might disqualify your quotation.

Comparative Data Table is provided as a separate document to the RFQ. Please refer to the attached excel file: C – Technical submission form.

D – Previous experience form

This form is used by UNITAR to assess if the bidder has previous experience. The following criteria is applicable:

- Provide information of continuous business of supplying similar goods or services for the last 3 years prior to the date of this RFQ

Description	Country	Total amount	Client/ Contract information (Name, Address, telephone, email)	Year

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

Annex E – Certificate of Authorization

To act on behalf of the Manufacturer if the Bidder is not a Manufacturer.

This should be written in the Letterhead of the Manufacturer. Certificate shall cover all items for which the company is bidding.

Location: **insert**

Date: **insert**

To: UNITAR

Dear Sir/Madam:

We, the undersigned, who is established manufacturer or producer of **[insert name of products]**, hereby authorize **[name and address of Bidder]** to submit a Bid, and subsequently sign and implement the contract, against the supply and delivery of surgical equipment with delivery on DAP incoterms to Sevare, Mali as detailed in Annex 1 of this RFQ for the supply of following products:

Products:

1. _____
2. _____
3. _____

For and on behalf of Manufacturer or Producer:

Yours sincerely,

Authorized Signature: **[In full and initials]:**

Name and Title of Signatory: **insert**

Name of Manufacturer or producer: **insert**

Contact Details and email: **insert**