

DATE: 30/09/2024

REQUEST FOR PROPOSAL

UNHCR RFP 395

**Revised** Tender Site Visit, pre-bid meeting Questions & Answers

**SUPPLY AND CONSTRUCTION OF MAIN SEWAGE PUMPING STATION IN YEMEN – ADEN**

**Site visit Location:** Al-Arish waste water treatment plant, next to Al Alam round about, off Abyan road in Khormaksar district - Aden city, Yemen ( latitude 12.888607, longitude 45.061032)

#	Questions	UNHCR Answer
1	<p>The evaluation will be in two parts Technical 60% Financial 40%</p> <p>Will the technical evaluation be pass &amp; fail or it will be carried out to be calculated with the financial evaluation</p>	<p>Yes, the technical evaluation will be in scoring for both technical and financial scores, however, in the technical evaluation there are two criteria are PASS &amp; Fail which are for the following</p> <p>1. Technical offer clearly state the “goods and services” you are offering are fully conforming to the product specifications given.</p> <p>Annex A PREAMBLE TO BILL OF QUANTITIES (BoQ) Annex B Drawings Annex C Technical Specifications</p> <p>Acknowledgement (Sign and Stamp) the technical declaration Letter (<b>Annex D</b>), attached to the RFP document, confirming that there is no discrepancies or deviations with the BoQ, drawings and specifications outlined above.</p> <p>2. Workplan: Submit programme of work in the form of bar Chart or Critical Path, (the program shall include the order in which Contractor intends to carry out the Works, including the anticipated timing of each stage till handover.)</p> <p>So above two technical requirements are mandatory and will be evaluated as PASS and FAIL, bidder must pass in these two technical mandatory criteria to be qualified for technical scoring evaluation</p>
2	<p>The notification was sent through UNGM, but the submission will be through the e-tender box port, is that correct</p>	<p>Yes, however, please follow the guidance provided in RFP document, point 2.7</p> <p>Offers to be submitted in both E-tender box &amp; Cloud ERP system</p> <p><b>A. Submission in the E-tender box</b></p> <p>Submission of both technical and financial offers should be submitted E-tender box <a href="http://etenderbox.unhcr.org">http://etenderbox.unhcr.org</a>. Please carefully read the e-Tender Box user manual attached as <b>Annex I</b></p>

		<p>for submission of your <b><u>Technical and Financial – Offers</u></b> submitted in any other manner will be disqualified.</p> <p><b>B. <u>Submission in the Cloud ERP system</u></b></p> <p>Submission of both technical and financial offers should be also submitted Cloud ERP system <a href="https://www.unhcr.org/get-involved/work-us/become-supplier/how-become-supplier">https://www.unhcr.org/get-involved/work-us/become-supplier/how-become-supplier</a> . Please carefully read the Cloud ERP Supplier Guidance Manual attached as <b><u>Annex J</u></b> for submission of your <b><u>Technical and Financial – Offers</u></b> submitted in any other manner will be disqualified.</p>
3	In case we forgot our password in the e-tender box, there is no icon for forget password, please advice what to do	<p>In case you are facing problems in the etender box portal, please the guidnace provided in Annex I E-TenderBox Supplier User Manual – where suppliers facing challenges in the e-tender box can send to <a href="mailto:hqmsbid@unhcr.org">hqmsbid@unhcr.org</a></p> <p>In addition, we are recommending for suppliers to submit and upload their offers before the tender deadline at least two days before the deadline, and should not wait until the last day of deadline</p> <p>Also, if bidder face challenges, they can create a new account, try to use another internet browser, delete cookies and history, ... etc – then upload your offers</p>
4	Project duration & Implementation timeline, is it identified in the tender document	As answer for Q1 above, the bidder must provide the Workplan - Submit programme of work in the form of bar Chart or Critical Path, (the program shall include the order in which Contractor intends to carry out the Works, including the anticipated timing of each stage till handover.)
5	Payment terms: is it based on monthly or per each stage	As outlined in teh RFP document, the payment term is as per UNHCR’s standard payment terms are within 30 days after satisfactory implementation of the overall project and receipt of Invoice and supporting document documents in order. <b>UNHCR will hold 10% retention after 100% project completion and getting the last completion certificate signed. The 10% retention will be hold for one year.</b>
6	Tax and customs: can we offer without tax and custom fees? So there can exemption	The delivery requested in the tender document: The bidder shall quote the <b><u>all-inclusive DDP</u></b> unit price with installation per specification to Yemen - Aden, BOQ and drawings mentioned in this RFP for

		both districts and all sectors – so the supplier should be responsible for any payment to government, Tax, custom fees, or any other government payments to deliver the items DDP to the project location – price offer should be all inclusive DDP to the installation location in Aden - Yemen
7	Security bond, where we should submitted? Do we need to submit the hard copy to UNHCR office	Please submit scan copy of the bid security with your technical offer, and if you win in this project UNHCR will request for the original prior signing the contract
8	Tender deadline: Can the tender deadline be extended?	Yes, it has been approved to extend the tender deadline – deadline has changed as following  <b>Deadline: Thursday - 24 October 2024 at 15:00 hrs (03:00 PM) – Yemen local time.</b>
9	In the <b>Annex A PREAMBLE TO BILL OF QUANTITIES</b> page 50, for <b>Odor Control System - Supply and installation, Complete odor control system dry</b> type according to specifications is requested but in the Annex E Financial Offer Form sheet # 3-2 is deleted and not required – please confirm which one to consider	The <b>Odor Control System - Supply and installation, Complete odor control system dry</b> is not required, so please consider the requirement as outlined in the Annex E Financial Offer Form sheet # 3-2
10	The specification for the overhead crane and the Jib crane, there some information are missing, the dimension of the Jib crane is not clear, and other information are missing	Please, see Annex C Technical Specifications and Drawing No. ME-GNB 001 related to STAND - BY POWER GENERATING EQUIPMENT & MAIN FUEL TANKS
11	Fire alarm system, in the BoQ and Drawings, every building has its own panel, but we recommend to be one panel for all	Bidders have to restrict on what was mentioned in the BOQ and Spec of the project regarding the Fire Alarm System.
12	Boundaries, in the BOQ, it is not clear also in the drawings is not clear, what type of fence required?	Please, see drawings and details for Boundary wall in Drawing No. AR-GUR- 001.
13	Masonry work in the BOQ 3-1-4, in the BOQ is CBM (m3) and the quantity is 345, we think it should be in SQM (m2) and not CBM, please confirm	We confirm, In the Bill 3-1-4 item 4/1 for masonry works, it should be in m2 NOT in m3.
14	Mechanical rack bar screen BOQ 3-2 of the mechanical equipment, it is not clear	Please, see Annex C Technical Specifications and Drawing No. ME-CSC 001 related to MECHANICAL CORSE SCREEN MECHANICAL WORKS

15	No details for the base of the fence (Boundary wall)	Please, see drawings and details for Boundary wall in Drawing No. AR-GUR- 001.
16	<p>Main Pumping Unit</p> <p>* Due to shortage of the requested pump in the market (Dry pit Non clog sewage pump with separate motor) , we have communicated with Grundfos &amp; we informed that the model of the sewage pump dry - pit- non- clog is discontinued . However, they have recommended another type of pump that can be installed submerged or dry without any motor cooling.</p> <p>As a result, modifications to the design were necessary (attached modification diagrams with a new pump catalogue) if you accept the recommendation to go with the available type including increasing the size of the opening in the top of the pit . Please refer to the attached drawing for your review</p> <p>* Possibility to change the type of control panel starter from star- delta to VFD. The advantages of using VFD include increased energy efficiency, improved motor control, &amp; reduced wear &amp; tear on the motor.</p> <p>* Provide more information concerning the philosophy of operation via a PLC control panel . (including schematic diagram for instrumentation &amp; control system )</p> <p>* Need clarifications Concerning the protections to insure the functionality of the pumping system for dry run &amp; high pressure , high temperature , water in oil.</p>	<p>We agree on the proposed spec of the Pumping units and thus old spec would be replaced with the new pumping unit proposed here in Question No.16. The change of this work will be in bill No. 3-2, item No. 2/1 for Main Pumping Units.</p> <p><b>Please refer to the attached Pumping unit specification &amp; updated Annex E Financial Offer Form</b></p>
17	Regarding the bid security, we have already issued it. Could you kindly confirm whether it needs to be updated in light of the extension, or is it still valid as is?	The bid security should be valid for 180 days from the date of tender deadline as mentioned in the tender documents

End..