

Clarification questions received on UNFPA/TCD/ITB/001- Supply of medical devices and laboratory equipment.

1. We have noted a discrepancy regarding the quantity of Item No. 14, Digital Blood Pressure Monitor, between the Bid Introductory Letter and Annex-6. Kindly confirm the correct quantity.

The correct quantity is 100 units.

2. We would like to inquire if a 12-channel micropipette (100-1000 µl) would be suitable for Item No. 13, given that the 8-channel micropipette is incompatible. Kindly confirm, can we submit the offer for micropipette between 100 to 1000 µl with 12 Channel instead of 08 channel?

The preference is 8 channels.

3. Please clarify whether a Free Sale Certificate is a prerequisite for bidding.

YES, it's evidence that the product is authorised to be exported. Can be issued for any country but it has to be valid, not expired.

4. What is the % of Performance Guarantee? That means is there any Performance Security or performance bank guarantee for the due performance of the Contract. If yes, then what is the percentage of the Performance Security or Performance Bank Guarantee?

Please just take into account what is stated in the ITB.

5. Can you please advise if there is a format for Manufacturers letter of Authorization to distributor for the above tender bid. I could not easily see it in the documents.

There is no format from our side. However, the letter will be issued by the manufacturer himself to the distributor with the information necessary for possible verification.

6. Is there a UNFPA template of the documents below for non-manufacturing bidders regarding the below from ITB document?

For non manufacturer Bidders:

a. Legally enforceable authorization from the manufacturer assuring full guarantee and warranty obligations as per the tender conditions for the goods offered; and

b. The Bidder, as authorized by the manufacturers, has supplied and provided after sales service for similar goods to the extent of at least 20 percent of the quantities indicated in the tender requirements in any one of the last three years, and the goods must be in satisfactory operation.

No, there is no template of the required documents from our side. You should join documentation from manufactures proving that you are official distributors of proposed products.

7. We also would like to know if WeTransfer links are deemed eligible to submit our offer or whether a split of our files sent via email would be a preferred option by your organisation? We anticipate that our offer might be larger than the required 10 Mb.

At this step of the process, you are required to send all required documents to the address shared in the ITB. If additional documents are required during the evaluation phase, you will be advised to share it through We transfer.

8. Do small equipment also need installation training? Is online service acceptable?

Yes, the online service is acceptable.

9. Could you please clarify the bid's open date?

The bid's open date is on 09 October at 10:00 a.m. at UNFPA OFFICE in N'Djamena.

10. We have noticed that the delivery terms specified are FCA or CPT Incoterms 2010. Could you please clarify if this tender is limited to local suppliers in Chad, or if we are able to submit an offer from other countries?

The tender is not limited to local tender in Chad. You can submit an offer from other countries.