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| **TECHNICAL BIDDERS’ RESPONSE:**   * **Please read the TOR and the RFP Cover Letter carefully and fill in your response below.** * **Please note that the given space under each section should not limit your response, please type more if required** | |
| **BIDDER NAME:** |  |
| **Mandatory Technical Requirements:**  Incorporation, proper registration with the Syrian Engineering Syndicate, and qualification as a consultant office to undertake engineering studies in the following professions: structural, road, water, sanitation, mechanical, electrical, and renewable energy. If a foreign firm's expertise is necessary, it should be registered as a joint venture with PEC in accordance with the specific PEC By-Laws, the bidder should provide the subject registration valid certificate. | |
| **1. General company profile and qualifications:**   1. The bidder should provide details about his experience and history in business (stability) – The company profile proves experience in the engineering studying fields and humanitarian sector. 2. The bidder should provide a list of Clients references along with final reports, and satisfaction letter for the experiences provided in the company profile including any previous project or contract with UN Agenais or NGOs | |
| **2.  Proposed services, approach, and company’s capacity:**   1. Capacity to mobilize and the covered locations, the bidder should submit a timeline to start project in specific location (the locations subject to be offered by the bidder), brief description for the role for every team member in the designed location(s) to be provided as well. 2. The bidder to provide examples for potential project and steps to complete (method of statement) in addition to the general understanding of the requirement & HSE Plan 3. The bidder should demonstrate the quality control and assurance procedures, reporting mechanism, templates etc. including prior examples. | |
| **3. Proposed personnel to carry out the works**   1. The bidder should demonstrate the appropriateness of proposed project teams including CVs, Qualifications of the project managers and the staff involved, the organigram of the company. 2. The bidder should demonstrate their ability to utilize the targeted community resources including engineers, assistant engineers’ surveyors, skilled labour, etc. Also, the bidder needs to propose how who to benefit from engineers from the targeted area. | |
| **Any additional comments on the Terms of Reference (TOR - Annex A):** | |