

**OFFICE OF PROCUREMENT SERVICES**

**RFQ - Request for Quotation No 642487-MJD**

Title **REQ 148214 - Micro SPECT-CT for Preclinical Imaging for Mexico - MEX6013**

Closing Date and Time **2024-09-23 17:00:00**  
Time Zone **CET, Vienna (Austria)**

Submission of response **Through the IAEA Supplier's Portal (<https://suppliers.iaea.org>) or to the Responsible Contracting Staff**

Acknowledgement of Receipt and requests for clarifications, please send to:

Responsible Contracting Staff **Dela Cruz, Ms Mary Jane**  
Email **M.J.Dela-Cruz@iaea.org**

The International Atomic Energy Agency (IAEA) hereby invites suppliers to submit quotations, proposals or bids, as appropriate, for the provision of goods and/or services and/or works, as defined in the attached documentation.

In preparing and submitting your quotation, proposal or bid, you are required to follow the IAEA "General Instructions for Bidders" (also found at <https://www.iaea.org/sites/default/files/iaeaforbidders.pdf>) and "Special Instructions to Bidders" attached.

Please notify the Responsible Contracting Staff mentioned above if any part of this solicitation is missing.

Thank you.

**Attachment**

Name	Details
2 - General Instructions for Bidders	General Instruction for Bidders.pdf
3 - Special Instructions to Bidders	RFQ 642487 Special Instructions to Bidders.pdf
3.5 - Technical Compliance Matrix	Compliance Matrix for Technical Proposal.xlsx
3.6 - Quality Criteria	Quality Criteria.pdf
4 - Submission checklist and Certification form	Offer submission checklist and Bidders Certification form - to be filled in.docx
5 - GCC GOODS & SERVICES	GCC for Provision of Goods and Services.pdf
6 - IAEA Specifications	Specification_for_micro SPECT-CT (4).pdf
7 - Supplier Registration Form	Supplier Registration Form.docx

## Requirements

Ship-To **Ocoyoacac, Mexico**

Shipping Terms **Free Carrier Supplier's  
Warehouse**

Item No	Qty	UoM	Goods and/or Services Description
1	1	each	Micro SPECT-CT for Preclinical Imaging as per attached

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**Please return the below Acknowledgment of Receipt  
via E-mail to the IAEA responsible contracting staff indicated in the cover letter,  
as soon as possible after receipt of the solicitation**

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**ACKNOWLEDGMENT OF RECEIPT**

**SUBJECT LINE OF THE E-MAIL:**

*[Insert solicitation number as indicated in the cover letter e.g. Request for Quotation No. 12345AB] - Description: [As indicated in the cover letter]*

**TEXT OF THE EMAIL:**

*Closing Date and Time: [Insert as indicated in the cover letter]*

We have received the above mentioned solicitation and in response we:  
[You may copy the appropriate response(s) in the body of the E-mail]

- ( ) Intend to submit a quotation/proposal/bid/response
- ( ) Are unable to submit a quotation/proposal/bid/response due to the following reason(s):
- ( ) Requirements are outside of our normal activities
  - ( ) Present lack of resources to undertake the requested work/services
  - ( ) The requested products are not available at the moment
  - ( ) Insufficient time to prepare an offer
  - ( ) We do not sell directly, but through distributors
  - ( ) We have no after-sales service available in the recipient country
  - ( ) Cannot accept the IAEA General Conditions of Contract and/or Draft Contract
  - ( ) OTHER [please specify details]
- .....
- .....
- ( ) even though on this occasion we are unable to submit a quotation/proposal/bid/response as indicated above, we are interested in future IAEA opportunities
- ( ) we are not interested in participating in future IAEA opportunities. Please remove us from your roster

**OTHER COMMENTS:**

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**FROM:**

Company name: .....

Address: .....

Name of the contact person: .....

E-mail: .....

Tel. No.: .....

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\* NOTE TO BIDDERS: In the event of missing documentation/information in the solicitation, please contact the IAEA responsible contracting staff as soon as possible.