**Section III: Returnable Bidding Forms - Financial Envelope**

**Request for Proposal (RFP) - Integrating Battery Energy Storage System (BESS) into the Grid for Energy Transition** (Indonesia)

**eSourcing reference:**  **RFP/2024/53298**

Note to Offerors: The following returnable forms are part of this RFP and must be completed and returned by offerors as part of their Proposal. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Bidding Forms as instructed and return them as part of your proposal by uploading them against their specific Document Checklist in the UNOPS eSourcing system. Please ensure that the financial information in your proposal is uploaded in the financial envelope checklist under the Financial Offer Details tab of the eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form C: Financial Proposal Form

**Form C: Financial Proposal Form**

RFP reference no: **RFP/2024/53298**

Name of Offeror: [insert name of offeror]

The Proposer is required to prepare the Financial Proposal following the below format and be submitted in an envelope separate from the rest of the RFP as indicated in the Instruction to Offerors. Please ensure that this form is uploaded in the financial envelope checklist under the Financial Offer Details tab of the eSourcing system.

The financial proposal must be submitted in **USD**

The Financial Proposal must be filled in in both Tables 1 and 2 below (for which the total amount should match), including provision of a detailed cost breakdown. Provide separate figures for each functional grouping or category. The format includes specific expenditures under Table 2, which may or may not be required or applicable but are indicated to serve as examples. Offerors may adjust the name of expenditures under Table 2 if necessary.

**Table 1: Cost breakdown per deliverable/output**

| **Item No.** | **Deliverables** | **Percentage of Total Price (Weight for payment)** | **Total Price USD** |
| --- | --- | --- | --- |
| 1 | Deliverable 1: Inception Report including a communications plan and outline of all main reports | 10% of lump sum contract value | [Please insert price] |
| 2 | Deliverable 2:  - Draft of national standards (SNI) for BESS  - Eight full-day Technical Committee Meetings | 15% of lump sum contract value | [Please insert price] |
| 3 | Deliverable 3:  - Assessment and Model-Based Analysis of BESS Integration for Enhanced Grid Stability, Reliability, and Efficiency  - Two half-day consultation workshops | 30% of lump sum contract value | [Please insert price] |
| 4 | Deliverable 4:  - Create a BESS deployment and operation business model tailored to fit the Indonesian national context  - Two half-day consultation workshops | 15% of lump sum contract value | [Please insert price] |
| 5 | Deliverable 5:  - Integrated Policy Framework and Roadmap for BESS  - Two half-day consultation workshops | 10% of lump sum contract value | [Please insert price] |
| 6 | Deliverable 6:  - Training Programs for BESS Management  - Three- full-day training | 10% of lump sum contract value | [Please insert price] |
| 7 | Deliverable 7  - Final report and Academic Manuscript for Proposed New Regulation  - One consultation workshop | 10% of lump sum contract value | [Please insert price] |
| **Total financial proposal for personnel costs (USD)** | | | **[Insert total lump sum price]** |
| **Total financial proposal for non-personnel costs (USD)** | | | **[Insert total lump sum price]** |
| **Total financial proposal (USD) = Total personnel costs + Total non-personnel costs** | | | **[Insert total price]** |

*\* The Consultant should include in all non-personnel costs associated with organizing the workshop including, venue, organization, communication materials and other travel and logistics expected.*

**Table 2: Cost breakdown per component**

Offerors are requested to provide the cost breakdown for the above-given prices based on the following format. UNOPS shall use the cost breakdown for the price reasonability assessment purposes as well as the calculation of price in the event that both parties agree to a contract amendment on the future.

| **Cost Component** | **Qty**  **(number of days)** | **No. of Personnel** | **Remuneration per Unit**  **(daily rate)** | **Total Rate for the Period (USD)** |
| --- | --- | --- | --- | --- |
| **Personnel costs (lump sum payment)** | | | | |
| 1. Project Team Lead |  |  |  |  |
| 1. BESS Technical Specialist |  |  |  |  |
| 1. Energy Market Specialist |  |  |  |  |
| 1. Energy PolicySpecialist |  |  |  |  |
| 1. Energy Modeler |  |  |  |  |
| Additional positions (if applicable) |  |  |  |  |
| 1. Legal Specialist |  |  |  |  |
| 1. Investment Specialist |  |  |  |  |
| 1. Environment Specialist |  |  |  |  |
| 1. Gender and Social Inclusion Specialist |  |  |  |  |
| **Total personnel costs (USD)** | | | |  |

| **Cost Component** | **Qty** | **Unit Rate** | **Quantity (Pax)** | **Total Cost (USD)** |
| --- | --- | --- | --- | --- |
| **Non-personnel costs (lump sum payment)** | | | | |
| **Organize at least 8 (eight) full-day hybrid technical committee meetings in Bahasa Indonesia under deliverable 2**  Please provide a breakdown of all non-personnel costs for *Deliverable 2 full-day hybrid meeting located in Jakarta, Bogor, Depok and Tangerang area including costs of organising workshop, venue hire, …*, as required by the TOR. | | | | |
| Meeting packages (two coffee breaks and one lunch each day) for full-day workshop for minimum of 20 offline participants, | 8 TWGs |  | 20 pax/TWG |  |
| **Organize 2 (two) half-day workshops in hotel (up to 4-stars) located in Jabodetabek area under deliverable 3**  Please provide a breakdown of all non-personnel costs for *Deliverable 3 for 2 half days workshop*, including costs for organizing the workshops, venue hire, …as required by the TOR. | | | | |
| Half Day Meeting packages (one coffee break and one lunch each day) for minimum of 30 offline participants, | 2 half-day/ workshop |  | 30 pax |  |
| Live interpreter through Zoom or other software | 2 workshops |  | 1 pax each |  |
| **Organize 2 (two) half-day workshops in hotel (up to 4-stars) located in Jabodetabek area under deliverable 4**  Please provide a breakdown of all non-personnel costs for *Deliverable 4 for 2 half days workshop*, including costs for organizing the workshops, venue hire, …as required by the TOR. | | | | |
| Half Day Meeting packages (one coffee break and one lunch each day) for minimum of 30 offline participants, | 2 half-day/ workshop |  | 30 pax |  |
| Live interpreter through Zoom or other software | 2 workshops |  | 1 pax each |  |
| **Organize 2 (two) half-day workshops in hotel (up to 4-stars) located in Jabodetabek area under deliverable 5**  Please provide a breakdown of all non-personnel costs for *Deliverable 5 for 2 half days workshop*, including costs for organizing the workshops, venue hire, …as required by the TOR. | | | | |
| Half Day Meeting packages (one coffee break and one lunch each day) minimum of 30 offline participants, | 2 half-day/ workshop |  | 30 pax |  |
| Live interpreter through Zoom or other software | 2 workshops |  | 1 pax each |  |
| **Organize one 3 (three) full-day training workshop in hotel (up to 4-stars) located in Bandung area under deliverable 6**  Please provide a breakdown of all non-personnel costs for *Deliverable 6 for one 3 full-days training workshop*, including costs for organizing the workshops, venue hire, …as required by the TOR. | | | | |
| 3 Full Day Meeting packages (two coffee break and one lunch each day) for maximum 40 offline participants, | 3 full-days/ workshop |  | 40 pax |  |
| Hotel Accomodation for only 20 government and state-owned enterprise (SOE) officials. Private Sector participants excluded. | 3 nights |  | 20 pax |  |
| **Organize 1 (one) half-day workshop in hotel (up to 4-stars) located in Jabodetabek area under deliverable 7**  Please provide a breakdown of all non-personnel costs for *Deliverable 7 for 1 half- day workshop*, including costs for organizing the workshops, venue hire, …as required by the TOR. | | | | |
| Half Day Meeting packages (one coffee break and one lunch) for a minimum 50 offline participants, | 1 half-day/ workshop |  | 50 pax |  |
| Live interpreter through Zoom or other software | 1 workshop |  | 1 pax |  |
| **Other non-personnel costs, if applicable (provide details)** | | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total non-personnel costs (USD)** | | | |  |
| **Total financial proposal (USD) = Total personnel costs + Total non-personnel costs** | | | |  |

**NOTE:**

1. **Total amount in table 1 and total amount in table 2 should be the same**
2. **In case applicable tax is included, please provide a separate line for the tax**
3. **The bidder is required to propose the costs for the non-personnel as per the requirements stipulated in the TOR.**
4. **The bidder is required to propose a per diem rate with a consideration that the UN DSA rate is the ceiling allowance. Please refer to the official UN DSA on** <https://icsc.un.org/>
5. **For all travel costs, bidders are only allowed to use economy ticket**

The discounts offered, if applicable, and the methodology for their application are:

* **Discounts**: If our proposal is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];

**List of subcontractors or suppliers**

Offeror must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of Offeror***] to sign this Proposal and bind [***insert full name of Offeror***] should UNOPS accept this Proposal:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_