

# **CALL FOR PROPOSALS**

**Resilient Cities and Migration Dynamics in Asia. Fostering collaboration to leverage migration for development.**

**(Pilot Cities: Phnom Penh, Cambodia; Mae Sot, Thailand)**

**CFP Reference No. Asia/SDC/11934-022/010**

**CFP document issue date 5 August 2024**

# 1. PARTICULARS

## 1.1. UNOPS Project Objective(s)

The mission of the Cities Alliance is to improve the lives of urban populations by delivering integrated, citywide and innovative solutions to urban poverty in cities where it matters the most. Cities Alliance's vision is to provide technical support and grants to local and national actors to deliver policies and programmes that directly address urban poverty and gender inequality in cities. Cities Alliance is an agent for urban change with a clear focus on secondary cities, which are increasingly instrumental to economic and social progress in rapidly urbanising economies.

Cities Alliance is the global partnership supporting cities to deliver sustainable development. For over 20 years, the Secretariat has convened partners from civil society, local and national authorities, and development actors with an urban focus to combine complementary strengths and expertise. With its programmatic approach and diverse membership, Cities Alliance has the capacity to coordinate the efforts and core competencies among partners to leverage this collective expertise to advance urban thinking and solutions.

The Cities Alliance initiated a Global Programme Cities and Migration as part of its 2018–21 Strategic Plan, with support of the Swiss Agency for Development and Cooperation (SDC) and extends this strategic priority for the new 2022-2025 Strategic Plan.

At its core, the Programme seeks to advance global thinking on the role and potential of cities in managing and seizing the opportunities and contributions arising from migration to and from secondary cities.

## 1.2. Background and Objectives of the Grant/funding

In Phase I (2018-2022), nine secondary cities across five countries in the Horn of Africa, Tunisia, and Guatemala partnered to design and test local migration management approaches. Phase II (2022-2026) will consolidate the cooperation with these partner cities within their respective systems of cities and migration corridors.

Over the past decade, migration and forced displacement have become one of the most contentious but poorly understood political issues across the globe. The objective of the Cities and Migration Programme is to enable partner cities, local governments, private sector, host communities and migrants to manage challenges and leverage opportunities arising from migration to cities for sustainable and inclusive development.

Migration and forced displacement to cities is complex and spans various disciplines, sectors, levels of intervention and geographic spaces. Cities Alliance will build new partnerships and dialogues among urban migration stakeholders at the local, national, regional and global levels.

## Objective of the Call for Proposal

The specific objective of this Call for Proposals is to enable partner cities, local governments, the private sector, host communities, migrants and forcibly displaced to design and implement approaches to provide equal access to quality public services, labour market integration and economic opportunities

to migrants, forcibly displaced and vulnerable host communities in secondary cities of low-income countries.

The programme focuses on secondary cities. The concept of secondary city systems allows for a better understanding of migration corridors and the benefits of cooperation between cities. This perspective allows to conceive local development beyond boundaries and focuses on connections with neighbouring towns and villages as well as with more distant communities in order to take better advantage of mobility patterns. The programme is based on a corridor and catchment area or city systems approach; a continued focus on flexibility and the promotion of collective projects; strategic peer learning and technical training; and partnerships with respected institutions at the local level.

Local partnerships between various stakeholders in the city are essential as the lives of vulnerable migrants and host communities are largely characterised by informality, which no single actor can effectively and durably address on its own to improve well-being, socio-economic integration and social cohesion. The programme facilitates endorsement and support at national level and serves as a platform for dialogue between different stakeholders at national, local and international level.

Through this Call for Proposal, the Cities Alliance seeks for project proposals which will support city stakeholders in three intervention areas:

- Objective 1: Secondary city stakeholders utilize provided financial and technical assistance to improve labour market integration for migrants, displaced persons, and host communities.
- Objective 2: Secondary city stakeholders utilize provided financial and technical assistance to improve the gender-responsive, climate-resilient and sustainable provision of basic services for migrants, displaced persons, and host communities.
- Objective 3: Secondary city stakeholders utilize provided financial and technical assistance to address persistent gender inequalities with contextually relevant responses by including a local organisation with a gender equality mandate for the design, implementation and evaluation of the project.

The programme strives for gender equality and women's empowerment to improve the physical, social and economic well-being of girls and women at city-level, who are often excluded from economic opportunities, social and political participation and equitable access to public services. As gender norms are highly contextualised, each proposal shall propose a local organisations with a gender equality mandate as sub-partner. These organisations are best placed to address persistent gender inequalities by progressively removing formal and informal structural barriers and underlying power imbalances. They will lead the development of gender analyses and theories of change for locally appropriate gender transformative action. The programme will support emerging and established local organizations through technical assistance and peer-to-peer exchanges with like-minded professionals in the region and beyond.

With an overwhelmingly young population, cities also need to focus more strongly on the needs and opportunities of their youth. To this end, proposals shall have a specific focus on how youth will be integrated and empowered through the project.

Migration and forced displacement are highly engendered phenomena. Each proposal needs to address gendered differences of urban migration patterns and characteristics such as age, destinations, length and reason, living conditions, wages, working conditions, security, safety, and amount and transfer channels for remittances. Proposals need to observe gender dynamics in migrant households, how financial and social decisions regarding remittances are made, and how the socio-cultural and intergenerational transition is affected. The aim is to identify urban migration vulnerabilities

differently attributed to women and men, girls and boys, and how urban migration practice and policy shall respectively be oriented towards greater gender equality and empowerment of women.

The CfP is a continuation of [Phase I \(2018-2022\) of the Cities Alliance Cities and Migration Programme](#). Phase II (2022-2026), will consolidate the cooperation with these partner cities within their respective systems of cities and migration corridors and expand operations to Asia.

The operational context of many cities requires conflict sensitive project design and management. Proposals are reviewed following the UNOPS Conflict Sensitivity Guidelines, which each applicant may consult to minimize the negative impacts and maximize the positive impacts of any proposed activity. This can be done by integrating conflict sensitivity considerations in project management activities, including gender mainstreaming, health and safety, social and environmental activities.

### **1.3. Targeted Impact of the Grant/funding**

In response to the increasing challenges faced by rural-urban migrants, urban poor, and displaced communities in Asia, the Cities Alliance is launching pilot projects in strategic locations to enhance social and economic inclusion. These pilots are designed to address the complex needs of vulnerable populations, particularly in areas where government support is limited and traditional humanitarian aid is difficult to implement. By focusing on community-driven initiatives and leveraging local expertise, these projects aim to create sustainable frameworks that can be scaled and replicated in other regions in collaboration with public authorities. The insights and recommendations derived from these pilots will provide valuable guidance for larger support programs and help inform policies and interventions.

#### **Phnom Penh Pilot: Enhancing Public Services and Work Access in Informal Settlements**

The Cities Alliance is issuing a Call for Proposals (CfP) for a collaborative pilot project aimed at improving the lives of residents in Phnom Penh's urban slums, focusing on the inclusion of migrants from Cambodia's provinces. These initiatives are designed to enhance living conditions, bolster resilience to natural disasters, and foster inclusive urban development. As of 2023, approximately 26 per cent of Cambodia's population lives in urban areas, and by 2050, this number is projected to double, underscoring the need to integrate migrants into the social and economic fabric of Phnom Penh's rapid development.

Urbanization has been a crucial driver of Cambodia's economic growth and poverty reduction. The migration of people from rural areas to urban centers like Phnom Penh has spurred economic activities and increased employment opportunities, contributing to national poverty alleviation. However, substantial gaps remain, particularly in Phnom Penh's informal settlements, where many urban poor continue to face severe challenges. Migrants often find themselves in urban slums with inadequate housing and limited access to essential public services such as healthcare, education, and legal documentation, including birth certificates and IDPoor registration. The lack of proper legal documentation and social protection mechanisms leaves these communities marginalized and excluded from formal economic activities.

The conflict and vulnerability due to land tenure insecurity and rapid urban development are significant issues. Many informal settlements are located on state land or areas with unclear legal status, making residents susceptible to forced evictions and social conflicts. Additionally, climate change and frequent flooding exacerbate the vulnerabilities of the urban poor by damaging inadequate housing, disrupting access to essential services, and increasing health risks from waterborne diseases.

Women and girls in these settlements face heightened vulnerabilities due to limited access to resources, increased risks of domestic violence, and economic marginalization. Women need tailored knowledge, skills, and facilitation to access decent work, which can significantly improve their economic and social standing. Furthermore, working mothers require childcare support; without it, children are often left on the streets or accompany their parents in hazardous jobs like waste picking. Several community-based initiatives in Phnom Penh provide day care centers and after-school education programs for these children, ensuring they are not on the streets, continue their education, and receive proper nutrition. Such community-based efforts need further support and collaboration with public authorities.

By involving both communities and local governments, the pilot project seeks to create a sustainable and inclusive framework for urban development that benefits all residents, particularly the most vulnerable.

### **Mae Sot Pilot: Supporting Community Efforts for Displaced Persons in Border Towns**

Mae Sot, a town nestled along the Thai-Myanmar border across the Myanmar town of Myawaddy, has long been a critical refuge for thousands of Myanmar nationals fleeing conflict and seeking safety and stability. Its strategic location near the Myanmar border makes it a vital sanctuary for those escaping violence. However, the urban setting poses challenges for traditional humanitarian aid providers.

Despite these challenges, a myriad of urban self-help and small-scale community initiatives provide essential services, ranging from basic needs and medical care to education, vocational training, and legal support. These interventions are critical for vulnerable communities striving to rebuild their lives. Addressing gender disparities is crucial, as women and girls often face unique vulnerabilities and challenges that require targeted interventions to ensure their safety, empowerment, and equal access to resources and opportunities.

This call for proposals (CfP) seeks to harness the collective expertise and commitment of these organizations to work towards greater social and economic inclusion of all urban residents in Mae Sot. The Cities Alliance seeks an interlocutor who can effectively coordinate and work with the multiple smaller self-help groups in Mae Sot, building their capacity to work more effectively and learn from each other's approaches and experiences.

By fostering collaboration and leveraging the strengths of each urban actor, this CfP aims to alleviate humanitarian needs and support the resilience and self-reliance of displaced populations in Mae Sot. The objective is to strengthen a bottom-up and gender-sensitive approach that builds the capacity of civil society networks and fosters cooperation among grassroots movements in coordination with public authorities.

This pilot on how best to support urban self-help and small community organizations shall identify valuable recommendations for larger support programs and the other key Myanmar-Thai border towns: Tachileik-Mae Sai, Kawthaung-Ranong, and Hpa-An-Sangkhlaburi.

### **Proposal Requirements: Objectives, Targets and Budget**

Proposals need to address the objectives and targets listed below and form appropriate partnerships to achieve the project goals.

Applicants are required to disaggregate targets by sex, age and migration background<sup>1</sup>. At least 50 percent of all beneficiaries need to be women.

Proposals with attention to women-empowerment, climate resilience (water, energy, waste) and private sector participation are of particular interest to this CFP.

The project proposal must present an approach to delivering a monitoring, evaluation and learning (MEL) system which will collect and securely store data in adherence to the indicator definitions (**including required disaggregation**), review and collate performance information and data, and ensure timely reporting on the delivery of outputs, and the achievement of outcomes and targets. The MEL plan should outline steps towards the regular collection, analysis and reporting of feedback and change stories from stakeholders and beneficiaries and outline an approach to internal evaluation and performance management which fully engages relevant city stakeholders.

Cities Alliance will provide grant funding of USD 150,000 for:

- One pilot consortium project in Phnom Penh, Cambodia, on “Enhancing Public Services and Work Access in Informal Settlements”
- One pilot project in Mae Sot, Thailand, on “Supporting Community Efforts for Displaced Persons in Border Towns”

All projects need to co-finance USD 40,000 in cash or in-kind.

The project implementation time frame is 1 December 2024, or time of contract signature, until 31 October 2026.

**Objective 1: Urban stakeholders utilize provided financial and technical assistance in order to improve labour market integration for migrants, displaced persons, and host communities.**

**Indicator 1:** # of migrants, forcibly displaced and vulnerable host community persons benefiting from services that enable them to access new or better work opportunities.

*Services can refer to access to legal advisory services, financial services, financial literacy training, entrepreneurship training, mentorship and network support, vocational and life skills training, reception services such as registration, job matching, counseling on decent work/right to work, etc. Proposals which demonstrate close cooperation with the private sector and impact investors to achieve sustainability for the interventions are of particular relevance for this CFP. Applicants shall propose Means of Verification in their proposal.*

**Objective 2: Urban stakeholders utilize provided financial and technical assistance in order to improve the provision of gender-responsive, climate-resilient and sustainable provision of basic services for migrants, displaced persons, and host communities.**

<sup>1</sup> Rural-urban migrant, refugee or host community. Proposals shall specify definitions as applicable by local norms and national policies.

<p><b>Indicator 2:</b> # of migrants, forcibly displaced, and vulnerable host communities accessing basic municipal services due to the Programme's local initiatives.</p> <p><i>Basic services refer to essential provisions such as education and health services, housing, legal documentation for residency and access to work, vocational skills training, child care facilities, and water/flood and waste management<sup>2</sup>.</i></p>
<p><b>Objective 3: Urban stakeholders utilize provided financial and technical assistance to address persistent gender inequalities with contextually relevant responses by including a local organisation with a gender equality mandate for the design, implementation and evaluation of the project</b></p>
<p><b>Indicator 3:</b> At least one local and gender transformative partnership and approach in the field of labour and forced migration is demonstrated<sup>3</sup>.</p>
<p><b>Indicator 4:</b> At least one locally driven gender analysis towards safer labour migration and economic empowerment of women and youth and the gender-responsive delivery of basic services is produced by the new, gender transformative partnership<sup>4</sup>.</p>
<p><b>Indicator 5:</b> At least 50% of the project budget allocated explicitly to gender equality and/or women's empowerment<sup>5</sup>.</p>
<p><b>Indicator 6:</b> # of individuals with strengthened capacities in women's engagement and gender inclusive city development<sup>6</sup>.</p>

#### 1.4. Target Beneficiaries

The Cities Alliance Global Programme on Cities & Migration seeks to enable partner cities, local governments, private sector, host communities and migrants to manage challenges and leverage opportunities arising from migration to cities for sustainable and inclusive development. The Cities Alliance encourages a partnership approach with strong leadership by local and national organizations.

Migrants (both voluntary and involuntary) and host communities are the ultimate beneficiaries.

<sup>2</sup> Refer to footnote 3.

<sup>3</sup> Refer to footnote 4.

<sup>4</sup> Refer to Cities Alliance [Cities for Women methods and tools](#) for further guidance.

<sup>5</sup> Feeds into Cities Alliance Gender Mainstreaming Corporate Indicator (2): Percentage of total budget allocated explicitly to gender equality and women's empowerment.

<sup>6</sup> Feeds into the Cities Alliance Gender Mainstreaming Corporate Indicator GNDR2.1 and GND3.

## 1.5. Grant/funding available

### Total amount of Grant/funding available

The following table indicates the total amount of grant/funding available under this Call for Proposals.

Currency	Amount	Amount in words
USD	150,000 USD	One hundred and fifty thousand United States Dollars

### Grant/funding amount limit per applicant

The following table indicates the limit of grant/funding allowable per applicant under this Call for Proposals.

Currency	Amount	Amount in words
USD	150,000 USD	One hundred and fifty thousand United States Dollars

All projects need to co-finance USD 40,000 in cash or in-kind.

## 1.6. Grant/funding Duration

The expected duration of the grant/funding is:

YEAR(S)	1	MONTH(S)	11
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## 1.7. Applicant Eligibility

1. The proposed project must meet all the objectives and targets. Project proposal must be in line with the geographical and thematic scope as outlined in this Call for Proposals.
2. The Cities Alliance encourages a partnership approach with strong leadership by local organizations.
3. Applicant organizations can be governments, international and national non-governmental organizations, research institutions and knowledge centres, United Nations agencies and/or international development organizations with a strong research track record and reputation on labour and/or involuntary migration to secondary cities in low-income countries. Commercial entities cannot be lead applicants for this call.
4. Lead applicants must be able to provide proof of registration in the project country for at least five years.
5. Lead applicants must have proven experience in working on urban migration dynamics.
6. Lead applicant organizations must provide a bank statement to receive funds in US dollars.



7. Project proposals must include at least 20 per cent co-financing of the total project budget (in-kind<sup>7</sup> and/or cash) or USD 40,000. Verifiable commitment to be provided (e.g. letters from co-financiers).
8. Applicants must comply with all provisions in the Grant Agreement, including the General Conditions, and applicable UNOPS policies and procedures. This includes compliance to UNOPS financial rules and regulations and the submission of an external audit report at the end of the project.
9. Entities on the UN Sanctions List are ineligible to apply.

### 1.8. Content of Proposal Submissions

**Applicants must submit the following documents:**

1. Proposal Application Form (Please read **Instructions to Applicants** before completing the Proposal Application Form)
2. Financial Proposal Form (Please read **Guidelines on Eligible expenditures for grants** for eligibility of the expenditure )
3. Protection from sexual exploitation and abuse (PSEA) capacity assessment Form
4. Proposal Submission Declaration Form (Please read **Terms and Conditions of Grant Support Agreements**)

Applicants must carefully read and understand the [Requirements](#) in this Call for Proposals and the [Instructions to Applicants](#) before completing the Proposal and Annexes.

### 1.9. Sub-granting<sup>8</sup> and Contracting<sup>9</sup>

Sub-granting and contracting are only permitted under this Call for Proposals as follows:

<b>Sub-granting</b>	Permissible
<b>Contracting</b>	Permissible

### 1.10. Proposal Currency

The proposal budget shall be prepared in the following currency(ies):

**United States Dollar (USD)**

<sup>7</sup> The following can be considered: staff time, estimated rental of equipment/facilities/rooms, use of IT equipment/computers, video conferencing equipment, any negotiated discounts on the purchase of equipment from official suppliers, estimated value of plot of land for construction or services.

<sup>8</sup> Sub-grant is when an entity is selected by the implementing partner to implement activities on behalf of the implementing partner and complies with the same principles as outlined in the UNOPS Operational Instruction on [Grant Support](#).

<sup>9</sup> Contracting is done when an implementing partner procures services, goods or works using the procurement procedures of the IP.

### 1.11. Language of Proposals

All proposals, information, documents and correspondence exchanged between UNOPS and the applicant shall be in;

**English**

### 1.12. Proposal Submission

The deadline for the submission of proposals is **14:00, Central European Time on 13 September 2024**.

Proposals shall be submitted using the following method:

**Submit via e-mail only to the Cities Alliance Secretariat at**

**[ca-proposal@citiesalliance.org](mailto:ca-proposal@citiesalliance.org) with the subject line “Resilient Cities and Migration - Asia”.**

Refer to Article 10, “Proposal Submission”, of the [Instructions to Applicants](#) for details on the specific requirements for proposal submission.

### 1.13. Type of Instrument for Agreement

Agreement template(s) are available hereunder.

- Grant Support Agreement
- Project Cooperation Agreement
- UN2UN Agreement

### 1.14. Contact Information

All correspondence, notifications and requests for clarifications in relation to this Call for Proposals shall be sent to:

Email	<a href="mailto:ca-proposal@citiesalliance.org">ca-proposal@citiesalliance.org</a>
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## 1.15. Important Dates and Deadlines

The following tables provide the key dates and deadlines pertaining to this Call for Proposals.

	Date	Time	Timezone
Submission of proposals	13 September 2024	14:00	CET
Request for clarification	10-31 August 2024	14:00	CET
Expected agreement start date	1 December 2024		

Questions can be submitted to [ca-proposal@citiesalliance.org] between 10 to 31 August 2024. Answers will be posted to UNGM on a weekly basis.

## 2. REQUIREMENTS

### 2.1. Approach and Methodology

The requirements for Protection from Sexual Exploitation, Abuse and Harassment (PSEAH) and Gender Mainstreaming in projects should be integrated and reflected in the Project Application Form .

Please read the UNOPS Guidelines.

1. Guidelines for Protection from Sexual Exploitation, Abuse and Harassment (PSEAH) can be found in this link. <https://www.unops.org/about/governance/accountability/iaig/sexual-exploitation-abuse-and-harassment>
2. Guidelines for Gender Mainstreaming in Projects with Annexes uploaded in UNGM.

### 2.2. Implementation Plan Requirements

Using the proposed outputs, deliverables and activities, in view of achieving the outcomes of the grant/funding, complete the Implementation Plan. The Implementation Plan should accurately show the sequence and timeframe for the delivery of each activity and output.

### 2.3. Implementing Partner Monitoring Plan Requirements

Complete the Implementing Partner (IP) Monitoring Plan.

The project proposal must present an approach to delivering a monitoring, evaluation and learning (MEL) system which will collect, quality control and securely store data in adherence to the indicator definitions (including required disaggregation), review and collate performance information and data, and ensure timely reporting on the delivery of outputs, and the achievement of outcomes and targets. The MEL plan should outline steps towards the regular collection, analysis and reporting of feedback and change stories from stakeholders and beneficiaries and outline an approach to internal evaluation

and performance management which fully engages relevant city stakeholders. Further information is provided in the “Project Proposal Submission Form”.

## 2.4. Budget Requirements

- a. Budget Ceiling: 150,000 USD
- b. For additional budget requirements, please refer to the Guidelines on Eligible Expenditure for Grants and please refer to instructions on Budget Proposal Template.

## 3. EVALUATION METHOD AND CRITERIA

Proposals submitted in response to this CFP document shall be evaluated following the cumulative analysis methodology, which consists of the following steps:

- a. **Preliminary screening:** This includes an assessment of whether proposals comply with the formal and eligibility criteria stated in [Table 1: Formal and Eligibility Criteria](#). All proposals which pass this stage will go through a subsequent evaluation as follows.
- b. **Technical evaluation:** This assesses the technical points achieved by each proposal, as per the maximum obtainable points assigned per criteria group in [Table 2.1: Parts of the Technical Proposal Evaluation](#). Only proposals that meet the minimum threshold indicated in [Table 2: Technical Criteria](#) shall be considered substantially compliant at this stage. Evaluation of the technical proposals shall be completed prior to opening the financial proposals.
- c. **Financial evaluation:** Financial proposals will only be opened for proposals that have achieved the minimum threshold in the technical evaluation. Financial proposals shall be checked for any mathematical errors in accordance with Article 15, “Minor Informalities, Errors or Omissions” in the [Instructions to Applicants](#). The total financial proposal points achieved for each proposal are determined in accordance with [Table 3: Financial Criteria](#).
- d. **Combined analysis:** This evaluation will be conducted based on a combined analysis, analyzing all of the relevant costs, risks and benefits for each proposal. The combined analysis includes the scores from both the technical evaluation, including factors such as risks, sustainability, and others, and the financial evaluation, using a predefined weighting method.

The maximum number of points that an applicant may obtain for its proposal are as follows:

- Technical proposal: 70 points
- Financial proposal: 30 points

The weighting of the technical and financial proposals will be 70:30.

UNOPS may request clarification or further information in writing from applicants at any point during the evaluation process. In this case, any response from an applicant shall not modify the substance of the proposal, including both the technical and financial aspects of the proposal. UNOPS may use such information to interpret and evaluate the relevant proposal.

The evaluation of a proposal by UNOPS shall be carried out against the evaluation criteria described in the following tables.

A complete technical, financial and organizational capacity assessment of each proposal will be undertaken. Cities Alliance reserves the right to fund any, a portion of, or none of the applications submitted. As part of its evaluation process, Cities Alliance may decide to discuss technical, cost or other issues with one or more applicants. After scoring the proposals, the evaluation team may determine that one or more proposals requires further clarification and possible revision. Discussions with submitting organizations are only conducted regarding proposals determined to be acceptable. An Evaluation Committee will appraise applications in accordance with the selection criteria identified below. Applicants should note that these criteria serve to a) identify the significant issues that applicants should address in their applications; and b) set standards against which all applications will be evaluated. If there are ambiguities/unclear explanations, or further need for details, the Evaluation Committee will seek clarification from the submitting organization if the proposal otherwise meets the main criteria.

The Evaluation Committee will evaluate proposals against technical and financial assessment criteria.

### 3.1. Preliminary Screening

Table 1 FORMAL AND ELIGIBILITY CRITERIA	
Criteria evaluated on a pass/fail basis during the preliminary screening	Documents to establish compliance with the criteria
1. The applicant is eligible as defined in Article 1, "Applicant Eligibility" in the <a href="#">Instructions to Applicants</a> .	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> <li>• <b>Declarations</b></li> <li>• <b>PSEA Self-assessment</b></li> </ul>
2. The applicant accepts the conditions in the template for agreement, as specified in the <a href="#">Particulars 'Type of Agreement Instrument'</a> .	<ul style="list-style-type: none"> <li>• <b>Declarations</b></li> <li>• <b>Acceptance of Submission</b></li> </ul>
3. The proposed project must meet the objectives as outlined in section 1.3. Project proposals must be in line with the geographical and thematic scope as outlined in this Call for Proposals.	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> </ul>
4. The Cities Alliance encourages a partnership approach with strong leadership by local and national organizations.	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> </ul>
5. Applicants are eligible as specified under point 1.8.	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> </ul>
6. Lead applicants must be able to provide proof of registration or operations in the project country for at least five years.	<ul style="list-style-type: none"> <li>• <b>Proof of registration</b></li> </ul>
7. Lead applicants must have proven experience in working on urban migration dynamics with cities in Ethiopia.	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> </ul>

8. Lead applicant organizations must provide a bank statement to receive funds in US dollars.	<ul style="list-style-type: none"> <li>• <b>Bank Statement</b></li> </ul>
9. Project proposals demonstrate capacity to cofinance the total project cost.	<ul style="list-style-type: none"> <li>• <b>Budget (financial proposal)</b></li> </ul>
10. Applicants must comply with all provisions in the Grant Agreement, including the General Conditions, and applicable UNOPS policies and procedures. This includes compliance to UNOPS financial rules and regulations and the submission of an external audit report at the end of the project.	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> <li>• <b>Acceptance of Submission</b></li> </ul>

### 3.2. Technical Evaluation

Table 2 TECHNICAL CRITERIA	
Criteria evaluated based on scoring during the technical evaluation	Documents to establish compliance with the criteria
<p>The maximum number of technical points obtainable is detailed in <a href="#">Table 2.1: Parts of the Technical Proposal Evaluation</a>.</p> <p>To be technically compliant, applicants must obtain a minimum threshold of 70% of the total obtainable points.</p>	<ul style="list-style-type: none"> <li>• <b>Proposal</b></li> </ul>


Table 2.1 Parts of the Technical Proposal Evaluation	Obtainable points
<p><b>Innovative approach, relevance and effectiveness:</b> Do the proposed implementing organization and its partners have the necessary technical expertise, experience and capacity to implement and adequately monitor the project? Is the project approach and methodology innovative, feasible and relevant? Are the methodologies based on local needs, previous experience and evidence-based knowledge? Is the idea technically feasible and likely to be able to track and achieve the stated results? Does it embody good development practice, including the collection of stakeholder feedback and effective performance management? Has the proposal sufficiently considered major internal and external risks and indicated risk mitigation measures to be developed?</p>	15

2.	<b>Context and stakeholder knowledge:</b> Is the project based on a good understanding of the context in the respective project site? Is there a stakeholder analysis and a clear definition of target groups? To what extent is participation of, and ownership by, key stakeholders in planning and design evident? Is it clear how the project will work with the government, non-state actors, host communities and refugee-led organizations?	15
3.	<b>Sustainability and partnership:</b> Does the project demonstrate a good case for sustainability of the proposed outcomes and impacts beyond the funding period? Has an exit strategy been considered? What partnerships are foreseen in the proposal? Is the proposed consortium of benefits for the implementation of the project? Is the partnership built on long-term trust relationships? Is the governance and coordination system between stakeholders and partners appropriate? Is the role and involvement of the sub-partners clear and sound? Are project partners likely to increase institutional, organizational and technical capacities through project implementation?	20
4.	<b>Gender sensitivity:</b> Does the proposal demonstrate awareness and understanding of concrete gender-related/gender-specific challenges in the project context? To what extent does the proposal strive to include women as equal participants and beneficiaries? To what extent does the proposal plan to contribute to greater gender equality and women's empowerment?	10
5.	<b>Integration and Social Cohesion:</b> How does the proposed partnership ensure the inclusion of migrants and forcibly displaced in a conflict-sensitive and sustainable way?	10
<b>Total technical proposal points</b>		<b>70</b>

### 3.3. Financial Evaluation

Table 3 FINANCIAL CRITERIA

Criteria evaluated based on a cumulative analysis methodology during the financial evaluation	Documents to establish compliance with the criteria	Points
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 1.	<p>How does the proposed budget compare to other applicants of this Call for Proposals in terms of value for money, specifically the four criteria of economy, efficiency, effectiveness, and equity? For the at least 50% co-financing of the total project cost, what is the share of in-kind and/or cash co-financing and how does this affect the sustainability of services launched by the project?</p>	<p>• <b>Financial Proposal (budget template)</b></p>	30
<p><b>Total financial proposal points</b></p>			30

## Annex 1: Gender Sensitivity Guidelines

Cities Alliance is strongly committed to contributing to greater gender equality and women's empowerment through all its projects and programmes. An important step to achieving these goals is to ensure gender sensitivity is considered in the formulation and planning of projects.

Gender sensitivity means that in each action and process, gender norms and roles, and the impact gender has on access to, and control over, resources are considered and addressed. Suggested guiding questions for assessing gender sensitivity of any proposal are listed below. Applicants to this call shall further consult the Cities Alliance Gender Strategy.

- How does the proposal attempt to address existing gender inequalities?
- How does the proposal strive to include women as both equal participants and as equal beneficiaries of the planned interventions?
- Does the proposal identify barriers between women, men and other vulnerable or marginalized groups?
- Are different needs and vulnerabilities of marginalized groups assessed?
- Will the project ensure that data is disaggregated and analysed by sex, age and other relevant variables in the given context?
- Is gender reflected in the objectives, outcomes, and outputs of the proposal?
- Does the proposal include any interventions to advance gender equality and/or women's empowerment?
- Does the proposal apply a gender sensitive participatory process when engaging with different stakeholders?
- Is the monitoring and evaluation framework gender sensitive?
- Does the proposed implementation team demonstrate gender expertise?
- Does the proposal acknowledge how different risks can impact men and women, boys and girls differently?
- Does the proposal ensure rigorous ethical standards are applied to work with women, children and/or other vulnerable groups?
- Does the proposal ensure project activities are gender-sensitively planned (e.g. does the project aim to reduce discrimination against women and will this be monitored?)
- Have adequate resources been provided and allocated for the proposed gender sensitive activities? How does the budget reflect on gender-specific activities?