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| **اسم الشركةCOMPANY NAME:** |  |  |

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| **I confirm that the following documents have been attached to our tender submission:** | **Indicate**  **Yes or No** |
| 1. ***In the Technical Offer sent by separate email to e- bidding box:***  * Copy of valid business registration documents * Tax registration certificate * Documents proofing experience in the field of electrical maintenance services (preferably 3 or more contracts or purchase orders or work orders) * Client reference letters (preferably 3 or more positive reference letters) * Providing the company’s profile [maximum 15 pages] * Suitability and strength of the proposed methodology. * Demonstrated the knowledge and expertise of the requirement for generator maintenance services * Total number of completed and current contracts for rendering generator maintenance services during the past 2 years (i.e. 2019 to 2021); through the presentation of copies of the contracts/purchase orders/work orders as documented evidence. * Filled and signed **Annex D** (Vendor Registration Form) * Certified financial statements/balance sheets, and/or audit reports, and/or turnover records      * Acknowledged UNHCR General Conditions of Contracts) *– Use next page of this document* * Acknowledged UN Supplier Code of Conduct *– Use next page of this document* * Confirm that our company is not on the UN, UNSC, WB or EU sanctions/ineligibility lists *- Use next page of* *this document* * Filled in **Annex B1** (Technical Proposal Form) - *stamped, dated and signed copy*      1. ***In the Financial Proposal sent by separate email to e- bidding box:***  * Filled in Annex C1 & C2 (Financial Proposal Form) *– stamped, dated and signed copy* | \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_ |

**ACKNOWLEDGEMENTS:**

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| **I herewith confirm to have read and to acknowledged the UNHCR General Conditions of Contract for the Provision of Goods and Services (Annexes E1 and/or E2):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:الختم**  *Authorized Signatureتوقيع المصرح* |
| **I herewith confirm to have read and to acknowledged the UN Supplier Code of Conduct (Annexes F1 and/or F2):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:الختم**  *Authorized Signatureتوقيع المصرح* |
| **I herewith confirm that our company is not on the Consolidated United Nations Security Council Sanctions List**  *(available at:* [*https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list#entities*](https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list#entities)*)*    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:الختم**  *Authorized Signatureتوقيع المصرح* |